



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

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MEMORANDUM

TO: Lead Administrators, Charter School
Directors/Coordinators of Exceptional Children Programs-Charter Schools

FROM: Sherry H. Thomas, Senior Director

DATE: June 1, 2022

CHARTER EC LEADERSHIP INSTITUTE (CECLI) 2022 - 23 COHORT

We are pleased to announce that applications are being accepted for the 7th annual Charter Exceptional Children Leadership Institute (CECLI). The Institute provides guidance and technical assistance with Exceptional Children (EC) services providing valuable opportunities to develop knowledge and skills in each of the eight [Administrator of Special Education Professional Leadership Standards](#) over a one-year training cycle. The training cycle includes a hybrid of face-to-face and webinar sessions totaling 70 hours (see details below). The training consists of research-based competencies which were developed by directors and grouped into training modules.

The Exceptional Children Division has a commitment to provide training by individuals (national, state, and local) who are knowledgeable of the unique needs of EC services in Charter Schools and on a schedule that permits you to use the new skills as soon as possible in your role as a leader. Participants are expected to attend all sessions and complete on-site and off-site assignments. Any current Charter School EC Coordinator or a designee with EC Coordinator potential is invited to apply for the CECLI opportunity. **Space is limited to 50 participants**, so please complete the application in a timely manner. After the acceptance notification is received by the registrant, a registration fee of \$125 must be submitted. A check, money order, or credit card payment will be accepted (see guidelines below). Please complete the **electronic registration application** by **July 15, 2022**.

The Charter EC Leadership Institute will provide CEUs upon completion of all sessions and the program requirements. Applicants will receive a letter indicating acceptance into the institute. If accepted, the letter will include additional information about the initial session. If you have any questions about the application process, please contact the Regional Consultant for your area, Michelle Hamm (984) 236-2526, Rob McQuat (984) 236-2600 or Lynn Metcalf (984) 236-2599.

c: Regional Consultants
ST/kb

OFFICE OF EXCEPTIONAL CHILDREN

Sherry H. Thomas, Senior Director | sherry.thomas@dpi.nc.gov

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (984) 236-2550 | Fax (984) 236-2099

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**Charter EC Leadership Institute
2022 - 23 Cohort**

Presented by:

The Department of Public Instruction
Exceptional Children Division

General Guidelines and Information:

- **Application Deadline is: July 15, 2022**
- Please register using this electronic link: **CECLI Registration (add link)**
- Payment of \$125 is required once notification of 2023 CECLI Cohort acceptance has been received. There are three payment options: Check, money order, or credit card
- **A link to pay via credit card will be sent once notification of 2023 CECLI Cohort acceptance has been sent out.**
- **Check/money order must be made payable to NC DPI (please include participants name and CECLI Registration in the memo line).**
- **Once notification of 2023 CECLI Cohort acceptance in the has been received, if submitting a check/money order, send to the address below:**

Attention: Nina Adams
Exceptional Children Division
6356 Mail Service Center
Raleigh, NC 27699-6356

- A copy of the completed registration information should be maintained by the applicant.
- Participants will be notified of their 2023 CECLI Cohort acceptance by July 29, 2022.
- For additional questions/information about the Institute, contact Michelle Hamm, michelle.hamm@dpi.nc.gov, Rob McOuat, robert.mcouat@dpi.nc.gov or Lynn Metcalf, lynn.metcalf@dpi.nc.gov.

CECLI Schedule & Topics

(Tentative*)

Proposed Date	Proposed Topic
Wednesday, August 17, 2022	Being a Leader in Your School
	LEA Self Assessment-Building a Team, Gathering Data, Strategies for Implementation
	MTSS Overview
Wednesday, September 21, 2022	Policy 101-Writing PLAAFPs & IEP Goals
Wednesday, October 19, 2022	Funding Sources-Chart of Accounts, Allowable Uses of Funds, Object Codes
Wednesday, November 02, 2022*	Functional Behavior Assessment and Behavior Intervention Plans
(Face-to-Face meeting during EC conference)	Manifestation Determination
	Dispute Resolution (The Good, The Bad, & The Ugly)
Wednesday, December 07, 2022	Continuum of Transition, Secondary Transitions, Occupational Course of Study
Wednesday, January 18, 2023	Testing & Accountability - Testing Students with Disabilities
Wednesday, February 15, 2023	Contracting Services with Outside Agencies
	Assistive Technology
Wednesday, March 15, 2023*	Standards Aligned IEPs & Progress Monitoring
(Face-to-face meeting during March Institute)	SDI within an MTSS: High Leverage Practices for Special Education
Wednesday, April 19, 2023	Indicators, Disproportionality and Equity
Wednesday, May 17, 2023	School Nursing
Wednesday, June 14, 2023	Visually Impaired & Hearing Impaired Services
Tuesday, July 18, 2023*	Extended Content Standards
	Universal Design for Learning
Wednesday, July 19, 2023*	Final Presentations
	Graduation

*These are tentative dates and topics subject to change due to possible face to face and institute/conference opportunities. Finalized dates and topics will be sent to participants with their acceptance letter. Additional Webinars may be scheduled as follow-ups to Statewide Training.