



To: IAC Commissioners
From: André Zhang Sonera, Deputy Director of Operations
Date: March 1, 2024
Subject: February 2024 FY24 YTD Financial Report

Recommendation: Approval of February 2024 FY24 YTD Financial Report

The Indiana Arts Commission staff presents the enclosed February 2024 Fiscal Year 2024 Year-To-Date (FY24 YTD) Financial Report before the Commissioners and recommends its approval.

February 2024 FY24 YTD Financial Report Summary

I. IAC Revenue: FY24 Actuals vs. Budget shows an increase of \$95,000 due to a grant awarded last fall by the National Assembly of State Arts Agencies (NASAA) for Lifelong Arts for Arts Organizations.

II. IAC Expenses*: On track and consistent with third-quarter projections for FY24.

• **Pt. 1 | Personnel, Benefits**

Pt.1 shows decreased expenditures due to staffing changes since Fall 2023 – Financial Operations Manager (now filled), Communications Manager, and Administrative Assistant. We anticipate having a comprehensive projection of Pt. 1 expenditure once the two remaining vacancies join the Agency along with the newly named Communities Services Manager.

Additionally, Governor Holcomb announced a 3% increase for state employees as part of a general salary adjustment starting with the January 3, 2024 paycheck.

• **Pts. 2-5; 8 | Tech, Consultancies & Panels, Supplies/Office Equipment, Unemployment**

Pt. 4 Materials and Supplies shows an ever-so-slight increase due to expenses for programming expenditures.

• **Pts. 7 | FY24 Grant Contracts**

We anticipate disbursing/encumbering the remaining amount of funds by early Q4 as we get ready to start processing Final Payments for FY24 grants.

• **Pt. 9 | Shared Departmental Operating Expenses**

- Includes Zoom subscription, memberships, mailing, and conference fees.
- Includes travel expenses: mileage, per diem, parking reimbursements, and car rentals.

• **NEA & State Match Carry Forward**

This number remains constant, including previous FY payments and carryover federal funds.

*Point (Pt.) 1 spending, or "Personnel, benefits -1", is a separate expenditure from Points (Pts.) 2-9.



INDIANA ARTS COMMISSION

FY24 YTD Comparative Budget Financial Statement

Period Ending February 29, 2024

REVENUES	FY24 Actuals		FY24 Budget	
State of Indiana Appropriation				
FY24 State Appropriation	\$ 639,918		\$ 639,918	
FY24 State Appropriation (2023 NEA Grant State Match)	\$ 1,031,200		\$ 1,031,200	
FY24 State Appropriation (Non-Match)	\$ 3,422,687		\$ 3,422,687	
Total State Appropriation (\$5,197,761) minus 2% Reserve (\$103,955)	\$ 5,093,806		\$ 5,093,806	
National Endowment for the Arts Federal Grant				
2023 National Endowment for the Arts Grant (IAC's FY24)	\$ 1,031,200		\$ 1,031,200	
2022 National Endowment for the Arts Grant (IAC's FY23)	\$ 57,750		\$ 57,750	
Interagency Funding Agreements				
Indiana Department of Education: Fellowship for Creative Teaching	\$ 450,000		\$ 450,000	
Family and Social Services Administration, Division of Aging: Lifelong Arts/Creative Aging	\$ 925,000		\$ 925,000	
Carryforward & Payment Obligations				
FY23 SOI State Appropriation Carryforward	\$ 1,372,593		\$ 1,372,593	
Interagency Funding Carryforward	\$ 27,750		\$ 27,750	
Total Payment Obligations	\$ 1,400,343		\$ 1,400,343	
Dedicated Funds/Donations				
Cultural Trust Income	\$ 5,000		\$ 5,000	
National Assembly of State Arts Agency: Lifelong Arts for Arts Organizations	\$ 95,000		\$ -	
TOTAL REVENUE	\$ 9,058,098		\$ 8,963,099	
EXPENDITURES	Actual/Encumbered	* Year To Date *	FY24 Budget	
		Budget		
		%Variance		
.1 Personnel, Benefits	\$ 592,294	\$ 653,112	-9.312%	\$ 979,663
.2 Technology/Communications	\$ 18,816	\$ 28,732	-34.514%	\$ 41,953
.3 Consultancies/Contracts/Panelist/Capacity Building	\$ 768,734	\$ 795,112	-3.318%	\$ 1,210,775
.4 Materials & Supplies	\$ 2,625	\$ 2,000	31.247%	\$ 3,000
.5 Office Equipment	\$ -	\$ 664	-100.000%	\$ 1,000
.7 Grant Contracts (FY24)	\$ 4,209,781	\$ 5,013,665	-16.034%	\$ 5,273,665
.8 Unemployment Compensation	\$ -	\$ -	N/A	\$ -
.9 Shared Departmental Operating Expenses	\$ 62,226	\$ 125,517	-50.424%	\$ 147,700
<i>Payment Obligations (Encumbered)</i>	\$ 1,400,343	\$ 1,400,343	0.000%	\$ 1,400,343
TOTAL EXPENSES	\$ 7,054,817	\$ 8,019,145	-12.025%	\$ 9,058,098
TOTAL SURPLUS/(DEFICIT) \$ 2,003,281				



To: Committee on the Future, Executive Committee

From: Eric Ashby, Grants & Research Manager

Date: 2/20/2024

Subject: Final Grant Report Late & Not in Good Standing Policy

Background – Final Grant Report (FGR) Late Policy

Final reporting is required for all Indiana Arts Commission (IAC) grants to ensure compliance with all federal, state, and program guideline requirements for grantees including but not limited to eligible use of funds, descriptive reporting due to the National Endowment for the Arts, and full completion of an agreed upon project in alignment with program requirements.

A FGR Late Policy is used to hold grantees accountable for submitting final reports on time with complete information. As the IAC moves the Arts Project Support (APS) program and others to a one-payment structure, an updated FGR Late Policy is needed to accommodate one payment and two payment programs.

The FGR Late Policy is linked in all program guidelines, included on the website, and linked in reminder notifications to grantees. In upcoming grant cycles, the FGR Late Policy will be included as a grant contract exhibit as well. Accompanying this policy are procedures for reminders to preemptively work with grantees on final reporting. Automated reminders are sent 30 days before the final report due date and 1 day after with tailored follow up/reminders the week of the deadline.

Background – Not in Good Standing Policy

A Not in Good Standing Policy is needed to ensure applicants and grantees meet the requirements and expectations that accompany participating in IAC programs and services. While seldom needed as most applicants and grantees follow all requirements, this policy holds grantees accountable for working with the IAC to successfully complete programs.

Not in Good Standing will be tracked internally by the IAC. A sub-committee of staff and regional arts partners (if applicable) will review applicable grantees and determine if an organization or individual is Not in Good Standing with the IAC. This policy will be linked in all program guidelines, included on the website, and linked in reminder notifications to grantees. Staff and regional partners will work preemptively with grantees to ensure understanding of requirements and expectations.

NOT IN GOOD STANDING POLICY

The following circumstances could result in Not in Good Standing status for any IAC grantees/applicants inclusive of both organizations and individuals. Circumstances include but are not limited to:

- Late final reporting in accordance with the Final Grant Report Late Policy.
- Failure to submit State of Indiana supplier information within 45 days from initial outreach.
- Failure to sign contract within 45 days from original send date.
- Expending grant funds on ineligible expenses.
- IAC requested information (separate from final reporting) is not provided in a timely manner and/or recipient is unresponsive for a period of 45 days or more following repeated communication.
- Violation of the IAC Programs Code of Conduct policy.
- Grantee does not adhere to the grant program requirements as outlined in program guidelines.
- Organizations or individuals debarred or otherwise not in good standing with the federal government.

A Not in Good Standing status means the organization or individual is not eligible to apply for IAC funded grant programs. The duration of Not in Good Standing is based on the severity of the actions. See Final Grant Report Late Policy for specifics regarding late final reporting. Organizations and individuals will be clearly notified in writing from the IAC if placed in Not in Good Standing. The notification will include the rationale for Not in Good Standing along with next steps and timeline to reinstate the organization or individual.

FINAL GRANT REPORT (FGR) LATE POLICY

Proposed **One Payment** FGR Late Policy

Please note IAC staff will consider extenuating circumstances on a case-by-case basis.

For reports submitted:

- **UP TO 1 WEEK LATE:** For reports up to one week late from the established deadline, **15% of the grantee's total grant award** must be returned;
- **UP TO 1 MONTH LATE:** For reports greater than one week late and up to one month late, **25% of the grantee's total grant award** must be returned;
- **MORE THAN 1 MONTH LATE:** For reports greater than one month late and after repeated communication or reminders, the **full award must be returned, and the grantee is placed in 'Not in Good Standing' status with the IAC for one year.** Not in Good Standing determination prohibits the grantee from applying for IAC funding during that time.

Proposed **Two Payment** FGR Late Policy

Please note IAC staff will consider extenuating circumstances on a case-by-case basis.

For reports submitted:

- **UP TO 1 WEEK LATE:** For reports up to one week late, an automatic **15% will be deducted from the grantee's final payment;**
- **UP TO 1 MONTH LATE:** For reports greater than one week late and up to one month late **25% of the grantee's total grant award** must be returned;
- **MORE THAN 1 MONTH LATE:** For reports greater than one month late and after repeated communication or reminders, the **full award must be returned and the grantee is placed in 'Not in Good Standing' status with the IAC for one year.** Not in Good Standing determination prohibits the grantee from applying for IAC funding during that time.

UNRETURNED FUNDS: If funds are not returned within **three months after repeated notification**, the grantee will be **reported to the Indiana Department of Administration** to execute the return of funds process. Additionally, the grantee will be placed in Not in Good Standing status with the IAC for up to five years depending on the time of repayment. The grantee remains in Not in Good Standing until funds are returned.

On-Ramp 2023 Recommended Cohort

On-Ramp 2023 guidelines articulate the following priority areas: Variety of artistic career experience, statewide representation, variety of career disciplines; diverse racial/ethnic representation.

	Artist Name	Region	County	Artist's Primary Discipline
1	Akilia McCain	1	Lake	Opera/ Music Theatre
2	Emily J Casella	1	Porter	Interdisciplinary
3	Jamika Smith	1	Lake	Design Arts
4	Micah Bornstein	1	Porter	Visual Arts
5	Freddy Rodriguez	2	St. Joseph	Visual Arts
6	Dana Caldera	3	Allen	Visual Arts
7	Maria del Pilar Arrieta	3	Allen	Visual Arts
8	Evan Lee Reagan	4	Clinton	Music
9	Madelyn Heskett	5	Delaware	Visual Arts
10	Maggie Jean Ross-Barnhizer	5	Union	Visual Arts
11	Morgan Lee Smith	5	Madison	Crafts
12	Yorgo Douramacos	5	Madison	Literature
13	Alexandra McNichols	6	Vigo	Photography
14	Kimberly McMurray	6	Vigo	Theatre
15	Shayla Fish	6	Vigo	Interdisciplinary
16	America Carrillo	7	Marion	Visual Arts
17	Brandon Meeks	7	Marion	Music
18	Christina Hollering	7	Boone	Visual Arts
19	Erik Fox	7	Marion	Music
20	Miracle hall	7	Hendricks	Interdisciplinary
21	Phyllicia Carr	7	Marion	Visual Arts
22	Rodney Carlstrom	7	Hamilton	Visual Arts
23	Tiffany Radcliff	7	Marion	Music
24	Emily Elizabeth Wilson	8	Monroe	Visual Arts
25	Liliana Guzman	8	Monroe	Visual Arts
26	Utam Moses	8	Monroe	Dance
27	Elisabeth Hegmann	9	Jennings	Literature
28	Kevin Titzer	10	Vanderburgh	Visual Arts
29	Mary Ellen Ziliak	10	Vanderburgh	Literature
30	Kristen Warning	12	Clark	Photography

Alternates

	Artist Name	Region	County	Artist's Primary Discipline
1	Nathan Pauls	2	Elkhart	Crafts
2	Melody Johnson	7	Marion	Music
3	Essence	8	Monroe	Literature
4	Patrick Nevins	9	Bartholomew	Literature
5	Justin Ewers	10	Vanderburgh	Photography
6	Michelle Lynn Clemons	12	Jefferson	Interdisciplinary

On-Ramp 2024 Summary of Recommended Cohort

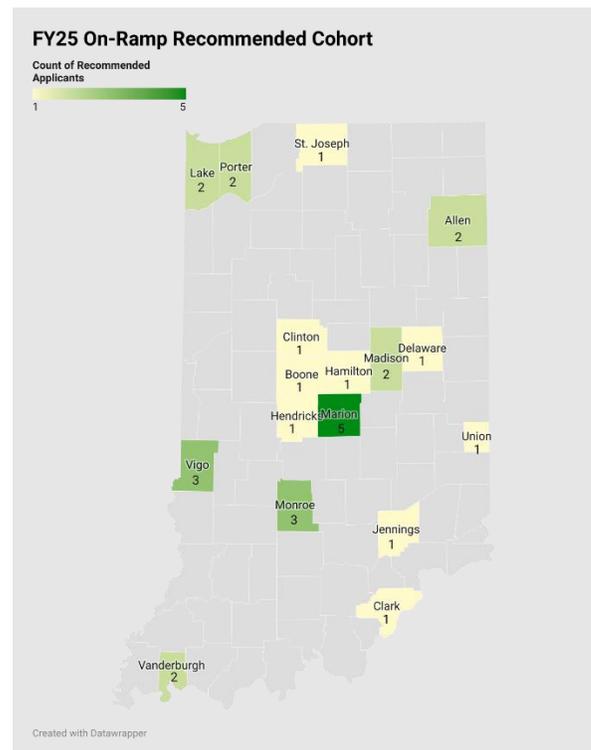
Artistic Career Experience

Years of experience	Recommended	Alternate	Applied
1-3 years	1	3	29
3-7 years	7	1	19
7-10 years	3		7
Less than 1 year			4
More than 10 years	19	2	35
Grand Total	30	6	94

Statewide Representation

Region	Recommended	Alternate	Applied
1	4		4
2	1	1	4
3	2		9
4	1		3
5	4		7
6	3		4
7	8	1	40
8	3	1	6
9	1	1	5
10	2	1	9
12	1	1	3
Grand Total	30	6	94

Cohort Count By County



Artistic Discipline Breakdown

Applicant Discipline	Recommended	Alternate	Applied
Dance	1		2
Music	4	1	8
Opera/ Music Theatre	1		1
Theatre	1		3
Visual Arts	13		50
Design Arts	1		5
Crafts	1	1	5
Photography	2	1	4
Media Arts			2
Literature	3	2	5
Interdisciplinary	3	1	9
Grand Total	30	6	94

2024 On-Ramp Cohort Snapshot

- The cohort size is 30 people
- The cohort represents all regions and 17 different counties across Indiana
- 43% of the cohort are visual artists
- There is a great amount of late career artists 63% having more than 10 years of experience and those with mid-career experience, 3 – 10 years, making up 33% of the cohort

Race/Ethnicity Breakdown

Race/Ethnicity	Recommended	Alternate	Applied
B Black/African American	7	1	21
G No single race/ethnic group	2		3
H Hispanic/Latino	5		12
N American Indian/Alaska Native		1	1
Prefer not to respond			2
W White	16	4	55
Grand Total	30	6	94

Action Requested

1. Approval of 2024 On-Ramp Cohort, and
2. Cede Fellowship funding approval to IAC staff who will work with a panel of field professionals.

Fellowships are \$2,000 each for a total of up to \$60,000.



Lydia Campbell-Maher
Community Services Manager
Indiana Arts Commission

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(317) 618-1522

State Designated Cultural District Funding | 2024

Eligible use of Funds

Indiana Statewide Designated Cultural District (CD) managing organizations may request up to \$5,000 per Cultural District to support **one of the following**:

- **Cultural District Planning efforts.** This includes strategic planning, efforts to collaborate with other districts to increase tourism, local foot traffic, IDEA engagement, etc. OR
- **Casemaking or education around the value of the Cultural District or creative sector.** (training, materials, research, marketing) to make the case to or educate residents and/or decision makers on the value and benefit of the Cultural District and/or creative sector in their community.

NOTE: Funding for casemaking or education through this opportunity should not be used to directly benefit or support the Indiana Arts Commission as an agency.

Funding should be used between June 1, 2024, and January 30, 2025, and not go toward activities that are already supported by another IAC grant.

Timeline

Timeline	<i>all times eastern</i>
Grant period	June 1, 2024 – January 30, 2025
Application Due	April 16, 2024
Award Notification	April 30, 2024
First Payment	Roughly 60 days after contract is executed
Funding Final Report Due	Upon project completion and no later than February 12, 2025
Second Payment	Roughly 60 days after 2024 final grant report is approved

Cultural Districts may partner to submit a joint proposal. For example, if two cultural districts would like to join forces, they may request a total of \$10,000 in a joint proposal. If a joint proposal is submitted:

- One CD will be the applicant of record in the IAC Online Grants System.

- One CD will go into contract with the State/IAC.
- Partnered Cultural Districts share their pool of funding. This means one CD could ultimately receive more dollars than the other CD. The partnering cultural districts will need to determine how to best use their pool of funds.

Requirements

1. Eligibility.

- Cultural Districts with a CD 2023 project extension, and/or who have not completed and submitted a final report by the CD 2024 application deadline are not eligible to apply.
- Cultural District funding cannot be used on projects/activities already funded by the IAC.

2. Application. Submit an application by the deadline through the [IAC online grant system](#).

Elements of the proposal are as follows:

- Detail how the funds will be used.
- Goal(s) you're looking to achieve as a result of this effort.
- Income and Expense detail (For those who are partnering on the proposal, the amount going to each CD.)

3. To receive IAC funding, Cultural Districts must follow the requirements outlined below. More detail about these requirements can be found [here](#).

- Payment schedule - Funds will be disbursed in two payments: 75% upon contract approval and the remaining 25% when the final report is approved.
- Publicly acknowledge IAC funding in written, verbal or visual formats.
- Comply with state and federal contracting requirements, ADA compliance, public manifestation, fair labor, drug free workplace and civil rights requirements.
- Reporting requirements:
 - Outcomes of the funding (narrative and multiple choice/fill-in)
 - Address(es) where the activity(ies) occurred
 - Number of participants who are adults, children, artists and broadcast/online participants (as applicable)
 - Participants by age and distinct groups
 - Actual cash income, actual cash expenses and in-kind contributions. **A detail of expenditures will be required.**

Expense Eligibility

Allowable Expenses

Personnel

- Salaries and fees
- Contractors
- Artist contracts, honorarium, stipends
- Staff or contractor training

Non-Personnel

- Marketing materials are allowable as long as they are expressly related to the grantee's selected use of funding (Planning or Education/Casemaking).
- Funding related supplies and materials
- Fees for use of technology (e.g. cloud-based systems like Zoom, Survey Gizmo, etc)

Before applying, review the following:

- Important things to consider before applying (<https://www.in.gov/arts/programs-and-services/funding/consideration/>); and
- Requirements for grant recipients (<https://www.in.gov/arts/programs-and-services/funding/requirements-of-grant-recipients/>).

Contacts

Application, Eligibility, and Guidelines Questions?

Contact Lydia Campbell-Maher, lcampbellmaher@iac.in.gov or 317-618-1522

Technical Assistance with the Online Grant System?

Contact Eric Ashby, eashby@iac.in.gov or (317) 619-9306

Need Accessibility Accommodations?

Contact Stephanie Haines, shaines@iac.in.gov or 317-450-9973

Ready to apply?

Only applications submitted online will be accepted, except in the case of ADA accessibility accommodations. To access the application in the online system, visit

www.in.gov/arts/apply. **Use the access code: CD2024**

For accessibility accommodation requests, contact Stephanie Haines shaines@iac.in.gov or 317-450-9973. For technical concerns with the online system, contact Eric Ashby at eashby@iac.in.gov or 317-619-9306.

INDIANA ARTS COMMISSION

Apply Organization History Role (Applicant) ▾

Apply Enter Code

i If you have been provided with an Access Code, you may enter it in the box at the top of the page.

Quick Search ×

Welcome to the Indiana Arts Commission apply page.
Don't see an "Apply" button next to the grant program you wish to apply for? Please click "Log On/ Create an Account".



Program Contact
Lydia Campbell-Maher
Communities Services Manager
lcampbellmaher@iac.in.gov
317-618-1522

Creative Convergence Early Action Grant | Spring 2024

Funding Cycle: July 1, 2024 – June 30, 2025
Award amount: Up to \$10,000
Apply by: Thursday, June 6, 2024 at 11:59 PM EDT

About the Creative Convergence Early Action Grant Program

As a result of the Indiana Communities Institute (ICI) and Indiana Arts Commission’s (IAC) Creative Convergence workshop, community leaders, organizational representatives and artists/creatives will better understand: (1) how to embed arts and creativity in community, economic planning and solutions; (2) how to work collaboratively across sectors; and (3) how to effectively engage their community.

The **Creative Convergence Early Action Grant Program** allows your workshop team to apply what they learned in the Creative Convergence Workshop to a project that benefits **both** creatives and the community. *How we define "project" is flexible and is shaped by your community and its needs and assets.* Projects contain the following:

- Need or Opportunity
- Community Stakeholders & Engagement
- Arts and Creativity
- Creative Interventions

(See examples of potential projects on the next page)

Your community team lead organization is the applicant of record and funding recipient. Your Creative Convergence team members form the nexus of project management – everything from identifying need to community engagement to planning and executing project activities to evaluation and reporting. **Creatives need to benefit from the project in some direct way (e.g., compensated for their services)** - possibilities include as a project implementation team member or the project itself benefits creatives (e.g., pop-up artist market).

Creative Convergence Early Action Grant Program Timeline

Timeline	Dates
Creative Convergence Workshop	April 17-18, 2024
Webinar - Project Development	April 24, 2024 at 10:00 AM EDT
Proposals Due	Thursday, June 6, 2024 at 11:59 PM EDT
Proposal Review	June 7 – June 14, 2024
Award Notification <i>Application may be funded as is or a modification/clarification may be required</i>	Friday, June 21, 2024
Grant Period	July 1, 2024 – June 30, 2025
First Payment	It can take up to 90 days to receive the first payment after signing the contract.
Final Grant Report Due	Monday, July 15, 2025 at 11:59 PM EDT

Examples of the kinds of projects this grant could support:

- **Addressing an unsafe school crosswalk** (the need or opportunity) by working directly with the local school and nearby neighborhood school students (the community stakeholders and community engagement) to gain insight into the need; bringing in the local art associations (arts and creativity) to work with the community to develop creative asphalt crosswalks; choreographed dances to teach children how to cross safely; or poetry on temporary sandwich boards to remind drivers of the school zone (creative interventions).
- **Addressing resident's lack of use of outdoor fitness opportunities** (the need or opportunity) by working directly with the county health department, the regional hospital, aging services providers, and community members (the stakeholders and community engagement) to gain insight into the need; bringing in local artists (arts and creativity) to work with the community to develop temporary visual art and music installations along walking trails to encourage use; innovative lighting installations to encourage night exercise; outdoor dance classes; an outdoor fitness festival or artist-designed signs and wayfinding to encourage use (creative interventions).
- **Addressing a lack of space to host community art events** (the need or opportunity) by working directly with artists, arts groups, community organizations, and community members (the stakeholders and community engagement) to gain insight into the need;

bringing in local artists and arts groups (arts and creativity) to work with the community to identify a suitable space or spaces that meet the need; adapting the space to creative and community uses; initiating programming; and, developing a partnered management plan to ensure the space's future operations (creative interventions).

- **Addressing an underutilized downtown building** (the need or opportunity) by working directly with artists, arts groups, adjacent businesses, local government, and community members (the stakeholders and community engagement) to gain insight into the need and potential for economic development; bringing in local artists and arts groups (arts and creativity) to co-create with the downtown business community and community members creative enhancements and programming for the building that meets the need; and, developing incentives and policies that both encourage the building's further development and positively impact other underutilized spaces in the community (creative interventions).

Application Checklist for the Early Action Grant Program

1. **Identify who will be responsible for accessing the IAC's [online grant portal](#)** to submit the proposal and final grant report.
2. **Identify who will be responsible for signing the grant contract** and receiving, managing, and dispersing funds for the project. (Must be the community team lead organization unless an alternative is approved by IAC staff).
3. **Develop the Project Proposal Components.** Having an understanding of the project proposal components in advance will help you answer application questions. The application is located in the IAC's online grant management system.

Project Proposal Components

1. The community need or opportunity your team wants to address.
 2. The change you hope to make as a result of your project and who will benefit.
 3. Describe your project team and upload a spreadsheet including their name, email, affiliation, and why you selected them.
 4. Beyond your team, which people or groups will you work with to better understand the need or opportunity?
 - a. Why did you select these particular people or groups?
 - b. What role will these particular people or groups have in your project?
 5. What are the ways you plan to engage your community throughout the project?
 6. What's your project budget (upload a spreadsheet of income, expenses, and in-kind, if applicable)? Be sure to include the grant request in the income section.
 7. How will you evaluate how well your project addressed the need or opportunity?
4. **Review Program Eligible Expenditures and [Considerations/Audit Requirements](#)**

How to Apply for the Early Action Grant Program

1. Log in to the [IAC's online grant portal](#) (**use the Access Code: Creative2024**) complete the project proposal application, and submit it when finished.
 - a. IAC staff will review your project proposal and may be in touch to request revisions.
 - b. IAC will notify you when your project is approved for funding.
2. Log in to the IAC's online grant portal to accept the award.
3. Sign your grant contract electronically via DocuSign.
4. Start your project!

Program Requirements

To receive IAC funding, Early Action Grant Recipients must comply with the following requirements (*more detail about these requirements can be found [here](#)*).

- Payment schedule - Funds will be disbursed in two payments: 75% after contract approval and the remaining 25% when the final grant report is approved.
- Publicly acknowledge IAC and National Endowment for the Arts funding in written, verbal, or visual formats.
- Comply with state and federal contracting requirements, ADA compliance, public manifestation, fair labor, drug-free workplace, and civil rights requirements.
- Final report requirements (Due at the end of the project):
 - What occurred and the outcomes as a result of the funding (narrative/multiple choice)
 - A participant quote that captures the project experience
 - Address(es) where the activity(ies) occurred
 - Number of participants who are adults, children, artists, and broadcast/online participants (as applicable)
 - Participants by age and distinct groups
 - Photo documentation of the project
 - Actual cash income, actual cash expenses, and in-kind contributions. **A detail of expenditures will be required.**

Allowable and Non-Allowable Expenditures

Allowable Project Expenses

The following allowable project expenses are based on IAC policy, National Endowment for the Arts Legislation, and [2CFR 200](#).

Personnel

- Salaries and fees
- Contractors

- Artist contracts, honorarium, stipends
- Staff or contractor training; conferences

Operations

- Rent or mortgage payments
- Utilities
- Space rental
- Promotion and marketing
- Printing
- Security
- Insurance
- Building Maintenance
- Cleaning services
- Information Technology (e.g., software, captioning, streaming - including increased bandwidth, hardware, specialized audio-visual equipment, etc.)
- Fee subsidies for presenting services

Capital Expenditures (not to exceed \$5,000)

- Equipment (purchase or rental), provided it plays an integral part in the project

Programming

- Production or commissioning costs
- Consumable supplies
- Costs associated with the creation of a temporary or permanent piece of public art

Non-Allowable Project Expenses

Funds awarded by the IAC may not be used to support any of the following:

Operations

- Cash reserves, endowment accounts, deficit reduction or elimination
- Taxes and interest
- Compensation to foreign nationals
- Visa costs
- Travel outside the United States
- Indirect costs or underwriting for programming, activities, and/or services by degree-granting colleges and universities outside of what is explicitly allowable for project-based grants.
- Resale items purchased for resale
- Alcoholic beverages
- Donations and contributions
- Entertainment costs (such as receptions, parties, galas, dinners, community gatherings, etc.)
- Fundraising and Investment costs
- Lobbying
- Home office workspace
- Prohibited telecommunications and video surveillance services and equipment.
- Regranting to individuals or other organizations

- Applications for projects that primarily present political, denominational, religious, or sectarian ideas or projects that enhance the property of religious institutions.

Capital Expenditures

- Capital improvements, facility construction, structural renovations, and restorations not integral to the project
- Purchase of artwork
- The purchase of vehicles

Programming

- Cash awards
- Events that are closed to the public
- Projects or programs to be delivered outside the State of Indiana
- Activities and expenses outside the grant period
- Activities that are solely for the purpose of fundraising

Contacts

Application, Eligibility, and Guidelines Questions?

Contact Lydia Campbell-Maher, lcampbellmaher@iac.in.gov or 317-618-1522

Technical Assistance with the Online Grant System?

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Need Accessibility Accommodations?

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Ready to apply?

Only applications submitted online will be accepted, except in the case of ADA accessibility accommodations.

To access the application in the online system, visit in.gov/arts/apply

Access Code: Creative2024

The screenshot shows the top navigation bar of the Indiana Arts Commission website. It includes the logo, a home icon, an 'Apply' button, and a link to 'Organization History'. The user's role is identified as 'Applicant'. Below the navigation bar, there is a search bar with the text 'Apply' and a dropdown menu showing 'Creative' with an 'Enter Code' button. A message box states: 'If you have been provided with an Access Code, you may enter it in the box at the top of the page.' Below this is a 'Quick Search' bar. At the bottom, a welcome message reads: 'Welcome to the Indiana Arts Commission apply page. Don't see an "Apply" button next to the grant program you wish to apply for? Please click "Log On/ Create an Account".'



To: IAC Commissioners
From: Stephanie Haines
Date: March 1, 2024
Subject: Fellowship for Creative Teaching Cohort approval authority

ACTION: Approval of cohort and corresponding grants of \$7,250 per fellowship project is ceded to the review committee.

2024 Fellowship for Creative Teaching launched in January 2024. The Fellowship Cohort application process went smoothly during the open period of Jan 16, 2024 – Feb 22, 2024.

FCT Outreach strategies

IAC shared this opportunity widely through the IDOE weekly statewide newsletter, the IAC arts education targeted listserv, an email list of all school principals and superintendents in the state, the IAC steering committee for arts education comprised of nonprofit art orgs and arts educators, as well as through sending a media kit to all previous FCT fellows to advocate to their own education communities through social media.

IAC received 47 eligible educator applications from all over the state.

Applications by region

Region 1	1
Region 2	5
Region 3	1
Region 4	2
Region 5	2
Region 6	3
Region 7	16
Region 8	6
Region 9	7
Region 10	2
Region 12	2



Region 7 breakdown	
Marion	11
Johnson	1
Hancock	0
Hamilton	3
Shelby	0
Hendricks	1

Next Steps

IAC Review committee will be reviewing and selecting the top twenty applications with three alternates. IAC staff will begin the process of pairing selected Fellows with a local Arts Organization to be their Arts Partner in the program. The Arts Partner is a coach and local mentor to guide the artistic portion of the program in partnership with the educator's expertise in classroom management and curriculum design. Arts Partners also manage the grant paperwork process and financial management.

Summer Institute for Creative Teaching 2024

As part of the FCT program, IAC hosts a summer, in-person professional development conference in July called the Summer Institute for Creative Teaching. The Summer Institute for Creative Teaching is a three-day, in-person learning experience for Indiana educators. Through hands-on experience and collaboration with peers, participants will learn effective and innovative teaching strategies to implement arts learning strategies. The Summer Institute will include engaging artistic activities and opportunities to explore how creative teaching can enhance curriculum and will take place **July 10-12, 2024, at the Herman B. Wells Community Center at Lebanon High School.**

Registrations fees are new this year at a price of \$75 for early bird, \$110 for regular registration, with many scholarship opportunities available. (approved by IAC Commission at the 2023 December QBM)

The program is growing, and this year the Indiana Arts Commission will also be offering specialized workshops for nonprofit arts education staff that address specific needs of this group.

Registration is now open for the Summer Institute: <https://www.in.gov/arts/programs-and-services/training/summer-institute-for-creative-teaching/>

Fellowship Timeline

Thursday, March 21, 2024	Educator Notifications
Tuesday, March 19, 2024	Arts Partner information webinar
Monday, May 6, 2024	Arts Integration 101 for new Arts Partners
Saturday, May 11, 2024	Online Learning Session #1
Saturday, June 8, 2024	Online Learning Session #2
Wednesday, July 10, 2024	Summer Institute Day 1
Thursday, July 11, 2024	Summer Institute Day 2
Friday, July 12, 2024	Summer Institute Day 3
Friday, July 12, 2024	Project Proposal Application Open
Monday, September 2, 2024	Project Applications deadline
Aug – Dec 2024	Implementation of an in-school artist residency in collaboration with Creative Arts Partner
Friday, December 20, 2024	Project Implementation end

FCT Review committee

Kelsey Peaper	Indiana Dept of Education & IAC Commissioner
Lacey Bohlen	Indiana Dept of Education
Stephanie Haines	IAC Staff
Rebecca Harris	Middle School ELA teacher & 2023 FCT Fellow



Connie Brahm
Marketing and Communications Director
Indiana Arts Commission

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FY24 Q2 Trust Report

Lifetime Interest	\$634,871.22
Lifetime Plate Revenue	\$4,046,123.09
FY24 Distribution (APS Arts Trust Project Designees)	\$5K in FY23 for FY24
Interest Available	\$311,159.91
Fund Balance as of December 31, 2023	\$4,352,283.65

Fiscal Year	Quarter	Interest	Sales Revenue	Plates Sold
FY23	3	\$17,933.61	\$28,800.00	1,152
FY23	4	\$7357.32	\$36,675.00	1,467
FY24	1	\$ 46,562.52	\$35,300.00	1,412
FY24	2	\$41,880.61	\$28,200.00	1,128

Inv. Number	Current Investments	Book Value	Rate	Maturity Date	Projected Annual Interest
600740	Bank of NY - Treasury Note	\$ 215,447.45	0.0375%	9/15/2024	\$750.00
600648	Bank of NY – Agency Coupon	\$ 1,800,000.00	0.5250%	4/8/2024	\$80,587.50
600307	Bank of NY – Agency Coupon	\$500,000.00	0.1000%	3/30/2026	\$22,805.56
600555	Bank of NY – Agency Coupon	\$1,000,000.00	0.5100%	1/27/2025	\$103,558.33
600565	Bank of NY – Agency Coupon	\$300,000.00	0.5000%	2/21/2024	\$16,083.33
600749	Bank of NY – Agency Coupon	\$501,500.00	0.5000%	6/11/2027	\$88,125.00

Matured Investments and Coupon Payments Since 7/1/2023					
Inv. Number	Current Investments	Book Value	Rate	Maturity Date	
600565	Bank of NY - Gov Agency Coupon Note	\$ 300,000.00	0.5000%	2/21/2024	\$ 7,291.67
600555	Bank of NY - Gov Agency Coupon Note	\$ 1,000,000.00	0.5100%	1/27/2025	\$25,500.00
600593	Bank of NY - Gov Agency Coupon Note	\$ 500,000.00	0.5820%	3/20/2026	\$ 13,769.17
600307	Bank of NY - Gov Agency Coupon Note	\$ 500,000.00	0.1000%	3/30/2026	\$ 5,000.00
600648	Bank of NY - Gov Agency Coupon Note	\$ 1,800,000.00	0.5250%	4/8/2024	\$32,025.00
600593	Bank of NY - Gov Agency Coupon Note	\$ 500,000.00	0.5820%	3/20/2026	\$ 7,275.00
	Total Government Interest Income				\$88,360.84
	Plus Sec Lending Income				\$82.29
				Total Interest	\$88,443.13



To: Committee on the Future
From: Connie Brahm, Marketing and Communications Director
Date: February 13, 2024
Subject: Communications Report

FY24 Q2 Announcements

- [Arts Commission announces additions to Indiana's Digital Poetry Archive](#)
- [Arts Commission seeks applications from artists for business training workshop, fellowship](#)
- [35 Hoosier Artists to Provide Arts Experiences for Older Adults](#)

Winter 2024 Communications Projects

- Recruiting and hiring the next Communications Manager
- Assisting in the distribution of the Artist Needs Assessment Survey and planning for the distribution of the results of that research.
- Coordinated the 2024 Hoosier Women Artists reception, which took place on February 1, 2024. A partnership with the Office of the Lt. Governor, Hoosier Women Artists recognized 29 women, showcasing their work and displaying it in the office of a female elected official for the next year.
- Recruiting educators for the Indiana Educator Fellowship for Creative Teaching and the 2024 Summer Institute.
- Promoting the application for FY2025 Arts Project Support and preparing to assist in panel communications.
- Planning for the 2023 Governor's Arts Award reception that will take place on February 27, 2024.



To: Committee on the Future
From: Connie Brahm, Marketing and Communications Director
Date: February 13, 2024
Subject: Governor's Arts Awards Update

Overview

The Office of the Governor, with the Indiana Arts Commission (IAC), present the Governor's Arts Awards, the highest honor the state gives in the arts, to recognize outstanding achievement and contributions to arts and creativity in Indiana. These awards, which are presented every two years, honor those who maximize their roles as innovators, supporters and advocates to grow arts and creativity on the state or national level.

Recipients

The 2023 Award winners, as determined by the selection committee, are:

- Bryan Ballinger (Huntington)
- Christy Burgess (South Bend)
- D. Del Reverda-Jennings (Indianapolis)
- Jim Smoak (Washington County)
- Shaun Dingwerth and the Richmond Art Museum (Richmond)

[Read more about the award recipients.](#)

Recognition Ceremony

On February 27, 2024, at 2PM ET, the recipients will be recognized at a ceremony at the Indiana Statehouse where the Governor will recognize the winners. Each winner will be individually recognized, followed by a screening of a film made of each of the winners.

The film was produced by Fort Wayne- based videography film team Bryant Rozier of Scrambled Egg(s) Design and Productions and Zachary Vessels of TopSphere Media.

Following the ceremony and screening of the film, refreshments will be served.



To: Quarterly Business Meeting
From: Connie Brahm, Marketing and Communications Director
Date: 2/29/24
Subject: Hoosier Women Artists Report

Hoosier Women Artists Overview

Since 2008, the Hoosier Women Artists program has celebrated and further expanded the important role art plays in our communities by showcasing the work of talented female artists throughout the state. Female artists living in Indiana are encouraged to submit artwork for consideration to be displayed in the Statehouse office of a female elected official. The 2024 reception was held on February 1, 2024, and recognized 29 Hoosier artists. [View photos from the reception.](#)

2024 Participating Officials:

- Lieutenant Governor Suzanne Crouch
- Secretary of Education Dr. Katie Jenner
- Indiana State Health Commissioner Dr. Lindsay Weaver
- Chief Justice Loretta Rush
- Comptroller Elise Nieshalla
- First Lady Janet Holcomb

Participating Artists and Associated Offices:

Office of Indiana Lieutenant Governor Suzanne Crouch

Melissa Chmiel Adams (Springport) - "Dreamer"

Susan Kirt Alterio (Valparaiso) - "Indiana Dunes Lupine"

Sally R. Baldwin (Howe) - "On the Hook"

Faith Belflower (Bloomington) - "Metamorphosis"

Hilarie Couture (Fort Wayne) - "Sacred Souls/Golden Peacocks"

Cindy Eley Cradler (Brownsburg) - "Chef's Choice"

India Cruse Griffin (Richmond) - "My Indiana Homestead"

D. Del Reverda-Jennings (Indianapolis) - "Discovering the Possibilities of Heaven"

Michelle Engel (Granger) - "The Bouquet"

Kayla Groen (DeMotte) - "Turkey Run Trail 9"

Kristen L. Kloss (Indianapolis) - "My World Revolves Around You"

Ellen Starr Lyon (Bloomington) - "Flora and Fauna"

Charlene Marsh (Nashville) - "Very Cold First Snow in Yellowwood Forest, February 5, 2022"

Carleen O'Connor Rivera (Munster) - "Iced Over"

Brandi Page (Monticello) - "Evening Reflection on the Pond"

Dana Powell-Smith (Indianapolis) - "Freedom Day"

Francis A. Ruiz (Fishers) - "Armonia (Harmony)"

Joan Tietz (West Lafayette) - "Poppies and Vines"

Office of Indiana First Lady Janet Holcomb, Governor's Residence

Carrie Wright (Muncie) - "177 Pieces in My Dream"

Office of Indiana Secretary of Education Dr. Katie Jenner

Janice E. Bonner (Terre Haute) - "Autumn Jewels"

Hoang-Nhat Detienne (Indianapolis) - "Traces of the Dragon"

Meagan Monds (Terre Haute) - "Sea Turtle Spirit"

Office of Indiana Comptroller Elise Nieshalla

Anne C. Maddox (Marion) - "Ecosystem #1"

Andrea Worthington (Zionsville) - "Braille Series 1"

Office of Indiana Supreme Court Chief Justice Loretta Rush

Boxx The Artist (Indianapolis) - "Young, Gifted, & Black"

Jil Weikart (Fort Wayne) - "The Unraveling"

Office of Indiana Health Commissioner Dr. Lindsay Weaver

Gina M. Baird (Fishers) - "Leaping: On Top of the World"

Ginger Kay Pearson (Bloomington) - "Pan's Feast II"

Caroline Pyle (Indianapolis) - "Sunny Disposition"



To: IAC Commissioners
From: André Zhang Sonera, Deputy Director of Operations
Date: February 13, 2024
Subject: **Staff Activity Report CY24 Q1**

Below is a summary of IAC staff's involvement in statewide, regional, and national activities relevant to the agency's work.

IAC'S STAFF ACTIVITY REPORT | FIRST QUARTER OF 2024

After eight years of exemplary service as the Executive Assistant, **Stephanie P.** was promoted to the IAC's new **Financial Operations Manager**, where she will develop her accounting and financial management skills.

Stephanie H. has been selected to present at the **Indiana Department of Education [Title Con 2024](#)** (April 10-11, 2024), where she will share her success with the **Fellowship for Creative Teaching and the Summer Institute** with education administrators. Additionally, Stephanie was also invited to review proposals for the **Kennedy Center's Leadership Exchange in Arts and Disability (LEAD)**, where she will be reviewing and selecting proposals for the 2024 LEAD Conference, taking place in Seattle, WA, from July 29 – August 2, 2024.

In January, **Connie** participated as an exhibitor for the **Accelerate Indiana Municipalities (AIM) [Newly Elected Officials Training](#)**, where she was able to connect with elected officials and introduce them to the IAC and its funding opportunities as they started executing their administrative agendas and policies in their new elected office.

Eric has been quite busy with our friends at the **National Assembly of State Arts Agencies (NASAA)**, where he is leading the new **[Research/Data Peer Group](#)**, a resource for State Arts Agencies to come together and discuss their current challenges and solutions to their data and research processes. And if that wasn't enough, he is also in the running to be the incoming Co-Chair of the *Grants Peer Group*!

Jordan, Miah, and **André** will reprise the role of evaluator for the **Office of Community and Rural Affairs (OCRA) [Next Level Connections Broadband Grant Program](#)**, a \$350 million grant that aims at improving broadband access across Indiana. Grantees and their projects will be announced in June.

Ms. Michaelsen Goes to Washington. **Miah** represented the IAC at the **National Endowment for the Arts' [Healing, Bridging, Thriving Summit](#)**, an inaugural national convening that brought together leaders from multiple sectors to discuss policies, ideas, and actions to better integrate and elevate the arts across the country. Miah is also joining the board of **Arts Midwest**, the IAC's Regional Arts Organization, and doing a breakout session at the Lilly Endowment's annual convening for Community Foundations in March.

After serving in the inaugural cohort of **[The National Leaders of Colors Fellowship](#)**, an eight-month leadership development presented by the **United States Regional Arts Organizations (US RAOs)**, **André** represented **Arts Midwest** as a reviewer for the selection of the 2024 Cohort. Additionally, this Spring, he is also a reviewer for the **South Carolina Arts Commission** and their **[Arts of Community: Rural SC Grants](#)**.

Connie has recently joined the *Indiana Tourism Professional Development Committee*, where she will advise and support the **Indiana Tourism Association (ITA)** with planning capacity-building events, including the **[2024 Indiana Tourism Conference](#)**. This year's edition will take place in Evansville from March 11-13, 2024, and will feature a session led by IAC grant recipients and partners on arts and placemaking.

Stephanie H. was recently appointed to the board of the [Naptown African American Theatre Collective \(NAATC\)](#). The organization is Indianapolis' first Black equity theater with a mission to develop and support Black theatrical productions.

During his recent visit to Region 1, **Eric** has an opportunity to chat with **Lakeshore Public Media** to share more information about the IAC's Arts Project Support Program.

Connie also attended the *Indiana State Government Privacy Officer Training*, where she learned how to better protect constituent data from this two-day Certified Information Privacy Manager (CIMP) training hosted by the [Indiana Management Performance Hub](#).

André had the opportunity to serve as a Primary Judge for the **Indiana State Fair Queen Program**, where he was able to interview 84 participants from across Indiana for the coveted role of State Fair Ambassador for the [2024 Indiana State Fair](#), taking place August 2-18, 2024. Also worth noting is that this year's theme will be **The Art & Nature of Fun**, and André will be helping State Fair staff in an advisory capacity for this year's state fair.



To: IAC Commissioners
From: Miah Michaelsen
Date: February 27, 2024
Subject: External Partnerships Report

In addition to ongoing partnerships with both the Division of Aging of FSSA, the Indiana Department of Education, and the Indiana Communities Institute, the IAC continues to engage with our regional and national programmatic and funding partners:

Arts Midwest (AM) – Regional Partner

Arts Midwest is the IAC’s [Regional Arts Organization](#) and provides national programs and services such as NEA-partnered programs Big Read and Shakespeare in American Communities as well as programs available only to member states’ constituents such as GIG Fund, World Fest and We the Many. Arts Midwest is currently engaged in a comprehensive review of existing programs and is building out specific services to folk and traditional arts and people with disabilities. They convene all nine of the partner states quarterly via Zoom and twice a year in person (next in person meeting is March 21 – 22 in Madison, WI). IAC continues to work alongside Arts Midwest staff to ensure regional offerings are responsive to Indiana’s needs and actively encourages participation to ensure Indiana’s creative sector benefits. Miah recently joined the Arts Midwest board.

National Endowment for the Arts (NEA) – Federal Partner

IAC staff continues to actively promote NEA’s grant programs to Indiana’s arts organizations and as identified growth in this area as a KPI for its 2024-2028 Strategic Framework. The IAC should know about FY25 funding (FY24 Federal year) in April.

National Assembly of State Arts Agencies (NASAA) – National Association

NASAA is a national, not-for-profit, nonpartisan organization dedicated to the nation’s 56 state and jurisdictional arts agencies. Services they provide:

- **Knowledge:** NASAA is a clearinghouse for accurate and authoritative data. Their research and professional development services inform and inspire state arts agencies, sparking new ways of working, serving the public and developing the resilience of our field.
- **Representation:** NASAA is a champion and advocate for state arts agencies, asserting the importance of the arts to decision makers. They foster cross-sector support for the arts and give state arts agencies a persuasive policy voice.

- **Community:** NASAA convenes state arts agencies. Their warm and welcoming professional community energizes the work of state arts agencies, unites our members around common goals, and helps state arts agencies accomplish together more than they could alone.

Eric is taking the lead in elevating the role of research among the state agencies with help from NASAA, and NASAA leadership continues to advise the IAC related to subsequent changes in the Arts Project Support program.

New Partnership Development

Paige and Eric have been in preliminary conversations with staff from the Department of Health on a partnership focused on community health.



To: Committee on the Future
From: Miah Michaelsen, Executive Director
Date: February 13, 2024
Subject: 2024 Indiana General Assembly Update

Bills the IAC is tracking in the 2024 Indiana General Assembly:

Senate Bill 286

This bill, authored by Senator Greg Goode of Terre Haute and sponsored by Representative Ed Clere in the House, updates aspects of the state's Poet Laureate program, which the IAC administers. In 2023, former Senator Jon Ford carried a version of this bill which passed through the Senate but died in the House. In this session, the bill passed unanimously out of the Senate and passed out the House yeas 89, nays 2.

House Bill 1103 - Licensed professional music therapists

This bill, authored Representative Mitch Gore, provides for the licensure of professional music therapists by the medical licensing board. It was assigned to the Public Health Committee; did not receive a hearing and failed to advance by House 3rd reading deadline.



To: IAC Commissioners
From: Stephanie Haines
Date: March 1, 2024
Subject: Lifelong Arts Indiana update

Lifelong Arts Indiana (LLA) is a Creative Aging initiative the Indiana Arts Commission began in 2021. Lifelong Arts Indiana is currently partnering with the Indiana Division of Aging to provide multiple grant and training opportunities across the state in 2023 & 2024.

Training & Grants for Artists

50 new Lifelong Arts artists: In July & August 2023 two cohorts of 25 teaching artists were selected to participate in the Lifelong Arts three-day training. Following the training the artists were able to access \$1500 grants to put the learning into action and provide hands-on sequential arts workshops in their community.

16 returning Lifelong Arts artists: The returning artists participated in training in 2021, and this year are offered a second-round grant of \$3500 to extend their work further into their communities.

FY24 LLA Artist Grants are well-underway and will conclude in June 2024.

IAC staff are hard at work considering what the next iteration of this work will look like for artists in 2025.

Training & Grants for Aging Services Providers

In 2023 IAC offered three in-person Creative Aging Best Practices training sessions in three different locations around the state.

April 28, 2023 Fort Wayne
June 23, 2023 Bloomington
Nov 14, 2023 Gary

104 Aging Services Providers registered for these sessions. The trainings were full-day sessions and covered topics such as Best Practices in Arts for Older Adults, How to connect and collaborate with an artist, and How to design an impactful Arts Experience.

Currently we have 11 grantees of the \$5,000 Early Action Grants related to these trainings. The application for these grants is now closed.

***NEW* Training & Grants for Indiana Libraries**

One final grant program for the FY24 Lifelong Arts program is the Lifelong Arts Indiana for Libraries program. For this process IAC has partnered with the Indiana State Library to do outreach to Indiana's rural libraries and encourage them to apply for the training and grant program, modeled after the Aging Service Provider training.

Applications closed March 26 which had 47 applications representing every region and 38 unique counties.

IAC anticipates selecting a cohort of 35 grantees who will participate in a short online training session and be paired with a qualified artist to create a creative aging artist residency project proposal. This program will conclude at the end of 2024.

Evaluation & Research with the University of Indianapolis

The Lifelong Arts Indiana program has contracted the University of Indianapolis Center for Aging and Community to provide a rigorous evaluation of the program's methodologies and outcomes in order to demonstrate the impact of the program as well as create a replicable model for other states and agencies to employ.

The evaluation plan has received IRB approval through the university and has been underway since Fall 2023. The evaluation includes on-site observations of artist workshops, written evaluations of participants experience, 1:1 interviews with artists and participants, and training workshop evaluations.

We look forward to seeing the results of this evaluation in late 2024 or early 2025.