



# STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary

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Dear UDC Inspection Professional,

The State of Wisconsin, through the Consolidated Agency Purchasing Services Section, will be posting a Request for Bid (RFB), #DS200853. The purpose of this Request for Bid (RFB) is to provide interested parties with details to enable them to prepare and submit a bid for Uniform Dwelling Code (UDC) Enforcement Services. **Please note that this RFB will be for UDC enforcement services only. It will not involve related enforcement of Camping Units.**

You are receiving this notice as you may be vendor interested in responding to this upcoming Request for Bid (RFB). Additional online registration is required on your part in order to receive notification of the RFB and to participate in the bid process.

**To receive an automatic notification for this RFB and any future procurement opportunities, you must register on the Wisconsin e-Supplier Portal. There is no cost for this registration.**

**The following link provides Wisconsin e-Supplier Portal Registration Information.**

[https://esupplier.wi.gov/psp/esupplier/SUPPLIER/ERP/h/?tab=WI\\_GUEST&wimsg=Logout](https://esupplier.wi.gov/psp/esupplier/SUPPLIER/ERP/h/?tab=WI_GUEST&wimsg=Logout)

The **NIGP codes** used for this RFB are **91863**-Housing Consulting, **96145**-Inspection and Certification Services and **96847**-Inspection Services, Construction Type.

**Only vendors registered in Wisconsin e-Supplier Portal are guaranteed to receive notice of State of Wisconsin solicitation opportunities in their commodity or service area.** If you were previously registered on the VendorNet system, you will still need to register on the eSupplier Portal to receive notification and participate in the bid process.

**If you register on the Wisconsin e-Supplier Portal AFTER the posting of this RFB, you must return through the Wisconsin e-Supplier Portal to view the Questions and Answers document or any amendments that may have been posted.**

The RFB once posted, will be viewable at the Public Notice site, however in order to respond electronically to the RFB you must be registered on the Wisconsin e-Supplier Portal.

1. Open web page: <http://publicnotices.wi.gov/index.asp>
2. In the upper left navigation, select "Search Notices"
3. Search using any of the following key words: Uniform Dwelling Code.
4. Select the RFB notice titled, Uniform Dwelling Code Enforcement Services.
5. Select "View VendorNet Bid Announcement"
6. Select the web page: <https://esupplier.wi.gov>

If you cannot access any of the websites above, or do not have internet access, please request the RFB by calling DOA at 608/264-9587.

Best Regards,

Dan Wilson, Procurement Specialist-Senior