



INDIANA COMMISSION *for*  
HIGHER EDUCATION

**APPLICATION FOR FACULTY POSITION ON THE  
INDIANA COMMISSION FOR HIGHER EDUCATION**

Dear Faculty Applicant:

The 2021 Faculty Nominating Committee would like to thank you for your interest in the faculty member position on the Indiana Commission for Higher Education. We are pleased to accept your application.

Applications will be accepted via email (preferred), regular mail, express mail or fax. Candidates must submit applications and a signed *Agreement to Serve* by **Friday, April 16, 2021**. Applications postmarked or received via email after midnight on that date will not be accepted.

The Nominating Committee will review all applications and conduct a selection meeting to determine which applicants will be recommended to Governor Holcomb. All applicants will receive notification as to whether or not the Committee has selected him or her for the Governor's consideration.

You may view additional information about the Indiana Commission for Higher Education online at [www.che.in.gov](http://www.che.in.gov).

Thank you!

Members of the 2021 Faculty Nominating Committee

# APPLICATION FOR FACULTY POSITION ON THE INDIANA COMMISSION FOR HIGHER EDUCATION

## HISTORY

Created in 1971 by an act of the General Assembly and signed into law by then-Governor Edgar Whitcomb, the Indiana Commission for Higher Education (Commission) is now in its fourth decade of service to the State of Indiana. The general purposes of the Commission, assigned by law, are to:

- Define the educational missions of public colleges and universities;
- Plan and to coordinate Indiana's state-supported system of post-high school education, taking into account the plans and interests of independent colleges and universities;
- Review both operating budget and capital budget appropriation requests from public institutions;
- Approve or disapprove for public institutions the establishment of any new branches, campuses, extension centers, colleges or schools;
- Approve or disapprove for public institutions the offering of any additional associate, baccalaureate or graduate degree or certificate program of two semesters or more in duration;
- Review all programs of public institutions and make recommendations to the governing board of the institution, the Governor, and the General Assembly concerning the funding and the disposition of these programs; and
- Distribute student financial aid from state aid programs.

## FACULTY POSITION DEFINITION

The faculty member must hold a **full-time** faculty appointment at a **public institution** of higher education and be engaged in teaching, research or other activities and responsibilities traditionally expected of faculty. The faculty member must **reside within the State of Indiana**. The faculty member will be responsible to convene with and serve as a full voting member of the Commission, which meets approximately 20-25 days out of each year. Commission meetings are usually [scheduled](#) on the Wednesday and Thursday coinciding with the second Thursday of the month and normally involve an overnight stay at the meeting site. Commission members also serve on sub-Committees of the Commission; the faculty member serves on the Academic Affairs and Quality Committee and is responsible for participating in monthly meetings in correlation with Commission meetings. In addition, the faculty member facilitates, with Commission staff support, the biennial Faculty Leadership Conference. The faculty member appointment begins on **July 1, 2021** and terminates on **June 30, 2023**.

## APPLICATION DEADLINE

Applications will be accepted via email (preferred), regular mail, express mail or fax. Candidates must submit applications and a signed *Agreement to Serve* by **Friday, April 16, 2021**. Applications postmarked or received via email after midnight on that date will not be accepted.

## APPLICATION FOR FACULTY POSITION ON THE INDIANA COMMISSION FOR HIGHER EDUCATION

NAME \_\_\_\_\_

CURRENT POSITION \_\_\_\_\_

CAMPUS ADDRESS \_\_\_\_\_

P.O. OR STREET

CITY

PHONE \_\_\_\_\_

STATE

ZIP

HOME ADDRESS \_\_\_\_\_

P.O. OR STREET

CITY

PHONE \_\_\_\_\_

STATE

ZIP

CELL PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

EDUCATION \_\_\_\_\_

In five pages or less, please provide the following information (1-3) as well as supporting items (4-5, not included in page limit):

1. **Statement of Interest** reflecting your expertise and interest in educational policy issues
2. **Statement of Qualifications** on teaching experience, professional activities, and service activities that demonstrate your ability to further the Commission's three priorities—Completion, Talent, and in particular, Equity\*
3. **Statement of Accommodation** of workload or schedule adjustment to ensure participation in the required activities for the position as outlined
4. **Curriculum Vitae** (limited to three pages) that demonstrate your experience with higher education policy
5. **Professional Photo** of 300 dpi print quality for publicity

\*Indiana's strategic plan for higher education [Reaching Higher in a State of Change](#) is the guiding document to reach an important goal to have at least 60 percent of Hoosiers with a quality credential beyond high school by 2025.

## **AGREEMENT TO SERVE ON THE INDIANA COMMISSION FOR HIGHER EDUCATION**

The 2021 Faculty Nominating Committee would like to thank you for your interest in the faculty member position on the Indiana Commission for Higher Education. It is important that you understand the conditions of the appointment, should you be selected by the Governor to serve.

The faculty member must hold a **full-time** faculty appointment at a **public institution** of higher education and be engaged in teaching, research or other activities and responsibilities traditionally expected of faculty. The faculty member must **reside within the State of Indiana**. The faculty member will be responsible to convene with and serve as a full voting member of the Commission, which meets approximately 20-25 days out of each year. Commission meetings are usually [scheduled](#) on the Wednesday and Thursday coinciding with the second Thursday of the month and normally involve an overnight stay at the meeting site. Commission members also serve on sub-Committees of the Commission; the faculty member serves on the Academic Affairs and Quality Committee and is responsible for participating in monthly meetings in correlation with Commission meetings. In addition, the faculty member facilitates, with Commission staff support, the biennial Faculty Leadership Conference.

The faculty member appointment begins on **July 1, 2021** and terminates on **June 30, 2023**. Any applicant chosen by the Governor to serve on the Commission must notify the Commission immediately of any changes in their employment status that would prevent them from completing the two-year term.

Besides the faculty representative, the Commission consists of one student representative, one representative from each of the nine congressional districts in the State of Indiana and three at-large members. The Commission elects its own officers and sets its own agenda. Notification of meetings, along with the agenda, are distributed approximately one week prior to the meetings. For any Commission-hosted events and meetings, the Commission will pay for overnight lodging, provide mileage and parking reimbursements and all meals are provided. Members are also entitled to receive a salary per diem of \$100, pursuant to IC 21-18-3-7.

If you are willing to serve in this capacity, please sign this agreement form and submit it (email preferred) along with the application no later than **Friday, April 16, 2021** to:

Liz Walker  
Director of Strategic Initiatives & Convenings  
Indiana Commission for Higher Education  
101 West Ohio Street, Suite 300  
Indianapolis, IN 46204  
Phone: 317-232-1030  
Fax: 317-464-4410  
Email: [lwalker@che.in.gov](mailto:lwalker@che.in.gov)

Name\_\_\_\_\_

Signature\_\_\_\_\_

Date\_\_\_\_\_