

MEMORANDUM

April 28, 2021

TO: Education and Culture Committee

FROM: Nicole Rodríguez-Hernández, Legislative Analyst
 Craig Howard, Deputy Director

SUBJECT: Worksession – Montgomery College FY22 Operating Budget and CIP Follow-up

PURPOSE: Review and make recommendations for Council consideration

Expected Participants:

- Dr. DeRionne Pollard, President of Montgomery College
- Linda Hickey, Budget Coordinator, MC
- Liz Greaney, Chief Business/Financial Strategy Office, MC
- Susan Madden, Chief Government Relations Officer, MC
- Donna Schena, Senior Vice President for Administrative and Fiscal Services, MC
- Kristina Schramm, Interim Director, Capital Planning, Design, and Engineering, MC
- Rafael Murphy, Fiscal and Policy Analyst, Office of Management and Budget

Montgomery College	FY21 Approved	FY22 CE Recommended	Change from FY21 Approved
Current Fund	\$268,165,660	\$264,704,984	(1.3%)
FTE	1,803.35	1,803.35	
Grant Fund	\$18,782,000	\$17,355,000	(7.6%)
FTE	0.0	0.0	
Emergency Repair Fund	\$350,000	\$350,000	--
FTE	0.0	0.0	
Auxiliary Fund	\$1,941,300	\$1,880,000	(3.2%)
FTE	2.0	2.0	
Workforce Dev. & Continuing Ed.	\$20,712,172	\$19,995,716	(3.5%)
FTE	93.5	93.5	--
Cable Television Fund	\$1,796,800	\$1,796,800	--
FTE	11.0	11.0	
Major Facilities Reserve Fund	\$2,000,000	\$2,000,000	--
FTE	0.0	0.0	
MC Grants Tax Supported Fund	\$400,000	\$400,000	--
FTE	0.0	0.0	
Transportation Fund	\$4,200,000	\$4,100,000	(2.4%)
FTE	1.0	1.0	--
Total Expenditures (All Funds)	\$318,347,932 1,910.85 FTEs	\$312,585,500 1,910.85 FTEs	(1.8%) --

Today’s worksession will focus on Montgomery College’s FY22 operating budget and amendments to the FY21-26 CIP. Specifically, the Committee will review the following:

- A. Operating Budget Overview** provides a summary of the Board of Trustee’s request, COVID-19 relief funding, and preliminary racial equity information.
- B. Enrollment & Staffing** reviews the College’s enrollment trends and tuition revenue and employee compensation and benefits.
- C. Programmatic Service Changes** discusses funding for the Montgomery Can Code and Innovation Hub programs.
- D. Non-Tax Supported Funds** highlights requested expenditure amounts and key changes from FY21.
- E. FY21-26 CIP Amendments Follow-up** discusses the Information Technology project.
- F. Committee Operating Budget Recommendation** notes Council staff’s recommendation.

A. Operating Budget Overview

The FY22 Operating Budget for Montgomery College as requested by the Board of Trustees and as recommended by the County Executive is summarized in Table 1 below.

Table 1. FY22 Montgomery College Request Compared to County Executive Recommendation

FY22 Operating Budget	Montgomery College Request	County Executive Recommendation	Difference
Total Budget: All Funds Change from FY21	\$312,582,500 (\$5,765,432), (1.8%)	\$312,582,500 (\$5,765,432), (1.8%)	--
Current Fund: Tax Supported Change from FY21	\$265,454,984 (\$3,460,676), (1.3%)	\$265,454,984 (\$3,460,676), (1.3%)	--
County Contribution Change from FY21	\$145,649,696 \$500,000, 0.3%	\$145,649,696 \$500,000, 0.3%	--

The budget transmittal letter from the Board Chair and the College President to the County Executive and the Council President is attached at ©1 and provides details on the revenue and expenditure assumptions in the College’s budget request. The Executive’s recommendation is attached at ©48. The Executive recommends fully funding the College’s operating budget request.

Current Fund. The Current Fund consists of the major tax-supported elements of the College’s budget. Table 2 shows the College’s Current Fund by major funding source, including the FY21 approved level, the College’s FY22 request, and the Executive’s FY22 recommendation.

Table 2. Montgomery College’s Current Fund By Major Funding Source

Source	FY 21 Approved		FY22 College Request		FY22 CE Rec.		Difference
	\$	%	\$	%	\$	%	
County	145,149,696	54.1	145,649,696	55.0	145,649,696	55.0	-
Tuition and Fees	75,252,727	28.1	68,016,270	25.7	68,016,270	25.7	-
Other Student Fees	1,494,472	0.6	1,790,467	0.7	1,790,467	0.7	-
State Aid	41,848,829	15.6	38,846,602	14.7	38,846,602	14.7	-
Fed. State & Private Gifts & Grants	300,000	0.1	300,000	0.1	300,000	0.1	-
Other Revenues	1,700,000	0.6	1,601,949	0.6	1,601,949	0.6	-
Revenue Transfers	500,000	0.2	100,000	0.0	100,000	0.0	-
Fund Balance	1,919,936	0.7	8,400,000	3.2	8,400,000	3.2	-
Total Current Fund	268,165,660	100.0	264,704,984	100.0	264,704,984	100.0	-

Council staff highlights the following Current Fund components as an overview of the budget discussions:

- **The College’s budget assumes no tuition increase.** The rate per semester hour is the same as FY20 and FY21: \$132—County resident; \$269—State resident; and \$374—Non-resident.
- **The College assumed \$47,749,060 in FY22 State Aid funding** (as shown in their request). After sine die on April 12, the College’s updated State Aid amount is **\$52,506,449**, an increase of \$4.8 million.
- **Maintenance of Effort (MOE) for Montgomery College** requires the County provide the same amount of local funding as in the previous year. The County Executive’s recommendation meets the College’s request of **\$500,000 over MOE** for the County-led projects including the Innovation Hub and Montgomery Can Code (further discussed in Section C).
- The College’s original request included using \$4.1 million in fund balance and \$4.3 million in savings from the FY21 savings plan as part of the FY22 budget for a total of \$8.4 million. **Due to increased State Aid, the College will now utilize \$4.5 million total in fund balance as part of its FY22 budget.**
- Overall, current fund expenditures have been reduced by \$3.5 million: Salaries & Benefits: \$2.2 million reduction; Conferences & Meetings: \$0.9 million; Supplies: \$0.4 million
- The Current Fund also includes two other components with requested County funding at the same level as FY21 and supported by the Executive. The **Emergency Plant Maintenance and Repair Fund (\$350,000)** provides for unanticipated expenditures for emergency repairs not funded elsewhere in the budget. **Tax supported grant funds (\$400,000)** provide for community needs not met elsewhere in the budget and supports the College’s adult literacy program.

State Aid. The College assumed \$47.7 million in FY22 State Aid funding in their requested operating budget. After sine die on April 12, the College received a \$4.8 million increase in State Aid for a total of \$52.5 million. Of the additional funding, \$3.8 million is allocated to the Current Fund and \$883,000 to the Workforce Development and Continuing Education (WDCE) Fund.

In response to Council staff’s question on how the College will specifically utilize the additional funding, the College stated the funding would go towards their fund balance. Therefore, the College’s original \$8.4 million requested use of Current Fund fund balance is reduced by the \$3.8 million additional State Aid funding. The WDCE’s use of fund balance is also reduced by the amount received in increased State aid funding.

Fund Balance-Current Fund. The College originally requested utilizing \$8.4 million in fund balance towards their Current Fund appropriation. Due to the increase in State Aid and allocation to the fund balance, the College has amended/reduced the use of fund balance to \$4.5 million.

It is important to note that the College’s revised projected end balance for FY22 is \$28.4 million. Council staff reviewed the fund balance amounts listed in the adopted budgets for FYs16-22. The table below summarizes the beginning fund balance amount for fiscal year (6/30) available for use in the next fiscal year.

The Council’s approved Reserves and Selected Fiscal Policies resolution, revised and updated by the Council this past March, includes a section detailed reserve policies for the tax supported County agencies. For Montgomery College, the policy states:

Montgomery College. The reserve in the Current Fund should be 3% to 5% of the budgeted resources minus the annual contribution from the County. The target reserve resolution No.: 19-753 in the Emergency Plan Maintenance and Repair Fund – as stated in Resolution No. 11- 2292, approved by the Council on October 16, 1990 – “may accumulate up to \$1,000,000 in unappropriated fund balance, such goal to be attained over a period of years, as fiscal conditions permit.”

Table 3 details the beginning and projected ending balance in the College’s Current Fund in the FY16-21 approved budgets and the College’s requested FY22 budget. The projected ending balance has been at or near the 3-5% policy requirement each year until it jumped substantially in FY21 to 13.3%. Based on the College’s revised request due to the additional State Aid in FY22, the projected ending fund balance in FY22 is \$28.4 million or 19.2%

Table 3. Montgomery College’s Current Fund – Fund Balance/Reserve, FY16-FY22 Request

Year	Beginning Balance	Used to Fund Budget	Held for Scholarships	Projected Ending Balance	
				\$’s	%*
FY16 Approved	\$12,811,385	\$5,415,657	\$-	\$7,395,728	5.7%
FY17 Approved	\$8,415,617	\$3,839,594	\$-	\$4,576,023	3.5%
FY18 Approved	\$6,784,389	\$2,250,000	\$400,000	\$4,134,389	3.3%
FY19 Approved	\$8,732,729	\$4,560,000	\$505,000	\$3,667,729	2.9%
FY20 Approved	\$7,025,800	\$2,970,448	\$345,132	\$3,710,220	3.0%
FY21 Approved	\$23,764,141	\$4,300,000	\$233,797	\$19,230,344	13.3%
FY22 MC Request	\$33,110,876	\$8,400,000	\$233,797	\$24,477,079	17.0%
FY22 MC Revised	\$33,110,876	\$4,525,823	\$233,797	\$28,351,256	19.2%

*Calculated per the County’s approved [Reserve and Select Fiscal Policies](#).

College staff noted that several factors have resulted in the larger than typical fund balance, including: 1) implementation of the market-based compensation plan, 2) fiscal austerity efforts related to economic and funding uncertainty, 3) participation in County savings plans, and 4) remote services for over a year which has yielded lower than anticipated expenditures.

As a result of the College’s high fund balance within the Current Fund, **Council staff recommends utilizing a portion of the funds for current revenue needs in the FY22 budget.** Specifically, for the Information Technology project discussed in Section F.

COVID-19 Relief Funding. Due to the COVID-19 pandemic, the College has been awarded federal and state relief funding for both institutional purposes and direct student aid. Tables 3a and 3b below provide the Committee with a summary of the awarded and projected funding. The College will continue to submit supplemental appropriations for the use of institutional funds. The Committee does not need to make a recommendation related to the relief funding at this time.

Institutional Funds. The College notes that Dr. Pollard and the Board are working together to “determine how to best leverage these funds to:

- help the County rebound
- ensure a safe return to campus
- support our students and their welfare
- leverage technology and enhance the skills of faculty and staff to be responsive to student learning needs, and
- future proof the College.”

In addition, the College is currently utilizing federal funds for required improvements to their HVAC systems to meet current virus risk mitigation guidelines from the CDC.

HEERF funds will be used focused on one-time, non-recurring expenses.

Table 4a. Montgomery College Institutional COVID-19 Relief Funding

Appropriation Title	Funding Awarded	Description
Fully Distributed or Allocated		
CARES Act- U.S. Department of Education grant (FY20)	\$1,000,000	-Unplanned expenditures incurred due to the changes in the scope of the College’s standard delivery of face-to-face instruction and work environment
CARES Act- Institutional Portion of the HEERF formula grant	\$5,497,874	-Institutional support including access to technology; specialized technology; student assessment/placement/advising; remote teaching training; and development of online and remote labs/activities
HEERF Minority Serving Institution (MSI) grant	\$44,603	-For expenses incurred as a result of the transition to distance education or emergency assistance grants

Funding Currently Being Distributed or Allocated		
Maryland RELIEF Act	\$1,575,789	-Purchase of equipment and supplies to build capacity, expand, and/or develop new-in demand programs for workforce development
HEERF II – Institutional Portion	\$17,582,886	-Defray expenses associated with the coronavirus, support student activities, and address needs related to the virus (including direct financial aid grants to students)
HEERF II MSI grant	\$85,134	-To address needs directly related to the coronavirus
Awaiting Finalized Funding Allocations		
HEERF III (ARPA)- Institutional Portion (Projection)	\$20,278,000	-Defray expenses associated with the coronavirus, support student activities, and address needs related to the virus (including direct financial aid grants to students)
Total	\$46,064,360	

Direct Student Aid. The College is serving as a conduit to distribute relief funding to students.

Table 4b. Montgomery College Direct Student Aid COVID-19 Relief Funding

Appropriation Title	Funding Awarded	Description
Fully Distributed or Allocated		
CARES Act- Direct Relief to Students Portion of the Higher Education Emergency Relief Fund (HEERF) Formula grant	\$5,497,875	-Emergency aid to students
CARES Act Governor’s Emergency Education Relief (GEER) grant	\$1,361,801	-Direct student support (for residents whose employment has been impact by COVID-19) to pursue workforce development courses and continuing professional education that lead to government or industry required certification/licensure -Scholarships, student costs, technology vouchers, and project personnel expenditures
Funding Currently Being Distributed or Allocated		
GEER II	\$1,007,733	-Continue and expand GEER I efforts
HEERF II – Direct Student Aid	\$5,497,875	-Emergency aid to students
Awaiting Finalized Funding Allocations		
HEERF III (ARPA)- Direct Student Aid (Projection)	\$20,278,000	-Emergency aid to students
Total	\$33,643,283	

Racial Equity and Social Justice ©57. Council staff and OMB analysts are working together, along with agency staff, to establish a baseline on racial equity and social justice analysis during the annual budget review process. For the FY22 operating budget, each department and agency

were asked three questions relating to racial equity. While a summary of the College’s preliminary responses can be found below, Council staff will begin a comprehensive review and analysis of the College’ significant racial equity efforts with a budgetary lens for the remainder of the 2021 calendar year through the FY23 operating budget review.

1. Does your department use quantitative and qualitative data to track program access and/or service outcomes for different population groups? Response: Yes.

- College Area Review process collects data at the individual department levels
- Multiple surveys and focus groups are used to collect qualitative data from students and faculty (e.g. Employee Engagement, Ethics, and Equity/Inclusion Survey)
- The Student Success Score Card and the Performance Accountability Report are used to monitor and disaggregate data on a variety of measures (retention, graduation rates, etc.)
- Additional quantitative measures are collected and tracked related to program access and outcomes on individual initiatives (e.g. ACES)

2. Which community residents will potentially benefit the most from your program proposal or be burdened by your program proposal?

Community Colleges serve all members of the community. Montgomery College is an accredited higher educational institution, serving the needs of the community through offerings in workforce education, certificate programs, college transfer academic programs and opportunities for life-long learning and youth programs.

While all members of the community can potentially benefit from the College, the facts below provide an insight into the specific communities who are currently benefiting from it.

- Over 78% of the College’s students are persons of color.
- The average household income of federal financial aid recipients was just over \$27,000.
- Approximately 66% of the College’s students attend part-time due to jobs, familial obligations, or affordability issues.

Montgomery College Student Demographics 2019

	Asian	Black	Hispanic	Multi-Race	Native American & Hawaiian Pacific Islander	White	Foreign & Unknown	American Indian or Alaska Native
Enrollment Count	11.5%	27.1%	25.2%	3.1%	0.4%	22.5%	10.2%	--
Graduation Rates*	27%	15%	18%	17%	--	27%	37%	33%

*2014 cohort: <https://www.montgomerycollege.edu/documents/offices/institutional-research-and-effectiveness/ipeds-reports/2018-ipeds-feedback-report.pdf>

3. How does the program promote racial equity?

Montgomery College provides multiple low cost “on-ramps” into the institution for every type of individual from a K-12 student to recently retired individuals desiring to learn a new skill. Over 78% of the College’s students are persons of color and 66% attend part-time. County residents (and beyond) are able to improve their skill and gain opportunities for upward economic mobility thus resulting in a more equitable representation of professionals in key County economic sectors.

In addition, the College has established multiple initiatives and positions to promote racial equity:

- The Board of Trustees approved the Affirmation of Montgomery College Values resolution on racial inclusion.
- The President’s Advisory Committee on Equity & Inclusion (PACEI) meets monthly to help create an inclusive, civil, and respectful community that achieves equity for all Montgomery College students, employees, and business partners. It is made up of diverse stakeholders.
- The Office of Equity and Inclusion promotes and creates a working and learning environment rooted in fairness, diversity, and inclusiveness.
- The Chief Equity and Inclusion Officer is a member of the President’s strategic leadership team.
- Equity and Inclusion Roadmap for Success 2020-2025 Plan

Public Testimony. During the April budget public hearings, six individuals testified in support of fully funding the College’s request.

B. Enrollment & Staffing

1. Enrollment

The COVID-19 pandemic has created enrollment uncertainties for community colleges across the nation. In the first year of the pandemic, the College’s Fall 2020 enrollment saw a decline of 6 percent from the prior year (less than the 10 percent decline on average nationally). Overall, Montgomery College’s analysis predicts “small enrollment decreases for the next few years with increases beginning again in fall 2023.” The College notes two additional potential factors related to FY22 enrollment declines: 1) a lower “draw-rate” (21.4 percent) from Montgomery County Public Schools (MCPS) in Fall 2020 and 2) a projected 2.5 percent decrease in MCPS 12th grade enrollment.

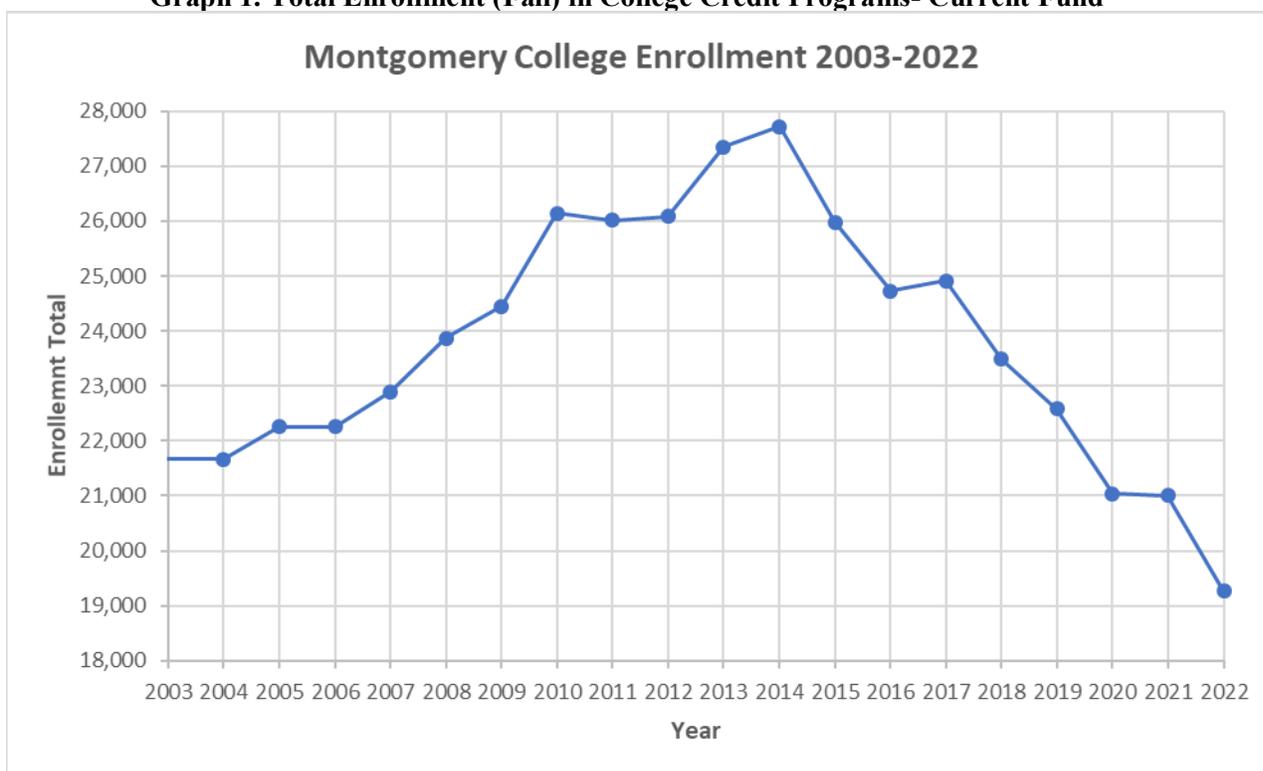
The College’s Fall 2021 credit-hour enrollment is projected at a total of 19,236 students or 380,096 budgeted credit hours, which represents a 6.75 percent decrease from the FY21 budgeted credit hours. The College is projecting 31,295 Workforce Development and Continuing Education (WDCE) students this fall, a decrease from both Fall 2019 (46,628) and 2020 (41,727). While WDCE enrollment had been increasing by 6 percent over the last three years, the typical lesson

format (e.g. labs or face-to-face ESL) of WDCE classes does not easily lend itself to remote learning.

Despite fall enrollment declines, it is important to note the innovative measures the College took to meet the new needs of their students. Specifically, the College introduced accelerated Spring 2021 courses (5 to 7 weeks versus 15 weeks), as a result of enrollment increases in their summer (11 percent higher) and winter (40 percent higher) accelerated courses. As of March 7, the spring enrollment is meeting 90 percent of the College’s projected hours. WDCE course offerings are also now transitioning towards pandemic recovery.

Enrollment Declines & Sustainability. While the pandemic’s effect on enrollment projections could not have been predicted, the College has been facing overall declining enrollment trends since near the end of the Great Recession.

Graph 1. Total Enrollment (Fall) in College Credit Programs- Current Fund



In addition, tuition revenue and fees currently serve as the second highest source of funding for the College, with the County’s contribution serving as the first. The College has maintained level tuition rates to support current and future students. However, the recent history and projected future of declining enrollment trends paired with level tuition rates may cause future strain on the College’s financial picture and two highest funding sources.

Montgomery College serves all members of the community as a low-cost accessible avenue for education and skills-building. As noted previously, a majority of the students are persons of color. The College has grown and adapted to meet the needs of the local economy, collaborating with local agencies and organizations to create solid pipelines from education to jobs. In addition, the

College has proven its ability to innovate in an unprecedented time to meet the needs of their students (e.g. accelerated spring/fall courses) which serves as a promising step towards increasing enrollment projections and tuition revenue in the future. The College’s ability to grow, adapt, and innovate provides strong reasoning to continue to support the institution.

Council staff recommends scheduling a future committee session to discuss the causes/impacts of nationwide and College specific enrollment declines and potential local initiatives to increase enrollment and financial security.

2. Positions

Montgomery College did not request new positions for FY22, with full-time and part-time faculty and staff forgoing wage increases as well. In addition, the College has implemented a hiring freeze through July 2021. According to the College, the hiring freeze has not had a significant impact on staffing, courses, programs or initiatives at this time. If there is critical need, the Senior Vice Presidents for Academic Affairs, Student Affairs, and Administrative and Fiscal Services can request temporary workers.

As part of their budget, the College reduced expenditures by \$3.5 million with \$2.2 million coming from salaries and benefits. The College notes savings stem from 1) cautionary hiring and compensation practices; 2) re-allocation of vacant positions to areas of need; and 3) market-based compensation re-evaluation of positions vacant due to retirement yielded lower salaries (net savings).

Table 5. Summary of FY22 Positions

	Instructional Faculty	Counselors	Administrators	Staff	Total
Operating Budget	548.00	62.00	85.00	1,108.35	1,803.35
WDCE	3.00		3.00	87.50	93.50
Auxiliary Enterprises				2.00	2.00
Transportation				1.00	1.00
Cable TV				11.00	11.00
Capital Budget				32.00	32.00
Total	551.00	62.00	88.00	1,241.85	1,942.85

3. Compensation and Benefits

The College’s FY22 request includes \$217 million in compensation and benefit costs, a decrease of 1.0% from FY21. The table below summarizes the College’s FY22 request for compensation and benefit costs, as well as the Executive’s recommendation for the College’s OPEB pre-funding.

**Table 6. Montgomery College FY21 Approved and FY22 Requested
Tax Supported Compensation Costs**

Agency	FY21 Approved	FY22 Request	% Change
Wages and Social Security	\$196,509,609	\$194,271,321	(1.1%)
Retirement	\$1,925,000	\$1,925,000	--
Active Employee Group Insurance	\$16,200,465	\$16,200,465	--
Retiree Group Insurance Pay-As-You-Go Funding	\$4,600,000	\$4,600,000	--
Total MC Request	\$219,235,074	\$216,996,786	(1.0%)
OPEB Pre-Funding*	\$5,523,000	\$5,608,000	1.5%
Total All Funding	\$224,758,074	\$222,604,786	(1.0%)

*Funded outside the College budget as part of the County’s Consolidated Retiree Health Benefits Trust

Pay adjustments. Montgomery College recommended FY22 operating budget includes no funding for pay adjustments. Each of the College’s employee bargaining units have agreed to forego wage adjustments in FY22. In FY21, most College employees received GWAs ranging from 2.3% to 3.0%.

Group Insurance/OPEB. Group insurance costs for both active employees and retiree pay-as-you-go are flat funded in FY22. The Executive recommends OPEB pre-funding of \$5.6 million for the College in FY22, fully funding the actuarially required contribution.

C. Programmatic Service/Changes

Montgomery College’s total requested budget reflects a decrease of \$5.8 million from FY21, however the County’s contribution request increased by \$500,000 from FY21 to support two County-led initiatives: 1) Montgomery Can Code and 2) the Innovation Hub Initiative. Each project is expected to receive \$250,000. Both efforts work towards advancing innovation and early access to STEM disciplines.

Montgomery Can Code (MCC). The MCC program delivers summer coding camps to MCPS middle school children to help start early preparation of a skilled workforce. The additional funding will help expand and cement the continued operation of this program. Specifically, the funding will support instructional salary and benefits as well as instructional supplies/equipment not eligible for capital funding. MCC is served through a partnership with Apple, MCPS, and the Montgomery County Economic Development Corporation (MCEDC).

Innovation Hub. The hub is an outgrowth of the MCC program and will capitalize on continued efforts with Apple and established partnerships from the MCC program to grow economic opportunity in the County. Specifically, the Hub will help expand access to education in STEM fields, technology, local entrepreneurship, community-based problem solving and more. Located at the College’s Mannakee Building on Rockville Pike, the Hub will be accessible to all community

residents. The Hub will feature collaborative spaces and the latest Apple technology to allow for a “high flex” environment and quality collaboration.

The additional funding will enable oversight, continued collaboration with partners, programming, and cover staffing and operational costs.

On April 20, the College submitted a \$1 million FY21 appropriation and amendment request to the FY21-26 CIP for the design, construction, and furniture and equipment costs of the Innovation Hub. The County Executive has not yet transmitted his recommendation on the project for Council or Committee review. The request letter transmittal can be found on ©62.

D. Non-Tax Supported Funds

The Executive supports the College’s requested expenditures in the funds detailed below. These funds are not supported by County tax revenues.

Table 7. Summary of FY22 Non-Tax Supported Funds

Fund Title	Total Requested Amount
Workforce Development and Continuing Education <ul style="list-style-type: none"> • Source: State Aid and tuition • Original Request-3.5% decrease from last year • Original Request-State aid: \$8,902,458 • Revised Amount-State Aid: \$9,785,670 • Revised Amount-0.8% increase from last year • Supports career programs, training, and certifications 	Original Request: \$19,995,716
Cable TV <ul style="list-style-type: none"> • Source: County Cable Plan • Same expenditure request as FY21 • MCTV provides multicultural and foreign language programming in addition to programs on workforce opportunities/training and social justice 	\$1,796,800
Auxiliary Enterprises <ul style="list-style-type: none"> • Source: rental fees, café sales, bookstore commissions, and ticket sales • 3.2% decrease from last year • Supports costs related to operating arts centers/programs, youth camps, and the café 	\$1,880,000
Transportation Fund <ul style="list-style-type: none"> • Source: Student/staff user fees and parking enforcement revenue • 2.4% decrease from last year 	\$4,100,000

<p>Federal, State, and Private Grants</p> <ul style="list-style-type: none"> • \$400,000 from County contribution (adult literacy program) • Supports innovative workforce development programs and adult literacy/education programs 	<p>\$17,800,000</p>
<p>Major Facilities Reserve Fund</p> <ul style="list-style-type: none"> • Source: User fees, other revenue and interest • No change from the prior year • Will support the cost of The Morris and Gwendolyn Cafritz Foundation Arts Center 	<p>\$2,000,000</p>

E. FY21-26 CIP Amendments Follow-up

Information Technology Project. On March 1, the Committee made initial recommendations on Montgomery College’s FY21-26 CIP amendments ©67. However, the Committee deferred a decision on the non-recommended reduction for the Information Technology: College project. The College submitted a non-recommended reduction of \$1.433 million in FY22 current revenue to meet the Executive’s Affordability Reconciliation project.

The Committee deferred a decision on the reduction due to the role IT is playing as the College continues to provide remote/distance education as a result of the COVID-19 health pandemic. The IT project is the first project on the College’s priority list for restoration related to the College’s non-recommended reductions list. The Committee tasked Council staff to identify potential COVID-19 relief or other funding to cover the \$1.433 million.

As a result, Council staff held meetings with the College to discuss the potential use of relief funding or the increase in additional State Aid. During the duration of the pandemic up to now, the College is expected to receive a total of \$46 million for institutional costs related to the pandemic. The College responded that as the IT costs are for base operational expenditures, they could not justify using relief funding which the College has intended for one-time expenses. In addition, the College is currently undergoing HVAC evaluations for their campus buildings that utilize the relief funds. The initial review of 7 buildings is expected to cost \$22 million.

In regard to the additional State Aid, the College responded that the increase is divided between the Current fund and the WDCE fund. The College has allocated both portions to the respective fund balances. That is why the College’s expected us of \$8.4 million fund balance has been reduced to \$4.5 million. As noted in Section A, the College is expected to have a projected end balance of \$28 million for FY22.

Council staff recommends utilizing \$1.433 million in fund balance to restore the non-recommended current revenue reduction in the IT: College project.

F. Committee Operating Budget Recommendation

Council staff has provided three recommendations related to the College's FY22 budget:

- 1) **Council staff recommends a technical amendment to reflect the \$4.8 million increase in State Aid from \$47,749,060 to \$52,506,449.** The College has allocated the additional funding to both the Current fund (\$42,720,779) and the WDCE fund (\$9,785,670). As noted in Section A, the College plans to apply the additional funding towards their fund balance.
- 2) **Council staff recommends utilizing \$1.433 in fund balance from the Current Fund to use towards the non-recommended current reduction for the Information Technology: College project.** The Committee deferred action on this item during the College's CIP review to allow time to determine another source of funds due to the importance of IT in the remote learning and work environment as a result of the pandemic.
- 3) **Council staff concurs with the County Executive's recommendation which fully funds the College's operating budget request with the exceptions noted above.**

This packet contains:

Montgomery College Board of Trustees Request
County Executive Recommendation
Racial Equity Analysis Response
Innovation Hub Supplemental Appropriation Request
March 1 E&C Montgomery College CIP Review

Circle Page #s:

©1
©48
©57
©62
©67



BOARD OF TRUSTEES

February 4, 2021

The Honorable Marc Elrich
County Executive
Executive Office Building
101 Monroe Street
Rockville, Maryland 20850

The Honorable Tom Hucker
President, Montgomery County Council
Stella B. Werner Council Office Building
100 Maryland Avenue
Rockville, Maryland 20850

Dear Mr. Elrich and Mr. Hucker:

On behalf of the faculty, staff, students, and alumni, we thank you for your steady leadership during this public health crisis and your steadfast commitment to the work and mission of Montgomery College.

Montgomery College was made for this moment. Deeply rooted in our County for 75 years, the College, no matter the challenge, has always been here to help expand opportunity, to ignite Montgomery's economy with skilled workers, and to change the trajectory of the lives of County residents. With you, the College will work to ensure the post-pandemic economic recovery includes opportunities for more people to re-skill and up-skill so they can resume employment or find new opportunities. Together, we can help Montgomery rebound.

A key to any rebound is the prudent use of public resources. For FY22, the College seeks a total budget appropriation of \$312,582,500, a slight decrease of two percent compared to last year. We ask you to approve this conservative budget—a budget that protects our employees who have agreed to forego pay raises and also protects affordability by holding tuition and fees flat for a second year.

Surely, access to an affordable postsecondary education is also key to moving our County forward. In recent check-in surveys of our students, more than 50 percent expressed concerns about affording their education and reported losing wages and/or jobs during the pandemic. The average household income of our federal financial aid recipients is just over \$27,000 in a County that requires a family of four to earn \$90,000 to make ends meet. During the past year, the College has made 10,639 emergency aid awards to students totaling more than \$6 million. And as the number of students who attend part-time continues to hover at 66 percent,

affordable tuition is clearly a necessity for our community as residents seek opportunities to reskill and rejoin the workforce.

While affordability is the College's top concern, fiscal prudence is a corollary to achieving this priority. In adopting this budget, the Board of Trustees clearly understood the complexities brought on by the pandemic economy. As a result, the Board established clear and simple budget priorities—fiscal restraint and affordability—to aid you in the rebound of Montgomery County. Our request for county support, \$147.5 million, includes only a small increase above Maintenance of Effort, \$500,000. This amount will cover the costs of our shared goals—advancing innovation and early access to STEM disciplines through the operation of the Innovation Hub and the continuation of the Montgomery Can Code program. Most importantly, the budget maximizes existing resources to protect affordable tuition, reduces and reallocates funds to meet some emerging needs of students and College operations, including fair and sustainable compensation. MC is only strong, resilient, and agile because of the faculty and staff who moved overnight to virtual operations in March of last year and never gave up on our mission.

Because of our employees, when the COVID-19 crisis hit, the College activated its greatest strength—agility. We swiftly established the [Resilient MC plan](#) to guide our work during the pandemic and to keep our focus on the implementation of the [MC 2025 strategic plan](#). While virtual operations will continue throughout the 2021 spring semester, the College's Coronavirus Advisory Team (CAT) is making plans for an efficient and safe return to our campuses. The faculty continue to provide an excellent education with classroom innovations that have kept students engaged. The counseling office diligently addresses the mental health needs of students. Food and personal hygiene distributions for students, sponsored by the Student Health and Wellness Center for Success, continue to respond to student needs beyond the classroom. Additionally, as noted above, the College has disbursed more than \$6 million in emergency relief funds to students from the Coronavirus Aid, Relief, and Economic Security Act as well as aid from reallocated operating funds and support from the Montgomery College Foundation. Our commitment to affordable, high quality education that meets the critical needs of our community endures, despite pandemic challenges.

Beyond attending to the needs of our students, the College is taking additional steps to facilitate our community's rebound. The [Rebound Montgomery report](#), written after a conversation last June with education and industry leaders, including key County employers, to consider ways to spur an economic recovery, is available to guide you. In mid-January, we launched a pilot Biotechnology Boot Camp to retool residents who are unemployed due to the pandemic and help fill skill gaps in this crucial industry sector. Many students are juggling new family responsibilities or modified job schedules. As a result, this spring we added more seven-week courses to respond to student demand for shorter classes. The Workforce Development and Continuing Education (WDCE) unit put the \$1.3 million from the Governors Emergency Education Relief (GEER) Fund into scholarships to enable residents who lost their jobs to retrain or upskill easily and get back to work.

Aiding the recovery also requires our institution to be even better stewards of the resources provided to the College. As we moved through this unusual year, the College kept a watchful eye on the economy, revenues, and spending. We will meet your request to save \$4.3 million in FY21. A hiring freeze is in place through July 2021. With students in virtual classrooms, campus buildings closed, and employees teleworking, fewer supplies purchases are needed and utility costs are lower. Furthermore, professional development expenses are minimal given the limitations on travel. For FY22, expenditures will decrease by \$3.5 million through several means, including: making a portion of the FY21 savings plan reductions permanent; employee attrition; and the aforementioned utility management savings.

It is clear this FY22 budget demonstrates the College's keen awareness of our community's economic outlook for the coming year. This budget keeps tuition at its current level—so residents can access the high quality education needed to help them join the workforce, secure their financial futures, and help Montgomery County rebound. This budget is fiscally prudent as it reallocates and maximizes existing resources, including federal aid. This budget recognizes our employees. Again, MC is strong, agile, and resilient because of the faculty and staff. Last March, with little notice, they completely changed how we operate without losing focus on our students. Negotiations with our three bargaining units are nearly complete. **The economic terms of the ratified agreements will continue our commitment to provide fair and sustainable wages and include no pay raises for FY22. In fact, our part-time faculty will forego previously negotiated wage increases for the forthcoming fiscal year.** We are grateful to our employees for their commitment to our students and to fiscal sustainability. Finally, this budget seeks only a small increase in County funds to invest in your priorities: the Montgomery Can Code program and the Innovation Hub. This budget is fiscally prudent, advances affordability, and protects the employees who do the hard work to empower students to change their lives—a mission that will help our County rebound and thrive.

Please fully fund Montgomery College's FY22 operating budget request.

BUDGET SPECIFICS

The following sections provide detail of the College's enrollment, revenue, expenditures, and operating funds.

Enrollment

The College carefully monitors and examines enrollment trends to help us meet the needs of residents and to help guide fiscal plans. Like educational institutions across the nation during this public health crisis, MC has experienced uncertainties in enrollment. We have closely watched our student enrollment patterns, made observations, and swiftly responded. Despite the pandemic, the summer course enrollment was 11 percent higher than last year. As anticipated, the fall enrollment was lower than the previous year, just under a six percent reduction. The accelerated winter term saw a dramatic increase of 40 percent over last year with over 80 percent of the seats occupied, reflecting prudent stewardship of our resources. When more students were enrolling in our summer 2020 sessions' accelerated courses (that is, those that are scheduled for five to seven weeks instead of the traditional 15 weeks), we leaned

in to our agility and made changes to the spring semester by adding more accelerated, seven-week course offerings to meet students' needs while attempting to strengthen enrollment. The spring 2021 semester enrollment is, as of this writing, down five percent from last year, but we are hopeful that our additional accelerated sections, which start mid-semester, will attract more students to the spring semester enrollment.

The College will continue to scrutinize enrollment and find ways to meet the needs of today's students.

Enrollment projections for the FY22 fall semester anticipate a slight decrease, about six percent, from last year's numbers. Credit-hour enrollment determines our tuition revenue. In FY22, credit-hour enrollment projections of 380,096 are the basis for the calculation of our \$69.8 million tuition revenue projection.

Over the last 10 years, our average WDCE enrollment has been 44,205. Individuals enrolling in WDCE programs steadily increased by six percent in the last three years. Many WDCE courses are best taught face-to-face, such as ESL or courses with hands-on labs—an enrollment contraction in this area is a result of students choosing not to take these courses under a remote-learning environment. Also, while a few lab-based courses are running, the class sizes are smaller due to COVID social-distancing requirements. Thus, WDCE enrollment declined 10.4 percent in FY20, the first decline since FY15. As with credit enrollment, the College will continue to monitor WDCE enrollment and determine ways to meet the needs of these students.

It is important to put annual enrollment data in context. The College, a large postsecondary education institution, educated over 49,000 students, including 20,037 credit students in fall 2020. Each fall term since 1988, enrollment has consistently remained at more than 20,000 credit students. The College continues to have the largest enrollment of all community colleges in Maryland. MC is one of the largest public higher education institutions in the state—only the University of Maryland College Park and University of Maryland Global Campus enrolls more undergraduate students in Maryland.

Our student body comes from every Montgomery County Public Schools (MCPS) high school, Whitman to Wheaton, and reflects the County's population—over 78 percent are students of color. Currently, 21.4 percent of MCPS graduates enroll at MC in the fall semester directly after high school, and many step onto the path to a degree while still in high school. Our dual enrollment numbers have grown from 600 in fall 2017 to more than 1,500 in fall 2020. Early College, which enables students to earn a high school diploma and a college degree at the same time, launched in FY19, has continued to grow and now touts over 350 students. With over 450 submitted applications for fall 2021, we anticipate more than 500 students enrolled this fall. Currently, our Middle College enrollment stands at 269 students. This year, we expect to celebrate 167 Early College and Middle College graduates.

Our analysis predicts small enrollment decreases for the next few years with increases beginning again in fall 2023.

Revenue

The following is a summary of revenue changes included in our FY22 budget.

State Aid: \$47,700,000

In July 2020, Maryland's Board of Public Works reduced MC's FY21 State aid funding by \$6.3 million.

The College's FY22 budget assumes \$47.7 million in State aid as enumerated in budget legislation, Senate Bill 192, the Budget Reconciliation and Financing Act (BRFA) of 2021. This reflects a \$2.5 million increase from the FY21 adjusted funding. From this total, \$38.8 million is allocated to the Current Fund and \$8.9 million is allocated to the WDCE Fund.

Final action by the Maryland General Assembly on the Governor's budget, which includes the amount necessary to conform to the mandated John R. Cade funding formula for community colleges, and the BRFA will be acted on later this spring and determine the final State aid provided to the College.

Tuition: \$69,800,000

As stated, the budget, as adopted by the Board of Trustees on January 27, 2021, anticipates no per-credit-hour increase in tuition for in-county, in-state, or out-of-state students. A full-time local student will pay \$5,322, the same as in FY21 and FY20. Tuition and related fees are expected to generate \$69.8 million in revenue based on enrollment projections described above.

Use of Fund Balance: \$8,400,000

The College's contribution will be \$4.3 million from fund balance generated as a result of the agreed-upon amount for the FY21 County savings plan and additional use of \$4.1 from College resources.

County Support: \$145,600,000

The College's budget includes \$145.6 million in County support, which reflects an increase of \$500,000 above Maintenance of Effort to cover the costs associated with the Montgomery Can Code program and the County's Innovation Hub initiative.

New Expenditures

Montgomery Can Code and Innovation Hub Initiative: \$500,000, with the County contribution

These two initiatives driven by your leadership will help build the County's skilled talent and drive the entrepreneurial spirit that will ultimately make Montgomery a place of innovation and economic strength. MC can continue to start early in preparing the skilled workforce with an expansion of the Montgomery Can Code free summer coding camp for MCPS middle school students—a partnership with the County, MCPS, the Montgomery County Economic Development Corporation, and Apple. This successful model helped lay the groundwork for the Maryland State Department of Education's partnership with Apple for a new app development

program for Maryland high school students. This appropriation will cement the continued operation of the program providing funds for oversight and instruction.

This investment will also help bring the County's Innovation Hub on the Rockville Campus to fruition. Through this partnership, the College will help increase local entrepreneurship across the County in a rich, 21st century technology-learning environment. Funds will enable oversight, continued collaborations with the partners, general programming and cover the costs of daily operations.

Other Funds

Emergency Plant Maintenance and Repair Fund: \$350,000

The Emergency Plant Maintenance and Repair Fund is a tax-supported fund, including a County contribution that supports our emergency maintenance needs. We request a total appropriation equal to last year's appropriation of \$250,000 of County funds plus the authority to use \$90,000 in fund balance.

Workforce Development and Continuing Education Fund: \$20,000,000

We request the appropriation authority to spend \$20 million. State aid and student tuition are the sources for this fund. This expenditure is a 3.5 percent decrease from last year.

WDCE students access career programs, training, and certifications in cybersecurity, early childcare, health sciences, management, and trades as well as personal enrichment and lifelong learning programs. The College also serves adults earning high school equivalency, adult basic education, and English for Speakers of Other Languages.

Auxiliary Enterprises Fund: \$1,900,000

We request appropriation authority to spend \$1.9 million for the Auxiliary Enterprises Fund. Revenue for this fund comes from rental fees for our facilities, sales from the student-operated Macklin Business Institute café, commission from the bookstore, and ticket sales for the Summer Dinner Theatre program. This covers expenditures associated with the operations of the Robert E. Parilla Performing Arts Center, the Cultural Arts Center, the student-run cafe, the Summer Dinner Theatre program, facility rentals, and athletic camps for County resident youth.

Cable TV Fund: \$1,800,000

We request appropriation authority to spend \$1.8 million. This is the same funding expenditure request as last year.

MCTV, along with other Public, Educational, and Governmental channels, is a vital resource for the College and the County, particularly during this public health crisis. The Cable TV fund continues to provide opportunities for student involvement in MCTV productions for student recruitment and expanded programming. MCTV reaches thousands of residents each month with programs about workforce opportunities and training, as well as social justice programs specially created for the County's underserved populations. MCTV supports information sharing

necessary for our community and deepening the inclusion of all residents by increasing multicultural and foreign language programming in the six most common languages used in the County.

Grants Fund: \$17,800,000

Please provide grant appropriation authority to spend \$17.8 million. Of this amount, we request \$400,000, the same amount appropriated last year, in County funds for the Adult English for Speakers of Other Languages, Adult Basic Education, and General Equivalency Degree program.

The College uses grant funds to support several significant initiatives including innovative workforce development training programs for biotechnology, cybersecurity, early childcare, information technology, nursing, and science, technology, engineering, and mathematics programs. Additionally, funds support English for Speakers of Other Languages as well as adult education and literacy programs.

The Higher Education Emergency Relief Fund II (HEERF II), authorized by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2020, includes approximately \$23 million in emergency aid funding for the College. CRRSAA also provides funds to supplement the Governor's Emergency Education Relief Fund (GEER II), from which the College anticipates approximately \$1.1 million in emergency aid funding. Once provided with specific spending guidelines and clarifications from the United States Department of Education regarding HEERF II funds and the Maryland Higher Education Commission regarding GEER II funds, the College will seek appropriations within the appropriate fiscal year for these one-time use grant funds.

Transportation Fund: \$4,100,000

We request appropriation authority to spend \$4.1 million. This fund is comprised entirely of user fees from students and employees, including parking enforcement revenue. The revenue funds transportation alternatives for students—the County's Ride On bus service and the MC shuttle bus. It also underwrites the finance costs of the construction for the Takoma Park/Silver Spring West Parking Garage and the Rockville North Garage.

Major Facilities Reserve Fund: \$2,000,000

We request appropriation authority to spend \$2 million to pay the Montgomery College Foundation for the cost of The Morris and Gwendolyn Cafritz Foundation Arts Center. This fund is entirely comprised of user fees and no County funds are requested.

In FY22, \$1.5 million will be transferred to the capital budget for the collegewide physical education capital project to reconfigure the baseball field on the Germantown Campus. It will be transferred to the capital budget as a non-mandatory transfer.

The Honorable Marc Elrich
The Honorable Tom Hucker
February 4, 2021
Re: Montgomery College FY22 Operating Budget
Page 8

Conclusion

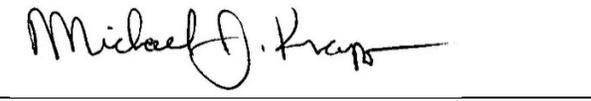
Again, thank you for your leadership during this most difficult of times and your continued commitment to Montgomery College—to our faculty and staff and the students we serve.

Your community's college was made for this moment. With your longstanding support, MC stands ready to meet the challenges of our time. The FY22 budget is fiscally prudent, advances affordability, and protects the employees who do the hard work to empower students to change their lives—a mission that will help our County rebound and thrive.

On behalf of the Montgomery College Board of Trustees, please approve the College's request for a total appropriation authority of \$312,582,500.

Sincerely,


DeRionne P. Pollard, Ph.D.
President


Michael J. Knapp
Chair, Board of Trustees

Operating Budget Request FY 2022

Adopted January 27, 2021

Board of Trustees
Montgomery College

DeRionne Pollard. President



MONTGOMERY COMMUNITY COLLEGE

FY 2022 OPERATING BUDGET REQUEST

FOR THE FISCAL YEAR BEGINNING JULY 1, 2021

AND ENDING JUNE 30, 2022

BOARD OF TRUSTEES

MICHAEL J. KNAPP, Chair

ROBERT F. LEVEY

MICHAEL A. BRINTNALL, First Vice Chair

LESLIE S. LEVINE

FRIEDA K. LACEY, Second Vice Chair

MARICÉ MORALES

GLORIA APARICIO BLACKWELL

MARSHA SUGGS SMITH

KENNETH J. HOFFMAN

RICHELLE E. ADU, Student Member

DERIONNE P. POLLARD

Secretary-Treasurer

President, Montgomery Community College

MONTGOMERY COLLEGE

Table of Contents

Section I – Staffing	
FY 2022 Staffing Summary.....	1
FY 2022 Summary of Positions.....	2
FY 2021-2019 Summary of Positions	3
FTE Students Per Full-Time Budgeted Position	4
 Section II – Total Operating Budget	
FY 2022 Total Operating Budget Summary.....	5
FY 2022 Summary of Operating Budget.....	6
Combined College Summary by Fund and Program	7
 Section III – Current Fund and Revenue	
FY 2022 Current Fund Summary.....	8
FY 2022 Current Fund Change.....	9
Sources of Funds and Expenditures	10
Expenditures by Program.....	12
Summary of Benefits.....	13
 Section IV – Other Funds	
FY 2022 Other Funds Summary.....	14
Sources of Funds and Expenditures – WDCE	15
Sources of Funds and Expenditures – EPMRF.....	16
Sources of Funds and Expenditures – Cable Television.....	17
Sources of Funds and Expenditures – Auxiliary Enterprises.....	18
Sources of Funds and Expenditures – Transportation Fund.....	19
Sources of Funds and Expenditures – Major Facilities Reserve Fund.....	20
FY 2022 Federal, State, and Private Grants and Contracts.....	21
 Section V – Enrollment Projections	
Enrollment Projections Highlights.....	25
Enrollment Projections.....	26
 Section VI – Supplemental Information	
Cost Per Student	33
Schedule of Tuition Rates and Fees.....	34
Support, Associate and Administrative Staff Salary Schedule.....	35
Faculty Salary Information.....	36

FY 2022 STAFFING SUMMARY

- There are no new positions requested in the Current Fund.
- All other funds remain unchanged.

MONTGOMERY COLLEGE

SUMMARY OF POSITIONS

FY 2022

	Instructional Faculty	Counselors	Subtotal Faculty	Administrators	Staff	Total
OPERATING BUDGET	548.00	62.00	610.00	85.00	1,108.35	1,803.35
WORKFORCE DEV. & CONTINUING ED.	3.00		3.00	3.00	87.50	93.50
AUXILIARY ENTERPRISES					2.00	2.00
TRANSPORTATION					1.00	1.00
CABLE TV					11.00	11.00
CAPITAL BUDGET					32.00	32.00
GRAND TOTAL	551.00	62.00	613.00	88.00	1,241.85	1,942.85

MONTGOMERY COLLEGE

SUMMARY OF POSITIONS

FY 2021 - 2019

	Instructional Faculty	Counselors	Subtotal Faculty	Administrators	Staff	Total
FY 2021						
OPERATING BUDGET	548.00	62.00	610.00	84.00	1,109.35	1,803.35
WORKFORCE DEV. & CONTINUING ED.	3.00		3.00	3.00	87.50	93.50
AUXILIARY ENTERPRISES					2.00	2.00
TRANSPORTATION					1.00	1.00
CABLE TV					11.00	11.00
CAPITAL BUDGET					32.00	32.00
TOTAL	551.00	62.00	613.00	87.00	1,242.85	1,942.85
FY 2020						
OPERATING BUDGET	548.00	62.00	610.00	84.00	1,109.35	1,803.35
WORKFORCE DEV. & CONTINUING ED.	5.00		5.00	3.00	85.50	93.50
AUXILIARY ENTERPRISES					2.00	2.00
TRANSPORTATION					1.00	1.00
CABLE TV					11.00	11.00
CAPITAL BUDGET					32.00	32.00
TOTAL	553.00	62.00	615.00	87.00	1,240.85	1,942.85
FY 2019						
OPERATING BUDGET	551.00	62.00	613.00	85.00	1,112.10	1,810.10
WORKFORCE DEV. & CONTINUING ED.	5.00		5.00	3.00	85.50	93.50
AUXILIARY ENTERPRISES					10.00	10.00
TRANSPORTATION					1.00	1.00
CABLE TV					11.00	11.00
CAPITAL BUDGET					31.00	31.00
TOTAL	556.00	62.00	618.00	88.00	1,250.60	1,956.60

FTE STUDENTS PER FULL-TIME BUDGETED POSITION

Current Fund

	Fall												
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
									*				(FY22 Budget)
Administrators	212.61	208.19	212.01	209.30	200.77	185.96	173.51	170.52	167.24	159.59	150.80	150.06	136.15
Faculty	27.57	26.58	27.29	27.64	28.01	25.70	24.30	24.48	23.19	22.13	20.77	20.66	18.97
Staff	15.42	15.55	15.93	16.16	16.39	14.57	13.65	13.59	12.88	12.20	11.42	11.36	10.44

* Adjusted for change to enrollment

FY 2022 TOTAL OPERATING BUDGET SUMMARY

Operating Fund:

- Tax-supported funds (Spending Affordability funds includes the Current Fund, tax-supported grants and the Emergency Plant Maintenance and Repair Fund) budget is \$265,454,984, which is a 1.3 percent decrease from the FY21 budget.
- Enterprise Funds (Workforce Development and Continuing Education and Auxiliary Enterprises) budget is \$21,875,716, a 3.4 percent decrease from the FY21 budget. These funds do not require a County contribution.
- The Cable TV budget is \$1,796,800 the same amount as the FY21 budget.
- The nontax-supported Grants budget is \$17,355,000.
- The tax-supported grant of \$400,000 is for the Adult Education and Literacy program.

Other Funds:

The revenue sources are from fund balances or user fees:

- The 50th Anniversary Endowment Fund budget is \$0.
- The Transportation Fund budget is \$4,100,000.
- The Major Facilities Reserve Fund is \$2,000,000.

The College's total FY 2022 Operating budget is \$312,582,500 which is 1.8 percent decrease from the FY21 budget.

MONTGOMERY COLLEGE

FY 2022 SUMMARY OF OPERATING BUDGET

	Spending Affordability				Enterprise Funds*				Fed/State/ Priv. Grts. & Cont.*	MC 50th Endowment	Transportn Fund	Major Facilities Reserve Fund	Total
	Current Fund	Grants	EPM&R Fund	Subtotal	Wkfc Devl. & CE	Auxiliary Enterprises	Cable TV*	Subtotal					
Revenues													
County Contribution	\$145,649,696	\$400,000	\$250,000	\$146,299,696			\$1,796,800	\$1,796,800					\$148,096,496
Tuition & Tuition-Related*	68,016,270			68,016,270	\$8,874,000			8,874,000			\$3,350,380	\$3,025,890	83,266,540
Other Student Fees	1,790,467			1,790,467				-					1,790,467
State Aid	38,846,602			38,846,602	8,902,458			8,902,458					47,749,060
Federal Grants (SFA Allow)	300,000			300,000				-	\$9,280,000				9,580,000
State Contracts/Grants				-				-	4,160,000				4,160,000
Contracts for Services				-		\$916,220		916,220					916,220
Interest	250,000		10,000	260,000		21,000		21,000		\$11,500	25,000	25,000	342,500
Performing Arts Center	115,000			115,000				-					115,000
Other Revenues	1,236,949			1,236,949	50,000	631,550		681,550	3,915,000		150,000		5,983,499
Total Revenues	256,204,984	400,000	260,000	256,864,984	17,826,458	1,568,770	1,796,800	21,192,028	17,355,000	11,500	3,525,380	3,050,890	301,999,782
Transfers Among Funds													
Mandatory transfers (expenses):													
FWS - Financial Aid													
Perkins - Financial Aid													
SEOG - Financial Aid													
Nonmandatory transfers (revenue):													
Support of Capital Fund												(1,500,000)	(1,500,000)
Support of Operating	100,000			100,000	500,000	(600,000)		(100,000)					-
Total Transfers	100,000	-	-	100,000	500,000	(600,000)	-	(100,000)	-	-	-	(1,500,000)	(1,500,000)
Fund Balance 6/30/21	33,110,876	-	577,766	33,688,642	3,309,404	3,570,995	143,500	7,023,899	-	581,682	7,386,438	7,530,017	56,210,678
TOTAL RESOURCES	289,415,860	400,000	837,766	290,653,626	21,635,862	4,539,765	1,940,300	28,115,927	17,355,000	593,182	10,911,818	9,080,907	356,710,460
Expenditures													
Instruction (10)	(88,434,075)			(88,434,075)	(12,341,489)			(12,341,489)					(100,775,564)
Academic Support (40)	(43,614,155)			(43,614,155)	(3,728,897)		(1,796,800)	(5,525,697)					(49,139,852)
Student Services (50)	(34,392,501)			(34,392,501)	(2,669,948)			(2,669,948)					(37,062,449)
Op. & Maint. of Plant (60)	(43,108,390)		(350,000)	(43,458,390)	(1,205,382)			(1,205,382)				(2,000,000)	(46,663,772)
Institutional Support (70)	(49,041,717)			(49,041,717)				-					(49,041,717)
Scholarship & Fellowships	(6,114,146)			(6,114,146)	(50,000)			(50,000)					(6,164,146)
Auxiliary Expenditures				-		(1,880,000)		(1,880,000)			(4,100,000)		(5,980,000)
Grant & Endowmt Expenditures		(400,000)		(400,000)				-	(17,355,000)	-			(17,755,000)
Total Expenditures	(264,704,984)	(400,000)	(350,000)	(265,454,984)	(19,995,716)	(1,880,000)	(1,796,800)	(23,672,516)	(17,355,000)	0	(4,100,000)	(2,000,000)	(312,582,500)
Use of Fund Balance	8,400,000	-	90,000	8,490,000	1,669,258	911,230	-	2,580,488	-	(11,500)	574,620	449,110	12,082,718
Projected FB 6/30/22	20,164,094	-	\$487,766	20,651,860	\$1,640,146	\$2,659,765	\$143,500	4,443,411	-	\$593,182	\$6,811,818	\$7,080,907	\$39,581,178
Designated scholarships	233,797			233,797				0					\$233,797
Proj. Reserve 6/30/22	\$4,312,985			\$4,312,985				0					\$4,312,985

* Excluded from Spending Affordability calculation.

COMBINED COLLEGE SUMMARY BY FUND AND PROGRAM

Current Fund	<u>FY 2022 Budget</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Actual</u>
Instruction	\$88,434,075	\$89,823,861	\$81,126,046
Academic Support	43,614,155	44,710,311	42,220,198
Student Services	34,392,501	34,590,480	32,532,132
Operation and Maintenance of Plant	43,108,390	43,832,058	43,487,435
Institutional Support	49,041,717	49,094,804	48,894,954
Scholarships/Fellowships	6,114,146	6,114,146	6,088,137
	<u>264,704,984</u>	<u>268,165,660</u>	<u>254,348,902</u>
Workforce Development and Continuing Education			
Instruction	12,341,489	13,021,393	9,819,205
Academic Support	3,728,897	3,700,265	2,535,788
Student Services	2,669,948	2,685,132	2,213,098
Operation and Maintenance of Plant	1,205,382	1,255,382	859,908
Institutional Support	0	0	2,305
Scholarships/Fellowships	50,000	50,000	0
	<u>19,995,716</u>	<u>20,712,172</u>	<u>15,430,304</u>
Auxiliary Services - Auxiliary Expenditures	1,880,000	1,941,300	882,540
Cable Television Academic Support	1,796,800	1,796,800	1,758,039
Emergency, Plant, Maintenance and Repair Fund			
Operation and Maintenance of Plant	350,000	350,000	287,608
Transportation Fund - Auxiliary Expenditures	4,100,000	4,200,000	3,570,253
50th Anniversary Endowment Fund			
Grants and Endowment Expenditures	-	-	-
Major Facilities Reserve Fund			
Operation and Maintenance of Plant	2,000,000	2,000,000	1,705,806
Grants and Contracts*	<u>17,755,000</u>	<u>19,182,000</u>	<u>14,651,658</u>
	\$312,582,500	\$318,347,932	\$292,635,110

* Includes Spending Affordability Tax-supported grants.

FY 2022 CURRENT FUND SUMMARY

REVENUE

- Tuition and fee revenue assumes no tuition rate increase to students.
- State funding is \$38,846,602, which is a 5.5 percent increase from the prior year adjusted funding. In July 2020 the Board of Public Works reduced College FY21 state funding by \$6,266,662 (of which \$4,635,270 is for the current fund).
- The County funding is \$145,649,696 a 0.3 percent increase from the prior year.
- The projected use of fund balance is \$8,400,000.

MONTGOMERY COLLEGE

FY 2022 CURRENT FUND

		(000s)
FY 2021 Final Budget		\$268,165
Change for lapse and account reductions		<u>(3,461)</u>
	Total	(3,461)
FY 2022 Budget Request		\$264,704

MONTGOMERY COLLEGE

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

Current Fund

	<u>FY 2022 Budget</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Actual</u>
SOURCES OF FUNDS			
County Contribution	\$ 145,649,696	\$ 145,149,696	\$ 145,149,696
Tuition and Related Charges	68,016,270	75,252,727	72,217,472
Other Student Fees	1,790,467	1,494,472	1,926,056
State Aid	38,846,602	41,848,829	37,213,560
Fed. State & Priv. Gifts & Grants	300,000	300,000	272,145
Other Revenues	1,601,949	1,700,000	3,586,646
Revenue Transfers	100,000	500,000	1,000,000
Use of Fund Balance	8,400,000	1,919,936	(7,016,673)
TOTAL SOURCES OF FUNDS	264,704,984	268,165,660	254,348,902
EXPENDITURES			
SALARIES AND BENEFITS	216,996,786	219,235,074	209,374,546
OTHER OPERATING EXPENSES			
Contracted Services	20,754,036	20,174,812	18,496,759
Supplies	6,763,020	7,200,558	5,633,586
Communications	941,494	906,720	743,970
Conferences and Meetings	2,189,749	3,146,625	1,397,759
BOT Grants	6,114,146	6,114,146	6,088,137
Utilities	7,155,720	7,467,066	6,291,173
Fixed Charges	3,290,033	3,420,659	5,155,909
TOTAL OTHER OPERATING EXPENSES	47,208,198	48,430,586	43,807,293
FURNITURE AND EQUIPMENT	500,000	500,000	1,167,063
TOTAL EXPENDITURES	\$ 264,704,984	\$ 268,165,660	\$ 254,348,902

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

(000s)

Current Fund

SOURCES OF FUNDS	FY 2022	FY 2022	FY 2021	Increase (Decrease)	
	Budget	% of Total	Budget	Amount	%
County Contribution	145,650	55.0	145,150	500	0.3
Tuition and Related Charges	\$68,016	25.7	\$75,253	(\$7,237)	(9.6)
Other Student Fees	1,790	0.7	1,494	296	19.8
State Aid	38,847	14.7	41,849	(3,002)	(7.2)
Fed'l., State & Private Gifts & Grants	300	0.1	300	-	-
Other Revenues	1,602	0.6	1,700	(98)	(5.8)
Subtotal	256,205	96.8	265,746	(9,541)	(3.6)
Nonmandatory Transfers	100	0.0	500	(400)	0.0
Use of Fund Balance	8,400	3.2	1,920	6,480	337.5
TOTAL SOURCE OF FUNDS	264,705	100.0	268,166	(3,461)	(1.3)
EXPENDITURES					
SALARIES & BENEFITS	216,997	82.0	219,235	(2,238)	(1.0)
OTHER OPERATING EXPENSES					
Contracted Services	20,754	7.8	20,174	580	2.9
Supplies and Materials	6,763	2.6	7,201	(438)	(6.1)
Communications	941	0.4	907	34	3.7
Conferences and Meetings	2,190	0.8	3,147	(957)	(30.4)
Scholarships	6,114	2.3	6,114	0	0.0
Utilities	7,156	2.7	7,467	(311)	(4.2)
Fixed Charges	3,290	1.2	3,421	(131)	(3.8)
TOTAL OTHER OPERATING EXPENSES	47,208	17.8	48,431	(1,223)	(2.5)
FURNITURE AND EQUIPMENT	500	0.2	500	0	0.0
TOTAL EXPENDITURES	264,705	100.0	268,166	(3,461)	(1.3)

MONTGOMERY COLLEGE

EXPENDITURES BY PROGRAM (FUNCTIONAL CLASSIFICATION)

Current Fund

	FY 2022 Budget		FY 2021 Budget		FY 2020 Actual	
	\$	% of Total	\$	% of Total	\$	% of Total
Instruction	\$88,434,075	33.4	\$89,823,861	33.5	\$81,521,915	32.1
Academic Support	43,614,155	16.5	44,710,311	16.7	42,220,198	16.6
Student Services	34,392,501	13.0	34,590,480	12.9	32,136,264	12.6
Operation and Mtc of Plant	43,108,390	16.3	43,832,058	16.3	43,487,435	17.1
Institutional Support	49,041,717	18.5	49,094,804	18.3	48,894,953	19.2
Scholarships/Fellowships	6,114,146	2.3	6,114,146	2.3	6,088,137	2.4
TOTAL	\$264,704,984	100.0	\$268,165,660	100.0	\$254,348,902	100.0

MONTGOMERY COLLEGE

SUMMARY OF BENEFITS

	FY 2022		FY 2021		Increase over prior year		FY 2020	FY 2019
	Budget		Budget		Amount	%	Actual	Actual
Current Fund	\$	% of Total	\$	% of Total				
5501 FICA	13,186,300	32.9	13,138,812	32.8	\$ 47,488	0.4	\$ 12,420,908	\$ 12,247,039
5502 Retirement - Employee System	1,925,000	4.8	1,925,000	4.8	-	-	1,832,920	1,742,685
5503 Group Insurance Retirees	4,600,000	11.5	4,600,000	11.5	-	-	3,751,965	3,751,659
5504 Insurance - Active	16,931,102	42.2	16,931,102	42.3	-	-	15,629,466	15,362,309
5505 Recognition Awards	200,000	0.5	200,000	0.5	-	-	118,579	112,800
5506 Educational Assistance Benefit	1,689,320	4.2	1,689,320	4.2	-	-	1,322,148	1,291,765
5507 Compensated Absences	682,500	1.7	682,500	1.7	-	-	1,241,739	549,208
5510 Unemployment Compensation	120,000	0.3	120,000	0.3	-	-	60,513	38,022
5511 Service Charge Reimbursement	25,000	0.1	25,000	0.1	-	-	13,321	-
5512 Disability Related Services	160,000	0.4	160,000	0.4	-	-	92,497	155,010
5540 Part Time Faculty Prof Dev	50,000	0.1	50,000	0.1	-	-	22,450	29,742
5541 Employee Wellness	54,000	0.1	54,000	0.1	-	-	-	-
5545 Educ Assist Benefit Travel	385,500	1.0	385,500	1.0	-	-	272,090	320,478
5549 Other Benefits	80,000	0.2	80,000	0.2	-	-	21,100	45,239
TOTAL Employee Benefits	\$40,088,722	100.0	\$40,041,234	100.0	47,488	0.1	\$36,799,696	\$35,645,956

FY 2022 OTHER FUNDS SUMMARY

Workforce Development and Continuing Education

- The FY 2022 budget is \$19,995,716 a 3.5 percent decrease from the prior year. State aid is \$8,902,458 a 5.5 percent increase from the prior year adjusted funding. In July 2020 the Board of Public Works reduced College FY21 state funding by \$6,266,662 (of which \$1,631,392 is for the workforce fund).

Emergency Plant Maintenance and Repair Fund

- The FY 2022 budget is \$350,000. County funding is \$250,000, the same amount as the prior year.

Cable TV

- The FY 2022 budget is \$1,796,800, is being fully funded from the County Cable Plan and is the same as the prior year.

Auxiliary Enterprises

- The FY 2022 budget is \$1,880,000, a 3.2 percent decrease from the prior year. Auxiliary Enterprises will cover the Robert E. Parilla Performing and the Takoma Park/Silver Spring Cultural Arts Center, the student operated MBI café, Summer Dinner Theater, sports camps, and facilities rentals. Commission from our bookstore vendor supports the current fund.

Transportation Fund

- The FY 2022 budget is \$4,100,000 from user fees, other revenue and interest and a 2.4 percent decrease from the prior year.

Major Facilities Reserve Fund

- The FY 2022 budget is \$2,000,000 from user fees, other revenue and interest, no change from the prior year.

MONTGOMERY COLLEGE

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

Workforce Development and Continuing Education

SOURCES OF FUNDS	FY 2022 Budget	FY 2021 Budget	FY 2020 Actual
Tuition and Fees	\$ 8,874,000	\$ 10,372,460	\$ 9,323,134
State Aid	8,902,458	9,672,951	8,041,559
Federal State & Private Gifts & Grants	-	-	-
Other Revenues	50,000	80,000	61,352
Revenue Transfers	500,000	-	(500,000)
Use of Fund Balance	1,669,258	586,761	(1,495,741)
TOTAL SOURCES OF FUNDS	19,995,716	20,712,172	15,430,304
EXPENDITURES			
SALARIES AND BENEFITS	15,212,831	15,004,147	12,581,483
OTHER OPERATING EXPENSES			
Contracted Services	3,840,950	4,411,500	2,285,001
Supplies	696,400	1,006,400	461,887
Communications	70,275	72,375	47,691
Conferences and Meetings	125,260	167,750	43,337
Scholarships	-	50,000	2,305
Utilities	-	-	-
Fixed Charges	-	-	-
TOTAL OTHER OPERATING EXPENSES	4,732,885	5,708,025	2,840,221
FURNITURE AND EQUIPMENT	50,000	-	8,600
TOTAL EXPENDITURES	\$ 19,995,716	\$ 20,712,172	\$ 15,430,304

MONTGOMERY COLLEGE

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

Emergency Plant Maintenance and Repair Fund

SOURCES OF FUNDS	FY 2022 Budget	FY 2021 Budget	FY 2020 Actual
County Contribution	\$ 250,000	\$ 250,000	\$ 250,000
Interest Income	10,000	15,000	11,336
Use of Fund Balance	90,000	85,000	26,272
TOTAL SOURCES OF FUNDS	350,000	350,000	287,608
EXPENDITURES			
SALARIES AND BENEFITS	-	-	-
OTHER OPERATING EXPENSES			
Contracted Services	350,000	350,000	287,608
TOTAL OTHER OPERATING EXPENSES	350,000	350,000	287,608
FURNITURE AND EQUIPMENT	-	-	-
TOTAL EXPENDITURES	\$ 350,000	\$ 350,000	\$ 287,608

MONTGOMERY COLLEGE

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

Cable Television

SOURCES OF FUNDS	FY 2022 Budget	FY 2021 Budget	FY 2020 Actual
County Cable Plan	\$ 1,796,800	\$ 1,796,800	\$ 1,764,321
Other Revenue	-	-	4,421
Use of Fund Balance	-	-	(10,703)
TOTAL SOURCES OF FUNDS	1,796,800	1,796,800	1,758,039
EXPENDITURES			
SALARIES AND BENEFITS	1,556,356	1,556,356	1,392,665
OTHER OPERATING EXPENSES			
Contracted Services	167,000	167,000	317,552
Supplies	62,000	62,000	25,435
Communications	-	-	3,727
Conferences and Meetings	11,444	11,444	8,510
TOTAL OTHER OPERATING EXPENSES	240,444	240,444	355,224
FURNITURE AND EQUIPMENT	-	-	10,150
TOTAL EXPENDITURES	\$ 1,796,800	\$ 1,796,800	\$ 1,758,039

MONTGOMERY COLLEGE

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

Auxiliary Enterprises

SOURCES OF FUNDS	FY 2022 Budget	FY 2021 Budget	FY 2020 Actual
Other Revenues	\$ 1,568,770	\$ 1,659,270	1,487,094
Revenue Transfers	(600,000)	(500,000)	(500,000)
Use of Fund Balance, net	911,230	782,030	(104,554)
TOTAL SOURCES OF FUNDS	1,880,000	1,941,300	882,540
EXPENDITURES			
SALARIES AND BENEFITS	755,572	869,521	344,977
OTHER OPERATING EXPENSES			
Contracted Services	804,988	746,989	206,343
Supplies	124,240	124,340	55,684
Communications	3,000	3,000	2,655
Conferences and Meetings	127,200	132,450	49,957
Scholarships	45,000	45,000	23,150
Utilities	-	-	-
Fixed Charges	-	-	-
TOTAL OTHER OPERATING EXPENSES	1,104,428	1,051,779	337,789
FURNITURE AND EQUIPMENT	20,000	20,000	199,774
TOTAL EXPENDITURES	\$ 1,880,000	\$ 1,941,300	\$ 882,540

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

Transportation Fund

SOURCES OF FUNDS	FY 2022 Budget	FY 2021 Budget	FY 2020 Actual
Student Fees	3,350,380	3,585,000	3,553,683
Interest	25,000	125,000	100,244
Other Revenue	150,000	170,000	174,950
Revenue Transfers	-	-	(795,948)
Use of Fund Balance	574,620	320,000	537,324
TOTAL SOURCES OF FUNDS	4,100,000	4,200,000	3,570,253
EXPENDITURES			
SALARIES AND BENEFITS	167,000	167,000	130,844
OTHER OPERATING EXPENSES			
Contracted Services	2,950,000	3,040,150	2,414,414
Other Expenditures	983,000	992,850	1,024,995
TOTAL OTHER OPERATING EXPENSES	3,933,000	4,033,000	3,439,409
FURNITURE AND EQUIPMENT	-	-	-
TOTAL EXPENDITURES	\$ 4,100,000	\$ 4,200,000	\$ 3,570,253

SOURCES OF FUNDS AND EXPENDITURES (NATURAL CLASSIFICATION)

Major Facilities Reserve Fund

SOURCES OF FUNDS	<u>FY 2022 Budget</u>	<u>FY 2021 Budget</u>	<u>FY 2019 Actual</u>
Student Fees	3,025,890	3,287,000	3,273,424
Interest	25,000	175,000	208,262
Other Revenue	-	-	-
Revenue Transfers	(1,500,000)	(1,500,000)	(5,214,814)
Use of Fund Balance	449,110	38,000	3,438,934
TOTAL SOURCES OF FUNDS	<u>2,000,000</u>	<u>2,000,000</u>	<u>1,705,806</u>
EXPENDITURES			
SALARIES AND BENEFITS	-	-	-
OTHER OPERATING EXPENSES			
Contracted Services	1,330,000	1,330,000	1,225,000
Other Expenditures	670,000	670,000	480,806
TOTAL OTHER OPERATING EXPENSES	<u>2,000,000</u>	<u>2,000,000</u>	<u>1,705,806</u>
FURNITURE AND EQUIPMENT	-	-	-
TOTAL EXPENDITURES	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>\$ 1,705,806</u>

MONTGOMERY COLLEGE

FY 2022 FEDERAL, STATE AND PRIVATE GRANTS & CONTRACTS

<u>Grant</u>	<u>State</u>	<u>Federal</u>	<u>Other</u>	<u>Matching Requirements</u>	<u>Project</u>
City of Rockville					
City of Rockville Scholarships - TBS			10,000		10,000
City of Takoma Park					
City of Takoma Park Scholarships - TBS			5,000		5,000
Maryland Department of Human Services (DHS)/ Maryland Office of Refugee & Asylees (MORA)					
Refugee Center Civics ESOL - TBS		100,000			100,000
Refugee Center Civics VTES - TBS		360,000			360,000
Maryland Department of Labor (MD LABOR) *Formerly DLLR					
Adult Education and Literacy Act (Title II of the WIA of 1998) AELG - TBS	880,000	2,000,000	400,000	*	3,280,000
EARN - BioTrain FY22-FY24 - TBS	75,000				75,000
EARN - Mid-Maryland MOVE Partnership - FY22-FY24 - TBS	75,000				75,000
EARN - Early Childcare - FY22-FY24 - TBS	75,000				75,000
Maryland Higher Education Commission (MHEC) - Nurse Support Program II (NSP II)					
Clinical Simulation Resource Consortium (CSRC) FY2021-FY2025 - confirmed	235,000				235,000
Maryland Higher Education Commission (MHEC) - Nursing Faculty Fellowship					
Nursing Faculty Fellowship FY2020-FY2022 - Confirmed	5,000				5,000
Nursing Faculty Fellowship FY2021-FY2023 - Pending	5,000				5,000
Nursing Faculty Fellowship FY2022-FY2024 - TBS	10,000				20,000
Academic Nurse Educator Certification (ANEC) FY2022	20,000				20,000
Maryland Higher Education Commission (MHEC) - Other					
Other - TBD	100,000				100,000
Maryland State Arts Council					
Performing Arts Center - TBS	55,000				55,000
Maryland State Department of Education (MSDE)					
P-TECH - TBS	75,000				75,000
Other - TBD	50,000				50,000
Montgomery College Foundation					
			2,400,000		2,400,000

MONTGOMERY COLLEGE

FY 2022 FEDERAL, STATE AND PRIVATE GRANTS & CONTRACTS

<u>Grant</u>	<u>State</u>	<u>Federal</u>	<u>Other</u>	<u>Matching Requirements</u>	<u>Project</u>
National Endowment for Humanities					
Summer Institute for IHE Faculty - FY22 - TBS		150,000			150,000
Other - TBD		200,000			200,000
National Institutes of Health (NIH)					
Bridges to Baccalaureate FY2022-FY2026 - TBS		1,200,000			1,200,000
National Institute of Standards and Technology (NIST)					
PREP FY2019-2023 - Confirmed (amount is an estimate based on annual award)		400,000			400,000
NIMBL - TBD		200,000			200,000
National Science Foundation (NSF) - STEM					
via BioQuest - Research Coordination Networks in Undergraduate Biology Education (RCN-UBE) - Confirmed		40,000			40,000
via UMBC - IUUSE-EHR FY2019-FY2023 - Confirmed		60,000			60,000
NSF S-STEM ACCESS (NCE to be requested)		265,000			265,000
Noyce MC NEXT STEM FY2016-FY2021 - NCE request for FY22 - Confirmed		265,000			265,000
via GWU - NSF IUUSE FY22-FY26 - TBS		100,000			100,000
via MSMU - NSF S-STEM (FY21-FY25) - confirmed		8,000			8,000
Via UMBC Includes Broadening Participation in Computing - Pending		10,000			10,000
Other - TBD		150,000			150,000
State of Maryland					
ESOL Funding (MHEC)/Other	2,500,000				2,500,000
U.S. Department of Education (DE)					
via MSDE - Early Childhood Education Scholarships (CCCPDF) - TBS		200,000			200,000
Educational Opportunity Centers (EOC) - TRIO FY2022-FY2026 - TBS		280,000			280,000
via MSDE - Perkins/DCTAL, Title IC Federal pass through FY2022 - TBS		450,000			450,000
Student Support Services (SSS) - TRIO FY2021-FY2025 - confirmed		280,000			280,000
Via MHEC - GEER FY21-FY22 - confirmed		200,000			200,000
Other - TBS		100,000			100,000

MONTGOMERY COLLEGE

FY 2022 FEDERAL, STATE AND PRIVATE GRANTS & CONTRACTS

<u>Grant</u>	<u>State</u>	<u>Federal</u>	<u>Other</u>	<u>Matching Requirements</u>	<u>Project</u>
U.S. Department of Health & Human Services					
via Howard Univ - Center of Excellence FY2018-FY2022 - Confirmed		1,000			1,000
via Howard Univ - National Workforce Diversity Pipeline FY2019-FY2023 - Confirmed		1,000			1,000
U.S. Department of Homeland Security (DHS)					
Citizenship Preparation Program FY2022-FY2024 - TBS		125,000			125,000
U.S. Department of Labor (DOL)					
America's Promise FY2017-FY2021 - NCE to 12/2021		500,000			500,000
via College of Southern MD - Strengthening Community Colleges FY21-FY25 - Pending		85,000			85,000
H1-B Workforce Biotech - FY21-FY25 - TBS		1,500,000			
U.S. Department of State (DOS)					
U.S. Embassy in Russia (2 grants) - Pending FY20 but need to probably move to FY22		50,000			50,000
Various State, Federal, & Private Sector Grants & Contracts (under \$200k)			1,500,000		1,500,000
Total Revenue/Expenditures	4,160,000	9,280,000	4,315,000	750,000	16,265,000
Total for Appropriation	\$ 4,160,000	\$ 9,280,000	\$ 4,315,000	\$ -	\$ 17,755,000
				Tax Supported	400,000
				Non-supported	17,355,000
					\$ 17,755,000

* County Tax Supported
TBS - To Be Submitted

MONTGOMERY COLLEGE

FY 2022 FEDERAL, STATE AND PRIVATE GRANTS & CONTRACTS

FOR INFORMATION ONLY

<u>Grant</u>	<u>County</u>	<u>State</u>	<u>Federal</u>	<u>Other</u>	<u>College Matching Requirement</u>	<u>Total Projects</u>
Montgomery College Fdn. Scholarships				\$3,200,000		\$3,200,000
Federally Funded Student Assistance*						
Pell Grant			27,000,000		0	27,000,000
Supp. E. Opport. Grants (Rev. Transfer)			725,000		0	725,000
Perkins Loans (Rev. Transfer)			0		0	0
College Work Study Program (Rev. Transfer)			600,000		0	600,000
Federal Direct Loan Programs			15,000,000			15,000,000
Maryland State Scholarship Programs*						
Educational Assistance Grants		2,500,000			0	2,500,000
Senatorial Scholarships		120,000			0	120,000
Delegate Scholaships		150,000			0	150,000
Part-time Grant		675,000			0	675,000
Campus based EAG		127,000			0	127,000
Guaranteed Access Grant		350,000			0	350,000
All Other MD Scholarships		650,000			0	650,000
Total for Information Only	\$0	\$4,572,000	\$43,325,000	\$3,200,000	\$0	\$51,097,000

*These funds are managed by the Office of Student Financial Aid

ENROLLMENT PROJECTIONS HIGHLIGHTS

- FY 2022 credit hours are budgeted at 380,096.
 - This is an increase to the numbers shown in the schedule of 372,947. Senior leadership believes the 380,096 was attainable.
 - The FY 2022 revised budget credit hours are a 6.75 percent decrease from the previously budgeted FY 2021 credit hours of 407,627.
 - The FY 2022 revised budget credit hours are a decrease of 7.0 percent from the FY 2020 actual hours of 408,751.

Factors Related to Anticipated FY 2022 Enrollment Change:

- MC's "draw rate" of recent MCPS high school students in fall 2020 decreased slightly to 21.4 percent, from 22.3 percent in fall 2019. This draw rate may continue to decline as the college going rate of recent MCPS graduates changes.
- MCPS 12th grade enrollment for fall 2021 is projected to *decrease* by 2.5 percent. These figures are adjusted for the pandemic. Eleventh grade projections reflect a slight uptick – which may positively impact dual enrollment at the College in fall 2021.
- Our analysis predicts small enrollment decreases for the next few years with increases beginning again in fall 2023. Like educational institutions across the nation during the public health crisis, we have experienced the uncertainties of enrollment.

MONTGOMERY COLLEGE

ENROLLMENT PROJECTIONS

ACTUALS AND PROJECTIONS OF SOURCE DATA USED TO DEVELOP ENROLLMENT PROJECTIONS

SOURCE SEGMENTS	A C T U A L						P R O J E C T I O N S				
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Fall Semester											
County Residents											
New Students											
High School Graduates Immediate, Delayed, Entry, and Early Placement	4,628	4,538	4,272	4,266	4,486	4,951	4,813	4,921	5,136	5,173	5,235
Adult County Residents - Graduated High School More than 3 Years Prior	1,877	1,708	1,613	1,502	1,436	1,138	1,141	1,144	1,147	1,150	1,153
Returning Students	16,011	15,068	14,433	13,562	13,039	12,003	11,443	10,973	10,741	10,808	10,874
Non-County Residents											
Maryland Residents	1,414	1,272	1,250	1,164	1,103	1,032	979	978	1,118	1,120	1,168
Out-of-State Residents	1,390	1,330	1,307	1,226	1,197	914	888	866	856	859	862
TOTAL ENROLLMENT	25,320	23,916	22,875	21,720	21,260	20,038	19,263	18,882	18,998	19,110	19,292

MONTGOMERY COLLEGE

ENROLLMENT PROJECTIONS

GERMANTOWN TOTALS

FISCAL YEAR	ACTUALS			PROJECTIONS				
	2019	2020	2021	2022	2023	2024	2025	2026
Students								
Summer (A)	1,114	1,291	1,899	1,350	1,323	1,386	1,406	1,419
Summer (B)	1,505	2,248	1,590 +	1,540	1,510	1,506	1,498	1,504
Fall	6,394	6,509	7,763	6,884	6,748	6,731	6,747	6,777
Winter	325	367	368 +	375	383	391	397	405
Spring	5,924	5,869	5,800 +	5,642	5,550	5,597	5,663	5,750
Total Students	15,262	16,284	17,420 +	15,791	15,514	15,611	15,711	15,855
Credit Hours								
Summer (A)	3,742	4,584	6,884	4,791	4,696	4,922	4,990	5,038
Summer (B)	5,253	8,228	5,567 +	5,390	5,283	5,315	5,347	5,398
Fall	40,317	41,011	41,325	39,926	39,137	39,374	39,606	39,986
Winter	1,410	1,520	1,608 +	1,638	1,677	1,716	1,745	1,800
Spring	35,846	34,593	34,802 +	34,137	33,580	33,861	34,259	34,788
Total Credit Hours	86,568	89,936	90,186 +	85,882	84,373	85,188	85,947	87,010

+ Projected enrollment
 (A) July and August enrollments
 (B) May and June enrollments

MONTGOMERY COLLEGE

ENROLLMENT PROJECTIONS

ROCKVILLE TOTALS

FISCAL YEAR	A C T U A L S			P R O J E C T I O N S				
	2019	2020	2021	2022	2023	2024	2025	2026
Students								
Summer(A)	3,028	2,758	4,110	2,604	2,538	2,532	2,533	2,537
Summer (B)	4,030	3,388	3,410 +	3,339	3,241	3,223	3,291	3,322
Fall	14,409	13,941	14,228	12,930	12,432	12,423	12,412	12,531
Winter	1,022	1,114	1,148 +	1,170	1,195	1,220	1,239	1,264
Spring	13,282	12,695	12,383 +	11,652	11,280	11,317	11,368	11,446
Total Students	35,771	33,896	35,279 +	31,695	30,686	30,715	30,843	31,100
Credit Hours								
Summer (A)	11,065	9,917	15,444	9,374	9,138	9,193	9,247	9,336
Summer (B)	15,463	11,684	12,106 +	12,186	12,153	12,410	12,668	12,790
Fall	110,030	105,845	97,075	93,740	91,376	91,929	92,471	93,359
Winter	2,892	3,233	3,358 +	3,421	3,502	3,584	3,644	3,700
Spring	97,824	94,117	86,681 +	83,897	81,782	82,276	82,761	83,556
Total Credit Hours	237,274	224,796	214,664 +	202,618	197,951	199,392	200,791	202,741

- + Projected enrollment
- (A) July and August enrollments
- (B) May and June enrollments

ENROLLMENT PROJECTIONS

TAKOMA PARK / SILVER SPRING TOTALS

FISCAL YEAR	A C T U A L S			P R O J E C T I O N S				
	2019	2020	2021	2022	2023	2024	2025	2026
Students								
Summer (A)	1,397	1,322	1,791	1,120	1,112	1,119	1,125	1,136
Summer (B)	1,902	1,285	1,207 +	1,228	1,231	1,232	1,239	1,233
Fall	6,715	6,492	7,561	6,337	6,244	6,232	6,221	6,280
Winter	509	563	564 +	574	587	599	608	621
Spring	6,332	6,086	5,504 +	5,395	5,353	5,387	5,410	5,493
Total Students	16,855	15,748	16,627 +	14,654	14,527	14,569	14,603	14,763
Credit Hours								
Summer (A)	4,933	4,659	6,307	3,953	3,925	3,949	3,972	4,010
Summer (B)	6,778	3,940	3,862 +	3,993	4,064	4,128	4,213	4,253
Fall	46,453	44,763	40,749	39,926	39,647	39,887	40,122	40,508
Winter	1,053	1,317	1,218 +	1,241	1,271	1,300	1,322	1,350
Spring	41,863	39,349	35,776 +	35,335	35,167	35,500	35,709	36,254
Total Credit Hours	101,080	94,028	87,912 +	84,448	84,074	84,764	85,338	86,375

- + Projected enrollment
- (A) July and August enrollments
- (B) May and June enrollments

MONTGOMERY COLLEGE

ENROLLMENT PROJECTIONS

TOTAL COLLEGE TOTALS

FISCAL YEAR	A C T U A L S			P R O J E C T I O N S				
	2019	2020	2021	2022	2023	2024	2025	2026
Students								
Summer (A)	5,168	5,371	7,197	4,718	4,625	4,685	4,710	4,736
Summer (B)	6,855	5,969	5,649 +	5,558	5,461	5,455	5,527	5,568
Fall	21,720	21,260	20,037	19,264	18,883	18,997	19,109	19,293
Winter	1,856	2,044	2,080 +	2,119	2,165	2,210	2,245	2,290
Spring	20,015	24,650	18,476 +	17,698	17,303	17,395	17,504	17,698
Total Students	55,614	59,294	53,439 +	49,357	48,437	48,742	49,095	49,585
Credit Hours								
Summer (A)	19,740	19,160	28,635	18,118	17,759	18,063	18,209	18,384
Summer (B)	27,494	23,852	21,535 +	21,569	21,500	21,854	22,228	22,442
Fall	196,800	191,610	179,149	173,592	170,161	171,189	172,199	173,852
Winter	5,355	6,070	6,185 +	6,300	6,450	6,600	6,710	6,850
Spring	175,605	168,059	157,259 +	153,368	150,529	151,637	152,729	154,598
Total Credit Hours	424,994	408,751	392,763 +	372,947	366,399	369,343	372,075	376,126

Student enrollments for an academic term represent unduplicated students and not the sum of students at each campus during a term, since students often enroll at multiple campuses.

- + Projected enrollment
- (A) July and August enrollments
- (B) May and June enrollments

ENROLLMENT PROJECTIONS

NON-CREDIT CONTINUING EDUCATION STUDENT ENROLLMENTS AND NUMBERS OF FULL-TIME EQUIVALENT STUDENTS* IN EQUATED-CREDIT COURSES

INTRODUCTION

The figures shown are derived from historical trends, programmatic plans, and past experience.

ACTUAL SIX YEARS - PROJECTED SIX YEARS

FISCAL YEAR	COURSES/ SECTIONS	TOTAL STUDENT ENROLLMENT	STATE-FUNDED	NON-FUNDED	TOTAL FTE *
<u>A C T U A L</u>					
2015	4,584	41,446	2,646	1,277	3,922
2016	4,495	43,160	2,861	1,264	4,125
2017	4,351	43,985	2,881	1,348	4,229
2018	4,515	46,129	2,929	1,436	4,365
2019	4,460	46,628	2,993	1,314	4,307
2020	4,024	41,727	2,852	1,241	4,093
<u>P R O J E C T E D</u>					
2021	3,018	31,295	2,139	931	3,070
2022	3,078	31,921	2,182	949	3,131
2023	3,140	32,560	2,225	968	3,193
2024	3,203	33,211	2,270	988	3,258
2025	3,267	33,875	2,315	1,007	3,322
2026	3,332	34,552	2,362	1,028	3,390

* One FTE is equal to 30 equated credit hours of instruction

ENROLLMENT PROJECTIONS

SUMMARY OF FISCAL FTE ENROLLMENTS CREDIT AND NON-CREDIT COMBINED

College revenues are calculated primarily on the basis of Full-time Equivalent Students (FTES). This table presents the projected FTES for Montgomery College for the next six years and the actual FTES for the most recent five years.

TOTAL FULL-TIME EQUIVALENT STUDENTS FY 2016 - FY 2026* Actual Enrollment - FY 2016 - FY 2020 Projected Enrollment - FY 2021 - FY 2026

FISCAL YEAR	A C T U A L					P R O J E C T I O N S					
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Credit											
State funded	15,139	14,370	13,553	12,949	12,450	12,079	11,469	11,268	11,358	11,442	11,567
Non-funded	1,184	1,145	1,134	1,091	1,045	1,014	962	946	953	960	971
TOTAL	16,323	15,515	14,687	14,040	13,495	13,093	12,431	12,214	12,311	12,402	12,538
State Aid to be Claimed+	16,160	15,617	15,139	14,370	13,553	12,949	12,450	12,079	11,469	11,268	11,358
Non-credit**											
State-funded	2,861	2,881	2,929	2,993	2,852	2,139	2,182	2,225	2,270	2,315	2,362
Non-funded	1,264	1,348	1,436	1,314	1,242	931	949	968	988	1,007	1,028
TOTAL	4,125	4,229	4,365	4,307	4,094	3,070	3,131	3,193	3,258	3,322	3,390
State Aid to be claimed+	2,863	2,646	2,861	2,881	2,929	2,993	2,852	2,139	2,182	2,225	2,270
Overall											
State-funded	18,000	17,251	16,482	15,942	15,302	14,218	13,651	13,493	13,628	13,757	13,929
Non-funded	2,448	2,493	2,570	2,405	2,287	1,945	1,911	1,914	1,941	1,967	1,999
TOTAL	20,448	19,744	19,052	18,347	17,589	16,163	15,562	15,407	15,569	15,724	15,928
State Aid to be Claimed+	19,023	18,263	18,000	17,251	16,482	15,942	15,302	14,218	13,651	13,493	13,628

* FTES = 30 load hours of equated credit hours of instruction. The total FTES reported reflect all the FTES generated by different College programs.

** Includes subscription and non-subscription enrollments.

+ Beginning in fiscal 1987, the State pays community colleges each fiscal year for the number of State FTES generated two years previously.

COST PER STUDENT

College Credit Programs - Current Fund

<u>Fiscal Year</u>	<u>Expenditures</u>	<u>Total Enrollment (Fall)</u>	<u>Total Annual Semester Hours Of Enrollment</u>	<u>FTE* Students</u>	<u>Cost per FTE</u>
2022	264,704,984	19,264	372,947	12,432	21,293
2021	268,165,660	21,007	407,627	13,588	19,736
2020	264,768,350	21,041	410,929	13,698	19,329
2019	264,799,723	22,585	440,031	14,668	18,053
2018	262,009,376	23,484	462,900	15,430	16,981
2017	260,817,779	24,911	492,538	16,418	15,886
2016	251,468,195	24,727	487,304	16,243	15,481
2015	243,770,455	25,983	514,575	17,153	14,212
2014	227,727,695	27,719	554,618	18,487	12,318
2013	218,036,599	27,348	548,800	18,293	11,919
2012	217,254,776	26,085	541,290	18,043	12,041
2011	212,235,560	26,015	528,697	17,623	12,043
2010	210,568,344	26,147	531,039	17,701	11,896
2009	204,554,428	24,452	490,534	16,351	12,510
2008	191,379,488	23,866	471,006	15,700	12,190
2007	176,819,073	22,893	452,322	15,077	11,727
2006	158,806,781	22,263	434,806	14,494	10,957
2005	149,228,495	22,254	429,962	14,332	10,412
2004	139,899,752	21,671	419,374	13,979	10,008
2003	129,978,865	21,805	415,189	13,840	9,392

* FTE is a figure which represents the number of full-time equivalent students (total semester hours divided by 30). The figures in this chart represent all the students receiving instruction in the credit programs of the College (not including Continuing Education noncredit offerings). Actual State Aid, however, is computed on the basis of an FTE figure representing State residents only.

MONTGOMERY COLLEGE

SCHEDULE OF TUITION RATES & FEES (FOR CREDIT-BEARING COURSES)

FY 2022

TUITION RATES

(FY 2022 tuition rates will be available in April 2021)

County Residents	-	\$132	per semester hour
State Residents	-	\$269	per semester hour
Non-Residents	-	\$374	per semester hour

SCHEDULE OF FEES

Consolidated Fee*	20%	of Tuition or a minimum of \$50
Technology Fee (per credit/billing hour)	\$ 5.00	
Applied Music Fee (per credit/billing hour)	\$150.00	
Change of Schedule Fee	\$ 10.00	
Credit by Examination Fee	40%	of in-county tuition
Invalid Check Fee (per occurrence)	\$ 35.00	
Transportation Fee (per credit/billing hour)	\$ 7.00	
Major Facilities Reserve Fund Fee (per credit/billing hour)	\$ 7.00	
Replacement Diploma Fee	\$ 25.00	
Student Status Letter of Certification Fee	\$ 5.00	
Traffic Fines - Range depends on severity of the violation	\$ 25.00 - \$ 100.00	
Transcript Fee (for each issuance)	\$ 7.00 - \$ 10.00	
Tuition Installment Plan Late Payment Fee (per occurrence)	\$ 35.00	
Tuition Installment Service Charge	\$ 35.00	
Facilities Use Fee - Varies according to facilities used		
Library Fines and Fees Lost Book - Varies		

* The "Consolidated Fee" is a fee assessed to all students, as a percent of tuition paid (20% of tuition) or a minimum of \$50. The fee is assessed to support many of the costs associated with college provided resources and services such as: registration, records, in-class instructional supplies library, learning centers, counseling and advising, student activities, athletics and intramurals.

MONTGOMERY COLLEGE

**SALARY SCHEDULE FOR
ASSOCIATE AND SUPPORT STAFF, ADMINISTRATORS, AND DEPARTMENT CHAIRS**

FY 2022

(FY 2022 Salary Schedule will be approved in June 2021)

<u>Grade</u>	<u>Hourly Rate</u>		<u>Annual Rate</u>	
	<u>Minimum</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Maximum</u>
5	\$ 11.88	\$ 17.82	\$ 24,710	\$ 37,066
7	\$ 12.80	\$ 19.20	\$ 26,624	\$ 39,936
9	\$ 13.83	\$ 20.77	\$ 28,766	\$ 43,202
11	\$ 14.92	\$ 22.38	\$ 31,034	\$ 46,550
13	\$ 16.12	\$ 24.18	\$ 33,530	\$ 50,294
15	\$ 17.40	\$ 26.10	\$ 36,192	\$ 54,288
17	\$ 18.80	\$ 28.20	\$ 39,104	\$ 58,656
19	\$ 20.28	\$ 30.42	\$ 42,182	\$ 63,274
21	\$ 21.47	\$ 34.33	\$ 44,656	\$ 71,408
23	\$ 23.62	\$ 37.78	\$ 49,128	\$ 78,584
25	\$ 25.97	\$ 41.53	\$ 54,016	\$ 86,384
27	\$ 28.58	\$ 45.72	\$ 59,448	\$ 95,096
29	\$ 31.42	\$ 50.28	\$ 65,352	\$ 104,584
31	\$ 34.58	\$ 55.32	\$ 71,928	\$ 115,064
33	\$ 37.60	\$ 65.80	\$ 78,208	\$ 136,864
35	\$ 43.20	\$ 75.60	\$ 89,856	\$ 157,248
37	\$ 49.67	\$ 86.93	\$ 103,310	\$ 180,818
39	\$ 57.13	\$ 99.97	\$ 118,834	\$ 207,934
41	\$ 65.67	\$ 114.93	\$ 136,590	\$ 239,058

FACULTY SALARY INFORMATION

Academic Year 2020-2021
(Academic Year 2021-2022 not available)

Part-time Faculty Salary Schedule

Academic Rank	<u>Salary per ESH</u>
Lecturer	\$ 1,265
Adjunct Professor I	\$ 1,365
Adjunct Professor II	\$ 1,460

Overload Salary Schedule for Faculty Members

Consecutive Years of Service	<u>Salary per ESH</u>
Less than 6 years	\$ 1,567
6 years or more	\$ 1,733

NOTES: Dollar amounts shown are for one equivalent semester hour (ESH).



Montgomery College

RECOMMENDED FY22 BUDGET

\$312,582,500

FULL TIME EQUIVALENTS

1,910.85

MISSION STATEMENT

Montgomery College provides postsecondary educational programs from campuses located in Takoma Park/Silver Spring, Rockville, and Germantown. It serves four broad groups of students:

- those who want the first two years of a university education, either for an associate's degree or preparation for another program;
- those who want to prepare for a career that does not require a bachelor's degree;
- highly capable high school juniors and seniors who participate in special programs; and
- adults who want to continue their education, either to improve job skills or for personal enrichment.

BUDGET OVERVIEW

The total recommended FY22 operating budget for Montgomery College is \$312.6 million, a decrease of \$5.8 million, or 1.8 percent, from the FY21 Approved budget of \$318.3 million. The budget recommends a \$264.7 million Current Fund for FY22, a \$3.5 million or 1.3 percent decrease from FY21, for both revenue and expenditures. The County Executive recommendation provides the full College request for a County contribution of \$146.4 million, an increase of \$500,000, or 0.3 percent, over FY21. These additional funds will support an expanded Montgomery Can Code program and a new Innovation Hub located on the College's Rockville campus.

Montgomery College's requested budget seeks minimal additional support from the taxpayers specifically for two programs that enhance racial equity, innovation, and economic growth in the County. In light of the economic impacts of the COVID-19 pandemic on the most vulnerable in the County, the requested budget again freezes tuition and fees to ensure affordability and accessibility for their students. Instead, this budget maximizes existing resources to protect affordable tuition, offer additional scholarships, and maintain fair and reasonable compensation for their employees. Other Current Fund revenues total \$119.1 million, a decrease of \$4.0 million from FY21, or 3.2 percent. This revenue decrease is made up of declines in tuition, State Aid, and other College revenue. These revenue decreases have been partially offset by the College's \$8.4 million Use of Fund Balance, a \$6.5 million increase over FY21. The increased Use of Fund Balance also includes the College's \$4.3 million FY21 Savings Plan commitment to the County.

Montgomery Can Code is a joint venture between Apple, Montgomery College, Montgomery County Public Schools (MCPS), and the Montgomery County Economic Development Corporation with the goal of more equitably filling the high need for IT professionals in the region. The sessions will be taught through the College's Information Technology Institute known for its tech training excellence. The program is free and offered to MCPS middle school students with a focus on MCPS's equity schools (schools with high FARMS rates) to ensure equity in access to this program and tech career pathways. The additional funding will allow the

program to expand from 1,200 students across all three of the College's campuses in FY21 to 2,000.

The Innovation Hub builds on these partnerships and the success of the Montgomery Can Code program, by creating a rich, 21st century technology-learning environment on the Rockville campus that will help increase local entrepreneurship across the County. The goals of the Innovation Hub, working with an equity lens, are to expand access to education in STEM fields, technology, careers in tech, and to spur community based problem solving, entrepreneurship, innovation, and collaboration. Students, educators, emerging businesses, nonprofits, residents, and community leaders will have access to the space and its resident technology.

In addition to the total recommended operating budget for the College, the agency's Capital Improvement Program (CIP) requires Current Revenue funding. Approximately \$12.9 million in FY22 Current Revenue is assumed in the County Executive's FY21-26 Biennial CIP.

Montgomery College's budget request is not detailed in this document. The College's budget request may be obtained by contacting the College's Budget Office, 9221 Corporate Boulevard, Rockville, MD 20850, phone 240-567-7292, or may be found on the College's website at <https://www.montgomerycollege.edu/offices/administrative-and-fiscal-services/budget-office/index.html>.

State law requires the Board of Trustees and the President to prepare and submit operating and capital budgets to the County Council. The operating budget request is normally submitted to the Council and County Executive in January each year. The College's approved budget is included in the County Approved FY22 Operating and Capital Budgets prepared by the Office of Management and Budget in July.

The County Executive relies on the Board of Trustees to determine the most appropriate manner and use to deliver education services within the recommended budget appropriation.

Spending Affordability Guidelines

In February 2021, the County Council approved FY22 spending affordability guidelines (SAG) of \$196.9 million for the tax-supported funds of Montgomery College. The Board of Trustees requested \$186.4 million, \$10.5 million below the SAG level.

Enrollment

Current Fund enrollment is projected by the College to decrease 1,156 Full Time Equivalent Students (FTES) in FY22. The College estimates an FY22 enrollment of 12,432 FTES, a decline of 8.5 percent compared to the FY21 figure of 13,588 FTES. An FTES enrollment for one year is calculated as the total number of credit hours divided by 30. The College projects enrollment to gradually increase in FY23 onwards. For FY22, the County's Current Fund contribution to the College represents a \$1,034, or 9.7 percent, increase per FTE due to the projected enrollment decline.

Tuition and Fees

For FY22, the College request proposes and assumes no increase in tuition or fees. The Board of Trustees will make final tuition and fee decisions in April 2021.

Tuition and other student fees represent approximately 26.4 percent of the revenue proposed by the County Executive to fund the FY22 Current Fund budget, compared to the 28.6 percent of revenues assumed in the FY21 budget.

State Funding

The total amount of State funding assumed in the County Executive's Recommended FY22 budget is estimated to be \$47.7 million: the amount provided in legislation pending before the General Assembly, Senate Bill 493, the Budget Reconciliation and Financing Act (BRFA) of 2022. It is comprised of \$38.8 million in the Current Fund and \$8.9 million in the Workforce Development and Continuing Education (WDCE) enterprise fund. In July of 2020 the Board of Public Works reduced the College's FY21 state funding by \$6.3 million total with \$4.6 million from the Current Fund and \$1.6 million from the WDCE fund. Expected FY22 State Aid represents a \$1.6 million, or 4.4 percent, increase to the Current Fund and a \$860,899, or 10.7 percent, increase to the WDCE enterprise fund over FY21 Adjusted levels. The College allocates State-provided formula funds based on the proportionate share of FTES enrolled in each category.

Final action by the Maryland General Assembly on the governor's budget, which includes the amount necessary to conform to the mandated John R. Cade funding formula for community colleges, and the BRFA will occur later this spring and determine the final State aid provided to the College.

Tax Supported Funds

The County Executive recommends an appropriation of \$265.5 million in the three tax-supported funds (Current, Emergency Plant Maintenance and Repair, and Grants). The amount is a \$3.5 million decrease from the FY21 Approved level of \$268.9 million, or 1.3 percent. The County's contribution to these funds has increased from the FY21 Approved level by \$500,000, or 0.3 percent.

Current Fund

For the Current Fund, the County Executive is recommending an appropriation of \$264.7 million, a decrease of \$3.5 million, or 1.3 percent, from the \$268.2 million approved in FY21. The recommendation assumes tuition and fee revenues under the proposed rates frozen to FY20 and FY21 levels and enrollment projections discussed above.

Emergency Plant Maintenance and Repair Fund

The Emergency Plant Maintenance and Repair Fund supports unanticipated expenditures to make emergency repairs not funded elsewhere in the budget. The County Executive recommends the Board's request of \$350,000, which is equal to the FY21 level.

Tax-Supported Grant Fund

The Tax-Supported Grant Fund provides for community needs not met elsewhere in the budget. The County Executive recommends the Board's request of \$400,000 in FY22, equal to the FY21 level, to support the College's adult literacy programs.

Other Funds

Cable Television

The County Executive recommends an appropriation of \$1.8 million from the Cable Television Fund, which provides for production

and operation of the College's higher education channel on the County's cable system. The requested amount is equal to the FY21 level and would provide instructional programs and public service offerings by the College to the community. Additional detail on the College's cable budget can be found in the Cable Communications Plan section.

Special Funds

The College's Workforce Development and Continuing Education (WDCE) Fund is supported by a combination of student tuition and fees and State reimbursements that are based on the most recent actual FTES enrollment. For FY22, the State's funding formula uses FY20 actuals. The County Executive recognizes the importance of higher education to the economic development of Montgomery County and recommends the Board's request of \$20.0 million for this fund, which is a \$716,456, or 3.5 percent decrease compared to FY21.

The Auxiliary Enterprises Fund includes the Robert E. Parilla Performing Arts Center, Takoma Park/Silver Spring Cultural Arts Center, MBI (Macklin Business Institute) Café, sports camps, and facility rentals. For FY22, the College requests and the County Executive recommends an appropriation of \$1.9 million.

The Grants and Contracts fund includes those revenues received by the College from all sources. The College requests and the County Executive recommends an appropriation of \$17.4 million.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

 **Thriving Youth and Families**

 **A Growing Economy**

PROGRAM CONTACTS

Contact Linda Hickey of the Montgomery College at 240.567.7292 or Rafael Pumarejo Murphy of the Office of Management and Budget at 240.777.2775 for more information regarding this agency's operating budget.

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
CURRENT FUND MC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Current Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	254,348,902	268,165,660	248,583,138	264,704,984	-1.3 %
Current Fund MC Expenditures	254,348,902	268,165,660	248,583,138	264,704,984	-1.3 %
PERSONNEL					

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1,803.35	1,803.35	1,803.35	1,803.35	—
REVENUES					
Current Fund: Interest	565,306	350,000	100,000	250,000	-28.6 %
Current Fund: Other Revenue	2,903,659	1,235,000	657,712	1,236,949	0.2 %
Current Fund: Performing Arts Center	117,681	115,000	0	115,000	—
Fed. State & Priv. Gifts & Grants	272,145	300,000	181,673	300,000	—
Other Student Fees: Current Fund	1,926,056	1,494,472	2,677,689	1,790,467	19.8 %
State Aid	37,213,560	41,848,829	36,758,702	38,846,602	-7.2 %
Tuition and Fees: Current Fund	72,217,472	75,252,727	68,087,157	68,016,270	-9.6 %
Current Fund MC Revenues	115,215,879	120,596,028	108,462,933	110,555,288	-8.3 %

EMERGENCY REPAIR FUND

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Emergency Repair Fund Personnel Costs	0	0	0	0	—
Operating Expenses	287,608	350,000	200,000	350,000	—
Emergency Repair Fund Expenditures	287,608	350,000	200,000	350,000	—

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

REVENUES

EPMRF: Investment Income Non-Pooled	11,336	15,000	0	10,000	-33.3 %
Emergency Repair Fund Revenues	11,336	15,000	0	10,000	-33.3 %

GRANT FUND MC

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	14,251,658	18,782,000	19,426,000	17,355,000	-7.6 %
Grant Fund MC Expenditures	14,251,658	18,782,000	19,426,000	17,355,000	-7.6 %

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
REVENUES					
Federal/State/Private Grants	14,251,658	18,782,000	19,426,000	17,355,000	-7.6 %
Grant Fund MC Revenues	14,251,658	18,782,000	19,426,000	17,355,000	-7.6 %

AUXILIARY FUND

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Auxiliary Fund Personnel Costs	0	0	0	0	—
Operating Expenses	882,540	1,941,300	439,229	1,880,000	-3.2 %
Auxiliary Fund Expenditures	882,540	1,941,300	439,229	1,880,000	-3.2 %

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	2.00	2.00	2.00	2.00	—

REVENUES

Auxiliary Fund: Interest Income	0	51,000	3,290	21,000	-58.8 %
Other Revenues: Miscellaneous	0	684,050	0	631,550	-7.7 %
Sales	1,487,094	924,220	350,000	916,220	-0.9 %
Auxiliary Fund Revenues	1,487,094	1,659,270	353,290	1,568,770	-5.5 %

WORKFORCE DEVELOPMENT & CONTINUING ED

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Workforce Development & Continuing Ed Personnel Costs	0	0	0	0	—
Operating Expenses	15,430,304	20,712,172	14,843,000	19,995,716	-3.5 %
Workforce Development & Continuing Ed Expenditures	15,430,304	20,712,172	14,843,000	19,995,716	-3.5 %

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	93.50	93.50	93.50	93.50	—

REVENUES

Other Revenues: Interest	61,352	80,000	10,000	50,000	-37.5 %
State Aid	8,041,559	9,672,951	8,041,559	8,902,458	-8.0 %
Tuition and Fees: Continuing Education	9,323,134	10,372,460	6,172,462	8,874,000	-14.4 %
Workforce Development & Continuing Ed Revenues	17,426,045	20,125,411	14,224,021	17,826,458	-11.4 %

CABLE TELEVISION FUND

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Cable Television Fund Personnel Costs	0	0	0	0	—
Operating Expenses	1,758,039	1,796,800	1,696,800	1,796,800	—
Cable Television Fund Expenditures	1,758,039	1,796,800	1,696,800	1,796,800	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	11.00	11.00	11.00	11.00	—
REVENUES					
Cable: Other Revenue	4,421	0	0	0	—
Cable Television Fund Revenues	4,421	0	0	0	—
ENDOWMENT FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Endowment Fund Personnel Costs	0	0	0	0	—
Endowment Fund Expenditures	0	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Interest	10,463	11,500	11,500	11,500	—
Endowment Fund Revenues	10,463	11,500	11,500	11,500	—
MAJOR FACILITIES RESERVE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Major Facilities Reserve Fund Personnel Costs	0	0	0	0	—
Operating Expenses	1,705,806	2,000,000	1,711,806	2,000,000	—
Major Facilities Reserve Fund Expenditures	1,705,806	2,000,000	1,711,806	2,000,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
REVENUES					
Interest Income	208,262	175,000	15,000	25,000	-85.7 %
Student Fees	3,273,424	3,287,000	3,076,478	3,025,890	-7.9 %
Major Facilities Reserve Fund Revenues	3,481,686	3,462,000	3,091,478	3,050,890	-11.9 %

MC GRANTS TAX SUPPORTED FUND

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
MC Grants Tax Supported Fund Personnel Costs	0	0	0	0	—
Operating Expenses	400,000	400,000	400,000	400,000	—
MC Grants Tax Supported Fund Expenditures	400,000	400,000	400,000	400,000	—

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

REVENUES

TRANSPORTATION FUND

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Transportation Fund Personnel Costs	0	0	0	0	—
Operating Expenses	3,570,253	4,200,000	2,042,850	4,100,000	-2.4 %
Transportation Fund Expenditures	3,570,253	4,200,000	2,042,850	4,100,000	-2.4 %

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1.00	1.00	1.00	1.00	—

REVENUES

Interest	100,244	125,000	94,750	75,000	-40.0 %
Miscellaneous Other	174,950	170,000	139,750	100,000	-41.2 %
Student Fees	3,553,683	3,585,000	3,076,478	3,350,380	-6.5 %
Transportation Fund Revenues	3,828,877	3,880,000	3,310,978	3,525,380	-9.1 %

DEPARTMENT TOTALS

Total Expenditures	292,635,110	318,347,932	289,342,823	312,582,500	-1.8 %
Total Full-Time Positions	0	0	0	0	—
Total Part-Time Positions	0	0	0	0	—

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
Total FTEs	1,910.85	1,910.85	1,910.85	1,910.85	—
Total Revenues	155,717,459	168,531,209	148,880,200	153,903,286	-8.7 %

Montgomery College: FY22 Operating Budget Questions

Racial Equity & Social Justice Questions

1. Does your department use quantitative and qualitative data to track program access and/or service outcomes for different population groups?

Yes, we use both quantitative and qualitative data to track access and/or service outcomes for different populations at Montgomery College. Much of these data are periodically collected at individual department levels via the College Area Review process. These reviews are done for academic and nonacademic segments of the college. Qualitative data on both our students and faculty are generally captured from open ended questions on surveys such as the Community College Survey of Student Engagement (CCSSE), the Hope Center #realcollege survey, and our recent combined employee engagement, ethics, and equity/inclusion survey. The college also routinely uses focus groups for research on specific topics or issues. However, the college monitors and disaggregates data on a variety of measures (e.g., retention, graduation rates, time to degree) in the Student Success Score Card and degree progress measures in the state-mandated Performance Accountability Report. In addition, the college collects and tracks quantitative measures related to program access and outcomes on individual initiatives such as the ACES program and qualitative data are captured in testimonials on the program's website.

2. Which community residents will potentially benefit the most from your program proposal or be burdened by your program proposal?

Community College's serve all members of the community. Montgomery College is an accredited higher educational institution, serving the needs of the community through offerings in workforce education, certificate programs, college transfer academic programs and opportunities for life-long learning and youth programs.

3. How does the agency promote racial equity?

There are many ways the College promotes racial equity. Below are some examples:

- 1) Board of Trustees February 20, 2017-Affirmation of Montgomery College Values resolution for radical inclusion. See Attachment A.
- 2) The President's Advisory Committee on Equity and Inclusion (PACEI) was established in November 2017 to help create an inclusive, civil, and respectful community that achieves equity for all Montgomery College students, employees, and business partners. The committee, which meets monthly, consists of a

- diverse, multi-generational, and multicultural group of faculty, staff, and administrators who represent all facets of the college community. Over the course of the last academic year, PACEI members participated in a variety of trainings on topics such as Speak Up, Speak Out, Unconscious Bias, Racial Equity, Intersectionality, Cultural Communications, and Interrupting Micro-Aggressions.
- 3) Established the Equity and Inclusion Office.
 - 4) Chief Equity and Inclusion officer is a member of the President's strategic leadership team.
 - 5) Through Policy and Procedure—Defining equity and inclusion as a core value of the institution – see Attachment B

Attachment A

BOARD OF TRUSTEES MONTGOMERY COLLEGE AFFIRMATION OF MONTGOMERY COLLEGE VALUES

Affirming Montgomery College's Commitment to Radical Inclusion

February 20, 2017

Over the course of seven decades, Montgomery College has grown into an institution where radical inclusion—that is, deeply rooted values of welcoming all individuals who seek higher education or continuing education—is an essential element of our identity. By intentionally cultivating our campuses as places where equal opportunity flourishes, we have advanced our own educational mission, contributed to the aspirations of Montgomery County, and added to the vision of our nation.

Despite the incivility of the recent presidential election, several events on our campuses have created engaging, civil discussions of controversial topics. Montgomery College faculty and staff have gone to great lengths to create robust learning environments where all persons feel safe voicing their perspectives and where intellectual rigor is the basis for engaging across difference.

The Board takes pride in our institution's commitment to the dignity of all peoples. We believe that the rich diversity of our student body, faculty, and staff is one of our unique strengths. At the same time, we acknowledge that many in our community have experienced insecurity rooted in the incivility of the election's rhetoric and several recent debates and actions at the national level. Discrimination against people of color, international or undocumented students, and students of any specific religious tradition have no place in a civil society or in our learning environments. We will continue to craft policies and practices that combat intimidation, harassment, and hate crimes, and to nurture a culture that condemns such affronts.

The College will continue to affirm the rights of all persons to study and pursue opportunity through education, free from fear and distraction. Our institution will continue to be a place where diversity thrives and where difference is celebrated.

As the College celebrates its 70th anniversary, we will continue to reflect upon the history of our institution and the progress we have made in expanding our notions of inclusivity. Our commitment

to advancing education in ways that best empower our students has deepened. So has our promise to infuse 21st century education with the timeless tools of tolerance, civility, and respect.

26

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10
February 20, 2017

AFFIRMATION OF MONTGOMERY COLLEGE VALUES

BACKGROUND

Developments on the national stage have created anxiety and uncertainty among students, faculty, and staff with respect to diversity at our institution. An uncommonly vitriolic presidential campaign period and several recent debates and actions at the national level have provoked concern and confusion among many in our community.

In reinforcing the College's mission of inclusion and opportunity for all, the Board of Trustees has expressed its intention to make a public statement of Montgomery College's values.

RECOMMENDATION

It is recommended that the Board of Trustees issue its Affirmation of Values statement, committing the College to craft policies and practices that combat intimidation, harassment, and hate crimes, to nurture a culture that condemns such affronts, and to maintain spaces for learning that are welcoming to all people.

BACKUP INFORMATION

Resolution

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-021**
Adopted on: **2/20/2017**

Agenda Item Number: 10
February 20, 2017

Subject: Affirmation of Montgomery College Values

WHEREAS, The Board of Trustees believes that the rich diversity of our student body, faculty, and staff at Montgomery College is one our unique strengths; and

WHEREAS, Our educational mission is advanced by intentionally cultivating learning environments where equal opportunity flourishes; and

WHEREAS, Many in our community have experienced concern rooted in the incivility of the recent presidential election rhetoric and several recent debates and actions at the national level; and

WHEREAS, The president recommends that the Board of Trustees approve the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the Affirmation of Values statement as a declaration of the College's stand that access to educational opportunity should not be impeded by race, national origin, religious identity, or immigration status; and be it further

Resolved, That the College will continue to defend the rights of all persons to study and pursue opportunity through education, free from fear and discrimination, and that our institution will continue to be a place where all people are welcomed.

Attachment B

POLICY Board of Trustees - Montgomery College

21000

Chapter: Organization Modification No. 004

Subject: **College Mission, Vision and Core Values**

MISSION STATEMENT

We empower our students to change their lives and we enrich the life of our community. We are accountable for our results.

VISION STATEMENT

With a sense of urgency for the future, Montgomery College will be a national model of educational excellence, opportunity, and student success. Our organization will be characterized by agility and relevance as it meets the dynamic challenges facing our students and community.

CORE VALUES

EXCELLENCE * INTEGRITY * INNOVATION * EQUITY AND INCLUSION * STEWARDSHIP
*SUSTAINABILITY

Board Approval: October 17, 1994; July 17, 2000; June 20, 2011; February 22, 2021



OFFICE OF THE PRESIDENT

April 20, 2021

The Honorable Marc Elrich
Montgomery County Executive
Executive Office Building
101 Monroe Street
Rockville, Maryland 20850

The Honorable Tom Hucker, President
Montgomery County Council
Stella B. Werner Office Building
100 Maryland Avenue
Rockville, Maryland 20850

Re: FY21 Supplemental Appropriation Request as Part of the FY21–26 Capital Improvements Program

Dear Mr. Elrich and Mr. Hucker:

We respectfully transmit for your consideration the Montgomery College FY21 supplemental appropriation request as part of the FY21–26 capital improvements program. Specifically, our request totals \$1,000,000 to fund the design, construction, and furniture and equipment for the Innovation Hub located in the Rockville Mannakee Building.

Innovation hubs are springing up all over the country to spur local areas to advance equity in access to STEM careers. Such hubs can also spur innovation, entrepreneurship, technology-based solutions to local problems, and facilitate teaching, learning, and collaboration. These technology-outfitted spaces are 21st century spaces that allow residents, small businesses, nonprofits, Montgomery College students, Montgomery County Public Schools (MCPS) students, and others to open doors to technology by advancing technology knowledge and problem-solving skills. They also provide collaboration space to learn and innovate—to solve community problems, spur entrepreneurship, spark career interests and deepen the community's tech skills.

This hub will feature collaborative spaces, including six semi-circular tables that seat five each, for a total capacity of 30 students. The hub will include two rooms with a total net square feet of 1,170. There will be access to the latest Apple technology through iPads, MacBooks, and Apple TVs as well as a conference room and huddle room space for presentations and collaboration. Individuals at a hub can project their projects onto an Apple TV for collaborative consideration in person, or virtually. The innovation hub will house a “high flex” environment, which provides more capability than other online teaching connections.

The Honorable Marc Elrich and The Honorable Tom Hucker,
Page 2

I know you value the College and the importance of high-quality learning environments to help ensure every resident can fully reap the benefits of a postsecondary education and fuel a 21st century economy.

Again, thank you for your continued support of the College, our mission, and our students.

Sincerely,

A handwritten signature in black ink, reading "DeRionne P. Pollard". The signature is written in a cursive style with a large, looping initial "D".

DeRionne P. Pollard, Ph.D.
President

Enclosure

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8A
April 19, 2021

**REQUEST FOR SUPPLEMENTAL APPROPRIATION FOR THE
FY21 CAPITAL BUDGET– CAPITAL RENEWAL PROJECT**

BACKGROUND

On May 21, 2020, the Montgomery County Council approved the College's FY21 capital budget by appropriating \$26,674,000 to fund 18 projects. On June 22, 2020, the Board of Trustees approved the final adoption of the FY21 capital budget. This request is for an FY21 supplemental appropriation to fund the design, construction, and furniture and equipment for the Innovation Hub located in the Rockville Mannakee Building. The supplemental requests a total of \$1,000,000 in County funding.

Innovation hubs are springing up all over the country to spur local areas to advance equity in access to STEM careers and spur innovation, entrepreneurship, technology-based solutions to local problems, and to facilitate teaching, learning, and collaboration. These technology-outfitted spaces are "21st century" spaces that allow residents, small businesses, nonprofits, Montgomery College students, Montgomery County Public Schools (MCPS) students, and others to open doors to technology by advancing technology knowledge and problem-solving skills. They also provide collaboration space to learn and innovate—to solve community problems, spur entrepreneurship, spark career interests and deepen the community's tech skills.

This hub will feature collaborative spaces, including 6 semi-circular tables that seat 5 each, for a total capacity of 30 students. The hub will include two rooms at a total net square feet of 1,170. There will be access to the latest Apple technology through iPads, MacBooks, and Apple TVs; and a conference room and huddle room space for presentations and collaboration. Individuals at a hub can project their projects onto an Apple TV for collaborative consideration in person, or virtually. The innovation hub will house a "high flex" environment, which provides more capability than other online teaching connections. There will be cameras around the room that move to follow the teacher and the students when they speak. This means that even if a class is being taught in the room, the virtual students—at any place in Maryland or around the globe—will feel included in the classroom. This also adds the capability to teach all-virtual classes.

The innovation hub will be a partnership between Montgomery College, Montgomery County, and MCPS. Additionally, MCPS students, businesses, community members, and adults seeking to build applications or solve community problems will have access to the hub. The operation of the hub will be guided by an equity lens to help students, emerging entrepreneurs, and communities to thrive using technology. Located at Montgomery College, all participants will gain exposure to credit and non-credit career pathways and educational opportunities available both at MCPS and MC. Additional county funding is requested in the capital renewal project to complete this project.

RECOMMENDATION

It is recommended that the Board of Trustees approve a supplemental appropriation request to the Montgomery County Executive for review and recommendation to the Montgomery County Council in the amount of \$1,000,000, for the capital renewal project in the FY21 capital budget to fund the innovation hub located in the Mannakee Building.

BACKUP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Schena

RESOURCE PERSON

Mr. Mills

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **21-04-039**
Adopted on: **4/19/2021**

Agenda Item Number: 8A
April 19, 2021

Subject: Supplemental Appropriation for the FY21 Capital Budget–Capital Renewal

WHEREAS, On May 21, 2020, by council resolution 19-465, the Montgomery County Council approved the College’s FY21–26 capital improvements program and approved the FY21 capital budget with new appropriations totaling \$26,674,000 to fund 18 projects; and

WHEREAS, On June 22, 2020, the Board of Trustees approved the final adoption of the FY21 capital budget and six-year FY21–26 capital improvement program; and

WHEREAS, The College desires to amend the FY21 capital budget (Capital Renewal project—PDF #096600) and requests a supplemental appropriation of \$1,000,000 from County funds; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees amends the FY21 capital budget (Capital Renewal—PDF #096600) and six-year FY21–26 capital improvement program to transmit a request for additional County funds of \$1,000,000 for the Innovation Hub; and be it further

Resolved, That the Board authorizes the president of the College to transmit the supplemental appropriation request to the Montgomery County Executive for review and recommendation to the Montgomery County Council for final action for appropriation.

MEMORANDUM

February 25, 2021

TO: Education and Culture Committee

FROM: Nicole Rodriguez-Hernandez, Legislative Analyst
Craig Howard, Deputy Director

SUBJECT: **Worksession—Montgomery College FY22 Capital Budget and Amendments to the FY21-26 Capital Improvements Program**

PURPOSE: Review and make recommendations for Council Consideration

Expected Participants:

- Dr. DeRionne Pollard, President, Montgomery College
- Donna Schena, Senior Vice President for Administrative and Fiscal Services, Montgomery College
- Marvin Mills, Vice President for Facilities and Public Safety, Montgomery College
- Kristina Schramm, Interim Director, Capital Planning, Design, and Engineering, Montgomery College
- Rafael Murphy, Fiscal and Policy Analyst, Office of Management and Budget

Staff Report Summary/Key Recommendations

- Montgomery College’s amended six-year total CIP request is \$295.644 million, a \$1.015 million (0.34%) increase over the approved FY21-26 CIP.
- The Executive’s recommended amended six-year total is \$287.68 million, a \$6.949 million decrease from the current approved CIP and a \$7.964 million reduction from the College’s request.
- Per the request of the Committee Chair, the College submitted a list of non-recommended reductions to align with the Executive’s affordability constraints.
- The College’s non-recommended reductions impact: 1) FY22 current revenue funding in the information technology project; and 2) FY24-26 G.O. bond funding in level of effort projects and the Germantown Student Services Center project.
- Staff recommends that the Committee approve the non-recommended reductions submitted by the College and endorse the priority list for restoration if funding allows during final CIP reconciliation.

A. Overview

Montgomery College FY21-26 Amended Request compared to CE Recommended (\$ in 000's)								
	Six-Year							Beyond Six Years
	Total	FY21	FY22	FY23	FY24	FY25	FY26	
FY21-26 Approved	294,629	49,284	58,093	40,764	52,788	48,011	45,689	45,586
FY21-26 MC Amended Request	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834
change from approved	1,015	-10	1,581	0	-556	0	0	43,248
	0.34%	-0.02%	2.72%	-	-1.05%	-	-	94.87%
FY21-26 CE Recommended	287,680	49,274	59,674	40,764	50,232	45,575	42,161	88,834
change from approved	-6,949	-10	1,581	0	-2,556	-2,436	-3,528	43,248
change from MC Request	-7,964	0	0	0	-2,000	-2,436	-3,528	0

Summary of College Request. The College’s amended six-year CIP request totals \$295.6 million, and the FY22 appropriation totals \$59.7 million. The College’s transmittal letter and summary tables are at ©1-5. Highlights of the College’s requested amendments include:

- The College’s amended six-year total is a **\$1.015 million increase** from the FY21-26 approved six-year total. Their request includes a \$1.581 million increase in FY22, a \$10,000 reduction in FY21, and a \$556,000 reduction in FY24.
- The FY22 increase is for the **Takoma Park/Silver Spring Math and Science Center** to cover State-approved escalation costs for furniture, fixtures, and equipment, split 50/50 between the County and the State. However, as discussed on page 5, the Governor’s recommended FY22 budget only provides \$3.0 million of the State’s \$4.5 million share for furniture and equipment in this project – leaving a gap of \$1.5 million.
- Planning/design and construction costs have been deferred for the **Germantown Student Services Center** due to increased building cost estimates and substantial site improvement needs. The six-year total for the project decreased by \$17.442 million and increased the beyond six-year total to \$88.834 million.
- The College’s amended request shows significant transfers between the **Collegewide Library Renovations** project and the **Germantown Student Services Building** project. The College requested an acceleration of funding to renovate their libraries (specifically the **Rockville Macklin Tower Building** and **Takoma Park Resource Center/Library**), using 50% State Aid for the project. The acceleration of funds was offset by the deferral of the Germantown Student Services project (\$88.8 million beyond six-years).

Summary of County Executive’s Recommendation (©6-15). The Executive recommended a general College Affordability reconciliation totaling \$9.397 million. Specifically: 1) a \$1.433 million reduction in current revenue in FY20, FY21, or FY22; 2) a \$2 million reduction in FY24; 3) a \$2.436 million reduction in FY25; and 4) a \$3.528 reduction in FY26. The Executive has requested that the College consider racial and other equity impacts in their recommendations.

B. College Affordability Reconciliation and Non-Recommended Reductions

MC Affordability Reconciliation (\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
CE Recommendation	(9,397)	-	(1,433)	-	(2,000)	(2,436)	(3,528)
Current Revenue	(1,433)	-	(1,433)	-	-	-	-
G.O. Bonds	(7,964)	-	-	-	(2,000)	(2,436)	(3,528)

The Executive's total affordability reduction of \$9.397 million comes from a reduction in both G.O. Bonds (\$7.964 million) and Current Revenue (\$1.433 million). While the Executive does not identify specific projects for these reductions, the Council will need to discuss how these reductions might be applied to individual projects. Additionally, non-recommended reductions made to specific projects to meet the affordability targets will need to align with both the funding sources and years identified by the Executive.

While the Executive notes the College's request was "straightforward," he recommended reductions due to estimated significant reductions in capital and operating budget revenues as a result of the COVID-19 health pandemic. Specifically, the Executive notes a reduction in recordation tax estimates (-\$41.7 million) and reductions in FY21 and FY22 tax-supported revenues of \$101.5 million and \$163.9 million, respectively (compared to the approved FY21-26 fiscal plan).

College Non-Recommended Reductions. On February 11, Committee Chair Rice requested that the College submit a list of non-recommended reductions to meet the Executive's affordability constraints (©16-17). On February 23, the College submitted a response (©18-20) that includes a set of non-recommended reductions as shown in the table below – listed by priority order for restoration as funds allow. **The College's non-recommended reductions focus on level of effort projects. Additional reductions are made to the IT project and the Germantown Student Services Center.**

Montgomery College Non-Recommended Reductions									
MC Priority	Project	Six-Year Total	FY21	FY22	FY23	FY24	FY25	FY26	Beyond 6 Years
	Current Revenue								
1	IT Projects	(1,433)		(1,433)					
	G.O. Bonds								
2	PLAR	(1,990)				(1,090)	(900)		
3	Roof Replacement	(500)				(300)	(200)		
4	Capital Renewal	(1,500)				(500)	(1,000)		
5	Site Improvements	(300)				(110)	(190)		
6	Elevator Modernization	(146)					(146)		
7	Germantown Student Services Center	(3,528)						(3,528)	3,528
	Total Reductions/Additions	(9,397)		(1,433)		(2,000)	(2,436)	(3,528)	3,528

The College requested the Committee and Council reject the Executive’s recommended reductions and restore full funding. Specifically, they note the \$1.433 million reduction in FY22 will have a significant impact on their information technology projects and the \$7.964 million reduction in FY24-26 G.O. bonds will adversely affect the College’s level of effort projects and lead to continued deferred maintenance.

C. Individual Projects for Discussion

This section reviews individual collegewide or campus projects with changes in scope, cost, or timing, either as part of the College’s initial request or as part of the non-recommended reductions.

Montgomery College FY21-26 Amendment Requests. The following projects are amendments submitted as part of the College’s original request.

1. Collegewide Road/Parking Lot Repairs and Replacements ©21

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	20	10	10	-	-	-	-
FY21-26 MC Request	1	-	1	-	-	-	-
<i>change from approved</i>	(19)	(10)	(9)	-	-	-	-

Source of Funds: Transportation Facilities Capital Projects Fund (College)

The amendment reflects a minor cost acceleration of \$10,000 from FY21 and \$9,000 from FY22 to FY20. This project provides funding for the repair, maintenance and improvements of the College’s parking lots, roadways, walkways, and associated site infrastructure.

2. Collegewide Library Renovations ©22-23

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	10,930	-	-	-	10,930	-	-
G.O. Bonds					5,465		
State Aid					5,465		
FY21-26 MC Request	27,816	-	-	2,500	6,186	18,056	1,074
G.O. Bonds				1,250	3,093	9,028	537
State Aid				1,250	3,093	9,028	537
<i>change from approved</i>	16,886	-	-	2,500	(4,744)	18,056	1,074

Source of Funds: G.O. Bonds and State Aid (50/50)

The College’s amendment request accelerates funding for library renovations, specifically the Rockville Macklin Tower Building and the Takoma Park/Silver Spring Resource Center. The scope for the Rockville building increased due to LEED Silver certification requirements--design will begin in FY24. A part 1/part 2 document is being prepared for Takoma Park/Silver Spring in FY21: design will start in FY22, construction will start in FY23, and completion is expected in FY24.

This project was originally fully County funded; the existing projects are now 50/50 funded by the County and State (as reflected in the table above). The funding acceleration was offset by deferrals in the Germantown Student Services Center PDF.

This project provides funding for the renovation of libraries. The Germantown Campus Library has been moved to the Germantown Student Services Center standalone PDF.

3. Takoma Park/Silver Spring Math and Science Center ©24

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	73,142	26,064	34,596	12,482	-	-	-
G.O. Bonds	37,366	13,032	17,928	6,241	-	-	-
State Aid	37,366	13,032	17,928	6,241	-	-	-
FY21-26 MC Request	74,732	26,064	36,186	12,482	-	-	-
G.O. Bonds	37,366	13,032	18,093	6,241	-	-	-
State Aid	37,366	13,032	18,093	6,241	-	-	-
<i>change from approved</i>	1,590	-	1,590	-	-	-	-

Source of Funds: G.O. Bonds and State Aid (50/50)

The College’s amendment request adds \$1.6 million in FY22 due to increased cost estimates for furniture and equipment and State allowed escalation. The entire project is funded 50/50 between County G.O. Bonds and State aid. Last year, the Council approved \$7.41 million for the furniture and equipment costs in FY22 that would be funded 50/50 by the State (\$3.7 million each).

This amendment reflects a revised total cost for furniture and equipment of \$10.5 million, \$3.1 million more than previously approved. The College is using \$1.5 million in existing funds to help address this gap and is requesting an additional \$1.59 million split 50/50 between the County and the State (\$795,000 each). As requested by the College, the County and the State would each fund \$4.5 million in furniture and equipment costs in FY22. **The Executive recommends support of the College’s amendment and fully funds the County’s \$4.5 million share.**

However, the Governor’s FY22 recommended budget only funded \$3.0 million of the State’s \$4.5 million share. As a result, the State share is currently \$1.5 million below what is shown in the College’s request. **College staff will provide an update at the worksession on efforts to get the full State funding amount.**

This project funds design and construction of a new academic building supporting STEM related programs. Construction began in November 2019 and is expected to conclude in 2023.

Montgomery College Non-Recommended Reductions. The following projects are non-recommended reduction requests submitted by the College in response to the Chair’s request in order to meet the County Executive’s College Affordability reconciliation. The Executive recommended specific current revenue and G.O. bond reductions for specific fiscal years. The College proposed the following package which meets the Executive’s specific reduction requests.

The College prioritized the projects in order of funding to restore, if possible.

Montgomery College Non-Recommended Reductions									
MC Priority	Project	Six-Year Total	FY21	FY22	FY23	FY24	FY25	FY26	Beyond 6 Years
	Current Revenue								
1	IT Projects	(1,433)		(1,433)					
	G.O. Bonds								
2	PLAR	(1,990)				(1,090)	(900)		
3	Roof Replacement	(500)				(300)	(200)		
4	Capital Renewal	(1,500)				(500)	(1,000)		
5	Site Improvements	(300)				(110)	(190)		
6	Elevator Modernization	(146)					(146)		
7	Germantown Student Services Center	(3,528)						(3,528)	3,528
	Total Reductions/Additions	(9,397)		(1,433)		(2,000)	(2,436)	(3,528)	3,528

Additional information is provided for each listed project below, listed in the College's prioritized funding restoration order.

4. Information Technology (IT) Systems ©25-26

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	51,000	7,500	8,000	9,250	9,250	8,500	8,500
MC Non-Recommended Reduction	49,567	-	6,567	-	8,160	7,600	-
<i>Change: MC non-rec vs. approved</i>	(1,433)	-	(1,433)	-	-	-	-

Source of Funds: Current Revenue: General

This project provides funding for the design, development, installation, construction, and support of College IT systems as well as four technical staff positions.

Non-Recommended Reduction. The College's non-recommended reduction request reduces current revenue funding in FY22 resulting in a new six-year total of \$49.6 million. The College notes funding for this project has been reduced by 21 percent over the last five years and notes potential impacts on remote operations and hybrid instruction models.

5. Planned Lifecycle Asset Replacement ©27-28

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	24,013	2,500	2,969	3,017	6,627	4,900	4,000
MC Non-Recommended Reduction	22,023	-	-	-	5,537	4,000	-
<i>Change: MC non-rec vs. approved</i>	(1,990)	-	-	-	(1,090)	(900)	-

Source of Funds: G.O. Bonds

This project provides funding for a comprehensive lifecycle renewal and replacement program targeting deteriorating facilities and deferred maintenance of major building systems.

Montgomery College Amendment Request. The College’s amendment request reflects a technical adjustment showing cost increases to restore reductions from the FY19-24 biennial CIP. There is no impact on the FY21-26 CIP period.

Non-Recommended Reduction. The College’s non-recommended reduction request reduces G.O. bond funding in FY24 and FY25 resulting in a new six-year total of \$22.0 million. The College notes over the last two years, this project funding has been reduced by 31 percent. In addition, the College highlighted potential impacts on ventilation related projects necessitated by the pandemic as well as impacts on addressing deferred maintenance projects/replacement costs.

6. Roof Replacement ©29-30

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	7,116	350	300	500	2,962	2,040	964
MC Non-Recommended Reduction	6,616	-	-	-	2,662	1,840	-
<i>Change: MC non-rec vs. approved</i>	(500)	-	-	-	(300)	(200)	-

Source of Funds: G.O. Bonds

This project provides funding for the replacement/major repair of roofs and entrance canopies on all three campuses.

Non-Recommended Reduction. The College’s non-recommended reduction request reduces G.O. bond funding in FY24 and FY25 resulting in a new six-year total of \$6.6 million.

7. Capital Renewal ©31-32

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	12,588	2,000	558	1,000	4,000	3,000	2,000
MC Non-Recommended Reduction	11,088	-	-	-	3,500	2,000	-
<i>Change: MC non-rec vs. approved</i>	(1,500)	-	-	-	(500)	(1,000)	-

Source of Funds: G.O. Bonds

This project provides funding for the capital renewal and major renovation of College facilities for new and changing College academic programs and student services.

Non-Recommended Reduction. The College’s non-recommended reduction request reduces G.O. bond funding in FY24 and FY25 resulting in a new six-year total of \$11.1 million.

8. Site Improvements ©33-34

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	4,600	700	700	700	900	800	800
MC Non-Recommended Reduction	4,300	-	-	-	790	610	-
<i>Change: MC non-rec vs. approved</i>	(300)	-	-	-	110	190	-

Source of Funds: G.O. Bonds

This project funds the repair, maintenance and improvements of the College's site infrastructure.

Non-Recommended Reduction. The College's non-recommended reduction request reduces G.O. bond funding in FY24 and FY25 resulting in a new six-year total of \$4.3 million.

9. Elevator Modernization ©35

(\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
FY21-26 Approved	1,200	200	200	200	200	200	200
MC Non-Recommended Reduction	1,054	-	-	-	-	54	-
<i>Change: MC non-rec vs. approved</i>	(146)	-	-	-	-	(146)	-

Source of Funds: G.O. Bonds

This project provides funding for the modernization and/or replacement of existing elevators on all three campuses.

Non-Recommended Reduction. The College's non-recommended reduction request reduces G.O. bond funding in FY25 resulting in a new six-year total of \$1.1 million.

10. Germantown Student Services Center ©36

(\$ in 000's)	Six-Year							Beyond
	Total	FY21	FY22	FY23	FY24	FY25	FY26	Six-Years
FY21-26 Approved	44,920	-	-	2,500	6,154	18,056	18,210	40,836
MC Request	27,478	-	-	-	10,342	-	17,136	88,834
G.O. Bonds	13,379	-	-	-	5,171	-	8,568	44,417
State Aid	13,379	-	-	-	5,171	-	8,568	44,417
MC Non-Recommended Reduction	20,422	-	-	-	10,342	-	10,080	95,890
G.O. Bonds	10,211	-	-	-	5,171	-	5,040	47,945
State Aid	10,211	-	-	-	5,171	-	5,040	47,945
<i>Change: MC non-rec vs. request</i>	-7,056	-	-	-	-	-	-7,056	7,056
<i>Change: MC non-rec vs. approved</i>	-24,498	-	-	-	-	-	-8,130	55,054

This project funds the design and construction of a new student services center to support both study and student services as outlined in the Germantown Campus Facilities Master Plan.

Montgomery College Amendment Request. The part 1/part 2 document completion for this project revealed extensive site work and estimated higher building cost. As a result, the College's amended request defers funding to the later CIP period years and beyond-six years. By

deferring funding in this project, the College was able to accelerate funding in their Collegewide Library Renovations project without requesting an increase in new funding.

Non-Recommended Reduction. The College’s non-recommended reduction request would shift an additional \$3.258 million in FY26 County funding to beyond the six-year CIP period. As this project is 50/50 funded with the State, the State Aid funding was also reduced by \$3.258 million, for a total reduction of \$7.056 million in the total six-year period and subsequent increase in the beyond six-year CIP period total compared to the College’s amended request (which already reflects a \$27.478 reduction from the approved six-year total). Only the reduction in the County contribution counts towards the County Executive’s Affordability Reconciliation.

D. Staff Recommendations for Committee Consideration

- Approve the College’s amendment requests as supported by the County Executive.
- Approve the non-recommended reductions submitted by the College (page 2) and endorse the priority list for restoration if funding allows during final CIP reconciliation.

This packet contains:

	<u>Page #s:</u>
Montgomery College Request Letter Transmittal	©1
Montgomery College Recommended FY22 Capital Budget and FY21-26 Amendments	©2-5
Executive Recommended College Affordability Reconciliation PDF	©6
County Executive Recommended FY22 Capital Budget	©7-15
Letter from Chair Rice to Dr. Pollard	©16-17
Letter from Dr. Pollard to Chair Rice, Non-recommended Reductions PDFs	©18-20 ©21-36

November 17, 2020

The Honorable Marc Elrich
Montgomery County Executive
Executive Office Building
101 Monroe Street
Rockville, Maryland 20850
and

The Honorable Sidney Katz, President
Montgomery County Council
Stella B. Werner Office Building
100 Maryland Avenue
Rockville, Maryland 20850

Re: FY22 Capital Budget Request as Part of the FY21–26 Capital Improvements Program

Dear Mr. Elrich and Mr. Katz:

We respectfully transmit for your consideration the Montgomery College FY22 capital budget request as part of the FY21–26 capital improvements program. Specifically, our request totals \$32,467,000 for 23 projects on the three campuses of the College for the upcoming fiscal year.

Among the FY22 projects, is the construction, and furniture request for the renovation of the Takoma Park/Silver Spring Campus Resource Center library, which is outdated, insufficient for employee workspaces, and inadequate to support our students. This request also includes the furniture and equipment request for the Takoma Park/Silver Spring Leggett Math and Science Building.

I know you value the College and the importance of high-quality learning environments to help ensure every resident can fully reap the benefits of a postsecondary education and fuel the 21st century economy.

Again, thank you for your continued support of the College, our mission, and our students.

Sincerely,



DeRionne P. Pollard, Ph.D.
President

Enclosure



FY22 Capital Budget Proposed
Second Year of the Biennial Capital Budget
as part of FY21 - FY26 CIP (in \$000s)

	FY20 Adopted	FY21 Adopted	FY22 Request
Collegewide -- General			
ADA Compliance	\$ 50	\$ 50	\$ 50
Capital Renewal	2,000	2,000	558
Collegewide Central Plant & Distribution Systems	475	1,000	1,500
Collegewide Library Renovations	400	-	-
Collegewide Physical Education Renovations	2,000	1,500	1,500
Collegewide Road/Parking Lot Repairs and Replacements	-	-	-
Elevator Modernization	200	200	200
Energy Conservation	225	300	300
Facility Planning	270	770	270
Instructional Furniture & Equipment	270	270	270
Planned Life-Cycle Asset Replacement	3,000	2,500	2,969
Planning, Design & Construction	1,850	1,850	1,850
Roof Replacement	250	350	300
Site Improvements	700	700	700
Total Collegewide -- General	\$ 11,690	\$ 11,490	\$ 10,467
Collegewide -- Information Technology			
Information Technology	7,000	7,500	8,000
Network Infrastructure and Server Operations	3,800	3,300	3,700
Student Learning Support Systems	1,400	900	1,300
Total Collegewide -- Information Technology	\$ 12,200	\$ 11,700	\$ 13,000
Germantown Campus Projects			
Germantown SA Building Renovation and Add. Phase 1	-	-	-
Germantown SA Building Phase 2-Addition	-	-	-
Germantown Student Services Center	-	-	-
Total Germantown	\$ -	\$ -	\$ -
Rockville Campus Projects			
Rockville Parking Garage	-	-	-
Rockville Student Services Center	-	-	-
Total Rockville	\$ -	\$ -	\$ -
Takoma Park/Silver Spring Campus Projects			
TP/SS Math & Science Center	71,242	3,484	9,000
Total Takoma Park/Silver Spring	\$ 71,242	\$ 3,484	\$ 9,000
Grand Total	\$ 95,132	\$ 26,674	\$ 32,467

rev090120ks

Expenditure Detail by Category, Sub-category, and Project (\$000s)

Project #	Project Name	Total	Thru FY20	Rem FY20	6 Year Total	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Yrs	FY 22 Approp. Request
Montgomery College													
Higher Education													
P936660	ADA Compliance: College	1,953	1,255	248	450	50	50	75	125	75	75	0	50
P096600	Capital Renewal: College	31,446	11,918	6,970	12,558	2,000	558	1,000	4,000	3,000	2,000	0	558
P661401	College Affordability Reconciliation	0	0	0	0	0	0	0	0	0	0	0	0
P662001	Collegewide Central Plant and Distribution Systems	7,975	475	0	7,500	1,000	1,500	1,000	1,500	1,000	1,500	0	1,500
P661901	Collegewide Library Renovations	28,216	0	400	27,816	0	0	2,500	6,186	18,056	1,074	0	0
P661602	Collegewide Physical Education Renovations	19,000	9,948	52	9,000	1,500	1,500	1,500	1,500	1,500	1,500	0	1,500
P661801	Collegewide Road/Parking Lot Repairs and Replacements	1,000	999	0	1	0	1	0	0	0	0	0	0
P056608	Elevator Modernization: College	6,280	4,783	297	1,200	200	200	200	200	200	200	0	200
P816611	Energy Conservation: College	7,118	5,270	48	1,800	300	300	300	300	300	300	0	300
P886686	Facility Planning: College	8,437	6,140	177	2,120	770	270	270	270	270	270	0	270
P136600	Germantown Science & Applied Studies Phase 1-Renov	41,067	39,235	1,812	20	10	10	0	0	0	0	0	0
P662102	Germantown Student Affairs & Science Building Phase 2- Addition	0	0	0	0	0	0	0	0	0	0	0	0
P076612	Germantown Student Services Center	116,312	0	0	27,478	0	0	0	10,342	0	17,136	88,834	0
P856509	Information Technology: College	191,824	137,771	3,053	51,000	7,500	8,000	9,250	9,250	8,500	8,500	0	8,000
P096601	Instructional Furniture and Equipment: College	4,800	2,631	549	1,620	270	270	270	270	270	270	0	270
P076619	Network Infrastructure and Server Operations	46,917	22,172	1,945	22,800	3,300	3,700	4,100	4,100	3,800	3,800	0	3,700
P926659	Planned Lifecycle Asset Replacement: College	81,677	53,929	3,735	24,013	2,500	2,969	3,017	6,627	4,900	4,000	0	2,969
P906605	Planning, Design and Construction	43,200	31,800	0	11,400	1,850	1,850	1,900	2,000	1,900	1,900	0	1,850
P136601	Rockville Parking Garage *	28,800	28,011	789	0	0	0	0	0	0	0	0	0
P076604	Rockville Student Services Center	73,560	47,848	25,692	20	10	10	0	0	0	0	0	0
P876664	Roof Replacement: College	18,831	10,933	782	7,116	350	300	500	2,962	2,040	964	0	300
P076601	Site Improvements: College	22,634	17,985	49	4,600	700	700	700	900	800	800	0	700

* Closeout or Pending Closeout Projects

Expenditure Detail by Category, Sub-category, and Project (\$000s)

Project #	Project Name	Total	Thru FY20	Rem FY20	6 Year Total	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Yrs	FY 22 Approp. Request
Higher Education													
P076617	Student Learning Support Systems	24,020	13,444	2,176	8,400	900	1,300	1,700	1,700	1,400	1,400	0	1,300
P076607	Takoma Park/Silver Spring Math and Science Center	94,002	2,712	16,558	74,732	26,064	36,186	12,482	0	0	0	0	9,000
	Higher Education Subtotal:	899,069	449,259	65,332	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834	32,467
	Montgomery College Total:	899,069	449,259	65,332	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834	32,467
	Grand Total:	899,069	449,259	65,332	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834	32,467

* Closeout or Pending Closeout Projects

Funding Summary by Category, Sub-Category, and Revenue Source (\$000s)

Project #	Project Name	Total	Thru FY20	Rem FY20	6 Year Total	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Yrs
Montgomery College												
Higher Education												
	Current Revenue: General	237,640	137,525	9,111	91,004	13,534	14,334	16,434	16,534	15,084	15,084	0
	Federal Aid	49	49	0	0	0	0	0	0	0	0	0
	G.O. Bonds	388,541	177,756	37,262	129,106	21,198	25,236	15,339	25,434	22,399	19,500	44,417
	Major Facilities Capital Projects Fund (College)	19,000	9,948	52	9,000	1,500	1,500	1,500	1,500	1,500	1,500	0
	PAYGO	2,041	2,041	0	0	0	0	0	0	0	0	0
	Recordation Tax	59,698	59,698	0	0	0	0	0	0	0	0	0
	Revenue Authority	13,250	12,470	780	0	0	0	0	0	0	0	0
	State Aid	177,850	46,016	20,884	66,533	13,042	18,603	7,491	8,764	9,028	9,605	44,417
	Transportation Facilities Capital Projects Fund (Colleg	1,000	999	0	1	0	1	0	0	0	0	0
	Higher Education Total:	899,069	446,502	68,089	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834
	Montgomery College Total:	899,069	446,502	68,089	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834
	Grand Total:	899,069	446,502	68,089	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834

* Closeout or Pending Closeout Projects



College Affordability Reconciliation (P661401)

Category	Montgomery College	Date Last Modified	01/14/21
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
-------	-----------	----------	---------------	-------	-------	-------	-------	-------	-------	----------------

EXPENDITURE SCHEDULE (\$000s)

Other	(9,397)	-	(1,433)	(7,964)	-	-	-	(2,000)	(2,436)	(3,528)	-
TOTAL EXPENDITURES	(9,397)	-	(1,433)	(7,964)	-	-	-	(2,000)	(2,436)	(3,528)	-

FUNDING SCHEDULE (\$000s)

Current Revenue: General	(1,433)	-	(1,433)	-	-	-	-	-	-	-	-
G.O. Bonds	(7,964)	-	-	(7,964)	-	-	-	(2,000)	(2,436)	(3,528)	-
TOTAL FUNDING SOURCES	(9,397)	-	(1,433)	(7,964)	-	-	-	(2,000)	(2,436)	(3,528)	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 22 Request	(1,433)	Year First Appropriation	
Cumulative Appropriation	-	Last FY's Cost Estimate	-
Expenditure / Encumbrances	-		
Unencumbered Balance	-		

PROJECT DESCRIPTION

This project reconciles Montgomery College's request with the County Executive's recommendation based on affordability considerations.

COST CHANGE

Impact tax estimates for the FY21-26 biennial Capital Improvements Program have been reduced by \$51.5 million to reflect provisions of the 2020-2024 Growth and Infrastructure Policy (Subdivision Staging Policy) which the County Council adopted on November 16, 2020. Similarly, recordation tax estimates have been updated to reflect the economic impacts of the COVID pandemic (-\$41.7 million). As a result of these revenue reductions and extreme COVID-related operating budget pressures, all agencies have been required to defer and/or reduce funding for previously approved projects.

The County Executive has not stipulated how the reductions should be made to allow Montgomery College maximum flexibility in developing their capital program. The County Executive asks that the College factor racial equity considerations into their analysis.

DISCLOSURES

Montgomery College asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.



OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Marc Elrich
County Executive

MEMORANDUM

January 15, 2021

TO: Tom Hucker, President, County Council

FROM: Marc Elrich, County Executive 

SUBJECT: Recommended FY22 Capital Budget and Amendments to the FY21-26 Capital Improvements Program (CIP)

I am pleased to transmit to you, in accordance with the County Charter, my Recommended FY22 Capital Budget and amendments to the FY21-26 Capital Improvements Program (CIP). This is a biennial year for the capital budget. As a result, amendments are limited to project changes that either meet the County's CIP amendment criteria, or that are necessary to address capital or operating budget constraints. The attached recommendations are affordable within our reduced resources, take advantage of opportunities to leverage non-County resources, and reflect our shared values of prioritizing education and core infrastructure while considering racial equity and climate change concerns.

Overall Fiscal Context

Unfortunately, both capital and operating budget revenues are estimated to experience significant reductions compared to the previously approved budgets and fiscal plan. For example, the Council's changes to the 2020-2024 Growth and Infrastructure Policy (Subdivision Staging Policy) resulted in a reduction of \$51.5 million in impact taxes that fund critical school and transportation capital infrastructure. Additionally, recordation tax estimates that support Montgomery County Public Schools and Montgomery County CIP projects have been reduced to reflect the economic impacts of the COVID pandemic (-\$41.7 million). Furthermore, the December fiscal plan update indicated that FY21 tax-supported revenues will be \$101.5 million less than the FY21 approved budget, and FY22 tax-supported revenues are estimated to be \$163.9 million less than the approved FY21-26 fiscal plan because of COVID-related fiscal impacts.

COVID-related cost pressures coupled with uncertainty regarding the speed of economic recovery and the availability of federal aid to mitigate some of the COVID fiscal impacts require significant modifications of the CIP to support the operating budget and to live within available resources. In July, the Council approved a savings plan that recognized project savings and delayed and reduced a number of CIP projects in order to reduce FY21 Pay-As-You-Go (PAYGO) cash contributions to the CIP by \$23,412,000. In order to improve our FY21 and FY22 finances, my January CIP amendments assume an additional \$8,588,000 in FY21 PAYGO reductions and reduced FY22 PAYGO funding (\$15.5 million). The amendments also include project savings, delays and reductions designed to reduce FY22 tax-supported current revenue by \$17,995,000.

My recommended amendments assume participation by all agencies in reconciling the CIP program in an affordable way. As in the past, I am recommending affordability adjustments for Montgomery County Public Schools (MCPS), Montgomery College, the Maryland-National Capital Park and Planning Commission (M-NCPPC), and the Housing Opportunities Commission. I have not specified particular project reductions or delays to allow the agencies maximum flexibility in balancing their varied capital budget needs.

Racial and Other Equity Considerations

The process of integrating racial and other equity considerations into our budgets is one that will evolve over time. This year, the Office of Management and Budget has worked with the Office of Racial Equity and Social Justice, the Maryland-National Capital Park and Planning Commission, and the Council of Governments to begin building the data that will help inform our budget decision making. All CIP projects with stand-alone addresses have been assigned to census tracts, and racial and median household income census data has been collected so that reports and maps can help measure the impact of the CIP on households that have historically been underserved. The Council of Governments has also identified census tracts which it considers Equity Emphasis Areas due to their significant concentrations of low-income and/or minority populations. The Office of Management and Budget has incorporated this data into its CIP project database so that reports and maps can easily identify projects in Equity Emphasis Areas. Likewise, MCPS data regarding the percent of children receiving free and reduced meals and racial profile data for school CIP projects have also been collected for consideration.

This year, when a number of reductions and delays were required in CIP projects, care was taken to consider who benefits and who is burdened by these recommendations to avoid negatively impacting communities that are already marginalized. For example, no projects in COG's Equity Emphasis Areas were reduced or delayed unless other factors warranted it. (For example, the Rockville Fire Station 3 and the Burtonsville Access Road projects were delayed for one year since the projects were not ready to proceed for non-County related reasons.) On a positive note, one of the few increases in the recommended CIP will add a Linkages to Learning and School Based Health Center at South Lakes Elementary School – a school where more than 85 percent of its students receive free and reduced meals and over 90 percent of the students are either African-American/Black or Hispanic.

While significant progress has been made this year, our work on this issue has only begun. We are still in the process of validating project location and demographic data. Furthermore, data has limitations and, in isolation, does not tell a complete story. For instance, census tracts may not be consistent with school attendance zones or facility service areas. Median household income data means very different things for a one-person or a four-person household. And, many transportation projects cross a number of census tracts which requires a more complex analytical approach. In addition, Maryland-National Capital Park and Planning Commission staff are developing an equity analysis tool for the County which will be considered in future budget deliberations. Most importantly, we will need to continue to consider the best ways to involve marginalized communities in developing and prioritizing CIP projects.

In making my affordability recommendations for MCPS, the College, and M-NCPPC, I have asked that the agencies consider racial and other equity impacts in their recommendations. As the Office of Management and Budget refines its equity related reports and maps, we will make them available to Council and agency staff to assist in these efforts.

New Projects and Scope Increases

Given the fiscal situation, new projects and increases to the CIP have been held to a minimum – addressing pressing health and safety needs, supporting economic development through transportation projects, maintaining essential government operations, or leveraging non-County resources.

Transit Projects

Two new projects have been included in my recommended CIP amendments to improve key transportation corridors, combat climate change, and support economic development. The Great Seneca Science Corridor Transit Improvements project will advance the planning, design and implementation of new premium transit services including new, upgraded transit stations, dedicated bus and bus and bicycle lanes, transit signal priority, new roadway connections, upgrades to transit centers, purchase of new transit vehicles, as well as pedestrian and bicycle improvements. Until the Corridor Cities Transitway (CCT) is implemented, these transit services will provide frequent and reliable connections between Kentlands, Crown Farm, King Farm, the Universities of Shady Grove (USG), Adventist Shady Grove Hospital, Shady Grove Metro, Rockville, and other key destinations to support the economic development envisioned in the Great Seneca Science Corridor Master Plan, and to provide better transit operations for USG students. We have begun conversations with the Mayors of Rockville and Gaithersburg about partnering on this exciting project and plan to have this included in updated Impact Tax Memorandums of Understanding with the cities later this year.

The US 29 Managed Lane Project will fund preliminary engineering to implement a managed lane along the US 29 corridor from Musgrove Road to Southwood Drive and from Dale Drive to Spring Street. The managed lanes will be restricted to use by high occupancy vehicles (HOV) and transit to improve roadway performance and persons throughput. The project will also include improvements at identified “hot spot” locations to improve overall traffic operations along the US 29 corridor. The project will provide for more reliable and faster travel times for buses and high-occupancy vehicles to support the White Oak Redevelopment corridor, environmental and Vision Zero goals, and improve bus operations in the southernmost part of US 29 without major expansion of the roadway.

Supporting Students in High Poverty Areas

As mentioned above, the recommended biennial CIP amendments also include funding for Linkages to Learning and School Based Health Centers at South Lakes Elementary School. Earlier this year, we partnered to accelerate needed renovation of this school that serves many at-risk children. Adding these important programmatic elements at South Lakes Elementary School will support our collective efforts to ensure success for all students. Similarly, the recommended amendments also add a Linkages to Learning site at Neelsville Middle School – a school where more than 65 percent of students receive free and reduced meals and African American and Hispanic students make up over 77 percent of the student body.

Other Critical Operations

Important government operations will also be maintained through other CIP amendments. The County Radio Replacement and Related Equipment and Master Leases: Transit Radio System Replacement projects will replace radios and related equipment for the Departments of Transportation and Correction and Rehabilitation to ensure compliance with the County’s new 800 MHz radio system. The Council Office Building Renovations project has also been increased to reflect the costs of adding offices for the two new Councilmembers that were approved in a November 2020 charter amendment.

Three supplementals recently transmitted for the Stormwater Management Facility Major Structural Repair, Stormwater Management Retrofit: Countywide, and Facility Planning: Stormwater Management projects will support additional stormwater management improvements funded by refunds from the U.S. Army Corps of Engineers and developer contributions.

Affordable Housing

In December, I transmitted a supplemental appropriation request for the Affordable Housing Opportunity Fund project. It is my understanding that Council's technical questions regarding this project have been addressed, and I would ask that you approve this supplemental quickly so that the Department of Housing and Community Affairs can launch this innovative partnership to preserve and increase our supply of affordable housing.

White Flint Redevelopment

When the White Flint Development District was first established, there was an assumption that the district tax would cover the cost of specific infrastructure and that a repayment plan for any County advances would be established. Back in January 2018, the prior County Executive notified the Council that the district was generating far less revenue than originally projected, and that project costs had increased compared to the original estimates. As recently as December 2019, we added \$11,425,000 to the White Flint West Workaround project to cover increased PEPCO charges related to undergrounding utilities in order to preserve developers' ability to maximize their development potential. With \$42 million in project expenditures in FY21 and FY22, project costs will exceed the County's pledge to provide advance funding up to \$45 million if we do not act quickly.

We have been working to develop a district financing and repayment plan to address these issues and will be sending that to you shortly after we have had an opportunity to communicate with key stakeholders.

Montgomery County Public Schools

The biennial CIP request from the Board of Education was very complex – incorporating scaled back, deferred, or eliminated projects in favor of alternative solutions, project accelerations, or other infrastructure priorities as indicated on the attached summary chart. In addition, MCPS was able to accelerate construction of several projects – particularly Seneca Valley High School – such that \$68,377,000 in costs that were planned for FY21 and FY22 were actually spent in FY20. Although this acceleration appears as a reduction in the FY21-26 funding for MCPS, it does not represent a reduction in support for MCPS projects.

Schools Impact Taxes (-\$35.3 million) and Recordation taxes (-\$32.8 million) - two important funding sources for schools CIP projects – have decreased by over \$68 million due to Growth Policy changes and COVID related revenue adjustments, respectively. My CIP amendments were able to mitigate some of these revenue losses by deferring and reducing other CIP projects, but MCPS reductions of \$53,758,000 compared to the Board of Education's request will still be required to maintain overall affordability. MCPS' requested project accelerations and infrastructure increases in FY22 and FY23 will be particularly challenging.

Montgomery College

The College's request was very straightforward including a \$1,590,000 increase in FY22 to cover State-approved escalation costs for the furniture, fixtures, and equipment for the Takoma Park/Silver Spring Math and Science Center. Half of the funding for these costs will be provided by the State. The College has also requested accelerating renovation of their libraries with 50 percent State Aid for the project. This acceleration was offset by the College's requested deferral of the Germantown

Student Services project. The Student Services project now assumes a \$30.6 million cost increase – due in large part to extensive site work. While the recommended CIP supports these project initiatives, in order to maintain overall CIP affordability, my recommendations assume that the College can find \$7,964,000 in General Obligation bond reductions or deferrals in FY24 – FY26, and \$1,433,000 in current revenue reductions. Technical adjustments to the Collegewide Road/Parking Lot Repairs and Replacements and Planned Lifecycle Asset Replacement College projects are also included.

Maryland-National Capital Park and Planning Commission

My recommended CIP supports M-NCPPC's request to create the Mid-County Park Benefit Payments project. This new project is designed to use developer funding to purchase or develop new park amenities to serve the White Flint, Grosvenor-Strathmore, and Rock Spring areas.

My CIP recommendations also reflect the impact that COVID has had on projects funded through various enterprise funds. M-NCPPC's Enterprise Facilities' Improvements project has deferred funding for the Ridge Road Ice Rink to beyond the six-year period to allow time to assess the Enterprise Fund's financial capability to support the planned project costs. Similarly, as Council heard on December 1, the Community Use of Public Facilities enterprise fund is not able to afford the planned FY21 and FY22 contributions to M-NCPPC's Ballfields initiative project. This project is one that the Council and I have supported for many years, and so my CIP amendments assume that we will use G.O. bonds instead of the CUPF current revenue to maintain support for the project in FY21 and FY22. In addition to minor technical adjustments that the Office of Management and Budget staff have worked on with M-NCPPC staff, my only other changes to the M-NCPPC requested CIP are FY22 to FY25 affordability adjustments of \$4,926,000. These reductions are needed due to reduced CIP and operating budget resources.

Savings and Other Cost Adjustments

Other projects have had relatively minor increases or decreases due to technical corrections, savings, or adjustments made for fiscal capacity reasons. Costs have been corrected for the FS Emergency Power System Upgrades and Kennedy Shriver Aquatic Center Building Envelope Improvement projects. The Cost Sharing: MCG project reflects Council's most recent supplemental for FY21 and FY22 funding. While this funding will not allow for additional FY22 Arts Facility Grants beyond those already assumed, the amendment does increase FY23 funding to \$1 million as previously approved. Due to fiscal constraints, minor scope reductions have been included in the Advanced Transportation Management System, Traffic Signals System Modernization, 21st Century Library Enhancements Level of Effort, Facility Planning: HCD, and Supplemental Funds for Deeply Subsidized HOC Owned Units Improvements projects. Due to our difficult financial circumstances, the CIP amendments also assume that only half of the Council approved FY21 supplemental increase (\$109,000) in the Public Arts Trust project will be affordable.

Schedule Adjustments

Delays in the following projects reflect updated implementation schedules: White Oak Science Gateway Redevelopment Project; Apparatus Replacement Program; Glen Echo Fire Station Renovation; Rockville Fire Station 3 Renovation; Purple Line; Franklin Avenue Sidewalk; Burtonsville Access Road; Noyes Library for Young Children Rehabilitation and Renovation; and Countywide Façade Easement Program.

Delays in the following projects are necessary due to fiscal constraints: White Flint Fire Station 23; White Flint Metro Station Northern Entrance; Facility Planning and Renovations in the Bethesda and Wheaton Parking Lot Districts; Bradley Boulevard (MD 191) Improvements; construction of the tunnel under Wisconsin Avenue portion of the Capital Crescent Trail project; Forest Glen Passageway; and Observation Drive Extended. In the case of the Northern Entrance for the White Flint Metro Station, our team working with WMATA on redevelopment of the White Flint Metro Station site will look for opportunities to leverage private sector funding for these enhancements. To provide an alternative approach to the Capital Crescent Trail tunnel under Wisconsin Avenue, the County has requested that the State consider alternative designs of the Purple Line tunnel to provide savings without sacrificing service. And, the Department of Transportation will also reach out to the State to consider whether more immediate traffic management measures can improve safety until we are able to fund a more permanent solution in Forest Glen.

Other Amendments/Updates

Also included in my recommended CIP are technical adjustments related to project acceleration prior to FY21, funding switches, appropriation and other corrections, and updated project description forms reflecting Council actions since the approved CIP in May.

General Obligation Bonds and PAYGO

I recommend maintaining the approved level of General Obligation (GO) bond issues in each of the remaining five years of the FY21-26 CIP with \$310 million in FY22; \$300 million in FY23; \$290 million in FY24; \$280 million in FY25; and \$270 million in FY26. Council's recent decision to increase FY21 debt by \$50 million to support Housing Opportunities Commission projects increases the constraints that we are facing.

As previously referenced, I recommend assuming no PAYGO in FY21 and only \$15.5 million in FY22 due to fiscal constraints. I recommend maintaining FY23 to FY26 PAYGO funding at our policy level of 10 percent of planned General Obligation bond issuance.

Set-Aside Considerations

Set asides are funds that are intentionally left unprogrammed to provide capacity to respond to unexpected needs and opportunities. The recommended capital budget assumes a \$147,002,000 set-aside with \$33,521,000 available in FY21 and FY22. The FY21 and FY22 set-aside levels are being maintained at higher levels than usual to accommodate expected costs related to projects to provide emergency homeless shelter and to stabilize the Lincoln High School building. In addition, there may be a need to provide further support to the operating budget, and this set-aside can help accomplish that goal.

As required by State law, I am also providing today (under separate cover) the recommendations for both the FY22-FY27 Capital Improvements Program and the FY22 expenditures for the Washington Suburban Sanitary Commission (WSSC Water).

Many people have helped to shape the recommendations I submit to you in these amendments, and I am grateful for their efforts. I wish to thank the members of the Board of Education, the College Trustees, the WSSC Water Commissioners, and the Montgomery County Planning Board for their work.

Tom Hucker, President, County Council
January 15, 2021
Page 7

As noted above, further recommendations relating to current revenue and other CIP initiatives will be provided once I have finalized my March 15th Operating Budget recommendations. I look forward to discussing these proposals with you. As always, Executive Branch staff is available to assist you in your deliberations on the Capital Budget and CIP.

ME: jb

Attachments:

Fiscal Summary Schedules

- FY21-26 Biennial Recommended CIP – January Budget Amendments Summary
- General Obligation Bond Adjustment Chart
- General Obligation Bond – Programming Adjustment for Unspent Prior Years
- Tax Supported Current Revenue Adjustment Chart
- M-NCPPC Bond Adjustment Chart

Recommended Capital Budgets

- MCG FY20 Capital Budget Appropriation and Closeout List
- MCPS FY20 Capital Budget Appropriation
- Montgomery College FY20 Capital Budget Appropriation
- MNCPPC FY20 Capital Budget Appropriation and Closeout List
- HOC FY20 Capital Budget Appropriation

Project Description Forms and Briefs (as needed)

- c: Montgomery County Councilmembers
Marlene Michaelson, Executive Director, County Council
Brenda Wolff, President, Montgomery County Board of Education
Dr. Jack R. Smith, Superintendent, Montgomery County Public Schools
Dr. DeRionne P. Pollard, President, Montgomery College
Casey Anderson, Chair, Montgomery County Planning Board
Carla A. Reid, General Manager/CEO, Washington Suburban Sanitary Commission (WSSC Water)
Stacy Spann, Executive Director, Housing Opportunities Commission
Keith Miller, Executive Director, Revenue Authority
Executive Branch Department Heads and Office Directors
Office of Management and Budget Staff

FY 21-26 Biennial Recommended CIP
January Budget Amendments Summary (\$000s)
15-Jan-21

Project #	Project Name	Explanation of Adjustment	FY21-26 Change (\$000s)	Funding Sources
P652001	Highland View ES Addition	Addition of construction expenditures per MCPS' request.	16,000	G.O. Bonds
P651709	Montgomery Knolls ES Addition	MCPS acceleration of \$782,000 in expenditures from FY21 into FY20.	(782)	G.O. Bonds
P651907	Northwood HS Addition/Facility Upgrades	MCPS requested shift of expenditures within the six year period. No change in completion date.	0	G.O. Bonds
P651910	Odessa Shannon MS Addition/Facility Upgrade	Project was formerly known as Col. E Brooke Lee MS Addition/Facility Upgrade (Name change approved by the BOE).	0	G.O. Bonds
P651903	Roscoe Nix ES Addition	MCPS request to remove project expenditures to create a new project: Grades 3-5 ES at JoAnn Leleck.	(16,136)	G.O. Bonds
P651912	Silver Spring International MS Addition	MCPS' requested reduction in cost due to a change in scope.	(16,000)	G.O. Bonds
P651705	Thomas W. Pyle MS Addition	MCPS acceleration of \$8,910,000 from FY21 and FY22 into FY20.	(8,910)	G.O. Bonds
P652107	Westbrook ES Addition	MCPS reactivated this project to address overcapacity at Bethesda ES and Somerset ES.	4,391	G.O. Bonds
P652105	William T. Page ES Addition	MCPS requested acceleration of construction expenditures within the six year period.	0	G.O. Bonds
P056516	MCPS Affordability Reconciliation	Reflects the need to reduce CIP spending in the face of significant revenue reductions. A portion of these revenue reductions are related to Growth Policy changes.	(53,758)	Current Revenue: General, G.O. Bonds
P076510	MCPS Funding Reconciliation	Reflects updated Schools Impact Tax and Recordation Tax revenue estimates	0	G.O. Bonds, School Impact Taxes, Recordation Tax
Montgomery College				
P661401	College Affordability Reconciliation	Reflects the need to reduce CIP spending in the face of significant revenue reductions. \$1.433M in Current Revenue reductions are reflected in prior years.	(7,964)	Current Revenue: General, G.O. Bonds
P661901	Collegewide Library Renovations	Increased to accelerate and expand the project scope of the Rockville Library renovations.	16,886	G.O. Bonds, State Aid
P661801	Collegewide Road/Parking Lot Repairs and Replacements	Reflects minor acceleration	(19)	Transportation Facilities Capital Projects Fund (College)
P076612	Geimantown Student Services Center	College requested project deferral with most costs pushed into Beyond 6 Year Period. Scope increase due to the need for additional extensive site work.	(17,442)	G.O. Bonds, State Aid
P926659	Planned Lifecycle Asset Replacement: College	Technical change reflecting a prior year \$31,000 transfer from the Macklin Towers Alteration project (P036603) to the Planned Lifecycle Asset Replacement project (BOT Resol.# 20-06-065, 6/22/20).	0	G.O. Bonds
P076607	Takoma Park/Silver Spring Math and Science Center	Increase due to State allowed escalation of furniture and equipment costs. 50% State Aid funded.	1,590	G.O. Bonds, State Aid
Maryland - National Capital Park and Planning Commission				
P727007	ALARF: M-NCPPC	Updated prior year figures as technical corrections per M-NCPPC staff.	0	Revolving Fund (M-NCPPC Only)
P872201	Mid-County Park Benefit Payments	New project will use developer funding to purchase or develop new park amenities to serve the White Flint, Grosvenor-Strathmore, and Rock Spring areas.	2,500	Contributions
P008720	Ballfield Initiatives	Funding switch to increase GO bonds by \$300,000 in FY21 and FY22, with offsetting reductions in CR: CUPF due to COVID-related CUPF budget challenges.	0	Current Revenue: CUPF, Current Revenue: General, G.O. Bonds

**Recommended FY22 Capital Budget
Montgomery College**

Project Name (Project Number)	FY22 Appropriation	Cumulative Appropriation	Total Appropriation
ADA Compliance: College (P936660)	50,000	1,553,000	1,603,000
Capital Renewal: College (P096600)	558,000	20,888,000	21,446,000
College Affordability Reconciliation (P661401)	(1,433,000)	0	(1,433,000)
Collegewide Central Plant and Distribution Systems (P662001)	1,500,000	1,475,000	2,975,000
Collegewide Physical Education Renovations (P661602)	1,500,000	11,500,000	13,000,000
Elevator Modernization: College (P056608)	200,000	5,280,000	5,480,000
Energy Conservation: College (P816611)	300,000	5,618,000	5,918,000
Facility Planning: College (P886686)	270,000	7,087,000	7,357,000
Information Technology: College (P856509)	8,000,000	148,324,000	156,324,000
Instructional Furniture and Equipment: College (P096601)	270,000	3,450,000	3,720,000
Network Infrastructure and Server Operations (P076619)	3,700,000	27,417,000	31,117,000
Planned Lifecycle Asset Replacement: College (P926659)	2,969,000	60,164,000	63,133,000
Planning, Design and Construction (P906605)	1,850,000	33,650,000	35,500,000
Roof Replacement: College (P876664)	300,000	12,065,000	12,365,000
Site Improvements: College (P076601)	700,000	18,734,000	19,434,000
Student Learning Support Systems (P076617)	1,300,000	16,520,000	17,820,000
Takoma Park/Silver Spring Math and Science Center (P076607)	9,000,000	85,002,000	94,002,000
Total - Montgomery College	31,034,000	458,727,000	489,761,000



MONTGOMERY COUNTY COUNCIL

CRAIG RICE
COUNCILMEMBER
DISTRICT 2

CHAIRMAN
EDUCATION AND CULTURE

February 11, 2021

Dr. DeRionne Pollard, President
Montgomery College
9221 Corporate Boulevard
Rockville, Maryland 20850

Dear Dr. Pollard,

I want to thank you for your leadership in transmitting a FY21-26 Capital Improvements Program (CIP) amendments request for Montgomery College that considers the impacts of the COVID-19 health pandemic on our County’s fiscal situation. Unfortunately, the pandemic’s continued negative fiscal impacts are affecting our review of our capital funding. Therefore, I am asking Montgomery College to please develop a scenario of “non-recommended reductions” to the College’s requested amendments to the FY21-26 CIP that brings each of the annual expenditure totals in line with the County Executive’s recommendations.

As you are aware, the County Executive’s recommendation for Montgomery College, transmitted to the Council on January 15, 2021, assumes a total six-year spending of \$295.6 million, which is \$9.4 million less than the College’s request. The Executive’s year-by-year reductions recommendation also includes changes within funding sources detailed below.

CIP Gap (\$ in 000's)	Six-Year						
	Total	FY21	FY22	FY23	FY24	FY25	FY26
CE Recommendation	(9,397)	-	(1,433)	-	(2,000)	(2,436)	(3,528)
Current Revenue	(1,433)	-	(1,433)	-	-	-	-
G.O. Bonds	(7,964)	-	-	-	(2,000)	(2,436)	(3,528)

It would be helpful if the non-recommended reductions identify priorities for the restoration of projects or groups of projects. This process will ensure that the Council takes the College’s priorities into account when reconciling the CIP later this spring.

Hopefully, the Council will not need to approve all the deferrals or reductions included the College’s non-recommended reductions scenario. The testimony provided during the Council’s

FY21-26 CIP amendments public hearing on February 9 reflects the community's interest in continuing to support the College's requested amendments to the FY21-26 CIP.

The Education and Culture Committee will want to review the College's package of non-recommended reductions at its meeting on March 1, 2021. To provide enough time for Council Staff to review and follow-up with questions, I am requesting that the College provide its non-recommended reductions to the Council by February 22, 2021. We appreciate your continued cooperation in helping the Council make the best decisions it can regarding the Montgomery College CIP.

Sincerely,

A handwritten signature in cursive script, appearing to read "Craig Rice".

Craig Rice, Chair
Education and Culture Committee
Montgomery County Council



OFFICE OF THE PRESIDENT

February 23, 2021

The Honorable Craig Rice
Montgomery County Council
Stella B. Werner Office Building
100 Maryland Avenue
Rockville, Maryland 20850

Re: FY21-26 Capital Improvement Program Non-Recommended Reductions

Dear Councilmember Rice:

Thank you for your continued support of Montgomery College and for high-quality facilities which advance learning for the 21st century across all three campuses. We know you face difficult fiscal challenges and trust you will make the best possible decisions on behalf of our students and all the residents of the County.

Nonetheless, I must ask you to please keep in mind the modest nature of our request as you deliberate. Despite the challenges the College faced moving to remote operations and the coming challenges with a return to our campuses, this request does not seek your assistance beyond what has been long planned for in the capital budget. I ask that you please fully fund the capital budget as requested and reject the \$9.4 million recommended reductions. These reductions impair projects we can ill afford to cut given the current circumstances. Now is the time to fund technology and planned life cycle asset replacement projects—not to cut such projects.

Per your request, we have developed a non-recommended reduction scenario for the FY21–FY26 Capital Improvements Program (CIP). The list includes non-recommended reductions in current, and future funding years. Additionally, (see attachment 1) the College has prioritized the projects in order of funding to restore the funding as you requested.

The reduction of current revenue of \$1.433 million in FY22 will have a significant effect on our information technology projects. Over the last five-years, the information technology projects have been reduced by 21 percent. With the proposed reduction, the percent increases to 23 percent. This reduction seems ill timed given the shift to remote operations almost a year ago. Costs associated with this shift to remote work and teaching have been realized, and the funding is needed. Currently, these projects are short staffed, and current staff are doing multiple job tasks. If this reduction is taken we will need to further reduce crucial staff needed to implement projects, which will put student success projects and enterprise systems at risk.

Additionally, I would note that we are evaluating how best to offer hybrid instruction as a part of our return to campus plan. Doing so is imperative to ensure that all who need the College can access the classroom either in person or remotely. Placing additional technology in certain classrooms will enable faculty to teach face-to-face while simultaneously providing instruction to students online. Pursuit of high flex classrooms demonstrates the College's agility and our desire to be leader in the County's recovery. As we strive to adapt to changed realities, please protect the resources that will enable the College to meet the needs our community.

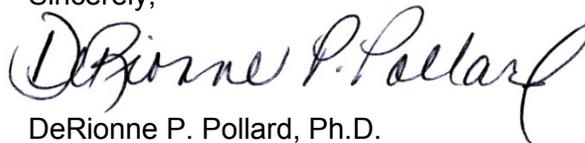
The reduction of \$7.964 million in FY24 to FY26, would adversely affect the College's level of effort projects, such as planned lifecycle asset replacement (PLAR), roof replacement, capital renewal, site improvements, and elevator modernization. In the last two years the planned lifecycle asset replacement project has been reduced by 31 percent, the roof replacement project has been reduced by 52 percent, and the site improvements project has been reduced by 36 percent. Even though the reductions are in the out years, this will defer crucial projects. The College is in the process of conducting a HVAC/ventilation study to identify and confirm buildings with poor ventilation. This study is necessitated as you know by safety protocols brought on by COVID-19 and the need to protect the health and safety of our students, faculty and staff. These projects will be costly, and will put more pressure on the planned lifecycle asset replacement project, which will fund this pandemic related cost, and will result in the deferral of further projects. Deferred maintenance over the next ten years totals \$188 million. There is a direct correlation with delays in addressing deferred maintenance, and an increase in repair/replacement costs.

The roof replacement project and elevator modernization, have had three and five years in skipped funding, respectively, due to prior county fiscal constraints. With respect to roof replacements specific projects include, the Rockville Campus Center, Rockville Gudelsky Institute for Technical Education, and the Central Services Building. Roof replacements are important in mitigating damage due to leaks, which can lead to much bigger problems if not addressed.

The Takoma Park/Silver Spring Science North Building backfill renovation will maximize the use of this aging facility. The Science North Building has about 18,000 net assignable square feet in lab space. When the Leggett Building opens this project will remove fume hoods from lab space and convert this space to general purpose classrooms. If funding is reduced, this space will go unutilized.

Again, please take into consideration our efforts to maximize existing and long planned resources, our efforts to adapt to new realities, and the critical role of the College in the county's recovery. I respectfully request you reject the recommendations for these reductions and fully fund the budget as requested.

Sincerely,



DeRionne P. Pollard, Ph.D.
President

Enclosure



MONTGOMERY COLLEGE

Non-Recommended Reductions

FY21 - FY26 CE Recommendation (in '000's)

	6 Year Total	FY21	FY22	FY23	FY24	FY25	FY26	Beyond 6 years
MC Request	295,644	49,274	59,674	40,764	52,232	48,011	45,689	88,834
CE Recommendation	305,041	49,274	61,107	40,764	54,232	50,447	49,217	88,834
Total Reductions/Additions	(9,397)	-	(1,433)	-	(2,000)	(2,436)	(3,528)	-

Non-Recommended GO Bond Reductions/Additions, and Current Revenue Deferrals (in '000's)

Projects	6 Year Total	FY21	FY22	FY23	FY24	FY25	FY26	Beyond 6 years
1 Current Revenue	(1,433)	(1,433)						
2 PLAR	(1,990)				(1,090)	(900)		
3 Roof Replacement	(500)				(300)	(200)		
4 Capital Renewal	(1,500)				(500)	(1,000)		
5 Site Improvements	(300)				(110)	(190)		
6 Elevator Modernization	(146)					(146)		
7 G-Student Services Center Expenditure Shift	(3,528)						(3,528)	3,528
	-							
Total Reductions/Additions	(7,964)	-	-	-	(2,000)	(2,436)	(3,528)	3,528

Collegewide Road/Parking Lot Repairs and Replacements (P661801)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
-------	-----------	----------	---------------	-------	-------	-------	-------	-------	-------	----------------

EXPENDITURE SCHEDULE (\$000s)

Planning, Design and Supervision	155	154	-	1	-	1	-	-	-	-
Construction	845	845	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,000	999	-	1	-	1	-	-	-	-

FUNDING SCHEDULE (\$000s)

Transportation Facilities Capital Projects Fund (College)	1,000	999	-	1	-	1	-	-	-	-
TOTAL FUNDING SOURCES	1,000	999	-	1	-	1	-	-	-	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 22 Request	-	Year First Appropriation	FY18
Cumulative Appropriation	1,000	Last FY's Cost Estimate	1,000
Expenditure / Encumbrances	999		
Unencumbered Balance	1		

PROJECT DESCRIPTION

This project provides funding for the repair, maintenance and improvements of the College's parking lots, roadways, walkways, and associated site infrastructure, such as lighting, signage, site communications, and security, and storm water management.

COST CHANGE

Spending added throughout the six-year period.

PROJECT JUSTIFICATION

The College completed a facilities condition assessment in December 2013 that evaluated these systems and identified major repair and/or replacement requirements. Related studies include: the Montgomery College 2025 Strategic Plan, Collegewide Facilities Master Plan Update (6/18), and the Collegewide Facilities Condition Assessment (12/13).

OTHER

Funding Source: Transportation Facilities Capital Projects Fund-MC only.

COORDINATION

This project is coordinated with Utility Master Plans and building renovations on the Rockville, Germantown, and Takoma Park/Silver Spring Campuses, Capital Renewal: College (CIP No. P096600), and Site Improvements: College (P076601).

Collegewide Library Renovations (P661901)

Category	Montgomery College	Date Last Modified	09/14/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Planning Stage

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	4,146	-	400	3,746	-	-	-	3,746	-	-	-
Construction	21,342	-	-	21,342	-	-	2,500	1,868	16,974	-	-
Other	2,728	-	-	2,728	-	-	-	572	1,082	1,074	-
TOTAL EXPENDITURES	28,216	-	400	27,816	-	-	2,500	6,186	18,056	1,074	-

FUNDING SCHEDULE (\$000s)											
G.O. Bonds	14,308	-	400	13,908	-	-	1,250	3,093	9,028	537	-
State Aid	13,908	-	-	13,908	-	-	1,250	3,093	9,028	537	-
TOTAL FUNDING SOURCES	28,216	-	400	27,816	-	-	2,500	6,186	18,056	1,074	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)			
Appropriation FY 22 Request	-	Year First Appropriation	FY20
Cumulative Appropriation	400	Last FY's Cost Estimate	16,080
Expenditure / Encumbrances	-		
Unencumbered Balance	400		

PROJECT DESCRIPTION

This project provides funding for the renovation of the libraries on two of Montgomery College's campuses, specifically the Rockville Macklin Tower Building, and the Takoma Park/Silver Spring Resource Center. An architecture firm has developed conceptual designs for the two campus libraries, and has identified improvements required to support organizational and service changes, and to modernize the libraries. The main library floors will be hubs of academic life at Montgomery College: dynamic spaces that will be student-centered, technology and service-driven, and will foster innovation. The upper floors will provide students with comfortable and quiet study spaces and smaller, curated collections to support their academic and career goals. Additional goals of this project is to meet the variety of student needs including group study, individual study, and silent study.

LOCATION

Takoma Park/Silver Spring and Rockville Campuses

ESTIMATED SCHEDULE

A part1/part 2 document will be prepared in FY21 for TPSS Library renovation. Design will start in FY22, construction will begin in FY23, and continue in FY24, with completion in FY24. State funding for this project will be pursued. Previously it was 100 percent county funded. The Rockville Library project design will begin in FY24, and construction, and FFE will be requested in FY25.

COST CHANGE

The Germantown Campus library is no longer included in this project and is instead included in the scope of the new Germantown Student Services Center project. Additional scope was added to the Rockville Library project that increased costs.

PROJECT JUSTIFICATION

The Takoma Park/Silver Spring Resource Center was constructed in 1978, and is 41 years old. The Rockville Macklin Tower Building was constructed in 1971 and is 48 years old. These two buildings are outdated, space and service configuration is insufficient, employee workspaces are inadequate to promote collaboration with colleagues, as well as, support student success. In FY16, the Montgomery College Libraries had nearly 670,000 visitors, and ethnographic studies have shown that libraries are one of the places at Montgomery College where students can escape from work and family obligations to get homework and studying done. In addition, Montgomery College's libraries provide students access to technology to be successful in their coursework. In FY16, the Montgomery College library's computers, laptops, and tablets were used approximately 200,000 times by nearly 18,000 unique users. Providing computers, laptops, tablets, software, scanners, internet, and accessible software programs improves college affordability for students who wouldn't otherwise be able to afford those tools. The Montgomery College Libraries increasingly support educational excellence by embedding librarians and information literacy into classes with 7,600 students taught. Other relevant studies and plans include the Libraries Master Plan (2015), Montgomery College Libraries' Ethnographic Studies 2013-2016 (2016), Collegewide Facilities Master Plan Update (6/18), Libraries Planning Study (6/17), and Libraries Planning Study Germantown Addendum (9/17), and Montgomery College 2025 Strategic Plan.

OTHER

FY21 Appropriation: \$0. FY22 Appropriation: \$0.

DISCLOSURES

Montgomery College asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Macklin Tower Alterations (P036603)

Takoma Park/Silver Spring Math and Science Center (P076607)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Silver Spring and Vicinity	Status	Planning Stage

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
--	-------	-----------	----------	---------------	-------	-------	-------	-------	-------	-------	----------------

EXPENDITURE SCHEDULE (\$000s)

Planning, Design and Supervision	10,276	2,712	7,564	-	-	-	-	-	-	-	-
Construction	74,726	-	8,994	65,732	26,064	27,186	12,482	-	-	-	-
Other	9,000	-	-	9,000	-	9,000	-	-	-	-	-
TOTAL EXPENDITURES	94,002	2,712	16,558	74,732	26,064	36,186	12,482	-	-	-	-

FUNDING SCHEDULE (\$000s)

G.O. Bonds	47,001	1,356	8,279	37,366	13,032	18,093	6,241	-	-	-	-
State Aid	47,001	1,356	8,279	37,366	13,032	18,093	6,241	-	-	-	-
TOTAL FUNDING SOURCES	94,002	2,712	16,558	74,732	26,064	36,186	12,482	-	-	-	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 22 Request	9,000	Year First Appropriation	FY16
Cumulative Appropriation	85,002	Last FY's Cost Estimate	92,412
Expenditure / Encumbrances	26,121		
Unencumbered Balance	58,881		

PROJECT DESCRIPTION

This project provides funding for the design and construction of a new academic building (134,600 gross square feet) supporting science programs, such as biology, chemistry, computer science and cybersecurity, engineering, geology, physics, and the mathematics department, as described in the Collegewide Facilities Master Plan, 2013-2023 (2/16). The new math and science building will replace the Science South and Falcon Hall buildings, which will be demolished, and the new building will be constructed on this site. During FY18, the building was renamed to the Catherine and Isiah Leggett Math and Science Building.

ESTIMATED SCHEDULE

Construction started in November 2019 and is expected to conclude in Spring 2023.

COST CHANGE

Increase in furniture and equipment due to cost estimates.

PROJECT JUSTIFICATION

Under the application of the State space guidelines, the enrollment growth on the Takoma Park/Silver Spring Campus has resulted in a significant instructional space deficit. The Takoma Park/Silver Spring Campus has a Fall 2018 laboratory space deficit of 67,128 NASF and a total space deficit of 731 NASF. The 2028 projected laboratory space deficit is 60,069 NASF and the total space deficit is anticipated to be 74,034 NASF. The construction of the math & science building will address this deficit as well as replace Science South and Falcon Hall, which are in exceedingly poor condition (as identified in the Collegewide Facilities Condition Assessment, 12/13). Relevant studies include the Montgomery College 2025 Strategic Plan, Collegewide Facilities Condition Assessment Update (12/13), and the Collegewide Facilities Master Plan Update (6/18).

OTHER

FY21 Appropriation: \$3,484,000; \$1,742,000 (G.O. Bonds), and \$1,742,000 (State Aid). FY22 Appropriation: \$7,410,000; \$3,705,000 (G.O. Bonds), and \$3,705,000 (State Aid). Relocation costs and design fees above approximately 7% of estimated construction costs may not be eligible for State reimbursement. The construction costs in the expenditure schedule (\$71,242,000) include: site improvement costs (\$6,588,000), building construction costs (\$64,654,000). The building construction cost per gross square foot equals \$480 (\$64,654,000/134,600).

DISCLOSURES

A pedestrian impact analysis has been completed for this project. Montgomery College asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Facility Planning: College (CIP No. P886686)

Information Technology: College (P856509)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	5,414	5,140	274	-	-	-	-	-	-	-	-
Construction	21,347	18,347	-	3,000	500	500	500	500	500	500	-
Other	165,063	114,284	2,779	48,000	7,000	7,500	8,750	8,750	8,000	8,000	-
TOTAL EXPENDITURES	191,824	137,771	3,053	51,000	7,500	8,000	9,250	9,250	8,500	8,500	-

FUNDING SCHEDULE (\$000s)											
Current Revenue: General	127,264	73,211	3,053	51,000	7,500	8,000	9,250	9,250	8,500	8,500	-
G.O. Bonds	4,603	4,603	-	-	-	-	-	-	-	-	-
PAYGO	2,041	2,041	-	-	-	-	-	-	-	-	-
Recordation Tax	57,916	57,916	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	191,824	137,771	3,053	51,000	7,500	8,000	9,250	9,250	8,500	8,500	-

OPERATING BUDGET IMPACT (\$000s)											
FULL TIME EQUIVALENT (FTE)					4	4	4	4	4	4	4

APPROPRIATION AND EXPENDITURE DATA (\$000s)			
Appropriation FY 22 Request	8,000	Year First Appropriation	FY85
Cumulative Appropriation	148,324	Last FY's Cost Estimate	191,824
Expenditure / Encumbrances	142,206		
Unencumbered Balance	6,118		

PROJECT DESCRIPTION

This project provides for the design, development, installation/construction, and support of College Information Technology (IT) systems including enterprise-wide data, voice, and video applications; cybersecurity; cloud-based software services; and other related software applications used for administrative and academic support; and the replacement/upgrade of IT equipment to meet student and employee requirements. The project includes planning, installation, and furnishing of audio/visual and computing technology in classrooms, labs, and offices throughout three campuses and multiple workforce development centers. These systems support and enhance the College's mission, its instructional programs, and student services including counseling, admissions, registration, etc. They also meet administrative computing requirements for finance, human resources, institutional advancement, workforce development and continuing education, and are implemented in accordance with the collegewide college strategic plan. The Office of Information Technology (OIT) with input from the college community determines and recommends the hardware, software, and services to be purchased. Four technical staff positions are funded by this project.

LOCATION

Collegewide

COST CHANGE

Costs increase due to the addition of FY25 to FY26.

PROJECT JUSTIFICATION

To meet current and projected needs, and to remain current with changing technical standards and expectations for data, video, and voice communications, the College plans and installs IT, telecommunications, audio/visual, and instructional systems at each campus, the central administration building, and all remote instructional sites. The new systems allow replacement of legacy systems for data and video applications; provide for updated networking capabilities; provide necessary security and monitoring capabilities; establish learning centers in classrooms, labs, and for distributed instruction; and allow expanded opportunities for linking with external information technology services. State-of-the-market hardware and software capabilities and cloud services are required to attract and serve students, faculty and staff, as well as to serve the business community by upgrading work force technology skills and providing a base for continued economic development in the county. Information technology directly enables the College's mission and is used to facilitate student success; to effectively and efficiently operate the College; and to support the College's growth, development, and community initiatives.

OTHER

FY21 Appropriation: \$7,500,000 (Current Revenue: General). FY22 Appropriation: \$8,000,000 (Current Revenue: General). The following fund transfers have been made from this project: \$1,300,000 to the Takoma Park Campus Expansion project (CIP No. P996662) (BOT Resol. #07-01-005, 1/16/2007); \$300,000 to the

Student Learning Support Systems project (CIP No. P076617); and \$2,500,000 to the Network Operating Center project (#P076618)(BOT Resol. #12-06-037, 6/11/12). The following fund transfers have been made to this project: \$111,000 from the Planning, Design and Construction project (CIP No. P906605), and \$25,000 from the Facilities Planning: College project (CIP No. P886886) to this project (BOT Resol. #91-56, 5/20/1991); the project appropriation was reduced by \$559,000 in FY92. The FY18 Savings Plan reduced FY18 funding and expenditures by \$1,900,000 in Current Revenue: General. FY19 reduction of \$723,000 is due to County affordability constraints.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

MC2025 Strategic Plan, Academic Master Plan 2016-2021, Collegewide Facilities Master Plan Update (6/18), Information Technology Master Plan, Student Affairs Master Plan 2018-2022, and campus building renovation projects. Expenditures are made in alignment with the priorities and guidelines establish by these documents.

Planned Lifecycle Asset Replacement: College

(P926659)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	8,582	4,755	1,427	2,400	400	400	400	400	400	400	-
Construction	72,460	48,661	2,186	21,613	2,100	2,569	2,617	6,227	4,500	3,600	-
Other	635	513	122	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	81,677	53,929	3,735	24,013	2,500	2,969	3,017	6,627	4,900	4,000	-

FUNDING SCHEDULE (\$000s)											
Current Revenue: General	1,940	1,940	-	-	-	-	-	-	-	-	-
G.O. Bonds	79,737	51,989	3,735	24,013	2,500	2,969	3,017	6,627	4,900	4,000	-
TOTAL FUNDING SOURCES	81,677	53,929	3,735	24,013	2,500	2,969	3,017	6,627	4,900	4,000	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)				
Appropriation FY 22 Request		2,969	Year First Appropriation	FY93
Cumulative Appropriation		60,133	Last FY's Cost Estimate	81,646
Expenditure / Encumbrances		57,284		
Unencumbered Balance		2,849		

PROJECT DESCRIPTION

This project provides funding for a comprehensive lifecycle renewal and replacement program to protect the investment in College facilities and equipment and to meet current safety and environmental requirements. Funding also provides for project management contract services. This collegewide project is targeted at deteriorating facilities and deferred maintenance of major building systems. This project includes: (1) HVAC system renovation/replacement; (2) major mechanical/plumbing equipment renovation/replacement; (3) interior and exterior lighting system renovation/replacements; (4) electrical service/switchgear renovation/replacement; (5) building structural and exterior envelope refurbishment; (6) asbestos removals not tied to building renovations; (7) major carpet replacement; (8) underground petroleum tank upgrades; and (9) site utility, and site infrastructure replacement/ improvements. Note: The Life Safety Systems project, (CIP No. P046601), has been merged into this project. This project also provides design and construction funding for the correction of life safety and fire code deficiencies identified in the Collegewide Facilities Condition Audit. The scope of this project includes the installation and/or replacement of fire alarm systems, fire sprinkler systems, smoke control systems, emergency power systems, emergency lighting systems, public address systems, and similar equipment and operations.

LOCATION

Collegewide

COST CHANGE

Costs increase to restore some reductions from the FY19-24 biennial CIP and the addition of FY25 and FY26.

PROJECT JUSTIFICATION

In November 2007 (December 2013 update), the College updated a comprehensive building system/equipment assessment, including site utilities and improvements, that identified deficiencies, prioritized replacements and upgrades, and provided the framework for implementing a systematic capital renewal program to complement on-going preventive maintenance efforts. The College continues to have a significant backlog of major building systems and equipment renovations and/or replacements due to the age of the Campuses and deferral of major equipment replacement. Key components of the HVAC, mechanical and electrical systems are outdated, energy inefficient, and costly to continue to repair. The renovation and/or replacement of major building systems, building components and equipment, and site improvements will significantly extend the useful life of the College's buildings and correct safety and environmental problems. The Collegewide Facilities Condition Assessment Update (12/13) identified a \$152 million deferred maintenance backlog for the three campuses. If additional financial resources are not directed at this problem, facilities will continue to deteriorate leading to higher cost renovations or building replacements. The Collegewide Facilities Condition Audit identified various life safety concerns on all three campuses. This project allows the College to address the concerns, replacing and/or installing appropriate life safety or fire code measures, and ensuring compliance with applicable life safety, fire, and building codes. Other relevant plans and studies include the Montgomery College 2025 Strategic Plan, Collegewide Facilities Master Plan Update (6/18), and the County Council Report of the Infrastructure Maintenance Task Force (3/16).

OTHER

FY21 Appropriation: \$2,500,000 (G.O. Bonds). FY22 Appropriation: \$2,969,000 (G.O. Bonds). The following fund transfers have been made from this project: \$47,685 to Takoma Park Child Care Center (CIP No. P946657) (BOT Resol. #93-106, #94-26 & #941-28); \$185,000 to Rockville Surge Building (CIP No. P966665) (BOT Resol. #11-2291 - 1/21/97); \$7,000 to Planning, Design & Construction (CIP No. P906605) (BOT Resol. #01-153); \$91,175 to the Art

(293)

Building Renovation Project (CIP No. P906608) (BOT Resol. # 06-09-106 - 9/18/06); \$250,000 to the Takoma Park Expansion Project (CIP No. P996662) (BOT Resol. #07-01-005 - 1/16/07); and \$1,400,000 to the Roof Replacement Project (#P876664)(BOT Resol. #19-041,05/13/19). The following fund transfers have been made into this project: \$15,000 from Central Plant Distribution System (CIP No. P886676) (BOT Resol. #98-82 - 6/15/98), \$25,000 from Clean Air Act (CIP No. P956643) (BOT Resol. # 98-82 - 6/15/98), \$24,000 from the Rockville Campus Science Center Project (CIP No. P036600) (BOT Resol. # 15-03-025 - 03/23/15); and \$1,861,000 in G.O. Bonds from Science West Building Renovation (#P076622). Beginning in FY98, the portion of this project funded by County Current Revenues migrated to the College's Operating Budget. Reflecting the migration of this portion of the project, the College's Operating Budget includes funds for this effort. The following fund transfer has been made from this project: \$67,000 to the Commons Building Renovation Project (CIP No. P056601) (BOT Resolution #10-08-057, 07/31/10). In FY19, \$1,861,000 in G.O. Bonds were transferred from the Science West Building Renovation project (#P076622). In FY20, \$31,000 was transferred from the Macklin Towers Alteration project (P036603) to the Planned Lifecycle Asset Replacement project (BOT Resol.# 20-06-065, 6/22/20).

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

This project is coordinated with Utility Master Plans and building renovations on the Rockville, Germantown, and Takoma Park/Silver Spring Campuses; and the following projects:, Capital Renewal: College (CIP No. P096600), Elevator Modernization: College (CIP No. P046600), Energy Conservation: College (CIP No. P816611), Facility Planning: College (CIP No. P886686), Macklin Tower Alterations (CIP No. P036603), Roof Replacement: College (CIP No. P876664), Computer Science Alterations (CIP No. P046602).

Roof Replacement: College

(P876664)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	1,907	1,061	246	600	100	100	100	100	100	100	-
Construction	16,924	9,872	536	6,516	250	200	400	2,862	1,940	864	-
TOTAL EXPENDITURES	18,831	10,933	782	7,116	350	300	500	2,962	2,040	964	-

FUNDING SCHEDULE (\$000s)											
Current Revenue: General	1,248	1,248	-	-	-	-	-	-	-	-	-
G.O. Bonds	16,380	8,482	782	7,116	350	300	500	2,962	2,040	964	-
State Aid	1,203	1,203	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	18,831	10,933	782	7,116	350	300	500	2,962	2,040	964	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)			
Appropriation FY 22 Request	300	Year First Appropriation	FY87
Cumulative Appropriation	12,065	Last FY's Cost Estimate	18,831
Expenditure / Encumbrances	10,958		
Unencumbered Balance	1,107		

PROJECT DESCRIPTION

This project provides for the replacement/major repair of roofs and entrance canopies on buildings at all three campuses, including the addition of roof insulation as part of the replacement work. Project costs are based on comprehensive roof surveys of all College buildings completed in 2008. An update to this survey was completed in FY18.

LOCATION

Collegewide

COST CHANGE

Increase is due to a recent roof condition survey showing an increased need for funding.

PROJECT JUSTIFICATION

The College has implemented a roof replacement/renovation program to respond to the aging of building roofs. The program provides for the periodic evaluation of roofs on a four year cycle. The current roof replacement/major repair schedule delineates specific building projects. Roofs requiring major renovation are generally ten years or older in age. In the initial replacement cycle, approximately 33% of the construction cost is for the addition of roof insulation on each building. Added insulation results in an average five year payback due to reduced energy costs and lower replacement costs of mechanical equipment retrofits in building renovations. This project is coordinated with the College's building renovation program and with the replacement of major roof-top building equipment. Related studies include the Montgomery College 2020 Strategic Plan, Collegewide Roof Surveys Update (2018), a Collegewide Facilities Condition Assessment Update (12/13) and the Collegewide Master Plan 2013-2023 (2/16).

OTHER

FY21 Appropriation: \$350,000 (G.O. Bonds). FY22 Appropriation: \$300,000 (G.O. Bonds). By County Council Resolution #12-663, the cumulative project appropriation was reduced by \$65,000 in FY92. In addition, the State share was reduced by \$65,000 in FY92. FY87-FY91, and FY93 project funding was 100% current revenue. FY92 funding was current revenue and State aid. No appropriations were made to this project in FY94 and FY95. In FY96, funding was changed to G.O Bonds and State aid. State aid applies only to roof replacement design and construction. Roof surveys are 100% County G.O. Bond funded. In FY19, \$813,000 in G.O. Bonds was reallocated from the Bioscience Education Center project (#P056603) and \$937,000 in G.O. Bonds were reallocated from the Science West Building Renovation project (#P076622). In FY19, \$813,000 in G.O. Bonds reallocated from the Germantown Bioscience Education Center project (#P056603) and \$937,000 reallocated from Science West Building Renovation (#P076622). The following fund transfer has been made into this project: \$1,400,000 from the Planned Asset Replacement project (#P926659)(BOT Res. #19-05-041,5/13/19).

DISCLOSURES

Expenditures will continue indefinitely. Montgomery College asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Energy Conservation (CIP No. P816611), Planned Lifecycle Asset Replacement: College (CIP No. P926659), FY19-FY20 -- Rockville Physical Education Center, and Germantown Student Affairs and Science Building.

Capital Renewal: College (P096600)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	4,846	1,654	1,392	1,800	300	300	300	300	300	300	-
Construction	25,521	9,513	5,250	10,758	1,700	258	700	3,700	2,700	1,700	-
Other	1,079	751	328	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	31,446	11,918	6,970	12,558	2,000	558	1,000	4,000	3,000	2,000	-

FUNDING SCHEDULE (\$000s)											
G.O. Bonds	31,446	11,918	6,970	12,558	2,000	558	1,000	4,000	3,000	2,000	-
TOTAL FUNDING SOURCES	31,446	11,918	6,970	12,558	2,000	558	1,000	4,000	3,000	2,000	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)			
Appropriation FY 22 Request	558	Year First Appropriation	FY09
Cumulative Appropriation	20,888	Last FY's Cost Estimate	31,446
Expenditure / Encumbrances	14,979		
Unencumbered Balance	5,909		

PROJECT DESCRIPTION

This project provides funding for the capital renewal and major renovation of College facilities for new and changing College academic programs and student service operations. The major focus of this project is to support programmatic changes to College facilities and operations by allowing the College to continue an on-going building modernization effort where State aid is lacking. With this project, the College will selectively focus State aid requests on high cost projects utilizing these County funds to support an on-going renovation effort on each campus. In conjunction with programmatic improvements and modifications, this project will replace aging building systems, such as heating, air conditioning, electrical, plumbing, etc., provide furniture, fixtures, and equipment; and update facilities to current building codes and regulations.

LOCATION

Collegewide

ESTIMATED SCHEDULE

Planned renovations to the former Rockville Childcare Center and the Rockville Counseling and Advising Building will be deferred from FY22 to FY24 extending the time these buildings will be vacant.

COST CHANGE

Cost increases due to addition of FY25 and FY26 as well as a scope increase to address additional needs. FY22 and FY23 costs have been shifted to FY24 and FY25 when they are most affordable.

PROJECT JUSTIFICATION

Starting FY2009, the County approved funding several renovation projects from the Capital Renewal project. These renovation projects were less likely to receive funding from the State, and as a result five projects at that time were merged into the Capital Renewal project. In November 2007, the College updated a comprehensive building system/equipment assessment, including site utilities and improvements, that identified deficiencies, prioritized replacements and upgrades, and provides the framework for implementing a systematic capital renewal program to complement on-going preventive maintenance efforts. The College continues to have a significant backlog of major building systems and equipment renovations and/or replacements due to the age of the Campuses and deferral of major equipment replacement. Key components of the HVAC, mechanical and electrical systems are outdated, energy inefficient, and costly to continue to repair. The renovation and/or replacement of major building systems, building components and equipment, and site improvements will significantly extend the useful life of the College's buildings and correct safety and environmental problems. The Collegewide Facilities Condition Assessment identified a \$152 million deferred maintenance backlog for the three campuses. If additional financial resources are not directed at this problem, College facilities will continue to deteriorate leading to higher cost renovations or building replacements. Related studies include the Montgomery College 2025 Strategic Plan, Collegewide Facilities Condition Assessment Update (12/13), and Collegewide Facilities Master Plan Update (6/18), and Collegewide Utilities Master Plan (Pending 2019).

OTHER

FY21 Appropriation: \$2,000,000 (G.O. Bonds). FY22 Appropriation: \$558,000 (G.O. Bonds).

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

Energy Conservation: College (CIP No. P816611), Facility Planning: College (CIP No. P886686), Planned Lifecycle Asset Replacement: College (CIP No. P926659), Roof Replacement: College (CIP No. P876664), Site Improvements: College (CIP No. P076601)

Site Improvements: College (P076601)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	3,514	2,588	26	900	200	140	140	140	140	140	-
Site Improvements and Utilities	16,230	13,010	-	3,220	420	480	480	680	580	580	-
Construction	2,890	2,387	23	480	80	80	80	80	80	80	-
TOTAL EXPENDITURES	22,634	17,985	49	4,600	700	700	700	900	800	800	-

FUNDING SCHEDULE (\$000s)											
Current Revenue: General	1,000	1,000	-	-	-	-	-	-	-	-	-
G.O. Bonds	21,634	16,985	49	4,600	700	700	700	900	800	800	-
TOTAL FUNDING SOURCES	22,634	17,985	49	4,600	700	700	700	900	800	800	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)			
Appropriation FY 22 Request	700	Year First Appropriation	FY07
Cumulative Appropriation	18,734	Last FY's Cost Estimate	22,634
Expenditure / Encumbrances	18,034		
Unencumbered Balance	700		

PROJECT DESCRIPTION

This project funds the repair, maintenance and improvements of the College's site infrastructure. This may include, but is not limited to: roadways, parking lots, walkways, site lighting, external site signage and site communications infrastructure. The Stormwater Management project, #076602, was added to the scope of this project in FY2009. This project also provides for the rehabilitation and structural maintenance of storm water management facilities on the College's campuses. This includes, but is not limited to: dam or spillway repairs, pond dredging, storm drain system repairs/replacement, and storm water management studies to determine best practice solutions. This project also funds the repair, maintenance and improvement of the College's outdoor athletic facilities. This may include, but is not limited to: athletic field lighting, reconfiguration and upgrade; the repair/replacement of bleachers; turf renovation including regrading, sodding and irrigation/drainage management; repair/replacement of running tracks and tennis courts; and the repair/replacement of backstops, player protection fencing and benches. ** Note: In FY11, the Outdoor Athletics Facilities: College project (CIP No. 076600) was merged into this project.

LOCATION

Collegewide

COST CHANGE

Cost increase due to the addition of FY25 and FY26 as well as expected inflation increases in FY24 through FY26.

PROJECT JUSTIFICATION

In December 2004, the County Council initiated an Infrastructure Maintenance Task Force which gathered information on the maintenance needs of County agencies. The first objective was to identify the direst needs of agencies for additional funding; while the long-term goal was to initiate an ongoing, regular process to update and improve the inventory and analysis of infrastructure maintenance needs. As the College had already completed a facilities assessment, adequate information was available for buildings and a process was already underway to address these needs. However, less attention had been given to site issues. An outcome of this task force was to create projects to address these site needs. Related studies include the Montgomery College 2020 Strategic Plan, Collegewide Facilities Condition Assessment Update (12/13), the Collegewide Master Plan 2013-2023 (2/16), and the County Council Report of the Infrastructure Maintenance Task Force (3/16).

OTHER

FY21 Appropriation: \$700,000 (G.O. Bonds). FY22 Appropriation: \$700,000 (G.O. Bonds). The following fund transfer has been made to this project: \$1,400,000 from the Science East Building renovation (P076623)(BOT Resol. #: 15-09-77, 9/21/15).

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

This project is coordinated with Utility Master Plans and building renovations on the Rockville, Germantown, and Takoma Park Silver Spring Campuses.,

Elevator Modernization: College

(P056608)

Category	Montgomery College	Date Last Modified	09/13/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Ongoing

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	653	546	107	-	-	-	-	-	-	-	-
Construction	5,627	4,237	190	1,200	200	200	200	200	200	200	-
TOTAL EXPENDITURES	6,280	4,783	297	1,200	200	200	200	200	200	200	-

FUNDING SCHEDULE (\$000s)											
G.O. Bonds	6,280	4,783	297	1,200	200	200	200	200	200	200	-
TOTAL FUNDING SOURCES	6,280	4,783	297	1,200	200	200	200	200	200	200	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)				
Appropriation FY 22 Request		200	Year First Appropriation	FY03
Cumulative Appropriation		5,280	Last FY's Cost Estimate	6,280
Expenditure / Encumbrances		4,783		
Unencumbered Balance		497		

PROJECT DESCRIPTION

This project provides funding for the modernization and/or replacement of existing elevators on all three campuses.

LOCATION

Collegewide

COST CHANGE

Cost increases due to addition of FY25 and FY26.

PROJECT JUSTIFICATION

Many elevator systems at the College are inefficient, outdated and beyond continued economic repair. While the College's maintenance program has kept elevators operational, spare parts are not readily available from maintenance providers for many of the older pieces of elevator equipment. This results in extended down time, high maintenance costs, higher energy consumption, and the lack of current car safety devices. This project will modernize elevators to improve overall performance, safety, reliability and energy conservation, and to achieve code compliance. Furthermore, some buildings lack elevators or have elevators of inadequate size requiring the installation of new elevators to increase accessibility and capacity. Related studies include the Montgomery College 2020 Strategic Plan, Collegewide Facilities Condition Assessment Update (12/13), a Collegewide Elevator Study (4/05), the Collegewide Facilities Master Plan Update (6/18), and the Takoma Park/Silver Spring Elevator Update (9/09).

OTHER

FY21 Appropriation: \$200,000 (G.O. Bonds). FY22 Appropriation: \$200,000 (G.O. Bonds).

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

This project is coordinated with the scheduled building renovations on the Rockville, Takoma Park/Silver Spring and Germantown Campuses., Phase 4 - Takoma Park/Silver Spring Elevator Study, Site Improvements: College (CIP No. P076601)

Germantown Student Services Center (P076612)

Category	Montgomery College	Date Last Modified	09/14/20
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Germantown and Vicinity	Status	Planning Stage

	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	9,692	-	-	9,692	-	-	-	9,692	-	-	-
Construction	96,928	-	-	17,786	-	-	-	650	-	17,136	79,142
Other	9,692	-	-	-	-	-	-	-	-	-	9,692
TOTAL EXPENDITURES	116,312	-	-	27,478	-	-	-	10,342	-	17,136	88,834

FUNDING SCHEDULE (\$000s)											
G.O. Bonds	58,156	-	-	13,739	-	-	-	5,171	-	8,568	44,417
State Aid	58,156	-	-	13,739	-	-	-	5,171	-	8,568	44,417
TOTAL FUNDING SOURCES	116,312	-	-	27,478	-	-	-	10,342	-	17,136	88,834

APPROPRIATION AND EXPENDITURE DATA (\$000s)			
Appropriation FY 22 Request	-	Year First Appropriation	
Cumulative Appropriation	-	Last FY's Cost Estimate	85,756
Expenditure / Encumbrances	-		
Unencumbered Balance	-		

PROJECT DESCRIPTION

This project provides funds for the design and construction of a new student services center (approximately 153,000 gross square feet) to support both study and student services as outlined in the Germantown Campus Facilities Master Plan, 2013-2023 (2/16). This project provides a comprehensive one-stop shop and brings together the bookstore and Mailroom from the Humanities and Social Sciences Building; Admissions, Student Life and Security from the Science and Applied Studies Building, creating much more space for study and student development. This building will also house the Provost's Office, as well as media and academic computing support functions. The scope of this project has changed to include a library, and bookstore.

LOCATION

Germantown Campus

COST CHANGE

This project has been deferred from FY23 to FY24. Costs increased due to the completion of a part 1/part 2 document, which revealed the need for extensive site work, and estimated a higher building cost.

PROJECT JUSTIFICATION

Supported in this facility are the media resources and academic computing functions, including the computer training lab. The advantage for students is the concentration of support resources in a single location. For the campus, space is made available in other buildings that will allow more growth in office and instructional space before another academic building is needed on campus. Under the application of State space guidelines, the enrollment growth on the Germantown campus has resulted in a significant space deficit. The Germantown campus has a fall 2018 space deficit of 69,081 NASF, and a 2028 projected space deficit of 69,081. Relevant studies include the Montgomery College 2025 Strategic Plan, and Collegewide Facilities Master Plan Update (6/18).

OTHER

FY21 Appropriation: \$0; FY22 Appropriation: \$0. The construction costs in the expenditure schedule (\$96,927,000) include: site improvement costs (\$11,333,000), building construction costs (\$85,594,000). The building construction cost per gross square foot equals \$557 (\$85,594,000/153,000).

DISCLOSURES

A pedestrian impact analysis has been completed for this project. Montgomery College asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Sciences and Applied Studies Building Alterations (CIP# P056605)

Student Affairs and Science Building Renovation- Phase 2 (CIP# P662102)