The Wasted/Expired Form is no longer in use.

Please scroll down for instructions on Vaccine Returns for Wasted/Expired Doses in VOMS 2.0

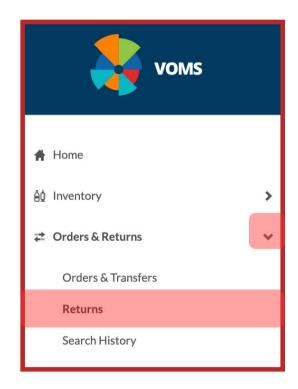
Vaccine Returns for Wasted/Expired Doses (VOMS 2.0)

Only doses removed from the reconciliation page with a return adjustment category will need to be processed as a return. Return adjustment categories include: expired, recall and spoiled.

Step 1: In ASIIS, go to Inventory Management, then click VOMS 2.0.



Step 2: Click the Orders & Returns tab, then select Returns.



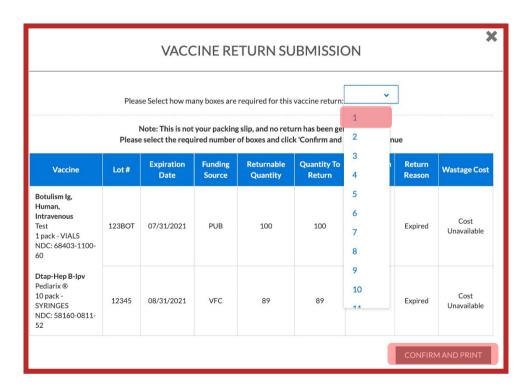
Step 3: For your shipping label method only select Email.



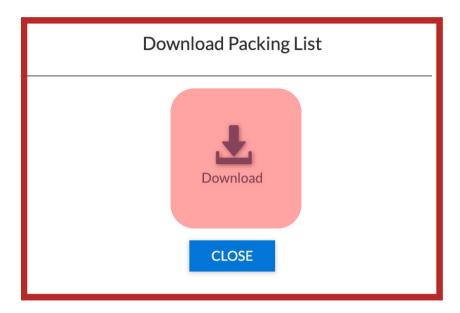
Step 4: Enter the Quantity to Return number. Next click the Submit and Print Vaccine Return button.

Vaccine	Lot#	Expiration Date	Funding Source	Returnable Quantity	Quantity To Return	Quantity On Hand	Return Reason	Wastage Cost
Botulism Ig, Human, Intravenous Test 1 pack - VIALS NDC: 68403-1100-60	123BOT	07/31/2021	PUB	100	100	0	Expired	Cost Unavailable
Dtap-Hep B-Ipv Pediarix ® 10 pack - SYRINGES NDC: 58160-0811-52	12345	08/31/2021	VFC	89	89	10	Expired	Cost Unavailable

Step 5: After clicking the Submit and Print Vaccine Return Button, you will fill out the Vaccine Return Submission. When selecting how many boxes are required for vaccine return, only select 1. Then click Confirm and Print at the bottom right.



Step 6: Once you select Confirm and Print, download the packing list by clicking download.



Step 7: Print the packing slip once downloaded. Package the vaccines listed on the packing slip in one (1) box and include the printed packing slip. A prepaid shipping label will be sent to the primary vaccine coordinator's email and can be printed and attached to the front of the box for return.

