



COMMUNITY PROJECTS GRANT REVIEW COMMITTEE

Tuesday, April 26, 2022, 5:30 p.m.

Special Zoom Online Meeting

<https://simivalley.zoom.us/j/83222277346>

AGENDA

DUE TO THE CONTINUED SPREAD OF THE COVID-19 VIRUS, PUBLIC MEETINGS OF THE COMMUNITY PROJECTS GRANT REVIEW COMMITTEE WILL BE VIRTUAL UNTIL FURTHER NOTICE. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE COMMUNITY PROJECTS GRANT REVIEW COMMITTEE MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO AGENDA ITEM 3.

1. Call to Order/Welcome/Pledge of Allegiance/Roll Call
2. Agenda Review
3. Public Statements/Comments

This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Community Projects Grant Review Committee. Statements and comments are limited to no more than three (3) minutes per speaker.

The following options allow for public participation:

- a. Watch the Community Projects Grant Review Committee Meeting live online at Zoom: <https://simivalley.zoom.us/j/83222277346>
Or listen by telephone: (720) 707-2699
Webinar ID: 832 2227 7346
- b. If you wish to make a comment on a specific agenda item, please sign-on via this Zoom link <https://simivalley.zoom.us/j/83222277346> and use the raise hand function when this agenda item is called. If you wish to make a public comment, you must be signed into the meeting and available at the time this agenda item is called.

- c. Or, if you are unable to sign-on to Zoom and wish to make a comment on a specific agenda item, please submit your comment via email by 11:00 a.m. on the day of the Community Projects Grant Review Committee meeting to enviroservices@simivalley.org and include the Agenda Item topic and/or your comments. These emails will be provided to Committee members prior to the start of the meeting and made a part of the record.

4. Informational Presentations

- a. Overview of Public Meeting Procedures and the City's Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions, and Committees
- b. Overview of the Community Projects Grant Program and Role of the Review Committee
- c. Summary of FY 2022-23 Funding Requests

5. New Business

- a. Selection of a Committee Chair
- b. Discussion of Criteria to Evaluate FY 2022-23 Funding Requests
- c. Discussion of the Meeting Format for the May 10, 2022 Meeting

6. Community Projects Grant Review Committee Member Comments

This is the time allotted for Community Projects Grant Review Committee member statements or comments on matters within the subject matter and jurisdiction of the Community Projects Grant program or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.

7. Adjournment: Tuesday, May 10, 2022, 5:30 p.m.

/s/

Mara Malch
Deputy Environmental Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Environmental Services staff at (805) 583-6759. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 20, 2022

TO: Community Projects Grant Review Committee

FROM: Mara Malch, Deputy Environmental Services Director

SUBJECT: OVERVIEW OF PUBLIC MEETING PROCEDURES AND THE CITY OF SIMI VALLEY CODE OF ETHICS AND CONDUCT FOR ELECTED OFFICIALS AND MEMBERS OF APPOINTED BOARDS, COMMISSIONS, AND COMMITTEES

The City of Simi Valley (City) requires that all legislative and advisory bodies including the City Council, commissions, boards and committees comply with the Brown Act. The Brown Act, sometimes referred to as California's open meeting law, was enacted to ensure all official business is conducted openly and transparently so all those who are interested can attend the meeting and participate in the decision-making process.

Committee meetings must adhere to the Brown Act. Committee meetings must be posted publicly a minimum of 72 hours in advance and no business may be conducted that is not on the agenda.

The Community Projects Grant Review Committee members are also subject to the City's Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions, and Committees. The Code assures public confidence in the integrity of local government and its effective and fair operation. It provides guidance to appointed committee members on how to properly and ethically conduct themselves as a representative of the City. **Each committee member is required to sign the Code's Statement of Commitment. Please read the enclosed Code of Ethics and Conduct and email your signed Statement of Commitment to Jennifer Del Toro (jdeltoro@simivalley.org) prior to the April 26, 2022 committee meeting.**

The Community Project Grant Review Committee members are responsible for collectively developing a recommendation to award public funds in the best interest of the residents of our community. In accepting appointments, committee members have agreed to operate within the parameters of the Brown Act and the City's Code of Ethics and Conduct. This includes verbal, electronic or other communications. For example, common e-mail practices of forwarding or replying to messages can easily lead to serial communications, which is the discussion or sharing opinions within the committee's purview that get shared with a majority of committee members. This is expressly prohibited by the Brown Act. To limit any potential concerns with the Brown Act, committee members are to refrain from discussing the grant applicants, the grant program or their individual opinions of services or projects needed outside of the committee meetings to avoid even the appearance of impropriety or that City business is being conducted outside of a public meeting.

Prepared by: Jennifer Del Toro, Management Analyst

Attachment

City of Simi Valley Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions, and Committees

Statement of Purpose

The citizens and businesses of Simi Valley are entitled to have fair, ethical and accountable local government which has earned the public's full confidence for integrity. The City of Simi Valley's strong desire to fulfill this mission therefore requires that:

- public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government;
- public officials be independent, impartial and fair in their judgment and actions;
- public office be used for the public good, not for personal gain; and
- public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Simi Valley City Council has adopted this Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees to assure public confidence in the integrity of local government and its effective and fair operation.

1. Act in the Public Interest

Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Simi Valley and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Simi Valley City Council, boards, commissions, and committees.

2. Comply with the Law

Members shall comply with the laws of the nation, the State of California, and the City of Simi Valley in the performance of their public duties. These laws include, but are not limited to: the United States and California constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government; and City ordinances and policies.

3. Conduct of Members

The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, boards, commissions, and committees, the staff or public.

**City of Simi Valley Code of Ethics and Conduct
for Elected Officials and Members of
Appointed Boards, Commissions, and Committees**

4. Respect for Process

Members shall perform their duties in accordance with the processes and rules of order established by the City Council and boards, commissions, and committees governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by City staff.

5. Conduct of Public Meetings

Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings.

6. Decisions Based on Merit

Members shall base their decisions on the merits and substance of the matter at hand.

7. Communication

Members shall publicly share substantive information that is relevant to a matter under consideration by the Council or boards, commissions, and committees which they may have received from sources outside the public decision-making process.

8. Conflict of Interest

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest or personal relationship which may give the appearance of a conflict of interest. In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.

9. Gifts and Favors

Members shall comply with the requirements of the Political Reform Act relating to the acceptance and reporting of gifts.

City of Simi Valley Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions, and Committees

10. Confidential Information

Members shall respect the confidentiality of information concerning City property, personnel or proceedings of the City. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal interests.

11. Use of Public Resources

Members shall not use public resources not available to the public in general, such as City staff time, equipment, supplies or facilities, for private gain or personal purposes. Members shall not utilize the City's name or logo for the purpose of endorsing any political candidate or business.

12. Representation of Private Interests

In keeping with their role as stewards of the public interest, members of Council shall not appear on behalf of the private interests of third parties before the Council or any board, commission, committee, or proceeding of the City, nor shall members of boards, commissions, and committees appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

13. Advocacy

Members shall represent the official policies or positions of the City Council, board, commission, or committee to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the City of Simi Valley, nor will they allow the inference that they do.

14. Policy Role of Members

Members shall respect and adhere to the council-manager structure of Simi Valley city government as outlined in the City's policies and procedures and follow Simi Valley Municipal Code Section 2-6.208 with respect to the City Manager's relationship with the City Council. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards, commissions, and committees and City staff. Except as provided by the City ordinance, members therefore shall not interfere with the administrative functions of the City or the professional duties of City staff; nor shall they impair the ability of staff to implement Council policy decisions.

City of Simi Valley Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions, and Committees

15. Independence of Boards, Commissions, and Committees

Because of the value of the independent advice of boards, commissions, and committees to the public decision-making process, members of Council shall refrain from using their position to influence unduly the deliberations or outcomes of board, commission, and committee proceedings.

16. Positive Work Place Environment

Members shall support the maintenance of a positive and constructive work place environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealings with City employees and refrain from creating the perception of inappropriate direction to staff.

17. Implementation

As an expression of the standards of conduct for members expected by the City, the Simi Valley Code of Ethics and Conduct is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions. For this reason, ethical standards shall be included in the regular orientations for candidates for City Council, applicants to boards, commissions, and committees and newly elected and appointed officials. Members entering office shall sign a statement affirming they have read and understood the City of Simi Valley Code of Ethics and Conduct. In addition, the Code of Ethics and Conduct shall be reviewed bi-annually by the City Council, boards, commissions, and committees, and the City Council shall consider recommendations from boards, commissions, and committees and update it as necessary in November of even-numbered years.

18. Compliance and Enforcement

The Simi Valley Code of Ethics and Conduct expresses standards of ethical conduct expected for members of the Simi Valley City Council, boards, commissions, and committees. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government. The chairs of boards, commissions, and committees and the Mayor have the additional responsibility to intervene when members' actions appear to be in violation of the Code of Ethics and Conduct are brought to their attention. The City Council may impose sanctions on members whose conduct does not comply with the City's ethical standards, such as reprimand, formal censure, loss of seniority or committee assignment. The City Council also may act to remove members of boards, commissions, and committees from office.

Term: _____

**City of Simi Valley Code of Ethics and Conduct
for Elected Officials and Members of
Appointed Boards, Commissions, and Committees**

STATEMENT OF COMMITMENT

As a member of the Simi Valley City Council or of a Simi Valley board, commission, or committee, I agree to uphold the Code of Ethics and Conduct for elected and appointed officials adopted by the City Council and conduct myself by the following model of behavior. I will:

- Recognize the worth of individual members and appreciate their individual talents, perspectives and contributions;
- Help create an atmosphere of respect and civility where individual members, City staff and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness and respect for others;
- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Simi Valley;
- Treat all people with whom I come in contact in the way I wish to be treated.

I affirm that I have read and that I understand, accept and support the City of Simi Valley Code of Ethics and Conduct.

Board, Commission, Committee

Position

(Print Name)

Signature

Date

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 20, 2022

TO: Community Projects Grant Review Committee

FROM: Mara Malch, Deputy Environmental Services Director

**SUBJECT: OVERVIEW OF THE COMMUNITY PROJECTS GRANT PROGRAM AND
ROLE OF THE COMMUNITY PROJECTS GRANT REVIEW COMMITTEE**

Overview of the Program

In July 2011, a Memorandum of Understanding (MOU) between the City and Waste Management related to the expansion of the Simi Valley Landfill and Recycling Center was executed. The executed MOU provides annual funding of up to \$150,000 for community projects and programs at the discretion of the City Council. For the first three years, funding was provided directly to organizations identified in the attached Community Projects Grant Award History. On December 1, 2014, the City Council established eligibility criteria and a selection process to allow for the applicants to self-identify and communicate the community's needs. As a result of the City Council's discussion during the FY 2016-17 award process, staff was directed to assess the program and return with recommendations for program enhancements. Staff conducted extensive community outreach and presented recommendations for minor modifications to the program in February 2017. The outcome of the recommendations resulted in the City Council's revisions of the program to include lowering the minimum request amount to \$10,000 and to appoint a review committee comprised of four Neighborhood Council representatives, one Council On Aging representative, one Youth Council representative, and one Community at Large representative.

Role of the Review Committee

The Community Project Grant Review Committee is responsible for thoroughly reviewing all of the funding requests and discussing funding recommendations at the May 10, 2022 meeting. A combined total of about \$535,940 in eligible requests was submitted for the \$150,000 available. Please recognize in reviewing the applications that the number of organizations, community needs, and proposed projects substantially exceed the available funding. Consequently, several deserving organizations and worthwhile projects cannot be funded through the FY 2022-23 Community Projects Grant awards. The Review Committee is responsible for assessing and recommending a limited number of funding requests to receive awards in an open and transparent forum. As discussed in another agenda item within this packet, there are rules and expectations placed upon the Review Committee to ensure that it develops recommendations in a manner that are in the best interest of the community.

The City greatly appreciates your involvement and dedication of time to participate in the Community Projects Grant program and your commitment to maintaining the integrity of the process.

Prepared by: Jennifer Del Toro, Management Analyst

Attachment

COMMUNITY PROJECTS GRANT AWARD HISTORY

FY 2019-20, 2020-21, and 2021-22	
Free Clinic of Simi Valley	\$461,102 Total Awarded (includes unexpended funds from FY 18-19 and FY 17-18)
FY 2018-19	
Area Housing Authority of the County of Ventura	\$10,000
Big Brothers Big Sisters of Ventura County	\$15,000
Free Clinic of Simi Valley	\$15,000
Friends of the Simi Valley Police Explorers 2910	\$15,000
Long Term Care Services of Ventura County, Inc.	\$15,000
Many Mansions	\$10,000
My Kaleidoscope Project	\$10,000
Simi at the Garden, Inc.	\$15,000
Simi Valley Education Foundation	\$10,000
Simi Valley Family YMCA	\$10,000
The Arc of Ventura County	\$10,000
The Samaritan Center	\$15,000
	\$150,000 Total Awarded
FY 2017-18	
ACTION	\$10,000
American Foundation for Suicide Prevention	\$10,000
Big Brothers Big Sisters	\$15,000
Boys and Girls Club	\$20,000
Community Pregnancy Clinic	\$10,000
Conejo Valley Senior Concerns	\$10,000
Forever Found	\$10,000
Free Clinic of Simi Valley	\$20,000
Many Mansions	\$10,000
The ARC of Ventura County	\$10,000
The Samaritan Center	\$25,000
	\$150,000 Total Awarded
FY 2016-2017	
All It Takes	\$20,000
Coalition for Family Harmony	\$20,000
Conejo Valley Senior Concerns	\$10,000
Forever Found	\$20,000
Interface Children & Family Services	\$10,000
Not One More	\$10,000
Simi at the Garden	\$20,000
Simi Youth Baseball	\$20,000
Society of Saint Vincent de Paul	\$20,000
	\$150,000 Total Awarded

COMMUNITY PROJECTS GRANT AWARD HISTORY

FY 2015-2016	
Boys & Girls Club	\$25,000
Chamber of Commerce Workforce Coalition	\$15,000
Conejo Valley Senior Concerns	\$25,000
Interface Children & Family Services	\$25,000
Simi Valley Cultural Association	\$20,000
Southeast Ventura County YMCA	\$20,000
Tiny Loving Canines	\$10,000
Ventura County Foster Parent Association	\$10,000
	\$150,000 Total Awarded
FY 2014-2015	
Free Clinic of Simi Valley	\$67,500
Simi Valley Education Foundation	\$67,500
The Samaritan Center	\$15,000
	\$150,000 Total Awarded
FY 2013-2014	
Free Clinic of Simi Valley	\$50,000
Simi Valley Community Foundation	\$100,000
	\$150,000 Total Awarded
FY 2012-2013	
Free Clinic of Simi Valley	\$50,000
Simi Valley Community Foundation	\$100,000
	\$150,000 Total Awarded
FY 2011-2012	
Simi Valley Community Foundation	\$75,000
Under One Roof	\$75,000
	\$150,000 Total Awarded

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 20, 2022

TO: Community Projects Grant Review Committee

FROM: Mara Malch, Deputy Environmental Services Director

SUBJECT: SUMMARY OF FY 2022-23 FUNDING REQUESTS

The City of Simi Valley (City) initiated a call for projects for the Community Projects Grant Program on February 1, 2022 and accepted applications through February 21, 2022. The City received a total of 22 applications, upon review of the applications, 20 applications were deemed eligible to continue through the funding process. A total of \$150,000 is available for FY 2022-23 projects. The combined total requested from all eligible applicants is approximately \$535,940.

Attached is a summary of the requests followed by the detailed scopes of work in alphabetical order by organization name. Please note the summary is included to provide a cursory look of the requests. Please review both the summary and detailed applications prior to the Review Committee meeting on April 26, 2022. This review will allow for meaningful discussion of the evaluation process and criteria the Review Committee will use to make its funding recommendation to the City Council at the conclusion of the review process.

The discussions at the April 26, 2022, Review Committee meeting will only focus on the Community Projects Grant program structure and funding request review process. The merits of individual applications will not be discussed until the May 10, 2022, meeting.

Prepared by: Jennifer Del Toro, Management Analyst

Attachments

Community Projects Grant Program
Summary of FY 2022-23 Funding Requests

No.	Organization	Category	Amount Requested	Previously Funded	Request Summary
1	Big Brothers Big Sisters of Ventura County	Youth	\$ 40,000.00	Yes	Launch a new mentoring program, Youth-Led Mentorship & Leadership. Funding would be used to cover project expenses for a year.
2	Body Brain Train	Seniors	\$ 56,327.20	No	Funding would be used to purchase a new cargo van to be used for transporting equipment, new exercise equipment, and cover senior networking event and marketing expenses.
3	Boys & Girls Club of Moorpark & Simi Valley	Youth	\$ 50,000.00	Yes	Purchase a replacement bus for transportation of students enrolled in the afterschool program.
4	CAREGIVERS Volunteers Serving the Elderly	Seniors	\$ 11,200.00	No	Cover caregiver costs for 14 low-income Simi Valley seniors, services include free in-home services and transportation assistance.
5	Free Clinic of Simi Valley	Medical	\$ 10,000.00	Yes	Purchase of a permanent sign at the new Multi Services Center.
6	Friends of the Simi Valley Police Explorers 2910	Youth	\$ 22,500.00	Yes	Funding would be used to support Today's Explorers are Tomorrow's Leaders program. Program costs include recruitment materials, events, website development/marketing, uniforms and equipment, and transportation and other support costs.
7	Kid Gloves Boxing Foundation	Youth	\$ 50,000.00	No	Funding would support at-risk youth with limited financial resources by subsidizing monthly participation expenses and providing as-needed equipment (e.g., boxing gloves, hand wraps, etc.).
8	Livingston Memorial Visiting Nurse Association	Support Services	\$ 10,000.00	No	Funding would provide subsidized home health or hospice care for 15 low-income Simi Valley residents.
9	Many Mansions	Support Services	\$ 10,000.00	Yes	Funding would support the cost of case managers and staff at three Simi Valley supportive affordable housing complexes.
10	Mission Circle International	Other	\$ 4,500.00	No	Funding would be used to purchase 1,200 love bags containing note cards and essentials (e.g., toiletries and snacks) and support the Sow and Grow Health gardening program for vulnerable populations
11	Not One More	Substance Abuse	\$ 20,540.00	Yes	Funding would be used to support various programs/functions: the Sober Living Scholarship Fund; Distributing NARCAN Kits; Public Education program; and Public Awareness program.
12	Simi at the Garden	Other	\$ 10,120.00	Yes	Funding would support the Community Service Initiative which focuses on refurbishment and upgrades of existing facilities (a new BBQ, upgrades to two Sharity Garden facilities and Children's Garden, shade for the Wellness Center, and misc. equipment).
13	Simi Valley Cultural Association (SVCA)	Other	\$ 22,500.00	No	Funding would subsidize costs for various programs: Literature in Action; the Spectrum Collaborative; and Untold Stories. Costs include stipends for contracted staff; supplies and equipment rentals for productions, and copying, printing, and advertising expenses.

Community Projects Grant Program
Summary of FY 2022-23 Funding Requests

No.	Organization	Category	Amount Requested	Previously Funded	Request Summary
14	Simi Valley Education Foundation	Education	\$ 34,642.50	Yes	Purchase novels for Simi Valley Unified School District elementary, middle school and high school libraries and provide up-to-date collection of print materials.
15	Simi Valley Friends of the Library/ Simi Valley Public Library	Support Services	\$ 59,360.00	No	Launch Mobile Library Services. Funding would be used to purchase a van and associated equipment, book carts, modem, and promotional materials.
16	Soroptimist International of Simi Valley	Support Services	\$ 16,750.00	No	Funding would be used to support the Live your Dream program (e.g., gift cards, grants, interview outfits, etc.)
17	The Arc of Ventura County	Support Services	\$ 17,500.00	Yes	Funding would be used to provide educational and job training resources to individuals with intellectual and developmental disabilities by subsidizing the salary of a job developer position and covering costs for the educational and training curriculum for the Spark program.
18	The Samaritan Center - Simi Valley	Support Services	\$ 50,000.00	Yes	Purchase of a replacement vehicle to support food pantry and client meal operations; replacement of the AC unit in food pantry kitchen; enhance supportive services (e.g., assistance with rent, utilities, and car expenses); and support hotel/room voucher program.
19	United Cancer Advocacy Action Network (UCAAN)	Support Services	\$ 15,000.00	No	Funding would provide gasoline cards, transportation assistance to treatments, and cover costs for outreach materials to support cancer patients.
20	Ventura County United Soccer Club	Youth	\$ 25,000.00	No	Funding would support five players with limited financial resources; provide free Friday night clinics; and provide new training equipment.
TOTAL REQUESTED			\$ 535,939.70		

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Big Brothers Big Sisters of Ventura County

2. Full Address of Headquarters

555 Airport Way
Suite D
Camarillo CA 93010

3. Contact Name (First and Last Name)

Danica Selvaggio

***4. Contact Title**

Interim CEO

5. Contact Phone

(805) 484-2282 ext. 120

***6. Contact Email Address**

dselvaggio@bbsvc.org

7. To demonstrate eligibility, please check the boxes that apply:

- 100% of grant funds will be used to serve Simi Valley residents
- Non-profit organization has satellite location(s) in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

20-3425568

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[501c3 Letter.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[Simi Valley Business Licence.pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[BBSVC 2022 - Simi Valley CDBG - Proposal.pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

Simi Valley Youth Room - 2003 Royal Ave, Simi Valley, CA 93065

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Youth

15a. If "other", please explain. If this does not apply, please enter N/A.

n/a

16. Is this a joint application?

Yes. If yes, provide name of organization of co-applicant in the space below.

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

n/a

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

40,000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Danica Selvaggio

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



Simi Valley Community Project Proposal 2022-2023 SCOPE OF WORK

Big Brothers Big Sisters of Ventura County (BBSVC) is respectfully requesting a Community Project Grant in the amount of \$40,000 for its *Youth-Led Mentorship & Leadership (Simi Valley)* project.

Helpful BBSVC definitions for this project

- **BBSVC Youth Leadership** – BBSVC’s peer-to-peer, youth-led program where high-school youth identify a community need or problem, and work to provide that need or solve that problem. Multiple Youth Leadership groups can exist at a time, each focusing on the theme of one need or problem.
- **Peer Mediation** – staff-moderated, group-based mentoring opportunities where youth may navigate conflict and practice healthy resolution skills.
- **Site** - the location where Bigs and Littles will meet on a weekly basis.
- **Site-Based** - Describes a supervised program that is a group of Bigs and Littles who meet as a group at a common location, during a common time, but still engage in activities in a one-to-one mentoring approach within that dynamic.
- **Peer-to-Peer** - Describes a supervised program where the Bigs and the Littles are in a similar age group, and follow a curriculum based on education.
- **Big** - a high-school student who is a peer mentor to a middle-school student.
- **Little** - a middle-school student who is a mentee to a high-school Big.
- **Match** - a one-to-one mentoring partnership between a Big and Little.

Project Summary

Big Brothers Big Sisters of Ventura County (BBSVC) is seeking funding of \$40,000 for *Youth-Led Mentoring & Leadership* at its Simi Valley Youth Room. This project will create new formalized, youth-led mentoring opportunities that allow for the evolved approach of non-traditional mentoring programs, as well as grow the agency's traditional, one-to-one youth mentorship programming. While this initial funding request would cover a single-year period, it would also provide a framework that would be integrated into ongoing, sustainable programming efforts. *Youth-Led Mentoring & Leadership (Simi)* delivers three primary goals that contribute to introducing healing and resilience against the ongoing impacts of widespread social isolation, as seen since the beginning of the COVID pandemic:

1. Identifying marginalized youth who face an increased prevalence for ACES and matching them in pro-social, 1-to-1, long-term mentorships with carefully screened, professionally-supported adult volunteers from the Simi Valley area;
2. Increase participation at BBSVC's Simi Youth Leadership Council cohort, and network them with three other BBSVC YLC cohorts across the county (Fillmore, Santa Paula, Oxnard), allowing participants to become civic advocates both locally and regionally;
3. Establishing a new peer mediation group at the Simi Valley Youth Room.

Positive mentoring experiences demonstrate healthy behaviors and reduce youth involvement with gangs, drugs or alcohol, or resorting to violent behaviors on campus, in their neighborhood, or at home – experiencing social disconnect and isolation during COVID shutdowns, a gap in social experience opportunities appeared that caused youth to have difficulty building healthy social connections and skills, which places them at a higher risk of engaging in such unhealthy, negative behaviors. Mentoring programs are proven to help youth build coping skills, emotional regulation strategies, and other positive behaviors that build resilience and avoid risk.

The identification of a stable, safe, healthy, adult role model in a young person's life is critical to healthy youth development. BBSVC specializes in matching young people with screened, trained volunteers in the community, where their mentoring match is supported by ongoing, professional case management and connectivity to wraparound services throughout the lifetime of a participant's involvement with the agency. While access to BBSVC's programs is not contingent upon financial or socioeconomic status, the agency intentionally outreaches to marginalized populations that face a higher prevalence of ACES and risk behaviors. These are populations where youth could likely benefit from the introduction of mentorship, primarily: households living under the poverty line, single-parent households, monolingual non-English-speaking households,

the LGBTQ+ community, foster youth, et cetera. This also includes youth who have experienced incarceration: these youth are often stigmatized as under-achievers, noncompliant, delinquent, or otherwise lacking mainstream integration skills. Any labeling of youth experiencing adversity perpetuates trauma that contributes to cycles of negative behavior and the school-to-prison pipeline. BBSVC guides youth to see themselves in a different light by empowering them to achieve success and be “heard,” not only in their own peer groups but by adults who can help dismantle the barriers that young people identify for themselves.

In the Youth Leadership Council, youth participants will be able to collaborate through project-based learning strategies and develop ownership of community. They will practice activism, advocacy, and accountability as they identify, develop, and execute civic/community projects that are of importance to them as individuals and as a peer group. The establishment of a YLC network that recruits and supports the needs of youth based on willingness to participate – not grade levels or financial ability – will break down inequities in community leadership and decision-making, and encourage youth to become active changemakers. Being included in a formalized, county-wide network will also ensure that multiple YLC cohorts across the county will have opportunities to connect, exchange ideas, and build broader understandings of what exists outside of their immediate area.

The introduction of a Peer Mediation Group would benefit youth who require some degree of mentoring-based intervention; participants would be youth who are struggling with practicing healthy navigation of conflict – their groups would be supervised and moderated by professional case management staff, but would support the youth-led development of communication skills, an understanding of healthy conflict, and an improvement in social skills. BBSVC would work in a high degree through existing partnerships such as counselors and educators, Ventura County Probation, and fellow nonprofits to receive referrals of local youth who have demonstrated a need for support in breaking negative cycles that potentially lead to recidivism, and guiding them back onto a trajectory of age-appropriate mental health and resilience development. BBSVC considers youth experiences of arrest and incarceration to be trauma experiences, and seek to ensure that youth experiencing any level of trauma can benefit from the establishment of safe spaces where they may emotionally settle and be heard – BBSVC’s peer mediation structure would recognize this need and promote equity in understanding and personal development.

SCHEDULE OVERVIEW

Deliverables: Major milestone items and dates

Month	Action
July 2022	<ul style="list-style-type: none"> Develop and approve 2022-2023 site program curriculum, by program type (YLC, Peer Mediation, 1-to-1 group meetups). Program Open House for public to attend and learn about program opportunities. Identification and enrollment of participants through collaboration with service and community partners.
Aug 2022	<ul style="list-style-type: none"> Youth Leadership Council identifies civic project for semester.
Sept 2022	<ul style="list-style-type: none"> Peer engagement events. Launch of Simi Youth Room Peer Mediation group activity. Introduction of Simi Youth Leadership Council to county cohorts.
Oct 2022	<ul style="list-style-type: none"> 1st Quarter Report due.
Nov 2022	<ul style="list-style-type: none"> College Tour / FAFSA Info Night
Dec 2022	<ul style="list-style-type: none"> Site Holiday Party for Bigs and Littles.
Jan 2023	<ul style="list-style-type: none"> 2nd Quarter Report due. Presentation to civic bodies of Youth Leadership Projects.
Feb 2023	<ul style="list-style-type: none"> Career/Industry Field Trip to Los Angeles
Mar 2023	<ul style="list-style-type: none"> Youth Leadership Council identifies civic project for semester.
Apr 2023	<ul style="list-style-type: none"> 3rd Quarter Report due.
May 2023	<ul style="list-style-type: none"> End of Year Site Party for Bigs and Littles. Annual Review of mentoring matches by Match Support Specialist.
Jun 2023	<ul style="list-style-type: none"> Final Report due. Presentation to civic bodies of Youth Leadership Projects.
** The project funded through this grant will commence on July 1, 2022 with all funds expended by June 30, 2023. Service to families living in Simi Valley is ongoing.	

Major plan activities

- Quarterly “Bigs Night Out” teen night activities for peer sharing.
- Topical training opportunities for the community (social media safety, etc).
- Program Open House event.
- Registration of youth for external conferences, seminars, and learning events.
- Site Holiday Party and End of Year Party for youth.
- Ongoing professional support for participating youth, including a professional case plan and goal plan developed for each individual participant.
- Ongoing outreach to local businesses for supplementary financial support.
- Marketing and PR outreach on the success of the program.
- Participation in BBSVC’s *Holiday Angels* Program (where local donors “adopt” a youth’s holiday wish list).
- Referrals to partner agencies are given to families who need extra support outside the scope of BBSVC’s services.

Services to be delivered / numbers served / cost per number:

The average cost of professionally-supporting a mentoring match (including peer-to-peer mentorship) is \$1,500 per year. We anticipate identifying and serving within the city of Simi Valley at least 10 new traditional 1-to-1 matches and 25 non-1-to-1 participants (YLC, peer mediation) during the grant funding period.

Budget Item	Cost (\$)	Narrative
Program Supervision	19,000	Part-time salary for program supervisor to oversee peer mediation group and YLC at Simi Valley site
Case Management	15,000	Annual case management for 10 Simi matches
Supplies	2,000	Supplies for group curriculum activities
Food & Meals	2,000	Snacks and dinners for youth who are on site
Registrations & Fees	1,500	Sending youth to conferences, seminars, external leadership opportunities to connect resources
Mileage	500	BBSVC van to meet and transport youth to/from site
	\$40,000	

****General overhead (rent, supervision, payroll, insurance, etc) to be funded through supplemental contracts and donors.**

BBSVC'S MEASURABLE IMPACT ON SIMI VALLEY:

In 2018, there was a lot bringing Moises down: his grades were dropping, his relationship with his mother and step-father suffered, he was neglecting his health, he was making the wrong kind of friends, and he began to engage in risky behaviors.

Referred through another program, Moises was given the opportunity to attend BBSVC's after-school site for diversion. At first, he had difficulty engaging with staff and just wanted to play basketball with some of the other youth at the site.

But as he began to build a rapport with site staff, interns, and volunteers, Moises began to open up. He realized that he could share his feelings through his love for writing music. He discovered that – while it's an important thing to have a parent, and an important thing to have teachers – having other trusted adults in his life who he could talk to would be a valuable resource for him. With BBSVC, he did not feel judged and did not feel labeled as a “bad kid.”

Today, Moises is on a path to improvement and success: With professional case management that also identified specific opportunities where Moises could thrive – like visiting a Sound Studio for the first time, and getting the opportunity to even record his own original music inside! – Moises began to make positive choices to define his path going forward: he began to repair his relationship with his mother, began to cut out risky behaviors, shared his feelings with BBSVC staff, and even went so far to change high schools for a fresh start. He is doing his homework daily and seeking tutoring support so that he can stay ahead in class.

Most importantly, Moises has become a peer mentor to a young man who needs a positive peer role model in his own life. By taking the chance to pursue a positive path, Moises is on his way toward becoming a community leader who wants to welcome more youth – those who need the second chance he was given – to become peer mentors at Big Brothers Big Sisters of Ventura County.

Partnerships Critical to the Success of the Project:

BBSVC partners with VC STEM, Ventura County Behavioral Health, Ventura County Human Services Agency, Ventura County Probation Agency, and numerous other non-profits that also serve Simi Valley. Through these partnerships we are able to leverage services that families need to help them overcome whatever obstacles they encounter.

We will also be working with the Simi Valley school counselors for referrals of children in need of our services. The site will be located in the Simi Valley Multi-Services Center, where additional tenants have already stepped forward to offer their support with enrichment and networking opportunities for program youth.

Previous Years' Impact

- BBSVC has not only demonstrated the ability to exceed grant expectations with previous Simi Valley CDBG awards, it has retained and progressed youth to become community leaders.
- With the support of this grant from previous years, BBSVC has been able to create two new permanent job opportunities for Simi residents, with a pathway for professional development and career growth.
- Utilizing the original CDPG funding (2017) for the foundations of BBSVC's presence and site here in the city, BBSVC solicited an additional grant of \$125,000 for 2018-2019 that is invested through Simi-local enrichment activities, businesses, and salaries.

Submission #	1479064
IP Address	104.11.68.130
Submission Recorded On	02/17/2022 4:06 PM
Time to Take Survey	19 minutes, 58 seconds

CPG Application - Page 1

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

*1. Name of Organization

Body Brain Train

2. Full Address of Headquarters

2955 Cochran Street
B-2
Simi Valley CA 93065

3. Contact Name (First and Last Name)

Nikki Lian

*4. Contact Title

Co-Owner

5. Contact Phone

(917) 842-8868

*6. Contact Email Address

nikki@bodybraintrain.org

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization is located in Simi Valley

*8. What percentage of clients served are in Simi Valley?

100

9. Is your organization a 501(c)(3)?

Yes

*10. Federal Tax Identification Number

87-2684744

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

FinalLetter_87-2684744_BODYBRAINTRAININC_10142021_00 (1).jpg

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

Tax Certificate.pdf

Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

Grant app 2022.docx

*14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

SKIPPED

15. Please choose a category that best suits your organization's purpose.

Seniors

15a. If "other", please explain. If this does not apply, please enter N/A.

N/A

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$56,327.20

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Nicole Lian Tsugranes

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

Body Brain Train 2022-2023 Community Grant Scope Of Work

There are approximately 19 thousand senior citizens currently residing in Simi Valley, and the numbers continue to increase with 30+ senior living facilities located in our city. Getting these seniors moving with proper fitness and wellness routines has been crucial to their quality of life, especially these past few years of the pandemic. We don't only address the physical and Neuro-fitness of our clients, we address the social aspect of the health triangle. Seniors sometimes have a hard time socializing and tend to isolate. We want to fix that so they can live their best quality of life.

Body Brain Train is a 501c3 dedicated to bringing health and fitness to senior communities. Our goal by the end of 2022 is to teach senior exercise programs in at least 10 different senior resident facilities and to work with their staff to incorporate our program into their daily routines. We are also running a variety of senior classes (ie cardio drumming, Tai Chi, Chair Exercises and Box and Balance) out of our Simi Valley Facility. Classes are currently donation based. We do not turn people away.

At our facility we are also offering "Senior Socials" once every other month, where we play games and do different activities offered to seniors of Simi Valley and their families. For example, we had cookie decorating day over the holiday, and we did a bingo day as well.

Myself, Nikki Lian and Gabby Sifuentes are the co-owners and creators. We are certified to and have worked with seniors for several years, as well as seniors with special needs such as Parkinson's Disease, Dementia and Multiple Sclerosis. We are a part of the Simi Valley Chamber of Commerce and it's Senior Alliance Group, and I am honored to say I just received their 2021 Chamber Business Person of The Year for my work in the community.

Body Brain Train is a new program, as we've just gotten our 501c3 status January 2022, wanting to reach out to as much of the Simi Valley Senior Community as we can and get them moving. We believe that movement makes miracles.

I've summarized each of our requests to specify how we can use funds to build our program and what funding we will need. There is a chart at the bottom summarizing costs and timelines of when we will use the funds.

Transportation:

We need a **cargo van** to transport equipment. For example, our cardio drumming class requires exercise balls that are quite large. We've been using my personal jeep to make trips to the facilities and they are sometimes gracious enough to hold equipment for us for next class, but if we had the cargo van to use we can serve more clients. It would be one trip and less time consuming. The cost of a used cargo van from Hertz was approximately 43k. As listed in the chart below we would like to put 3000 down payment, and pay off the van in a year at 3373/month for 12 months.

(Total Cost Over 12 months \$43,476)

Equipment:

Regarding the equipment we've been using, we've been borrowing from another gym.

We need multiple sets of **free weights** that can be transported and used in our facility as well.

Rehabmart.com offers a variety of free weights from one pounds up to ten pounds at \$1453.20

Free Weights will be used for our functional training class and Box and Balance Class.

(\$1453.20)

We need **sandbells** to transport and use. 10 sets of 4lbs (\$20 each) and 10 sets of 8 pounds (\$29 each). **Sandbells** will also be used in our functional training classes.

(\$490) (walmart.com)

We use **Blazepods** (blazepod.com) for reaction with our seniors. This equipment is huge for the neuro-fitness part of our program. We'd like a set of 12, as we currently only have a set of 6. This will allow more of our clients to work with the blazepods during class.

(\$990)

We need chairs with arms, for our Chair Exercise class. We currently use folding chairs from goodwill and donations, which forces us to modify some of the routine. We are capping our chair exercise classes at 15. We found chairs with arms that cost \$62.

(\$930)

One of our most popular classes is our cardio drumming class. We use exercise balls and laundry baskets to build the drum. Each drum set costs about \$15, and we are requesting 10 new sets.

(\$150)

We would like to purchase two sets of Oculus which is a Virtual Reality System that includes over 150+ fitness programs including dance and games such as tennis for hand eye coordination (to be used in our facility). This piece of equipment is also a vital part of Neuro-fitness. Each system cost \$399 (target.com).

(\$798)

We would like to purchase a set of 20 yoga blocks for our mediation portion of our classes. A lot of times our seniors lay down on our mats while mediating, so the yoga blocks stabilize their necks. They

also work when we are doing some core exercises when they are laying down. The cost of a yoga block at Five Below is \$5.

(\$100)

Senior Socials:

As explained above, we offer “Senior Socials” at our facilities for Seniors as well as their care givers and families. Our goal is to have 20 attendees per social, offering one every other month. We do not charge for these events

We serve snacks and beverages, as well as what we need for the activity. For example, cookie decorating we provide the cookies and art to decorate. This comes out to approximately \$10-15 per person.

(\$300 each month x 6 months= \$1800)

We would like to purchase games such as Jenga (\$15-20) Loteria (\$15-20), Bingo (\$100) for our socials as well.

(\$140)

Marketing:

We would like to request approximately \$500 per month towards marketing. This would include the following:

- Facebook and Instagram ads geared to clients and/or their families of classes and upcoming events
- Fliers, brochures for clients that don't like digital info but would rather a hard copy.
- Cost of Networking groups such as the Simi Valley Community Council and The Chamber Of Commerce.
- Email blasts, ads in the acorn
- Website maintenance

(\$500/month x 12 months = \$6000)

Month\Year	Transportation	Equipment	Senior Socials	Marketing
July 2022	\$6373.00	\$4911.20	\$440.00	\$500.00
August 2022	\$3373.00	-----	-----	\$500.00
September 2022	\$3373.00	-----	\$300.00	\$500.00
October 2022	\$3373.00	-----	-----	\$500.00
November 2022	\$3373.00	-----	\$300.00	\$500.00
December 2022	\$3373.00	-----	-----	\$500.00
January 2023	\$3373.00	-----	\$300.00	\$500.00
February 2023	\$3373.00	-----	-----	\$500.00
March 2023	\$3373.00	-----	\$300.00	\$500.00
April 2023	\$3373.00	-----	-----	\$500.00
May 2023	\$3373.00	-----	\$300.00	\$500.00
June 2023	\$3373.00	-----	-----	\$500.00
TOTAL	\$43476.00	\$4911.20	\$1940.00	\$6000.00

Total amount requested: \$56,327.20

Item	Grant Request	Total
Transportation	\$43,476.00	\$43.476.00
Equipment	\$4911.20	\$4911.20
Senior Socials	\$1940.00	\$1940.00
Marketing	\$6000.00	\$6000.00
	Grand Total	\$56,327.20

Community Projects Grant Program Application FY 2022-23 Funding Cycle

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***1. Name of Organization**

Boys & Girls Club of Moorpark & Simi Valley

2. Full Address of Headquarters

2850 Lemon Drive
Simi Valley CA 93063

3. Contact Name (First and Last Name)

Tracy L Shaughnessy

***4. Contact Title**

Resource Development Director

5. Contact Phone

(805) 527-4437

***6. Contact Email Address**

tshaughnessy@bgcmoorparksimi.org

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

770112701

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[501\(c\)\(3\) Letter.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[Business Tax certificate.pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[2022 City of Simi Valley Grant.docx](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

yes

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

[Off Site Locations.docx](#)

15. Please choose a category that best suits your organization's purpose.

Youth

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

50,000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

No

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Tracy Shaughnessy

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



2022 COMMUNITY Project Grant Application

The Boys & Girls Club of Moorpark & Simi Valley is kindly requesting a Community Projects Grant in the amount of \$50,000 to replace one of our youth buses that is nearly 25 years old

Scope of project:

The Boys & Girls Club of Moorpark & Simi Valley proposes the replacement of our 25 year old youth bus which will provide a reliable, long term transportation to our low income children who are most at- risk and who will reap the greatest benefit from daily participation in our Club programs. This grant will help ensure our members are in a safe, positive and supportive environment. Our professional staff and mentors will develop supportive relations, set expectation, provide new opportunities, encourage and empower our youth to reach their full potential.

Replacement would allow us to re-direct funds spend on repairs in activities which are at the heart of our mission including valuable youth development programs scholarships. (half of our fleet is 24+ years old).

Each school day, our staff of certified drivers picks up nearly 125 children from 22 local schools and transports them to the Boys & Girls Club, allowing them to participate in educational, impactful and engaging youth development programs. Providing reliable transportation is a critical component to serve countless children with access to the life-changing programs that we offer.

A new youth bus will also be an important element in the success of our teen members as part of the Teen program. This program seeks to inspire teens to develop a life plan by exposing them to a variety of experience including visiting nearby colleges, touring local businesses that feature STEM related careers, going on fun field trip, a variety of skill- building workshops led by local business professionals. A new youth bus would be a valuable tool in achieving the goals of this program for our teen members.

Programs and Services:

The Boys & Girls Club of Moorpark & Simi Valley is dedicated to providing underserved and at-risk children with high-quality, educational youth development programs in a 25,000 square foot dedicated youth facility at low or no-cost to their families. For families who cannot afford our low fee, scholarship are offered so that no child is ever turned away.

We are the only youth service organization in our community that offers a wide variety of programs and activities focused on six core area of youth development including six core areas that address today's most pressing issues: 1.) Leadership Development; 2) Workforce Readiness; 3) Sports, Fitness and Recreation; 4) Health and Wellness; 5) Education and 6) The Arts. In addition, due to the devastation of the pandemic, we have and will continue to place focus on academic support and social emotional wellness of our kids. The pandemic has resulted in significant learning loss and has created a mental health crisis with our young people. There has been a tremendous increase in anxiety, depression.

Benefit to Simi Valley:

The Boys & Girls Club of Moorpark & Simi Valley is a very valuable resource in our community and the only youth service organization that offers a wide variety of programs and activities focused on six core areas of youth development. By providing these resources in a safe environment, we are helping keep kids off the streets and engaged in positive activities that lead them to create brighter futures for themselves. Participation in Boys & Girls Club programs has proven to create responsible citizens resulting in an improved economy and better quality of life for all Simi Valley residents.

Grant funds that help support infrastructure through youth bus replacement have the indirect benefit allowing us to invest in the wide variety of youth programs and services which are at the very heart of our mission. The more we invest in youth programs, the greater our impact will be among children and teens in our community, and the better our community will be as a result.

The Boys & Girls Club is grateful for the opportunity to partner together to provide at-risk youth with access to high quality Club programs that otherwise would not be available to them were it not for the transportation service provided by Club youth buses. The need is great and our youth needs us more than ever.

Our Mission:

The mission of the Boys & Girls club of Moorpark & Simi Valley is to provide a year round, positive, safe, healthy, fun and educational environment that inspires and enables all young people to reach their full potential as productive, caring and responsible citizens. The club has provided hope and opportunities to thousands of children young people throughout the year in our local communities.

The Club has and continues to make a difference in the lives of our young people providing programs that have an impact on academics to ensure that Club members pass their high school exit exam and go on to college or are career ready. We also teach our youth how to choose a healthier lifestyle and understand the importance of proper exercises and food choices and mentor them to pursue their interest, nurture their talents, and broaden their view points. The Clubs professional Youth Development program staff are dedicated to ensure our youth have a reach array of experiences and resources that will allow them to create great futures for themselves. Our management staff has nearly 100 years of combined experience in youth development and work tirelessly to expand our programs and services to meet the changing needs of young people and families in our community.

THANK YOU

On behalf of our Board of Directors, our Staff, and the children we serve, we are grateful for the opportunity to apply for a Community Project Grant to replace one of our youth buses. These funds to purchase a van will not only immediately serve our youth but will continue to for years and years to come.





BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

SIMI VALLEY SITES

PARK VIEW

1500 Alexander St.
Simi Valley, CA 93065

BERYLWOOD

2300 Heywood St.
Simi Valley, CA 93065

SANTA SUSANA

4300 Apricot Rd.
Simi Valley, CA 93063

SIMI CLUBHOUSE

2850 Lemon Drive
Simi Valley, CA 93063
805-527-4437

MOORPARK SITES

Arroyo West Elementary

4117 Country Hill Rd
Moorpark, CA 93021

Moorpark Clubhouse

200 Casey Rd
Moorpark, CA 93021

Campus Canyon Elementary

15300 Monroe Ave
Moorpark, CA 93021

Mountain Meadows Elementary

4200 Mountain Meadow Drive
Moorpark, CA 93021

Chaparral Middle School

280 Poindexter Ave.
Moorpark, CA 93021

Mesa Verde Middle School

14000 Peach Hill Rd
Moorpark, CA 93021

Submission #	1477102
IP Address	73.31.145.36
Submission Recorded On	02/17/2022 5:15 AM
Time to Take Survey	11 minutes, 54 seconds

CPG Application - Page 1

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

*1. Name of Organization

CAREGIVERS Volunteers Serving the Elderly

2. Full Address of Headquarters

1765 Goodyear Avenue
205
Ventura CA 93003

3. Contact Name (First and Last Name)

Tammy I. Glenn

*4. Contact Title

Executive Director

5. Contact Phone

(805) 658-8530

*6. Contact Email Address

tammy@vccaregivers.org

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents

*8. What percentage of clients served are in Simi Valley?

4

9. Is your organization a 501(c)(3)?

Yes

*10. Federal Tax Identification Number

77-0081692

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

CG_501c3_2020.pdf

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

Simi Valley Business Certificate application.pdf

Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

Simi Valley Scope of Work.docx

*14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?

n/a

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

SKIPPED

15. Please choose a category that best suits your organization's purpose.

Seniors

15a. If "other", please explain. If this does not apply, please enter N/A.

n/a

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

n/a

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

11200

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Tammy I. Glenn

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

Simi Valley- Scope of Work

Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

On behalf of CAREGIVERS, our Board of Directors, and the hundreds of seniors we serve each year, thank you for the opportunity to update you on our organization. Since its inception by volunteer group in 1984 through an initial grant by the Robert Wood Johnson Foundation, CAREGIVERS has served as a national model of excellence for senior caregiver organizations.

The hallmark of CAREGIVERS is a one-on-one match between a volunteer and a senior. Our volunteer caregivers provide non-medical, in-home support services and transportation for homebound, frail elders, preventing their premature placement into board and care facilities and making it possible for them to continue to live in the comfort and security of their own homes.

CAREGIVERS' volunteers provide free in-home services and transportation assistance to low-income, homebound, frail elders for 2-4 hours weekly, allowing seniors to age in place with dignity. Simply put, our amazing and dedicated volunteers are the lifeblood of our organization.

Over the years, we have added additional support like Shop and Drop, Phone Friends, the Building Bridges Intergenerational program, and access to 150 other county resources like mental health aid and emergency food. Once a senior enrolls with us, they remain part of the CAREGIVERS family through end-of-life. We are proud to say that 96% of our seniors remain living independently, with dignity, thanks to this forward-thinking model of service, and 65.38% of our seniors remain independent for five or more years.

This past year CAREGIVERS:

- Served 541 unique seniors through our programs
- Served 28 unique Simi Valley seniors through our programs
- Enrolled 55 new seniors into our 1:1 Match program
- Engaged a total of 458 volunteers
- Provided 75,805 total volunteer hours
- Provided 68,484 miles in transportation services to seniors
- Provide phone or email counseling (referrals to services) for 649 other individuals

Our need for continued funding is to address the growing needs and the plight of our underserved, frail, homebound seniors. Every day, we work to serve low-income, homebound, and/or frail seniors living in Ventura County who are long past retirement but are not at the end of life. There are no adult children to take them to the doctor, nor spouses to prepare dinner. There are no friends to make them laugh. We are able to help each of these seniors through a volunteer caregiving structure, but we are unable to reach every senior who needs our help, even as this population is expanding.

CAREGIVERS' services have created a sense of peace for seniors living alone, reducing their sense of isolation and by providing services that allow them to continue living in their homes. Services are provided FREE to seniors by CAREGIVERS' volunteers and demonstrate how a community of seniors are transformed by volunteer caregiving that provides them with peace of mind, kindness, care, and services.

Our trained volunteers are well-known in the community for their compassion and sensitivity. CAREGIVERS understands that a ride to the doctor, picking up pharmaceuticals, or a trip to the market to pick-up groceries is essential for vulnerable seniors. In fact, these are especially critical components to the success of healthy individuals, particularly those returning from a hospital visit or undergoing treatment.

Each senior enrolled in our programs costs approximately \$800 each year and, once they are enrolled, they are enrolled for the remainder of their lives. The 28 Simi Valley residents that we currently support cost CAREGIVERS \$22,400 each year. We are requesting funds to care for one half of these individuals, 14 seniors will cost approximately \$11,200. We will certainly be able to expend those funds through the grant period.

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Free Clinic of Simi Valley

2. Full Address of Headquarters

2003 Royal Avenue
Simi Valley CA 93065

3. Contact Name (First and Last Name)

Fred Bauermeister

***4. Contact Title**

Executive Director

5. Contact Phone

(805) 522-3733

***6. Contact Email Address**

fred@freeclinicsv.com

7. To demonstrate eligibility, please check the boxes that apply:

- 100% of grant funds will be used to serve Simi Valley residents
- 50% of individuals served by the organization are Simi Valley residents
- Non-profit organization has satellite location(s) in Simi Valley
- Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

23-7108154

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[501 c 3 letter new.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[Tax Certificate 2022.pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[SV Community Grants Program 2022.pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Medical

15a. If "other", please explain. If this does not apply, please enter N/A.

SKIPPED

16. Is this a joint application?

Yes. If yes, provide name of organization of co-applicant in the space below.

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

This project will benefit all member agencies of the MSC: For the Need Fdn., GiGi's Playhouse, Sarah's House, FCSV, Soaring Spirits Int. Coalition for Family Harmony, Bi Brothers/Big Sisters

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

10,000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Fred Bauermeister

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

Multi Services Center Requests \$10,000 Towards Permanent Sign

Written by Free Clinic of Simi Valley with the support of six community partners

With the opening of the Multi Services Center in 2020, multiple local agencies have removed barriers to access services needed by Simi Valley community members by offering those services in one convenient location. With the generous continued support of the City of Simi Valley the Multi Services Center has created a model that provides compassionate care for the whole person that ensures the long-term health and vitality of the community in the face of natural disasters, uncertain economic times, and evolving social service needs. With one convenient location, non-profits can reduce their overheads and direct more funds towards serving the community. The organizations that currently reside at the Multi Services Center 2003 Royal Avenue home are:

- Free Clinic of Simi Valley
 - Dental Clinic
 - Medical Clinic
 - Counseling Service
 - Legal Care
- Soaring Spirits International
- Gigi's Playhouse
- For the Need Foundation
- Coalition for Family Harmony
- Sarah's House Maternity Homes
- Big Brothers Big Sisters of Ventura County (Regional Site)

The seven organizations housed at the Multi Services Center humbly request the City of Simi Valley consider a **\$10,000** grant that will allow the Multi Services Center to install a permanent sign at 2003 Royal Avenue displaying the names of each organization. This two-sided sign will be placed near the driveway on Royal Avenue and will be lit using solar power. The total estimated cost for the design and installation of the sign is \$15,000. With \$5,000 of committed community support thanks to an anonymous donor, the remaining need is \$10,000. The Multi Services Center anticipates quickly completing this project by the close of the 2022 calendar year.




EXTERIOR :MONUMENT SIGN

EXTERIOR MONUMENT SIGN

FRONT VIEW
AND LOGO BOX CHANNEL




COLOR SPECIFICATIONS

-  - WHITE ACRYLIC
-  - BLACK ACRYLIC
-  - SILVER ACRYLIC

SIDE VIEW



CUSTOMER	
Fred Bauermeister Executive Director Free Clinic of Simi Valley	
LOCATION ADDRESS	
2003 ROYAL AVE. SIMI VALLEY, CA 93065	
DATE	02.07.2022
SIGN DESCRIPTION	
SALESMAN	Tom Zahir
DESIGNER	Customer Art Dep.
REVISION NOTE	
APPROVAL	
CUSTOMER	LANDLORD
DATE	DATE

 Underwriters Laboratories Inc. Approved
All neon installations are required to use U/L 2161 transformers and must have a dedicated ground wire from the transformer back to the main circuit. All signs to meet N. E. C. Standards.

WALL ATTACHMENT NOTE:
Installation details as shown do not always represent actual wall conditions. The proper attachment method for specific wall materials shall be verified in the field to provide for a safe and secure installation and must meet all local and state code requirements. Extra costs may be incurred to meet these requirements after site inspection.

Please carefully review this layout before approving. Check all spelling and be sure all color, proportions and letter sizes are to customer's specification. If order is cancelled or changed after approval, Z Signs & Graphics reserves the right to charge for work and /or materials already ordered. **CUSTOMER ASSUMES RESPONSIBILITY FOR ANY SPELLING ERRORS NOT BROUGHT TO OUR ATTENTION.**

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FILE LOCATION
www.ZSignsAndGraphics.com
License # 1079831
 1825 Surveyor Ave. #101
Simi Valley, Ca93063
Office: 805.328.5057
Mobile: 805.304.7273

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

FREINDS OF THE SIMI VALLEY POLICE EXPLORERS

2. Full Address of Headquarters

P.O. BOX 1139
SIMI VALLEY CA 93065

3. Contact Name (First and Last Name)

RUSS McCLELLAN

***4. Contact Title**

TREASURER

5. Contact Phone

(818) 480-2672

***6. Contact Email Address**

RMCCLELLAN@SIMIVALLEY.ORG

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

81-1620569

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[IRS PUBLIC CHARITY DESIGNATION LETTER.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[BUSINESS LICENSE \(2022\).pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[SCOPE OF WORK \(FINAL\).docx](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

NO

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Youth

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

22,500.00

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Russ McClellan

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

SCOPE OF WORK

“TODAY’S EXPLORERS ARE TOMORROWS LEADERS”

SCOPE OF WORK

BENEFITS TO SIMI VALLEY

The Simi Valley Police Explorer Post was established in the 1970s and has been a guiding force in the development of hundreds of Simi Valley’s young men & women who are between 14 and 20.

Law Enforcement Exploring is an immersive, hands-on program for individuals interested in a career in law enforcement or a related field in the criminal justice system. The Explorers get a chance to work with Police and other law enforcement personnel in a tightly managed and supervised environment. The program is structured to give the Explorers an opportunity to learn new skills, explore new ideas and discover new ways to deal with their peers and the community. There is a strong emphasis on personal development through strict standards of academic performance, personal behavior, community involvement and service and as well as promoting personal growth through character and leadership development, respect for the rule of law, physical fitness, good citizenship and patriotism.

The Simi Valley Police Explorer program benefits Simi Valley because it is one of a very few programs available in Simi Valley that provides a structured, interesting, and meaningful youth focused program specifically built to guide our youth through their teenage years to develop into well rounded, successful adults.

ABILITY TO COMPLETE THE PROJECT WITHIN THE EXPENDITURE PERIOD

The Explorer Post is already delivering some of the programs that will be expanded by this Grant so the Post is well aware of the time and financial requirements for each of these programs including our plan to use some of the Grant funds to expand the program to more participants and broaden the career exposure opportunities to all Explorers.

COMMUNITY NEEDS ARE BEING MET

The Simi Valley Police Explorer Program meets the needs of the community by providing the City’s youth with an interesting and challenging experience that helps them explore new ideas, develop new skills and perspectives.

In 2019 (Pre-Pandemic) the program provided over 5,000 hours of community service to the residents and organizations of Simi Valley while simultaneously teaching important leadership, community service, character, health and life skills to the young men and women in the program.

DIRECT EXPENSES

The Simi Valley Police Explorer program gets all its operating funds from the 501 (c)(3) Friends of Simi Valley Police Explorer Post 2910 and hence all the Post activities, learning experiences, career exposures and competitions and the ability of the Post to provide assistance to many community organization's events is limited by the funds that can be raised by the 501(c)(3).

Recruitment materials, events including production costs.	\$ 3,000
Website development & development of digital marketing	\$ 3,500
Uniforms and equipment for new and existing Explorers.	\$12,000
Transportation and other support costs.	<u>\$ 4,000</u>
Total Requested	\$22,500

Submission #	1449819
IP Address	162.201.248.223
Submission Recorded On	02/03/2022 10:51 AM
Time to Take Survey	5 minutes, 22 seconds

CPG Application Page 1

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501 (c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Kid Gloves Boxing Foundation

2. Full Address of Headquarters

1555 Simi Town Center Way
Suite 190
Simi Valley California 93065

***3. Contact Name (First and Last Name)**

Robert Ortiz

***4. Contact Title**

Owner/founder

5. Contact Phone Number

(805) 206-9403

***6. Contact Email Address**

kidglovesboxingfoundation@gmail.com

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

***8. What percentage of clients served are in Simi Valley?**

95

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

77-0476283

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

Determination Letter Kid Gloves Boxing Foundation.JPG.JPG

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

Business License.pdf

CPG Application - Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

Scope of Work Kid Gloves Boxing Foundation.docx

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

n/a

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Youth

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

n/a

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

50,000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

***21. By entering your name below, you are acknowledging that you have the authority of the aforementioned organization to submit this application.**

Robert Ortiz

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

Kid Gloves was founded in the mid-1950s by Frankie Goodman, a Harvard professor who taught children from as early as four years old to street-wise punks in the worst neighborhoods in Los Angeles. Frankie worked with many great boxers, including Cassius Clay, better known as Muhammad Ali.

Frankie has since passed away, but he gave Robert Ortiz the Kid Gloves trademark and exclusive rights to the Kid Gloves philosophy: "Teach youth the importance of a healthy mind and body and respect for yourself and each other." Robert started Kid Gloves Boxing in his backyard in Simi Valley, California, in the 1990s.

Today, the Kid Gloves Boxing Foundation, located in Center Court at the Simi Town Center in Simi Valley, provides troubled youth an opportunity to experience personal success, and gives them choices when they are most vulnerable to the pressures of the street.

If awarded a \$50,000 grant, this money will help the Kid Gloves Boxing Foundation provide much-needed scholarships to at-risk youth whose parents and/or caregivers cannot afford to participate in the program. The monthly cost for the children's class is \$169, plus a one-time enrollment fee of \$155. The money will also help pay for equipment needed for each student, including boxing gloves, hand wraps, etc.

The grant will also help support Operation Get Fit, a program founded by Robert Ortiz, a Marine veteran. The main objective of Operation Get Fit is to inspire veterans to come into the gym to release stress, frustration and anger, which helps diminish Post Traumatic Stress Disorder. Veterans with PTSD are more likely than typical Americans to die of causes including suicide. Exercise in the form of a boxing workout can play an important role in helping veterans with PTSD to recover and regain confidence; it also has the added benefit of addressing many of the mental and physical health problems commonly associated with chronic PTSD, including cardiovascular disease and depression. Grant money will be used for Operation Get Fit "scholarships" in the amount of \$250 per veteran. The \$250 includes a gym bag filled with equipment; gym fees waived for the first month with subsequent months discounted at \$90 per month; training with professional coaches; and advocacy and support for veterans who need assistance with obtaining military benefits.

The Kid Gloves Boxing Foundation is a sole proprietorship working on a very lean budget. Operations have diminished severely due to the Covid pandemic; therefore, there are inadequate funds to provide low-cost and free training programs for the low- to moderate-income, as well as for troubled youth who are in desperate need.

The Kid Gloves Boxing Foundation is a program that provides troubled youth an opportunity to experience personal success, and gives them choices when they are most vulnerable to the pressures of the street. The mission of the Kid Gloves Boxing Foundation is to give at-risk youth an alternative to drugs, gangs and juvenile crime by offering supervised, professional training in boxing fundamentals. Kid Gloves is an organization dedicated to educating our youth in the art of self-defense, and more importantly, the significance of a healthy mind and healthy body. This program teaches youth that the goal is not just to win, but to take part and make an honest effort. The benefits of physical fitness through boxing are an attractive alternative for youth: it helps

build a positive attitude towards themselves and others, and they experience the satisfaction that results from their own hard work. By reaching out to troubled youth, and those who seem to be heading in the wrong direction, the Kid Gloves Boxing Foundation helps young athletes experience a more active and productive life.

Submission #	1473138
IP Address	64.31.101.162
Submission Recorded On	02/15/2022 8:36 AM
Time to Take Survey	52 minutes, 2 seconds

CPG Application Page 1

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501 (c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

*1. Name of Organization

Livingston Memorial Visiting Nurse Association

2. Full Address of Headquarters

1996 Eastman Ave
Suite 101
Ventura CA 93003

*3. Contact Name (First and Last Name)

Lee Sherman

*4. Contact Title

Grants Writer

5. Contact Phone Number

(805) 642-0239

*6. Contact Email Address

lsherman@lmvna.org

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents

*8. What percentage of clients served are in Simi Valley?

100

9. Is your organization a 501(c)(3)?

Yes

*10. Federal Tax Identification Number

95-1693538

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

LMVNA 501c3 IRS Tax Exempt Letter .pdf

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

Business Tax Cert Simi Valley exp 12.31.21.pdf

CPG Application - Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

LMVNA Simi CGP Scope of Services 2022-23.docx

*14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?

Yes

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

Livingston Memorial Visiting Nurse Association Satellite Locations.docx

15. Please choose a category that best suits your organization's purpose.

Support Services

15a. If "other", please explain. If this does not apply, please enter N/A.

SKIPPED

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

10000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

***21. By entering your name below, you are acknowledging that you have the authority of the aforementioned organization to submit this application.**

LEE SHERMAN

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

City of Simi Valley CGP Scope of Services

Livingston Memorial Visiting Nurse Association – Subsidized Care

1. Introduction

Livingston will provide access to free home health and hospice care to homebound, low-income patients in Simi Valley who lack adequate insurance coverage. Funding of \$10,000 will allow us to provide care for up to 15 patients. Patients are referred by their physician upon discharge from hospital care, and an individual plan of care is created for each patient depending upon his or her specialized needs. The patients who will benefit from Livingston's home health and hospice care funding are typically admitted to care for these three main diagnoses, in order: 1. Post joint-replacement care 2. Post-surgical wound care or 3. Complications from Diabetes. Care can include skilled nursing, specialized wound care, physical and occupational therapy, speech therapy, along with one-on-one education.

2. Background

Livingston is Ventura County's only non-profit home health and hospice provider and has a 70-year history serving the sick, disabled, elderly, terminally ill, and homebound residents of Ventura, regardless of income. In 2021 we provided subsidized care to 346 low-income patients in Ventura County, 32 (9.2%) of whom were Simi Valley residents. This program provides access to health care by removing barriers of income and mobility for homebound patients in Ventura County. According to recent census data 10.4% of Ventura County residents are uninsured and 9.1% live in poverty. As of the end of 2021, 248,766 people out of a population of 846,006 are eligible or enrolled in the state Medi-Cal program for low-income patients. The program not only provides these patients with access to care, but also reduces rates of re-hospitalization for patients returning home from surgery through the provision of transitional care-giving, allowing them to heal at home and continue to age-in-place. These programs help reduce the burden on our county's health care system as it struggles to meet the needs of the pandemic. According to the Partnership for Quality Home Health Care (pqhh.org), "home healthcare agencies are uniquely qualified to treat individuals diagnosed with COVID-19. With more Americans becoming vulnerable to contracting COVID-19, home health represents a safe and available care setting for at-risk populations." These patients are also a distinctly at-risk population as they are under medical orders to remain homebound due to risk of injury, infection or lack of mobility. Providing access to care for these patients is part of our mission as a non-profit and is directly aligned with the goals of the city's granting program.

3. Scope of Work

Livingston's Subsidized Care Program will:

- Provide subsidized home health or hospice care to 15 homebound, low-income residents of the City of Simi Valley
- Each patient will receive an average of 12 visits

4. Project Deliverables

Using our internal admissions report, we will track the number of low-income Simi Valley residents admitted to this program. We anticipate providing home health care to 15 low-income residents, with an average of 12 visits per patient. Funds from the City of Simi Valley Community Grant Program will be allocated specifically and solely for qualifying low-income patients residing within Simi Valley city limits.

5. Project Budget

Livingston's total projected countywide annual budget for Subsidized Care for 2022 is \$349,170. 9.2% of our subsidized care patients live within the City of Simi Valley. 100% of the people served through the Community Projects Grant monies will be Simi Valley residents.

City of Simi Valley CGP Scope of Services
Livingston Memorial Visiting Nurse Association –Subsidized Care

Livingston Cares Community Fund				
Program Income		Charity Care	Simi Valley Portion (9.2%)	
	Donations	\$ 18,170		
	Events Net of Expense			
	Subsidized Care	\$ 11,500		
	Other Grants	\$ 319,500		
		\$ 349,170		
Operating Expense				
	Salaries & Wages	\$ 221,193	\$ 20,349.71	
	Employee Benefits	\$ 43,884	\$ 4,037.29	
	Contracted Services	\$ 26,829	\$ 2,468.28	
	Mileage	\$ 8,658	\$ 796.58	
	Medical Supplies	\$ 12,957	\$ 1,192.08	
	Insurance	\$ 2,845	\$ 261.71	
	Office Expense	\$ 8,181	\$ 752.62	
	Postage & Printing	\$ 1,577	\$ 145.11	
	Rent	\$ 7,193	\$ 661.78	
	Telephone & Utilities	\$ 6,095	\$ 560.73	
	Legal & Accounting	\$ 1,893	\$ 174.20	
	Conf, Dues, Other Staff Exp	\$ 660	\$ 60.73	
	Repairs & Maintenance	\$ 908	\$ 83.50	
	Depreciation	\$ 2,971	\$ 273.30	
	Marketing & Recruitment	\$ 3,326	\$ 306.03	
	Total Operating Expense	\$ 349,170	\$ 32,123.64	

6. Grantee Information

Lee Sherman, Grants Manager
 1996 Eastman Ave., Suite 101, Ventura, CA 93003
lshearn@lmvna.org
 805-642-0239

7. Signature Authority

Teresa Pavan, RN
 President/CEO

Livingston Memorial Visiting Nurse Association & Hospice

Main Office:

1996 Eastman Ave, Suite 101, Ventura, CA

Satellite Locations:

1211 Maricopa Highway, Suite 264 and 266, Ojai, CA 93023 (Staff Support Only)

325 E Hillcrest Drive, Suite 120, Thousand Oaks, CA 91360 (Staff Support Only)

400 Rosewood Avenue, Suite 102, Camarillo, CA 93010 (Bereavement Counseling & Hospice)

Submission #	1458925
IP Address	47.180.181.33
Submission Recorded On	02/08/2022 10:28 AM
Time to Take Survey	13 minutes, 14 seconds

CPG Application Page 1

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501 (c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

*1. Name of Organization

Many Mansions

2. Full Address of Headquarters

1259 E. Thousand Oaks Blvd
Thousand Oaks CA 91362

*3. Contact Name (First and Last Name)

Rick Schroeder

*4. Contact Title

President

5. Contact Phone Number

(805) 496-4948

*6. Contact Email Address

rick@manymansions.org

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization has satellite location(s) in Simi Valley

*8. What percentage of clients served are in Simi Valley?

100

9. Is your organization a 501(c)(3)?

Yes

*10. Federal Tax Identification Number

95-3424516

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

IRS - Tax Exempt Status Letter 06-04-21.pdf

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

MM 2022 Business License - City of Simi Valley.pdf

CPG Application - Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

Scope of Work--Supportive Services Program (Simi Valley).pdf

*14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?

Yes --Many Mansions has 3 affordable housing sites in Simi Valley

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

MM Supportive Housing -Simi Valley Locations.docx

15. Please choose a category that best suits your organization's purpose.

Support Services

15a. If "other", please explain. If this does not apply, please enter N/A.

N/A

16. Is this a joint application?

Yes. If yes, provide name of organization of co-applicant in the space below.

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$10,000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

***21. By entering your name below, you are acknowledging that you have the authority of the aforementioned organization to submit this application.**

Rick Schroeder

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

Scope of Work

Supportive Services Program (Simi Valley)



Updated: February 2022

Scope of Work

I. Request

Many Mansions hereby seeks funding in the sum of \$10,000 for its Supportive Housing Program at its three Simi Valley supportive affordable housing complexes.

II. Summary of the Program

Area	Information
Title	Many Mansions Supportive Housing Program (Simi Valley)
Location	La Rahada Apartments (8 units)
	Casa de Paz Apartment (13 units)
	Peppertree Apartments (11 units)
Household (#)	32
Persons Served (#)	32 + (plus children)
Population Services	Extremely Low-Income, Homeless (usually chronically homeless), and Disabled (mental, emotional, behavioral)
Staff	Case Managers (2-3); 80 hours per week
Services Provided	(1) On-site case management, (2) job skills training, (3) resource referral, (4) financial education, (5) workshops, (6) community activities, (7) food assistance, (8) life-skills training, and (9) Individual Service Plans
Goal(s) of Program	1. Did the program participant obtain or retain permanent housing; 2. Did the program participant increase their life skills and income; and 3. Did the program participant achieve greater self-determination?
Total Budget	\$ 138,844
Funding	Committed funding under HUD's Continuum of Care grant (\$87,143). Other funding will come from private grants (Amgen, Bank of America) and donations
Grant Request as % of Total Budget	7%

III. Narrative

Through the assistance of the City of Simi Valley, the State of California, and the federal government (HUD) Many Mansions has developed and operates three affordable supportive housing communities in the City of Simi Valley:

Properties	Units	Population
La Rahada Apartments	8	Individuals who (1) were chronically homeless or homeless, and (2) have a disability (e.g., mental, emotional, behavioral, etc.)
Casa De Paz Apartments	14*	Individuals who (1) were chronically homeless or homeless, and (2) have a disability (e.g., mental, emotional, behavioral, etc.)
Peppertree Apartments	12*	Individuals and families who (1) were chronically homeless or homeless, and (2) have a disability (e.g., mental, emotional, behavioral, etc.)
Total	34	

*Includes one on-site manager's unit

Many Mansions, as part of the County's Continuum of Care, receives referrals for these units from the Coordinated Entry System (CES). Residents referred are homeless, usually chronically homeless (homeless more than one year) and have some accompanying disability.

However, it is not just housing. Many Mansions further provides on-site supportive services for its residents.

Under a Housing First model, Many Mansions provides case management, individualized service plans, food assistance, and life skills training to our most vulnerable residents. Each person's history of homelessness and disabilities requires an individualized, 'whatever it takes' approach to support the residents in maintaining housing.

The case management team works frequently with residents to set personal goals, conduct training and counseling, and monitor progress. Our Case Managers also assist residents to obtain mainstream health, social services, and other benefits, access public transportation, improve social skills, and obtain referrals as specified per situation. Life skills workshops and individual lessons occur regularly and include job development (resume writing, interviewing, and other job skills), financial planning, parenting, nutrition, healthy eating/living, and conflict resolution skills.

These are crucial steppingstones for residents to transition from homelessness and poverty into a life of self-sufficiency. Through a combination of housing and services, extremely low-income families can learn how to address their causes of homelessness and learn the skills needed to raise themselves up out of poverty.

IV. Services Provided

The Supportive Services Program addresses residents' causes of homelessness and increases self-sufficiency by providing them with services and resources. Services provided at each apartment community are custom designed for each population to meet their unique needs while providing them the opportunity and resources to learn new skills and better their lives. We work with the residents on strengthening self-sufficiency, improving socialization skills, and encouraging community engagement, improving parenting skills, and increasing budgeting, saving, and financial management.

These services can be broken down to eight major components:

- **On-site case management** where case managers at our seven supportive housing complexes work directly with residents to provide lasting solutions to any special difficulties they might have.
- **Job skills training** is provided through workshops that address workplace conduct, skill development, and resume building, which helps our supportive housing residents find opportunities and become effective employees.
- **Resource referral** is when Many Mansions teams up with external organizations to provide specialized services (like Ventura County Behavioral Health) and host events like fun group fitness programs with Fit 4 The Cause.
- **Financial education** refers to smart budgeting, banking, and tax workshops for supportive housing residents that would have trouble accessing this sort of information or completing these critical tasks without help.
- **Community activities** sponsors field trips, holiday events, and other activities to enrich residents' lives, help them form friendships with each other, and give them opportunities to improve their social and communicative abilities.
- **Food assistance** is a service in which residents at all our housing sites have access to donated food from local food bank, FOOD Share, Food Forward, and other partners.
- **Life skills training** consists of natural disaster safety training sessions, general first aid, CPR, stroke and choking response classes, and targeted health, mental health, and nutrition workshops.

- **Individual Service Plans** encourage residents to become active shapers in their personal growth and livelihood by setting goals and creating targeted plans to achieve them.

V. Program Feasibility (Ability to Complete Project)

Many Mansions is committed to providing these programs. The various funding it received to develop these apartment communities, require under the various funding agreements (Regulatory Agreements) that such services be provided.

These services are provided every day. Therefore, the amount funded under this grant will be expended.

VI. Community Need & Benefit to Simi Valley

Homelessness continues to grow in the County of Ventura. The development and support of permanent supportive housing (PSH) addresses and reduces homelessness in the County and in the City of Simi Valley.

On-site services are essential. One of the challenges in supportive housing is that housing in and of itself is not enough: too often a formerly homeless person slips back into homelessness when there is not the support and programs available to address the causes of such homelessness.

Program support of these three supportive housing communities (La Rahada, Casa de Paz, and Peppertree) helps keep these thirty-two households housed, off the streets, and assists them in their journey to become productive members of the Simi Valley community.

VII. Budget (FY 22-23)

The Program Budget for the Many Mansions Supportive Housing Program (Simi Valley) is approximately \$138,844 a year. This is based upon the FY 21-22 budget (see next page for the full budget).

Many Mansions CoC Simi Program Budget FY21-22

	<u>Total Budget</u>
Revenues	
Government Grants	87,143
Private Grants	30,000
Donation Revenue	21,701
Total Revenues	<u>138,844</u>
Expenditures	
Personnel Expenses	
Salaries	86,322
Payroll Taxes	7,566
Worker's Comp	4,562
Employee Benefits	6,564
Retirement Benefits	<u>1,000</u>
Total Personnel Expenses	106,014
Operational Expenses	
Program Expense	30,220
Computer & Network Maintenance	360
Telephone	1,440
Travel	<u>810</u>
Total Operational Expenses	<u>32,830</u>
Total Expenditures	<u>138,844</u>
Excess (Deficit) Revenue over Expenditures	<u>0</u>



Many Mansions Supportive Housing (Simi Valley)

List of Sites

Site	Address	Description
Many Mansions Main Office	1259 E. Thousand Oaks Blvd. Thousand Oaks, CA 91362	Corporate Headquarters
La Rahada Apartments	1036-1050 Ashland Ave, Simi Valley, CA 93065	8 units of supportive affordable housing (individuals)
Casa De Paz Apartments	1010 Ashland Avenue, Simi Valley, CA 93065	13 units of supportive affordable housing (individuals)
Peppertree Apartments	4214 Los Angeles Ave, Simi Valley, CA 93063	11 units of supportive affordable housing (individuals and families)

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Mission Circle International

2. Full Address of Headquarters

5998 Fearing St., Simi Valley, CA
Simi Valley CA 93063

3. Contact Name (First and Last Name)

Sandra Fernandez-Achenbach and James Achenbach

***4. Contact Title**

Treasurer/Secretary and President

5. Contact Phone

(805) 285-8893

***6. Contact Email Address**

sandrageog@gmail.com

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

26-4611195

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[IMG_3593.jpg](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[IMG_3995.jpg](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[SCOPE OF PROJECT COMMUNITY PROJECT GRANT SIMI VALLEY MISSION CIRCLE INTERNATIONAL 2022.docx](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Other

15a. If "other", please explain. If this does not apply, please enter N/A.

Our purpose is to "Give to the Givers." We help organizations that help the disadvantaged, the aged, and the disenfranchised with love, food, personal necessities, experiences, and opportunities .

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$4500

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

James Achenbach and Sandra Fernandez-Achenbach

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



REQUEST FOR A \$4500 GRANT

PROJECT #1 JULY 2022 – JUNE 2023 “LOVE NOTE CARDS” AND “LOVE BAGS” FOR HOMEBOUND/NURSING HOME SENIORS, DEVELOPMENTALLY DISABLED ADULTS, FOSTER YOUTH AND THE HOMELESS OF SIMI VALLEY

NEEDS:

Hundreds of Simi Valley seniors struggle with loneliness, isolation, and depression. We, as community stewards of goodwill and compassion cannot forget them and ignore their silent pain. Many foster youth are dealing with difficult life situations, and the homeless face daily survival challenges. We should never underestimate the impact and kind words and simple gestures have.

RECIPIENTS OF OUR LOVE

168 Homebound Simi Valley Seniors who receive Meals on Wheels
90 -120 Nursing Home residents of Simi Care Center/Foothills Assisted Living
30 + Homeless adults of the Samaritan Center
20 Foster Youth in Simi Valley Youth Group Homes
62 Developmentally Disabled Adults ARC of Simi Valley on Cochran St.

GOALS AND BENEFITS FOR SIMI VALLEY

Throughout the year, our Simi Valley nonprofit, Mission Circle International, will make home-made “Thinking of You Love Note Cards” with affectionate, encouraging messages. Also, we will assemble “Love Bags” with personal hygiene necessities, socks, and healthy snacks/ treats

This project gives local Simi Valley residents special opportunities to serve and engage in philanthropic activities for civic responsibility. Our Mission Circle International volunteers are children, teens, and adults of all ages.

Due to COVID-19 it was not possible to visit nursing homes or other organizations. However, the Simi Care Center Nursing Home will open up on March 15th for volunteers again, so representatives of Mission Circle International will visit and do activities with residents at the Simi Care Center nursing home.

GOAL: Make, Assemble and Deliver the following:

Summer/Fall 2022	400 Love Note Cards and 400 Love Bags
Winter Holiday Season 2022	400 Love Note Cards and 400 Love Bags
Spring 2022	400 Love Note Cards and 400 Love Bags

COST DETAIL ESTIMATE

www.missioncircle.international

Tax ID: 26-4611195

(805) 316-0787

help@missioncircle.international

5998 Fearing St. Simi Valley, CA 93063

For 1200 "Love Bags"	Unit Price	Quantity	
<u>HOME DEPOT</u>			
Terra Cotta pots for plants for Seniors	\$1.48	200	\$296
Potting Soil for potted plants	\$10	7	\$70
<u>AMAZON.COM</u>			
Men's and Women's Crew socks (Winterlace Bulk)	\$240 (240 socks)	5	\$1200
Mini granola bars	\$10 (64 bars)	19	\$190
Bars of Soap (Eco Travel Size)	\$68 (400 bars)	3	\$204
Toothpaste (Freshmint travel size)	\$25 (144 tubes)	9	\$225
Toothbrushes (Freshmint)	\$33 (144 brushes)	9	\$297
Deodorant (Medline)	\$35 (96 deodorant)	13	\$455
Fruit snacks (Welch's pouch)	\$12.50 (90 pouches)	14	\$175
Candy Treats	\$21 (150 chocolates)	8	\$168
SUBTOTAL			\$3280
TAX 7.25%			\$238
TOTAL			\$3518

1200 Homemade "Thinking of You Love Cards"	Unit Price	Quantity	
<u>AMAZON.COM</u>			
1200 Blank White cards and envelopes (Ohuhu)	\$20 (pack of 100)	12	\$240
Tub of Ball Point Pens (Revmark)	\$38 (tub of 100)	1	\$38
Markers for decorating cards (Mumu)	\$12 (pack of 35)	2	\$24
Glitter Gell Pens (Aen Art)	\$17 (pack of 100)	1	\$17
SUBTOTAL			\$319
TAX 7.25%			\$24
TOTAL			\$ 343

PROJECT #2 JULY 2022 – JUNE 2023 "SOW AND GROW HEALTHY" GARDENING PROGRAM WITH DEVELOPMENTALLY DISABLED ADULTS AT ARC OF SIMI VALLEY ON COCHRAN ST.

NEEDS

The 62 Developmentally challenged adults at ARC of Simi Valley lack frequent opportunities to socialize, interact and learn with other community residents, and so activities that promote socialization, normalization, and community integration are beneficial. Also, the large outside garden/recreation area and walkway area at ARC needs some TLC and cultivating.

GOALS AND BENEFITS FOR SIMI VALLEY



The 62 clients at ARC of Simi Valley on Cochran St. will participate, learn and enjoy native plant and vegetable gardening to develop basic skills, socialization, and community work project cooperation.

The ARC clients, ARC staff, and local volunteers would all benefit in greening, growing, and eating healthy harvests. There is ample space to grow native plants and healthy vegetable crops.

Skills, Lessons, and Experiences:

- a) Collaborating, discussing, and planning in small or large groups
- b) Measuring and estimating; identifying, hands-on sowing, watering, observing
- c) Purchasing, shopping, and figuring out costs
- d) How to sow, cultivate and harvest
- e) Basic knowledge of California agriculture
- f) Socialization with each other, with community volunteers, community vendors/experts
- g) Healthy outdoor exercise through gardening
- h) Comparing prices of store bought vegetables to growing vegetables
- i) Composting organic waste; importance of worms and bugs, bees etc.
- j) Make a healthy snack/salad or dish together

COST DETAIL ESTIMATE

<u>"SOW AND GROW HEALTHY"</u>	<u>Unit Price</u>	<u>Quantity</u>	
<u>HOME DEPOT</u>			
Watering cans (Bloem)	\$20	4	\$80
Bags fertilized soil (Miracle Gro)	\$9 -	25	\$225
Packages of seeds (Burpee)	\$2	7	\$14
Trowels (Ames)	\$8	4	\$32
Shovels (Anvil)	\$14	3	\$42
Vegetable seedling packs	\$6	20	\$120
Tomato/cucumber cages	\$6	5	\$30
SUBTOTAL			\$543
TAX 7.25%			\$41
TOTAL			\$584

ABILITY TO COMPLETE PROJECT

We, the Board and volunteers of Mission Circle International, will be able to complete the projects because our goals are within our means of execution. We have the passion, motivation, talent, volunteer manpower, and time to serve our community and fulfill our mission. Thank you for considering our application.

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Not One More

2. Full Address of Headquarters

2613 Hollister Ave
Simi Valley CA 93065

3. Contact Name (First and Last Name)

Shane Brennan

***4. Contact Title**

Grants Manager

5. Contact Phone

(818) 399-0306

***6. Contact Email Address**

shane@notonemore.net

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents

***8. What percentage of clients served are in Simi Valley?**

50

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

45-5141630

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[Not One More 501c3 Determination Letter.jpg](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[Not One More SV Business Certificate.pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[Not One More Scope of Work.pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

Yes

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

[Not One More Chapters.pdf](#)

15. Please choose a category that best suits your organization's purpose.

Substance Abuse

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$20,540

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Pat Montoya

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



February 21, 2022

To Whom It May Concern:

Not One More is a product of our city coming together out of frustration, sorrow, hope, and a passion for change.

The journey of Not One More began in January 2012. Many families came together as we recognized the loss of loved ones and people of our community due to substance use disorders, which includes heroin, pharmaceutical pills and illicit pills made to imitate pharmaceuticals and illicit fentanyl.

A group of supporters, just regular people, each with their own unique talents and dedication, from very diverse backgrounds, but all having been touched in one way or another by substance abuse, addiction, or sadly death, now make up the Board of Directors of this non-profit organization. With commitment and integrity, we are working hard to change our part of the world, to make it a safe city for our children, families and neighbors.

Our goals are:

- To provide support to members of our community who are struggling with addiction in their lives;
- To educate the community about the drugs and addictions that are killing us;
- To inspire our young people to stay drug free and be role models to the people around them;
- To shake loose the stigma that keeps parents from reaching out for help when this dark shadow hangs over their family and to let them know that they do not have to deal with these things alone;
- To place a loving, compassionate arm around our addicts and the people who love them, and help raise them out of the dark and into a place of light, recovery, and peace;
- To help fill the gap between what our state, city and schools provide for services and what our community needs;

- And to work in conjunction with other city officials SVUSD officials and other community-based organizations aimed at preventing, dealing with, and educating our community about the dangers of drugs in our community.

We are here to effect change in our community, no matter how difficult that road may be. We are determined, committed and passionate about this mission. We will move forward with steady and thoughtful acts to accomplish these goals. To stand united as a community to say:

Not One More overdose

Not One More lost spirit, and

Not One More grieving heart.

Community Project Grant

The Community Project grant allows Not One More to bolster our sober living scholarship fund, public education and awareness programs, and increase distribution of opioid overdose reversing medicine NARCAN. ***We are requesting \$20,540 across four different programs.*** Substance abuse presents a formidable challenge because it is deeply embedded into the community and impacts so many lives. Through this grant application we plan to help individuals on their road to recovery by providing a safe living environment and a path to gainful employment, increase public awareness and education through our work with Simi Valley Unified School, and distribute life saving medical kits throughout the community.

Sober Living Scholarship Fund

Not One More is dedicated to providing scholarships for a month of sober living for individuals who have successfully completed rehab and are committed to recovery. Our sober living scholarships help eliminate unemployment, homelessness and substance abuse one individual at a time. Sober living houses are alcohol and drug-free living environments for individuals attempting to abstain from alcohol and drugs. They are not licensed or funded by state or local governments and ***the residents themselves pay for costs.***

A significant amount of people on the road to recovery have little financial means making a stable, alcohol and drug-free living environment practically impossible. We believe it is our responsibility to provide as much assistance as possible to use our network to find community members serious about recovery and match them with a suitable sober living home and pay for their first month of rent and provide job equipment, often construction belts and shoes, and clothes so an individual can become and stay employed.

According to Substance Abuse and Mental Health Services Administration (SAMHSA) there are four major dimensions that support recovery:

- **Health** - overcoming or managing one's disease(s) or symptoms and making informed, healthy choices that support physical and emotional well-being;
- **Home** - having a stable and safe place to live;
- **Purpose** - conducting meaningful daily activities and having the independence, income, and resources to participate in society;
- **Community** - having relationships and social networks that provide support, friendship, love, and hope.

Our sober living scholarship provides members of the Simi Valley community dedicated to recovery with all four of these dimensions. Sober living and employment provides not only a safe environment and a salary, but leads to positive self-esteem and increased sobriety by helping recovering addicts reintegrate into the community.

Sober Living Grant Budget - \$7,500

Average cost for one month of sober living per individual: \$750/month

10 sober living scholarships at \$750/scholarship = \$7,500

Distributing NARCAN Kits

Emergency preparedness is an important goal in carrying out our mission. Providing individuals, family members, and community leaders with NARCAN kits is a way to provide assistance when opioid overdoses occur. It is important to note that NARCAN can be used for all opioid users not just addicts. During an opioid overdose brain damage can occur after four minutes of overdose and death shortly after, meaning waiting for EMS to arrive can be deadly. NARCAN is an opioid overdose reversal medication that can block or reverse the effects of opiates.

When we provide a NARCAN kit we teach how to recognize the signs and symptoms of an opioid overdose, how to administer the nasal spray, and how to communicate with 911. The more NARCAN kits available and accessible throughout Simi Valley the more likely we are in avoiding opioid deaths.

NARCAN Kit budget - \$5,040

36 kits @ \$140/kit = \$5,040

Public Education Program

The public education program focuses on providing substance abuse awareness events and materials for middle school and high school students throughout Simi Valley Unified School District. These events in partnership with the schools provide students with accurate and up to date information on the damaging effects of substance on individuals and the community, as well as provide anecdotal stories and lived experiences from people who have suffered from substance abuse.

The majority of substance abuse related deaths and arrests in Simi Valley are amongst young people under the age of 25. Educating our younger community members on the damage and destruction caused by substance abuse by creating support groups, awareness programs, and providing resources is an important and proactive step that needs to be more prevalent in our community.

Grant funds would allow us to sponsor events, like the Every 15 Minutes Program, on more campuses, engaging more students and making resources more widely available. Through PSA's, peer-to-peer support projects, assemblies, and informational materials for students and teachers we know our public education program is pivotal in carrying out our mission.

This program allows the youth and young adults to become active stakeholders in their community and encourages them to become leaders in the community by making a difference.

Public Education Program Grant Budget: \$4,000

Sponsoring an event costs approximately \$1,000.

Four events at \$1,000 event = \$4,000

Public Awareness Program

As a community based non-profit we often rely on word-of-mouth advertising to help us connect with individuals, families, and people in need. We also rely heavily on community sponsorships to get our message out and to help reduce the stigma surrounding substance abuse.

Advertisements through local radio, newspapers, and digital media have helped us reach people in desperate need of help in the past. We would like to request additional support in this grant proposal for radio advertisement(s) on 99.1 FM and local newspapers to help reach people in our

community who have not heard of us. The stigma around substance abuse often delays and/or prohibits people and families from reaching out for help. Radio and newspaper advertisements help us members of our community who are in need of help.

Public Awareness Budget = \$4,000

Depending on the time of day and how many times the advertisement is read a radio advertisement is between \$1,000 - \$1,500.

Thank You

We hope you consider partnering with Not One More to help eliminate the grief, frustration, and pain caused by substance abuse in our community. For additional information please contact me at pmontoya@notonemore.net or visit our website at notonemore.net.

Thank you again for your consideration.

Sincerely,

Pat Montoya, President

Not One More

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Simi at the Garden

2. Full Address of Headquarters

1636 Sinaloa Rd
Simi Valley CA 93065

3. Contact Name (First and Last Name)

Annie Greenfeld

***4. Contact Title**

Grant writer and gardener

5. Contact Phone

(562) 225-9462

***6. Contact Email Address**

shorti2448@gmail.com

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

Tax ID 45-2624846

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[IRS 501c3 Letter Simi at the Garden Sept 2014.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[Tax Certificate 124 for Simi at the Garden.pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[Simi at the Garden - Scope of Work \(Community Project Grant, 2022\).pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Other

15a. If "other", please explain. If this does not apply, please enter N/A.

Community Garden - Simi at the Garden provides low-cost plots and allows all to grow healthy food and learn healthy living.

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$10,120.00

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

****SKIPPED****

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



SCOPE OF WORK

BACKGROUND

Simi at the Garden is a local non-profit 501(c)(3) organization which was founded in 2011 and operates Simi Valley's first Community Garden. **Simi at the Garden** is an ongoing community service/action project providing unlimited civic, environmental, educational and health benefits for all the residents of Simi Valley.

As a local Simi Valley community non-profit organization, funding resources for the many critical and continuing projects at the Community Garden are extremely limited, especially in this current pandemic atmosphere. Simi at the Garden thus seeks consideration for a 2022 City of Simi Valley Community Projects Grant (CPG) to accomplish several additional vital projects, which will both sustain and enhance the Community Garden's civic, educational, environmental and health benefits to the entire population of our community.

COMMUNITY NEEDS INITIATIVES

One of the most notable humanitarian community projects provided by the garden is the "Sharity Garden", a volunteer sustained ½ acre community agricultural project, (to which we have added additional garden space). We grow and harvest healthy organic produce and we donate annually to charities such as the Simi Valley Samaritan Center, providing fresh food for the city's homeless and indigent population.

We have also had the opportunity to develop a "Wellness Center", which has benches, decomposed granite walking paths, trees, flowers, and greenery. We propose soon, to hold classes for exercise, yoga, master gardening classes, composting classes, as well as some crafts.

What is unique to **Simi at the Garden's** community service initiative, is that this initiative serves and meets the needs of so many different community-needs categories, and provides a vibrant, innovative, and evidence-based resource to meet the needs of many other non-profit service objectives as well. This allows a Community Project Grant expenditure for this initiative to not only provide ongoing benefit to the community, but to impact a breadth of community needs concurrently, through a single Community Project Grant expenditure.

Community-needs categories which this project will provide services for include:

- Education
- Physical Therapy/Exercise
- Military Support
- Youth
- Seniors
- Supportive Services

THE PROJECT – STATEMENT OF WORK

In response to the needs of the Simi Valley community, Simi at the Garden has launched a multi-phase initiative which will maximize the civic, educational, and supportive services benefits for all the residents of Simi Valley. The project is called the Community Service Initiative – Simi at the Garden.

By researching and integrating the “best-practices” of leading community gardens throughout the US, the continuing project expands and cultivates the breadth of benefits and services the garden delivers to the entire community, by providing educational, therapeutic, work, job training, transitional employment and support services to youths, seniors, recovery, trauma and mental health populations, veterans, SVUSD, Ventura County Behavioral Health, disabled and other disadvantaged community members, as well as the populations of many other non-profit organizations.

This project sows the seeds of healing, renewal, growth and brighter futures for all of the citizens and humanitarian initiatives within our community.

Vibrant education and engagement programs for adults, seniors, families, youths, the disabled and the entire community will blend formal, experiential, and service-oriented learning and experiences.

Recovery, trauma, senior, physical, and mental health populations will benefit from a “strengthened” community in a natural setting, a resource which studies consistently illustrate will break-down the profound sense of

isolation experienced by many people in need of supportive services, and maximize the opportunities for lasting recovery, healing, and growth.

This project will provide the framework for extensive benefits to community members in recovery from victims and the families of domestic violence and other trauma experiences, students and the most recent curricular & career education objectives of the Simi Valley Unified School District, adult, and youth diversion populations, mentally and physically impaired, indigent and other under and unemployed populations, senior citizens, families, children, and many more.

Together, we work towards common goals that impact individuals as well as other local agencies and services. This project will sow the seeds of healing, renewal, growth, and brighter futures for all the citizens, students, and humanitarian initiatives within our community. We have many seniors, families with and without children, people of all ages with disabilities, both physical and mental, who have vegetable and flower plots, who are grateful for the opportunity to grow their own vegetables/flowers and give back to each other by way of sharing and helping each other. We also have many volunteers throughout the community that come out on our workdays to assist in developing the garden and cleaning the garden. We keep each other happy and healthy and are grateful for the opportunity to help others and have healthy foods available. We have community events and volunteer appreciation events to thank our volunteers and our community.

This phase of Simi at the Garden Community Support Initiative will achieve the following needed objectives:

- Refurbishment and upgrade of existing facilities
 - a. A new BBQ that we use for community events and volunteer appreciation picnics;
 - b. Upgrade to the 2 Sharity Garden facilities, an all-volunteer agricultural space which annually provides fresh organic produce to indigent, homeless and other disadvantaged populations through local charities such as the Simi Valley Samaritan Center;
 - c. Shade for our Wellness Center;
 - d. Upgrade our Children's Garden with new planters, bamboo stakes to make a Sunflower teepee, a roof for the garden store in the Children's Garden, and some shade for the Children's Garden;
 - e. Give back to the community by growing food for other programs that serve homeless, indigent, and needy populations.

PROJECTED BUDGET – PHASE 1

This Project extends and expands program outreach and program resources meet community needs. Should demand and application for services evolve and expand over time, consideration for development of additional site(s) to meet those needs is already under review as part of this Project. We have enough volunteers that we feel confident that we will be able to expend all funds within the expenditure period of July 2022 to June 2023.

Item Description	Unit Cost	Units	Total Cost
Industrial Equipment, Rental			\$ 1,500.00
Materials, Construction Expenses			\$ 2,020.00
BBQ for Community/Volunteer Events			\$ 800.00
BBQ Cover			\$ 300.00
Shade Cloths for Children's Garden			\$ 350.00
Shade Cloths for Wellness Center			\$ 670.00
Bamboo Stakes for Sunflower Teepee			\$ 450.00
Weed Barrier for the Sharity Garden			\$ 950.00
Planters for the Children's Garden			\$ 1,000.00
Gloves, water, food for volunteers			\$ 800.00
Fees, Misc. Program Expenses (Print Costs etc.)			\$ 400.00
Picnic tables for community events (4)			\$ 880.00
TOTAL:			\$ 10,120.00

PROJECT TIME FRAME

Because the community garden's many ongoing projects must, by nature, consistently be

executed in coordination with unwavering seasonal milestones, the Phase 1 project timeline has been forecast with the same strictness as our annual garden deadlines must be, and - pending funding - is projected for completion well within the allowable project time frame.

MUNICIPAL BENEFITS

Community Gardens are an economic benefit to local governments:

- Community gardens have been shown to increase property values in the immediate vicinity where they are located. In Milwaukee, properties near community gardens experienced an increase of \$24.77 with every foot and the average garden was estimated to add approximately \$9,000 a year to the city tax revenue (Bremer et al, 2003, p. 20; Chicago, 2003, p. 10; Sherer, 2006).
- Been and Voicu in The Effect of Community Gardens on Neighboring Property Values, estimate that New York's "gross tax benefit generated by all community gardens over a 20-year period amounts to about \$563 million. Under the scenario in which the local government would have fully subsidized the garden provision [which is rarely the case], the city's total investment would have amounted to about \$83.5 million. Thus, the estimated net tax benefit would be, in the aggregate, about \$480 million or, per garden over \$750,000" (2006, p. 28).
- Developing and maintaining garden space is less expensive than parkland area, in part because gardens require little land and 80% of their cost is in labor (Saylor, 2005).
- Community gardens provide a place to retreat from the noise and commotion of urban environments and have been shown to attract small businesses looking to relocate (Sherer, 2006).
- Community garden programs provide employment, education, and entrepreneurship opportunities for a wide variety of people, including students, recent immigrants, and homeless people (Community Food Security Coalition, 2003),
- While vacant lots can be magnets for litter and criminal activity, community gardens are observed and managed by the gardeners, resulting in a cleaner space and more active local community. All of this often comes at little or no cost to the city (Schmelzkopf, 1995).

FOOD PRODUCTION

Community gardens allow families and individuals without land of their own the opportunity to produce food and provide a place for gardeners to share knowledge and skills.

- Gardeners save significant amounts of money on produce. One project estimated that community gardeners saved between \$75 and \$380 in food costs every season (adjusted for inflation from 1994 to 2011) (Hlubik et al. 1994; Armstrong, 2000). Today that savings would be significantly more due to inflation.
- Local agriculture conserves resources by shortening the commodity chain, saving on fuel-demanding transportation and packaging (Bremer et al, 2003, p.23)

- From 1978-1989, \$8.9 million worth of produce was grown in Milwaukee community gardens (Bremer et al, 2003, p.22, 56).
- In 1999, the fifteen New York gardens organized as the City Farms program of the organization "Just Food" grew close to 11,000 pounds of fresh vegetables and fruits. Nearly 50 percent was donated to nearby soup kitchens and food pantries (Just Food 1999 Summary Report, as cited by Englander, 2001, p. 14).

HEALTH BENEFITS

- Community gardens provide access to fresh, traditional produce and nutritionally rich foods in low-income neighborhoods, where nutritious food is much less available than in other areas. "A study of all food stores in three low-income zip codes in Detroit found that only 19%, or fewer than one in five stores, carried a minimal 'healthy food basket' [of] products based on the food pyramid" (Pothukuchi, 2003).
- Studies (like the one conducted by Lackey and Associates) have shown that community gardeners and their children eat healthier, more nutrient rich diets than do non-gardening families (Bremer et al, 2003, p.54).
- People who garden (or who live with someone who gardens) tend to eat more fruits and vegetables daily. In a survey in Flint, Michigan, while only 17.8% of respondents from non-gardening households ate fruits and vegetables at least 5 times a day, that number rose to 32.4% in households with a gardener. The same study showed that gardeners also tend to eat one more serving of fruits or vegetables per day than non-gardeners (Alaimo et al., 2008).
- Increasing the consumption of organic local produce reduces exposure to chemical fertilizers and pesticides. Local food can also "be eaten fresh, without the preservatives that are typically added to produce that is shipped long distances" (Bremer et al, 2003, p. 54).
- Multiple studies have shown that natural areas such as community gardens grant a variety of mental health benefits. Being in natural places fosters recovery from mental fatigue, improves outlook and life satisfaction, helps us to cope with and recover from stress, improves our ability to recover from illness and injury, restores concentration, and improves productivity (Maller et al., 2005).
- Simply viewing plants has been shown to reduce fear, anger, blood pressure, and muscle tension (Relf, 1992 p. 161; Ulrich, 1979; Ulrich, 1986).

EXERCISE

- Gardens can be areas for recreation and exercise. According to the American Journal of Preventive Medicine, the "creation of or enhanced access to places for physical activity combined with informational outreach" produced a 48.4% increase in frequency of physical activity in addition to a 5.1 percent median increase in aerobic capacity, reduced body fat, weight loss, improved flexibility and an increase in perceived energy (as referenced in Sherer, 2006).

- Gardening is considered a moderate to heavy intensity physical activity, and has been linked to significant beneficial changes in total cholesterol, HDL cholesterol, and systolic blood pressure (Armstrong, 2000).
- Besides being a great way to exercise, gardening motivates people to stay active longer than other activities. In one study, participants spent significantly more time gardening (225 minutes/week) than doing other leading forms of exercise, such as walking (160 minutes/week) and biking (170 minutes/week) (Caspersen et al., 1991).

CRIME PREVENTION

Community gardens offer a focal point for community organizing and can lead to community-based efforts to deal with other social concerns.

- Community gardens give youth a safe place to interact with peers and can involve them in beneficial activities (Sherer, 2006).
- Community gardens increase neighborhood surveillance or “eyes on the street”, often deterring crime (Kuo & Sullivan, 2001b).
- In a study of violent and property crimes around public housing buildings in Chicago, buildings with a high level of vegetation that doesn't obscure view (such as most garden plants) had 52% fewer crimes than those with no landscaping. Buildings with medium levels of this type of vegetation had 42% fewer crimes (Kuo & Sullivan, 2001).
- Scientific studies show that crime decreases in neighborhoods as the amount of green space increases, and that vegetation has been seen to alleviate mental fatigue, one of the precursors to violent behavior (Kuo and Sullivan, 2001).
- Community gardening is recognized by many police departments as an effective community crime prevention strategy. In Philadelphia, burglaries and thefts in one precinct dropped by 90 percent after police helped residents clean up vacant lots and plant gardens. (“Healing America's cities” p. 5-6, as cited in Englander, 2001).

THE URBAN ECOSYSTEM

Gardens help to improve the health of the city ecosystem in several ways:

- Community gardens add beauty to the community and heighten people's awareness and appreciation for living things. In a Chicago survey, this was the #1 reason given for the importance of community gardens, mentioned by 14.3% of respondents, while 83% of respondents felt that the garden has enhanced the beauty of the community (Chicago, 2003, p. 34).
- A 1995 Regional Plan Association poll of individuals nationwide found that the major components of a satisfactory quality of life are safe streets and access to greenery and open spaces. In another survey, owners of small companies ranked recreation, parks, and open space as their highest priority in choosing a new location for a business (Sherer, 2006, p.5).

- Urban green spaces are unevenly distributed and access is extremely limited near low-income neighborhoods populated by minorities, including recent immigrants. For example, in “Los Angeles, white neighborhoods enjoy 31.8 acres of park space for every 1,000 people, compared with 1.7 acres in African-American neighborhoods and 0.6 in Latino neighborhoods” (Sherer, 2006, p.6).
- Filter rainwater and help to keep lakes, rivers, and groundwater clean (“Plants and the micro-organisms with which they symbiotically coexist help to clean and filter water as it percolates through the soil”) (Bremer et al, 2003, p. 50).
- Reduce soil erosion and runoff, which lessens flooding and saves the city money (Bremer et al, 2003, p. 50, 56; Sherer, 2006; tpl, 2004).
- Restore oxygen to the air and help reduce air pollution through the gas exchange systems of leaves and soils (Chicago, 2003 p. 14; Sherer, 2006).

YOUTH EDUCATION

Community gardens can serve as a highly engaging outdoor classroom where youth can learn valuable skills, like those involving practical math, communication, responsibility, and cooperation. They also provide the opportunity to learn about the importance of community, stewardship, and environmental responsibility.

- When combined with science education, gardening can be a form of experiential learning that is more effective than traditional classroom learning. In a study of Hispanic and African American middle school students in Los Angeles, students who participated in a science class with a garden project showed dramatically improved science-processing skills when compared to those in a traditional science class (Blair, 2009 p. 19).
- In California, the San Francisco League of Urban Gardeners has a program in Alemany, a community with an unemployment rate of 84%, which employs 20-25 local youth during the school year and about 60 during the summer. They are trained in gardening, landscaping, habitat restoration, work skills and leadership development (Feenstra et al, 1999 p.40).

CULTURAL OPPORTUNITIES

- Community gardens offer unique opportunities to establish relationships within and across physical and social barriers. (Bremer et al, 2003; Tranel & Handlin, 2004). In places like the Twin Cities, where there are large communities of first- and second-generation immigrants, community gardens have provided a space for: inter-generational exposure to cultural traditions; cultural exchange with other gardeners; access to non-English speaking communities; cultural collaboration between ages groups (seniors and youths)
- In gardens across New York that are supported by the city’s community garden association, GreenThumb, there are gardeners from 45 different countries and many regions of the U.S.
- A recent study found that, compared to residents living near barren areas, those closer to green common spaces are more likely to use them and more likely to interact with neighbors and the community as a result (Kuo et al, 1998, p.26).

- Community gardens are great places to host social and cultural events for a variety of isolated populations, helping to strengthen communities (Krasny & Saldivar-Tanaka, 2004).

MENTAL & BEHAVIORAL HEALTH BENEFITS

- Exposure to green space reduces stress and increases a sense of wellness and belonging (Bremer et al, 2003, p. 55).

- "A ten percent increase in nearby greenspace was found to decrease a person's health complaints in an amount equivalent to a five-year reduction in that person's age" (Sherer, 2006, p. 16).

- In Brentwood California, the Vets Garden employs 35 patients, many of whom have not been able to hold down a job since the Vietnam War. Since the garden program started, inpatient stays have been significantly reduced and the gardeners have been making progress at faster rates and are better able to "participate more fully in the world and move on to jobs outside the hospital". Employment opportunities such as gardening and landscaping throughout the city have become available to Vet gardeners and several program participants have even gone back to school. (Feenstra et al, 1999, p. 52).

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Simi Valley Cultural Association (SVCA)

2. Full Address of Headquarters

543 Country Club Drive
247
Simi Valley CA 93065

3. Contact Name (First and Last Name)

Jan Glasband

***4. Contact Title**

Executive Program Director

5. Contact Phone

(805) 579-3611

***6. Contact Email Address**

jgartdept@sbcglobal.net

7. To demonstrate eligibility, please check the boxes that apply:

- 100% of grant funds will be used to serve Simi Valley residents
- 50% of individuals served by the organization are Simi Valley residents
- Non-profit organization has satellite location(s) in Simi Valley
- Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

90

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

23-7125047

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[IRS Reinstatement Letter.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[Tax Certificate.pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[SVCA CSV CPG Proposal 2022.pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

No

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Other

15a. If "other", please explain. If this does not apply, please enter N/A.

SVCA & programs under its umbrella; promote the arts; provide cultural enrichment & educational opportunities; encourage the development of skills, self-confidence, & self-esteem in program participants; & compliment programs offered by the City's Cultural Arts. SVCA's mailing address is as provided; our physical location is at 2956 School Street, Simi Valley, CA 93065.

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$22,500

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Jan Glasband

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



The Simi Valley Cultural Association
A Non-Profit Organization

FY 2022-23 City of Simi Valley Community Projects Grant Application

FY 2022-23 Community Project Grant Request

The Simi Valley Cultural Association (SVCA) is requesting a \$22,500 grant from the City's FY2022-23 program budget. The grant award will be used to subsidize three (3) unique SVCA programs: *Literature in Action*; the *Spectrum Collaborative* (not associated with the business by the same name); and *Untold Stories*. These programs will be detailed below, as will how any funds awarded via the pending grant will be expended.

Overview and Organization Profile

SVCA's *Articles of Incorporation* were executed in November 1970, and were subsequently filed with the Ventura County Clerk and the California Secretary of State. Since then, the organization has continuously endeavored to: promote and present the creative arts programs and activities to the community; provide cultural enrichment and educational opportunities; raise cultural awareness in the community through arts and education; encourage the development of skills, self-confidence, and self-esteem in program participants; and partner with organizations and entities in the community and across the region to ensure the success of mutual objectives.

SVCA (a 501[c][3]; Federal Tax ID number 23-7125047) operates under the administration of an eight-member Board of Directors and a four-member Auxiliary Board. Board members represent a broad cross-section of the community's public and private sectors, professionals with

experience in: business; government; education; fundraising; the arts, including, music, dance, literature, and stage; the film industry; publishing; and more. Historically, SVCA has successfully worked in partnership with, and received funding and/or in-kind support from, organizations such as:

- | | |
|--|--------------------------------------|
| ★ The Ronald Reagan Presidential Library | ★ Simi Valley Noontime Rotary |
| ★ The City Of Simi Valley | ★ The Simi Valley Historical Society |
| ★ The Simi Valley Unified School District | ★ Target® |
| ★ The Simi Valley Chamber of Commerce | ★ Wells Fargo Bank® |
| ★ The California Arts Council | ★ The Apple Corporation® |
| ★ The Ventura County Arts Council | ★ Tech Balanced Power Solutions, LLC |
| ★ The Small Business Administration of
Ventura County | ★ and others. |

As the programs and reputation of SVCA continue to grow, so do our prospective partnerships and their role in adding to the distinction of our community. An example is that the President of the California African-American Museum in Los Angeles recently contacted SVCA to discuss the prospect of partnering with our organization on the presentation of one of the programs for which we are requesting funding (and discussed below) as part of the Museum's regular schedule.

SVCA Facilities

For a number of years SVCA partnered with SVUSD through a generous usage agreement for the two northwest buildings on the site of the old Belwood Elementary School on Kadota Street. SVCA utilized the two buildings as a scene shop and storage for theatrical property, a rehearsal space, and a costume production/storage facility. The sale of Belwood Elementary School in 2015, necessitated SVCA relocating to a new facility. As our programs continued to expand so did our need for multiple classroom space, an additional theatrical performance and developmental venue for then-current and future youth programs, storage/construction facilities, and related workshops that provide further education in areas related to theatre arts. While classes and workshops were temporarily conducted at other facilities, SVCA petitioned the Simi Unified School District (SVUSD) for use of classrooms at the vacant Simi Elementary School on Church Street.

In June 2017, SVCA entered into a long-term agreement with SVUSD in order to create the *ARTS Cultural Enrichment Center* on the site of the old Simi Elementary School, which is no longer used as an educational facility. In exchange, SVCA provides not less than \$30,000.00 of free programs and services to the students of the School District annually. The purpose of the *Cultural Enrichment Center* is to provide arts education where our programs will continue to build and develop their on-going and new workshops, classes and programs to benefit local youth and families, and Simi Valley residents of all ages.

The *Cultural Enrichment Center* consists of six (6) modern, air-conditioned classrooms and a 3,600



square foot multi-purpose room with a stage and audience seating for up to 200 guests. Since taking occupancy of the facility, SVCA has invested over \$35,000 in transforming the multipurpose room into a high-tech black-box theater, and the classrooms into storage and production space for scenery, props, costumes, etc., and rehearsal space. When additional storage space became a pressing need, three (3) sea containers were purchased via organizational funds and donations. Donations also recently enabled the addition of six (6) rows of tiered theater seating (for a total of 74 seats) to supplement the rows of folding chair audience seating.

This successful, long-term partnership between SVUSD and SVCA has facilitated local youth (ages 9 and above) participation in many well-received and well-attended productions, and enabled program participants to develop and hone skills in every aspect of the arts, including: performing in drama, comedy, and musical productions; research and writing; diction and dialect; costuming; scene and set design and production; stage management; technical support such as lighting, audio, and sound effects; and more. Additionally, one classroom is currently in the process of being transformed into a combination dance room and teaching/rehearsal space. And SVCA continues to expand its program and activities, as well as the number of local youth participants therein.

SVCA Programs



Believing that every individual has the right to artistic expression and finding their own unique sense of self through the performing arts, the Actors' Repertory Theatre of Simi (ARTS) is intended to “help nurture and guide that journey which can only serve to enlighten and unify us as human beings.” Operating under the auspices of SVCA, ARTS has earned a reputation for excellence in live theater with acclaimed productions such as *1776*, *Joseph and the Amazing Technicolor Dreamcoat*, *Driving Miss Daisy*, *Home for the Holidays*, *Dracula*, and more. ARTS has received numerous “top-notch” reviews of its productions and two commendations from the City of Simi Valley City Council for its contributions and service to the community.

Recognizing the importance of arts education, ARTS' mission has always been to further develop and increase the impact of the arts on youth, as well as adults, looking to further their theatrical training and unique expression. For nearly two decades ARTS has developed several programs with a goal of marrying history and live theatre in order to more fully impact the lives of children and families in the community. These programs have included: the *Simi Valley Historical Ghost Tour*, the regional Nottingham Festival Traditional *Renaissance Faire*; and *Tumbleweed Town*, an historic reenactment of a Western American town and marketplace, circa 1890. And the program was proud to partner with the Ronald Reagan Presidential Library's *Discovery Program* on presenting *Time Travelers, Inc.*, a living history program which introduces young people to famous American and world figures. More than 500 local third and fourth grade students participated in the exciting *Discovery Program*, which was “hosted” by Harriet Tubman, Susan B. Anthony, and Presidents Abraham Lincoln and Teddy Roosevelt. Over the years, many thousands of local residents have benefitted from these programs,

Since 1989, ARTS has offered an intensive “summer stock” type theater training program for young people ages 8-15 years. For four (4) weeks young actors work with three directors and staff interns, learning the music, book, and dance for a full, junior version of a Broadway musical

theatre production that is performed on stage at SCVA's ARTS Cultural Enrichment Center at the close of the workshop. Participants also learn about theatre etiquette, creating a character, vocal interpretation, artistic expression, and working as a team to create a live theatrical production under the direction of a staff of professionals in a disciplined, safe and nurturing environment. The 2021 season resulted in the production of Disney's® *Descendants – The Musical*.



SVCA's FY2022-23 Community Project Grant Request, Scope of Work, Budget, and Ability to Complete Related Activities On Time

SVCA's/ARTS' most recently implemented programs – Literature in Action, The Spectrum Collaborative (not affiliated with the media company of the same name), and *Untold Stories*: meet numerous educational, social, cultural, and artistic needs in our community; primarily serve clientele in Simi Valley and have been invited into other communities which recognize their value; and are widely acclaimed reflections of the significance such programs have to the leadership and citizens of Simi Valley. And like other services and activities, funding for these valuable programs suffered during the prolonged pandemic. Accordingly, **SVCA respectfully requests \$22,500 in funding as part of the City of Simi Valley's FY 2022-23 Community Project Grant to support and maintain SVCA's *Literature in Action*, *Spectrum Collaborative*, and *Untold Stories* programs.**

Literature in Action

Literature in Action is a play-production program for teens ages 13-18 that focuses on classical American and world literature in play form. The workshop is 100% free, and offers young people an opportunity to experience and learn about historical and topical material while performing live theatre. The students are cast in specific character roles, and in a ten-to-twelve-week rehearsal

process they study and analyze the characteristics of the time-period during which the play takes place, comparing them to similar characteristics of the world they inhabit today. After the rehearsal process the students perform six weekend performances at ARTSpace Black Box Theater, located at SVCA's headquarters and the ARTS Cultural Enrichment Center at the old Simi Elementary School on School Street. To-date, the program's inspiring productions have included *Our Town*, *Comedy of Errors*, *Little Women*, *A Midsummer's Night Dream*, and more.



Spectrum Collaborative (Not affiliated with the Spectrum media company)

The *Spectrum Collaborative* is a free, on-going program under the non-profit umbrella of the Simi Valley Cultural Association. This program, implemented in 2017, is designed to pair mentors in the varied disciplines of the arts with young people of all gender-identities and their allies between the ages of 13-21 years for the purpose of creating original works that give voice to their unique experience. The program falls directly in line with SVCA's mission statement, which is to raise cultural awareness in the community through arts and education, thereby creating a more tolerant world.

The Spectrum Collaborative program offers three (3) 12-week sessions per calendar year, at our ARTS Cultural Enrichment facility. An open application process is offered throughout the year for mentors and participants who will work together once a week for a twelve-week session in order to create works of the written word, musical composition, dance and visual art, photography, podcasting, costuming, theatrical make-up, or any other form of artistic expression, which will then be performed/presented at the culmination of the session to family, friends, and the general public.

Our participants and mentors are acquired through outreach to schools, word of mouth, social media advertising, and various recommendations through associated organizations. Young people of all gender-identities and their allies between the ages of 13-21 years are welcome to enroll. Mentors must submit an online application and require a background in, and have the qualifications to, guide participants in the varied areas of visual and performing arts. A licensed behavioral therapist with experience in suicide prevention works as a psychological crisis consultant and is also a founding member of the program. The mentors and psychologist who work with the *Spectrum Collaborative* are not SVCA staff members and do not receive salaries; they are contracted specifically for this program and receive a minimal stipend.



The primary goal of the *Spectrum Collaborative* is to provide a safe, nurturing environment for participants who work alongside creative guides (mentors), once a week for three (3) hours, for twelve (12) consecutive weeks with the intention of creating and completing an original work that speaks to their individuality while providing an expressive outlet. Each twelve-week session will culminate in an open performance/presentation to family, friends, and the general public. Through this process we endeavor to afford positive support for a portion of the population in Simi Valley that is currently underserved, while building a more tolerant community through understanding.

Outreach to administrative members of the Human Rights Campaign of Ventura, and the Ventura Diversity Collective resulted in a recommendation that we consider expanding *Spectrum* throughout Ventura County and establish the program in other underserved areas, beginning with the cities of Oxnard and Camarillo, which we were able to successfully accomplish in 2021 in both

cities. We are fully prepared and committed to undertaking further expansion as the opportunity arises.

Current sponsor and endorsements of the *Spectrum Collaborative* include the: California Arts Council; Ventura County Arts Council; Pride Youth Theater Alliance; Diversity Collective of Ventura; HRC (Human Rights Campaign) of Ventura; and, Tie the Knot Organization.

Offering three consecutive twelve-week programs per calendar year, and engaging at least 20 participants per session, with a limit of 24 participants and 24 mentors, results in a direct benefit to 72 young people annually. An additional 400-600 audience members are peripherally impacted by this unique program each year. We are confident that word-of-mouth, subsequent promotional outreach, and additional media coverage will result in the further expansion of this invaluable program.

Untold Stories

SVCA's participation in the Reagan Presidential Library's *Discovery Program* was so well received by participants and the audience that the SVCA subsequently implemented the *Untold Stories* program, which focuses on one historic figure per vignette and introduces the audience in "first-person" to the spotlighted individual.

In this unique program, the youth who participate as the storyteller of each featured person's life are responsible for researching their character's life and drafting their own script, thereby honing their research and writing skills; presenting their "person" expands their acting and diction skills, and enhances their stage presence and self-confidence.

A testament to the program's popularity and impact is that individual performers have been invited to perform for local organizations such as the Noontime Rotary. "Performers" to-date have included Harriet Tubman, Sammy Davis, Jr., and Rosa Parks; historical figures waiting in the wings include Phyllis Whitley, Bayard Rustin, and more. Furthermore, *Untold Stories* is scheduled to be part of a presentation to the Principals of SVUSD elementary and secondary schools in anticipation of bringing the program into local schools.



Additional evidence of the impact of the *Untold Stories* program is that, as noted above, the President of the California African-American Museum in Los Angeles recently contacted SVCA's Program Director to discuss the possibility of partnering with our organization on presenting this program as part of the Museum's regular schedule for

educational outreach to the entire State of California. This collaboration will put a State-wide spotlight on the exceptional opportunities available to Simi Valley youth as a result of the strong partnership between the City of Simi Valley, the Simi Valley Unified School District, and the Simi Valley Cultural Association.



The SVCA's *Literature in Action*, *Spectrum Collaborative*, and *Untold Stories* programs are free to participants, and since the inception of these programs SVCA's operating budget, along with sponsorships, donations, etc., have generally covered direct costs such as non-SVCA staff mentor stipends, supplies, printing, advertising, and necessary program-specific equipment rentals for these programs. Like all organizations and agencies, SVCA's budget has been negatively impacted by prolonged efforts to address the pandemic. Ergo, **SVCA respectfully requests \$22,500 in funding as part of the City of Simi Valley's FY 2022-23 Community Project Grant to support and maintain SVCA's *Literature in Action*, *Spectrum Collaborative*, and *Untold Stories* programs.** These funds will help subsidize costs and help ensure a sustainable future for these important programs.

The requested funds will be used as detailed below:

REQUESTED BUDGET FOR LITERATURE IN ACTION, SPECTRUM COLLABORATIVE, AND UNTOLD STORIES PROGRAMS		
Category	Description	Request
Stipends for non-SVCA-staff mentors and licensed behavioral therapist for the <i>Spectrum Collaborative</i> program	Mentors and the therapist are uniquely qualified, program-specific, non-SVCA-staff who are contracted for each session of the <i>Spectrum</i> program	\$14,400
Materials/Supplies	To build and dress sets for productions	2,300
Copying	Workshop materials and scripts	800
Printing	Programs and flyers	2,000
Advertising	To promote performances and appearances	1,200
Costume and Equipment Rentals	Necessary for productions	1,800
Total Requested Grant Funds		\$22,500

Volunteer hours donated to support these programs, as well as SVUSD's generosity in making the space at Simi Elementary School available for the SVCA's use will serve as local *In-Kind* contributions to grant funds received in response to this request.

The requested grant funds will be used to offset the annual direct costs specified above for these three innovative and invaluable programs which have added significantly to the cultural, social, and educational life experiences enjoyed by the residents of our community and beyond.

As all three (3) programs are well established and on-going, SVCA will complete all related program activities and expend the granted funds prior to June 30, 2022, and will provide required reports and documentation to the City in a timely manner.

Conclusion

Receiving the requested Community Project Grant funds will ensure that SVCA's *Literature in Action*, *The Spectrum Collaborative* (not affiliated with the media company of the same name), and *Untold Stories* programs will continue to be available to, and benefit, the community's youth in FY 2022-23.

While the *Literature in Action*, *Spectrum Collaborative*, and *Untold Stories* programs are focused on serving the Simi Valley community, the fact that they have been recognized by, and requested for expansion into, other communities in Ventura County and to a nationally recognized museum in Los Angeles is a profound compliment not only to SVCA and its ancillary programs, but also to our sponsors and partners.

Allocating the requested funds from the City's FY 2022-23 Community Projects Grant to the designated SVCA programs will further enhance the established partnership between three of the major Simi Valley organizations – the City of Simi Valley, the Simi Valley Unified School District, and the Simi Valley Cultural Association – concerned with ensuring a rich educational, cultural, and social experience for the youth, and, indeed, all residents, of our remarkable community.

On behalf of the SVCA's Board of Directors, Auxiliary Board, program staff and participants, audience members, and everyone served and touched by our activities, I express sincere appreciation for your time and consideration of this request, and invite you to attend performances of these programs at the *ARTS Cultural Enrichment Center*, 2956 School Street, Simi Valley, CA, 93065, to observe first-hand the requested grant funds in use to benefit local youth and our community.

A handwritten signature in black ink, appearing to read 'Jan Glasband', with a stylized flourish at the end.

Jan Glasband
Executive Program Director, Simi Valley Cultural Association
Artistic Director, Actors' Repertory Theatre of Simi

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501 (c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Simi Valley Education Foundation

2. Full Address of Headquarters

P.O. Box 1439
Simi Valley California 93062-1439

***3. Contact Name (First and Last Name)**

Cindy Jacoby

***4. Contact Title**

Executive Director

5. Contact Phone Number

(877) 746-4543

***6. Contact Email Address**

cindyjacoby@svef.org

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10.Federal Tax Identification Number**

77-0299495

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[IRS Determination Letter for 501 \(c\) \(3\).pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[SVEF Business License -2022.pdf](#)

CPG Application - Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[2022 Community Projects Grant - Simi Valley Education Foundation.pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Education

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$34,642.50

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

***21. By entering your name below, you are acknowledging that you have the authority of the aforementioned organization to submit this application.**

Cindy Jacoby

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

Applicant:

Simi Valley Education Foundation

Project Title:

Open a Book and You Open a Mind – Why School Libraries are Important

Amount Requested:

\$34,642.50

Who is The Simi Valley Education Foundation (SVEF)?

Our mission is to bring together community and business entities to provide additional resources to students and teachers in Simi Valley's public schools. Through collaboration, the Foundation seeks to strengthen our public schools and the education they provide to our children. Research has shown that economic growth is directly related to the skills of its workforce and the skills of the workforce are heavily dependent on the schools in their community. **By providing additional resources to our schools, we truly believe we are benefitting the City of Simi Valley both today and in the future.**

Since our inception in 1989, SVEF has worked to improve the educational experience for all students in our community. Operating independently from the school district, each year our private, non-profit organization invests thousands of dollars and resources directly to Simi Valley public schools, teachers, and students, through classroom and department/grade level grants, student scholarships, and programs such as Every 15 Minutes and PTA Reflections. Although it operates independently, the Superintendent and a School Board member are members of the Foundation's Board, thereby providing insight and direction into decision making processes. The Foundation supports new ideas about how to engage children and youth in learning and new ways to bring together community-based systems that promote learning.

While the district provides the state and federal mandated materials to our schools, it has become SVEF's goal to enhance the education platform's curriculum through the purchase of various instructional resources. Our Foundation goes above and beyond what is already provided to our schools and deliver additional assistance that will elevate our district's education above the standards that already exist. By doing this we are not only enhancing public education, which is a critical part of the fabric of our community but creating future assets that will benefit our community. **In the end, it is also our belief, that we are helping to create more engaging and appealing schools, which will draw new students to our district bringing additional resources to our schools.**

Understanding the need for funding school libraries means understanding the importance of literacy

Ray Bradbury said, *"Without libraries what have? We have no past and no future."* He's right.

Literacy is the cornerstone of every student's development. It leads to better health, better employment opportunities, safer and more stable societies.

In the age of modern literacy there is emphasis upon having students take on more challenging text and independent reading. Motivation and choice play key roles in reading. In addition, strong and capable readers are those who read widely and diversely in a wide variety of genres and text types.

Children who read, or are read to become better readers, according to a substantial body of research. Direct encouragement by parents, teachers, and librarians promotes reading with children. In the quest to build capable readers, promoting independent, self-selected reading remains key. Creating ravenous, lifelong readers doesn't just happen, it takes a schoolwide culture and strong libraries to help reach that goal.

We want kids to read more. We want them to enjoy reading. We know that reading builds vocabulary, fluency, and background knowledge.

Why are school libraries so important?

Many people think that libraries are antiquated. They carry something called "books" that people can borrow. But schools are built around and through libraries.

- Quality school library programs are powerful boosters of student achievement that can make important contributions to improving schools in general and closing the achievement gap among our most vulnerable learners.
- School libraries provide another space that is safe for children to learn.
- Librarians know what books students enjoy. They help them choose books that interest them to encourage students to read more. When students read books they choose, they become better learners.
- Books are hands-on. They are immersive. Holding a book in our hands, we orient ourselves within a larger universe, free from pop-up ads..

Nationwide, research suggests that reading, writing, and graduation rates improve where schools have strong libraries. With increasing costs and decreasing school funds, local school districts must decide how to get the best return on their investments.

It is our belief that:

- Children learning to read need access to meaningful and personally interesting books. Focused, engaged reading occurs with printed books.
- Effective teachers understand that reading diverse books introduces students to the wide range of genres, authors, and topics.
- While the best predictor of reading success is the amount of time spent reading, reading achievement is also influenced by the frequency, amount, and diversity of reading choices.
- Providing access to a rich school library promotes increased reading frequency, and more diverse reading experience, helping students to attain greater levels of achievement.

Providing equitable and adequate school library services has become an issue, and SVEF would like to be a part of balancing that equation. Our goal is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

Why provide funds to grow school libraries?

From 2002 to 2010, the Improving Literacy through School Libraries program was the primary source for federal funding for school libraries in the U.S. Department of Education. However, in recent years the President and U.S. Congress have consolidated or zero-funded this program.

In an era of tightening budgets and lack of federal support, our school libraries need to continue receiving financial support because:

- Public school libraries provide information and ideas that are fundamental to functioning successfully in our increasingly information and knowledge-based present-day society.
- Public school libraries equip students with lifelong learning skills and develops their imagination, thereby enabling them to live as responsible citizens.
- Public school libraries are an essential partner for all teachers too, providing print materials that meet diverse needs and offering opportunities to deepen student learning.
- Public school libraries play an important role in preparing students to live and learn in a world of information and of course, improving literacy.
- Public school libraries are gateways to knowledge and culture and play a fundamental role in society. The resources and services they offer create opportunities for learning, support literacy and education, and help shape the new ideas and perspectives that are central to a creative and innovative society.

The school library is a central hub supporting every student and staff member, as well as parents. The library combines several elements — library staff, resources, and space. Each of these plays an important part in supporting teaching and learning. School libraries are most effective when these elements combine to form an integrated whole.

An effective school library:

- Improves student outcomes by building an adequate collection of fiction and nonfiction books at different levels to accommodate the many interests and abilities of students.
- Embodies the principles of voice and choice. Students that have the independence to choose their own reading and find resources they need, develop their interests and strengths at their own pace.
- Closes the education gap for students who might otherwise be disadvantaged, the library can provide access to the stories, information, and technology they need.

Substantial research indicates that a school library with appropriate staffing, adequate funding, and a rich collection of materials, makes a positive impact on literacy as well as on overall academic achievement.

Why invest in our Simi Valley public school libraries?

California public schools with strong school library programs outperform those without such programs in the areas of student engagement and academic achievement. This is true regardless of the school community's parent education and poverty levels, ethnicity, and percentage of English language learners.

Today many of our Simi Valley public school libraries are filled with old and dated books that need updating and/or replacing. For example:

- The average copyright date of Park View's collection is 1998 (23 years old)
- The average of the nonfiction is between 16-39 years old
- The average copyright date of the picture books (Everybody) is 1995- 26 years old
- The average copyright date of the fiction books is 1999- 22 years old.

We believe that by funding school libraries, SVEF will truly make a difference in our student's lives and in their future, while benefiting the City of Simi Valley's future workforce.

GRANT REQUEST:

1. Project Goals

- Purchase novels and graphic novels for Simi Valley Unified School District elementary, middle school and high school libraries.
- Provide a robust, up-to-date collection of print materials will help give our students the best chance to succeed.
- Special attention will be paid to providing books that are both appropriate and engaging for the targeted age group.

2. Amount Requested:

- There are approximately 17,000 students in the SVUSD district.
 - a. 19 Elementary Schools
 - b. 9 Middle and high Schools and one independent school
- As a result of interviewing SVUSD Directors of Elementary and Secondary Education we have created the following book categories:
 - a. K-3 – Learning to Read Books
 - 4-6 – Reading to Learn Books
 - 7-12 – Adapting learning style to the real world

Maximum: \$34,642.50 – minimum of 2235 books at an average cost of \$15.50* each

Minimum: \$10,013 – minimum 646 books at an average cost of \$15.50* each

Through qualitative analysis provided by the district in conjunction with discussions with district librarians, SVEF will then determine the specific book need per school site to maximize the impact of the grant funds.

* Specific attention and negotiation will be employed to reduce the average cost per book, thereby allowing the maximum use of the dollars awarded.

*

TIMELINE

1. Purchase Books for libraries:

The Directors of Elementary and Secondary Education along with school librarians, would be involved in finalizing the purchase of novels and graphic novels for the 28 schools in Simi Valley.

2. Distribution of Books:

Utilizing modern logistics technology, SVEF will select, order, and ship the chosen materials directly to each school site. Once received at the school site, a SVEF board member liaison will work with the librarian to inventory the selected books and place this stamp in each book:



Based on the grants' scheduled funding cycle, this will take place either at the between the end of the 2022 school year and August prior to the opening of schools.

3. Inventory and Reporting:

SVEF will provide all backup documentation of assets purchased. This report will be categorized by School, reading level and price paid for each book added to the library of our 28 Simi Valley public schools in.

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Simi Valley Friends of the Library

2. Full Address of Headquarters

2969 Tapo Canyon Rd.
Simi Valley CA 93063

3. Contact Name (First and Last Name)

Julia Hammon

***4. Contact Title**

Board Member

5. Contact Phone

(805) 433-5522

***6. Contact Email Address**

hammoneggs_8@yahoo.com

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
50% of individuals served by the organization are Simi Valley residents
Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

86

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

95-2489915

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[1IRS_FOL.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[2SVBusinessLicense_FOL.PDF](#)

Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[FOL SVPL CPG SOW Feb2022.pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Support Services

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

Yes. If yes, provide name of organization of co-applicant in the space below.

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

Simi Valley Public Library

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$59,360

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

No

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

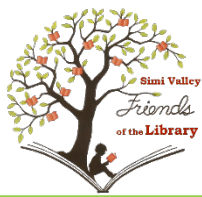
20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Julia Hammon

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



INTRODUCTION: MOBILE LIBRARY SERVICES PROGRAM

Simi Valley Friends of the Library and co-applicant Simi Valley Public Library (Team) appreciate the opportunity to present our application for the City of Simi Valley Community Projects Grant. The overall mission of the Team is to foster learning, literacy, and community connections for all with programs, collections, technology, a welcoming space, and skilled staff. Our proposed Program, Mobile Library Services, extends that goal and mission to the entirety of Simi Valley.

Through the years and through a recent city-wide survey, we have identified a need for further outreach and services extension. The objective of a mobile library service is to promote equity of service provision by enhancing the opportunity of access to library services. A mobile library provides flexible service, is not restricted to a particular population and is able to respond to the specific needs of underserved demographics. The Team will engage with the community by not only bringing their wares of books and media to borrow or purchase, but by selectively providing resources appropriate for each targeted demographic as needed or requested.

By going out into the community, we will reach people who may not have the means to get to the Library on their own. Services are underutilized by those with transportation, language, and technology barriers to access. We have taken steps toward becoming a more equitable pillar for our community. For example, as a fine-free library, an access barrier has been removed. We need to go further by engaging with individuals in their neighborhoods, where they feel comfortable, which we believe can go a long way to empowering those who need it most. We want people to know that we can meet them where they're at, and we can put the power of information access into their own hands.

PROGRAM DESCRIPTION

The purpose of the Mobile Library Services program is to bring focused resources and relevant connections to people in the context of their own neighborhoods. During the COVID-19 closure, the Library successfully took the pop-up library concept into the community. While these events are successful, staff realize that they are reaching people who are likely to already be library users. Residents who are not aware of library services, may not have internet, and might have no easy means of getting to the library – even when it is open – can be the people with the most pressing information needs. The Team will use grant funds to purchase and make modifications on a cargo van that will be used to bring small samplings of library materials, requested/held items, and provide WiFi within a range of the vehicle. Of note, our consumer research indicates that the selected Ford 350 E-Cargo Van can accommodate the required spacing and logistics needs as well as meet essential environmental, social, and governance factors. The van is comparatively low cost, easy to drive, highly maneuverable, and is equipped with OEM safety systems. Funding will also be applied to the design and installation of a customized van wrap which will identify the vehicle as a community resource.

On-the-go programming for early childhood and senior populations will be part of the service. Friends of the Library will participate by offering materials for purchase on various mobile visits, providing community members the option to own and keep valuable resources in their home. Other information

providers in the community such as the hospital, non-profit clinic, and senior services are being invited to participate in the planning and development of ongoing routes and programs. During the grant period, staff will continue visiting parks and add more neighborhood locations to the pop-up library rotation. Simi Valley spans 42 square miles and has a single library building in one of the least densely populated areas (with higher than median priced homes). Analytics show that density of library customers is lowest in the area of lowest median home costs. Taking information out to pockets of the community will expand the library's service capacity to make information more accessible to those people.

ADDRESSING COMMUNITY NEEDS

Community members need and deserve current and reliable information about health, local developments and issues, financial assistance, and early childhood resources for families. The library is the ideal portal for bringing that information to the community. Through the past couple of years especially, the library has at times been inundated with questions regarding local efforts and information about the census, taxes, COVID-19, and elections -- but only to those who have sought it out. If the information needs of those who reached out to the library have been that great during a time of uncertainty, staff know that there are many more who are unaware of the information services offered. Staff envision a future for the community in which essential information and connections are easily accessed by individuals who need them. The Mobile Library Services program will create and sustain partnerships with local agencies, such as clinic outreach and parent educators, and together will enhance community-wide access to knowledge and resources that will help people flourish. The pandemic has clearly pointed out the limits to the library's capacity to disseminate information and provide resources to those who need them the most.

Adults in various locations within City limits experience barriers to access to information that would improve their response to crisis situations. This situation results in less than optimal outcomes for themselves, their families, and their neighborhoods. Accessing current, factual, and relevant information in times of personal, local, regional, or national crisis is vital to resilience. During the financial, health, and societal upheavals of 2019-2021 inadequate ease of access to available resources may have led to increased vulnerabilities for people in these locations. The pandemic has affected the livelihood, health and well-being of so many of our community members. A mobile service program will provide easier introductory access to and an awareness of available resources such as: City e-notification, Library phone reference service, Emergency text alert system, and SVUSD Student Information Service registration, to name a few. Access to these baseline information sources will create awareness of further resource services that are relevant to specific needs of individuals and families.

Another demographic that has been identified as potential recipients in need of a mobile services program are the students and staff of Simi Valley Unified School District (SVUSD). School libraries and librarians do not have adequate numbers of items in their collections, and pertinent resources are often inaccessible to students. If funding is granted, the Team proposes a partnership with SVUSD in which book kits are provided to educators or holds are delivered to school site libraries. Additionally, Friends of the Library will donate books and materials for educational purposes, as well as leisure, at no cost to SVUSD students and families for them to keep as resources in their homes.

Through the grant period and beyond, the Team will continue to survey and assess the needs of the community. The program will be continuously evaluated and corresponding adjustments made. Evaluation factors and data metrics will include:

- Evaluate and record whether people in the targeted group have begun to use information sources that are new to them.
- Discover what information needs they have and address those needs; assess the level of satisfaction they have with the information sources provided.
- Program counts will include: Children participating in literacy and STEAM activities; Adults participating in conversation with staff or other information providers; WiFi usage; Laptop usage; Library materials borrowed at site; Sign-ups for information providers such as e-notify and text alerts.

BENEFITS TO OUR COMMUNITY

Throughout the pandemic, a pressing need arose: where to get reliable information in uncertain circumstances. People need more than information about the most current crisis; they also need support in order to flourish. Location, language, and technology are barriers to addressing these needs. By addressing location (going to where the information needs are), language (bringing our Spanish speaking staff members out to the community), and technology (providing mobile WiFi), staff can reduce some barriers. Mobile services provide library resources, community experts, and on-the-go programming that address a variety of information needs. In general, staff will bring to underserved pockets of the community new opportunities to get reading material for enjoyment and enrichment as well as connect them with people and information sources that improve their chances of flourishing as individuals and as a micro-community. Also, seniors and parents of young children are two groups whose specific needs can be addressed in this program. Seniors need information about health and wellness and connections with other people, and parents need support to help their children become successful in school.

Through pop-up events and surveys, the Team has identified areas that will most benefit from Mobile Library Services. We will continue to make a concentrated effort to reach out to community members within targeted neighborhoods and involve them in determining the success and projection of the program. This will be done through informal, guided conversations while on site with the van. The Team will use a Staff Survey Tool to track how frequently topics are brought up and to record new ideas. This neighborhood input will tell bilingual staff and volunteers what information resources and services are needed the most and how to help that community become comfortable accessing them. Speaking to the community in their own language and on their own “turf” will lead to breakthroughs that the library has not experienced before. This model of gathering input from a neighborhood will be evaluated and modified, as necessary, for use after the grant period ends as staff continue to expand services into new areas.

A Mobile Library Service will be an advantageous addition for Simi Valley residents. It will serve as an extension of the library to allow resources to be obtainable by everyone in the community, especially to residents who otherwise may not get a chance to benefit from them. Bringing customized materials and significant health and educational professionals to underserved and isolated areas of the City is a step toward well-being, lifestyle improvements and equity.

COMMUNITY ASSESSMENT

Through initial research and discussions with Simi Valley entities regarding recommendations for groups in the community who would most benefit from mobile library resources, a number of areas were identified as possible outreach locales; they are listed in the table below. Selection factors included general knowledge, observations, Library IQ Patron data, City Planner and Simi Valley Unified School District metrics such as:

- Free lunch eligibility (SVUSD)
- School site report card (SVUSD)
- Non English language spoken in the home (SVUSD)
- Percentages of non-cardholders by location (Library IQ)

Source/Recommended by	Location	Possible Venue
Chamber	Original Simi; between Royal / LA Ave. / First St.	Maronite Catholic Church; First Missionary Church; VCFD Station 45
Chamber, SVUSDRL	Between Erringer Rd. / Cochran St. / First St.	Parkview Elementary School / United Methodist Church
Chamber, SVUSDRL	Greek Tract; between Madera Rd. / LA Ave.	Arroyo Elementary School / Madera Elementary School / Samaritan Center
Chamber, SVUSDRL	Tapo St. area; btwn Tapo / Tapo Canyon Rd. / Cochran / Apricot	Santa Susana Elementary School
Chamber, SVUSDRL	Valley West; between Erringer / Bridget / Heywood	Berylwood Elementary School / Frontier Park / Rancho Simi Community Park
Library IQ Patron Detail Map	Katherine Rd. / Kuehner Dr. area	Knolls Park; Knolls School
Library IQ Patron Detail Map	Rockingham Dr. / Latimer Rd. area	Suzana Woods Mobile Home Park
Library IQ Patron Detail Map	Cochran St. between Stearns and Stow	Location will be researched further
Library IQ Patron Detail Map	Marlin, Runway, Angus near LA Ave.	Location will be researched further
Library IQ Patron Detail Map	Near or between LA Ave. and Patricia; cross street Galt	Sunrise Preschool / Tiny Tot Preschool
Library IQ Patron Detail Map	Royal Ave. and Corto St.	Location will be researched further

Source/Recommended by	Location	Possible Venue
Library IQ Patron Detail Map	Terra Rejada Rd. near Target / Strathearn	Friendly Village Mobile Home Park
SVPD	Bishop Ave.	Cornerstone Church
SVPD	Calle La Sombra	Verde Park / Las Sarenas Senior Apartments Clubhouse
SVPD	Monticellos at Sycamore	Sycamore Drive Community Center / Vintage
SVPD, Chamber, SVUSDRL	Patricia Ave. (Erringer to East)	Berylwood Elementary School / Tiny Tot Preschool and Kindergarten / Berylwood Park
Varenita Senior Living	Varenita on Tapo Canyon Rd.	Varenita

BUDGET AND TIMELINE

The Simi Valley Library seeks approximately \$59,360 in funding for a Mobile Library Services Program. Preliminary conversations with the owner of the Simi Valley Ford dealership have helped frame the idea for a 350 E-Cargo van. Modifications needed would be a ramp for unloading carts of browsing materials and program supplies, and a promotional wrap installed by Simi Valley business SoCal Wrap and Tint (SWAT). The cost of the van and proposed modifications is estimated to cost \$57,160 (van, ramp and wrap install). Three book carts will be purchased at \$500 each (\$1,500). The purchase of a modem is estimated to total \$250. Printed material (promotional flyers and surveys) will cost no more than \$450. In-kind funds will be sought for insurance costs. Staff salaries will be covered by the library's operations budget.

PROGRAM BUDGET AND EXPENDITURE

The table below depicts the direct costs associated with the Mobile Library Services Program and the estimated expend by dates.

Item	Direct Cost	Expend by
Ford 350 E-Cargo Van	\$52,000.00	August 2022
Custom Vehicle Wrap	\$2,660.00	August 2022
Van Ramp	\$2,500.00	August 2022
Book Carts (3)	\$1,500.00	August 2022
Modem	\$250.00	August 2022
Promotional Materials	\$450.00	June 30, 2023
Total Funding Requested:	\$59,360.00	June 30, 2023

PROGRAM TIMELINE

Throughout the grant period of July 1, 2022 to June 30, 2023, the Team will provide the Simi Valley City Council with further assessment details, Program success rates and the required quarterly reporting.

Program Activities and Deliverables	Timeline
Van purchase and ramp modification for transportation to mobile sites	by 08/31/2022
Vehicle wrap design and application	by 08/31/2022
Procure laptops and required hardware and software for program	by 08/31/2022

Program Activities and Deliverables	Timeline
Develop information graphics and promotional materials (bilingual)	ongoing
Develop quarterly program assessment reporting and findings: <ul style="list-style-type: none"> Children's staff (Library) to provide mobile STEAM activities for children while parents speaking with staff, community resource partners, and volunteers Focus group and individual interviews with adults to assess information literacy (find out type of information needed and assess ability to navigate those information resources) Categories of information resources will include health, financial, law enforcement, and food resources; community resource partners from these service areas will be invited to participate Small selection of Library materials will be available for browsing, borrowing and requested holds on return trips will be delivered 	ongoing
Quarterly Expenditure Reporting to Simi Valley City Council	Oct/Jan/Apr/Jul
Return unexpended funds to the City	June 30, 2023

TEAM CONTACTS

Friends of the Library

Julia Hammon
 Board Member
 (805) 433-5522
 hammoneggs_8@yahoo.com

Simi Valley Public Library

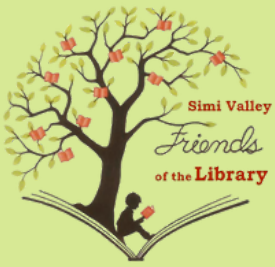
Kelly Behle
 Library Director
 (805) 526-1735
 Kelly.Behle@simivalleylibrary.org

ATTACHMENTS

Attachment A: Sample Van Wrap Design Concepts

Attachment B: Cargo Van Cost Detail

Attachment C: SoCal Wrap and Tint Estimate



MOBILE LIBRARY SERVICES VEHICLE CONCEPT

The Team will work with Simi Valley local business SWAT SoCal Wrap and Tint to design an eye-catching and inviting vehicle wrap. Riverside County Library Services Mobile Resource Van and sample promotional graphics are shown below to provide a visual of the Mobile Library Services concept proposed for the benefit of the Community.



COMING SOON!

CONNECT

Funding provided by the State of California

MOBILE RESOURCE VAN SERVICES

• Learning Lounge

• Resume and Job Help

• Family Literacy Programs

• Adult One-on-One Sessions

• Adult Small Group Sessions

• Library Services

Attachment A: Mobile Services Van Concept

ATTACHMENT B: E-CARGO VAN COST ESTIMATE

SUMMARY

\$51,820

ESTIMATED NET PRICE ^{S5}

\$881

PER MONTH FOR 60 MONTH FINANCE ^{S6}

[Create an Order Explained](#)

Pre-production model shown throughout



EXTERIOR ^{S4}

Oxford White	\$0
16" Steel Wheels with Full Silver Wheel Cover	\$0
235/65R16C 121/119 R BSW All-Season Tires	\$0
Short Arm – Power Adjusting, Manual-Folding	\$0
Glass – Tinted	\$0
Keys – Two (2) Additional	\$70
Spare Tire and Wheel	\$0
Reverse Sensing System	\$275
High Resolution Digital Camera	\$0
Roof Marker Lamp Delete	\$0
Glass – Fixed Rear-Door Glass and Fixed Passenger-Side Cargo Door	\$395

Pre-production model shown throughout



INTERIOR *S4*

Dark Palazzo Gray Vinyl	\$0
Dark Palazzo Gray Vinyl, 2-Way Manual Driver and 2-Way Manual Passenger Seats with Driver Seat Armrest Only	\$0
Scuff Plate Kit – Heavy-Duty	\$0
Floor Covering – Vinyl - Front Only	\$0
Floor Covering – Heavy-Duty Cargo Flooring	\$735
Rearview Mirror	\$0
SYNC® 4, 12" Multi-Function Display with Connected Built-In Navigation	\$0

POWERTRAINS ^{S4}

Electric Motor	\$0
Rear Wheel Drive	\$0
Single-Speed Transmission	\$0
Electric Axle	\$0

PACKAGES ^{S4}

Cargo Van	\$0
Load Area Protection Package	\$370

[Create an Order Explained](#)

PRICING SUMMARY

BASE MSRP ^{S1}	\$48,280
OPTIONS ^{S4} & ACCESSORIES ^{S8}	+ \$1,845
DESTINATION CHARGES ^{S17}	+ \$1,695
TOTAL MSRP ^{S16}	= \$51,820
ESTIMATED NET PRICE ^{S5}	= \$51,820
MONTHLY PAYMENT ^{S6}	\$881

Finance based on \$5,182 down payment,
60 month term and 5% APR, \$0 trade-in-value

YOUR ZIP CODE [93063](#)

CLOSEST FORD DEALER
[Price Ford of Simi Valley](#)
4.5 miles away
[\(833\) 372-0731](#)

Your Configuration:

Pricing shown for Zip code 93063 as of February 14, 2022

ATTACHMENT C: SoCal Wrap and Tint (SWAT) Estimate

360 Collection Inc., DBA SoCal Wrap And Tint
4212 E Los Angeles Ave
Simi Valley, CA 93063 US
(805) 526-7928
info@socalwrapandtint.com
www.socalwrapandtint.com



ADDRESS

Simi Valley Library
2969 Tapo Canyon Road
Simi Valley, Ca 93063

ESTIMATE # 11279
DATE 02.15.2022

	AMOUNT
Year: 2022	0.00
Make: Ford	
Model: Transit 350 Medium top cargo	
Plate:	
VIN (last 4):	
One-time design and engineering setup fee	75.00
Printed vinyl wrap, lamination and install (PARTIAL WRAP OPTION 201sqft.) Includes full rear, partial sides and hood logo.	2,412.00T
<hr/>	
Please review all items, sign/date to approve and email to: anthony@socalwrapandtint.com	SUBTOTAL 2,487.00
	TAX 174.87
	TOTAL \$2,661.87

Accepted By

Accepted Date

Thank you for your business!

Submission #	1469094
IP Address	23.240.38.225
Submission Recorded On	02/13/2022 2:21 PM
Time to Take Survey	14 minutes, 26 seconds

CPG Application Page 1

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501 (c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

*1. Name of Organization

Soroptimist International of Simi Valley

2. Full Address of Headquarters

1464 Madera Rd. #N323
Simi Valley CA 93065

*3. Contact Name (First and Last Name)

Amy Corneau

*4. Contact Title

Immediate Past President

5. Contact Phone Number

(805) 404-7677

*6. Contact Email Address

amy@gmail.com

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

Non-profit organization has satellite location(s) in Simi Valley
Non-profit organization is located in Simi Valley

*8. What percentage of clients served are in Simi Valley?

100

9. Is your organization a 501(c)(3)?

Yes

*10. Federal Tax Identification Number

472483964

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

Scannable Document on Feb 10, 2022 at 9_51_48 AM.pdf

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

Scannable Document on Feb 10, 2022 at 9_51_48 AM.pdf

CPG Application - Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

Community Grant Application 2022 (2).pdf

*14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?

We are in international non-profit with clubs throughout the world. The headquarters is in Philadelphia Pennsylvania.

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

SKIPPED

15. Please choose a category that best suits your organization's purpose.

Support Services

15a. If "other", please explain. If this does not apply, please enter N/A.

SKIPPED

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$16,750.00

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

***21. By entering your name below, you are acknowledging that you have the authority of the aforementioned organization to submit this application.**

Amy Corneau

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

Live Your Dream Award

Scope of Work

Each year our Soroptimist International of Simi Valley, as well as Clubs around the world, provides cash grants to head-of-household women, have financial need, and are pursuing secondary education to improve and empower their lives. The applicants are enrolled at Moorpark Community College, our Simi Institute for Careers and Education, and other local colleges.

Our Club has awarded over \$40,000 to over 25 deserving women in our community of Simi Valley since 2016 when we became a Simi Valley Club. Recently in February 2022, we were able to award 8 women grants who are pursuing secondary education. We are proud to say that many of our past awardees have gone on to successful careers in the medical and teaching fields right here in Simi Valley. We have also had one recipient join our Club in order to help more women and girls in our community.

The Live Your Dream program extends past awards in our Club. Women who receive Live Your Dream grants are in need throughout the year. Therefore, we use this budget to help our recipients with gift cards for such things as laptops, printers, paper, gas so they can get to school, and sometimes even to restaurants so they can go out to eat once in awhile with their childrens. In addition, we have funded testing, lab uniforms, resume and interview support that may come later during and after their program. We want to support our recipients as much as possible until she graduates. We have also collaborated with Macy's to create a day for our past recipients to pick out an interview/work outfit that she could keep. What we did not expect were tears from our recipients of not only gratitude but we had made them feel like queens for the day and their self-esteem were lifted, as were ours.

After the Live Your Dream Award application process opens, women apply online for the grant. They are then automatically directed to our Club based on their residential zip code. All applications are due by November 15th. They then go through an in-person (or via Zoom this year) judging process from a small group of Club members, and a few outside community members, to make sure they qualify as head-of-the household and that they are registered in school. Most applicants are alone because their children's father (s) have abandoned their children and mother and left them to fend for themselves so they rely on family if they are lucky, or government resources. Many of the women come from domestic violence, foster care systems, drug abuse, and other horrendous pasts. We hear stories of strength, recovery, and resilience from our applicants and our goal is to encourage them to stay in school and to be role models for their children, to break the cycle, and to empower themselves through education, through the Live Your Dream Program..

Costs

- Grant Budget 2022/2023
- Grants \$10,000.00
- Macy's Day, Interview \$2000.00
- Gift Cards for Support \$2500.00
 - Gas, Supermarket, Target, Best Buy, Walmart
 - \$50 Gas Cards- 10
 - \$50 Supermarket- 10
 - \$100 Target- 5
 - \$250 Best Buy- 2
 - \$250 Walmart- 2
- Extended LYD Support \$750.00
 - Tests, Books, and uniforms as needed

Total Requested: \$16,750

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

The Arc of Ventura County

2. Full Address of Headquarters

5103 Walker Street
Ventura CA 93003

3. Contact Name (First and Last Name)

Julie Duran

***4. Contact Title**

Director of Development

5. Contact Phone

(805) 650-8611 ext. 1020

***6. Contact Email Address**

jduran@arcvc.org

7. To demonstrate eligibility, please check the boxes that apply:

- ☐ 100% of grant funds will be used to serve Simi Valley residents
- ☐ Non-profit organization has satellite location(s) in Simi Valley
- ☐ Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

15

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

95-2266987

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[IRS 501\(c\)\(3\) Letter of Nonprofit Status.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[Business Tax Certificates - City of Simi Valley.pdf](#)

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[The Arc of Ventura County CPGP FY 2022-2023 Request.pdf](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

Yes

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

[The Arc Simi Valley Program Locations.pdf](#)

15. Please choose a category that best suits your organization's purpose.

Support Services

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$17,500

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Julie Duran

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



**City of Simi Valley
COMMUNITY PROJECTS GRANT PROGRAM
Fiscal Year 2022-2023**

SCOPE OF WORK

The Arc of Ventura County (The Arc) appreciates the opportunity to submit the following grant request for consideration of funding from the Community Projects Grant Program. We are respectfully seeking funding of \$17,500 that will support our efforts to remove barriers to employment for individuals with intellectual and developmental disabilities (IDD) who reside in Simi Valley.

The City's partnership will benefit The Arc's Community Employment Services, where adults with IDD discover their employment goals, interests and strengths, and receive job development/training, and successful placement assistance with satisfied business partners throughout Ventura County. Employees earn competitive wages and work alongside individuals without disabilities. Ongoing job coaching and case management services are provided to support the individual's employment success. Our goal is to empower individuals to be successfully employed in a meaningful and rewarding job, and achieve job retention that allows the individual to reduce and/or eliminate reliance on government-funded benefits.

To achieve these goals, grant funds will be dedicated to support the salary of a full-time Job Developer and the purchase of an annual subscription to the Spark Program, an online training curriculum to further educate and prepare individuals receiving Job Development Services for employment readiness. Our grant request represents 27% of the annual cost of \$65,805 to support this component of Employment Services.

PROJECT NEED

Individuals with IDD remain one of the most overlooked talent pools in today's labor force; causing many job seekers with IDD to remain unemployed and costing employers the opportunity to boost workforce diversity and add value to their organization.

The National Report on Employment Services and Outcomes through 2018 highlighted the Economic Status of Adults with IDD. *"People with IDD experience greater levels of unemployment, underemployment, low wages and poverty compared to those without disabilities. Adults with disabilities have different economic outcomes compared to adults without disabilities. People with any type of disability are less likely to work (37%) compared to people with no disability (76%) and people who have a cognitive disability (IDD) are the least likely to work (28%)."*

Access to meaningful employment for people with IDD is a priority at The Arc of Ventura County. We support a philosophy that people of all abilities are entitled to the opportunity of employment and equal pay for a job well done. In 2007, The Arc began its journey to close all sheltered workshops and

eliminate the Sub-Minimum Wage Certificate. We expanded our Community Employment Services and established a standard to develop jobs where individuals are paid at least minimum wage or higher and are successfully employed in their neighborhoods alongside people without disabilities.

Today, The Arc is a source for highly motivated and reliable job candidates who are ready to assist employers reach their business goals. Our Community Employment Services includes a team of 14 employees responsible for providing individuals with a variety of direct support services and training to achieve their goals of obtaining and maintaining meaningful and rewarding employment with satisfied business partners throughout Ventura County. Job coaching and case management services are currently provided to 87 individuals who are actively employed with 46 community business partners located throughout Ventura County. All employees are earning at least \$14 per hour and have been actively employed and proudly supporting their community throughout the COVID-19 pandemic.

The Arc's request will support the salary of the agency's full-time Job Developer; dedicated to identifying and increasing competitive employment opportunities for individuals served in Simi Valley. The Job Developer is vital to the success of our efforts to establish additional relationships with businesses that lead to increased employment placements for individuals served. The Job Developer is responsible for educating businesses on the many benefits and tax credits of hiring individuals with disabilities, as well as mentoring and preparing the individual throughout their path to employment placement.

Currently, twenty (20) individuals are receiving job preparedness training at our program site located at 5143 Cochran Street, Simi Valley, and eleven (11) individuals are successfully employed at six (6) businesses in Simi Valley. These partners in employment and number of placements include:

Albertsons (3)
Arby's (1)

Home Depot (1)
Home Goods (2)

Stater Bros. Market (1)
Vons (3)

The Arc's goal during the grant year is to establish successful employment placement for 8-10 applicants who reside in Simi Valley. To achieve this goal, the following are examples of the many services and supports provided by the Job Developer to improve employment opportunities for individuals served:

Goal: ASSIST INDIVIDUALS SERVED TO OBTAIN MEANINGFUL AND SUCCESSFUL EMPLOYMENT:

Objective:

- Meet with individuals and his/her circle of support to identify employment goals and objectives and develop appropriate plan to achieve success.
- Work closely with the Department of Rehabilitation and Tri-Counties Regional Center for referrals, job coach funding, transportation needs and clothing needs for the individuals seeking employment.
- Provide review of job requirements and assess training needs.
- Assist participants starting the Spark Program and provide support to complete applications, review applications filed electronically and assist individual with transportation to a potential employer.
- Develop and place referred individuals seeking employment in part-time and full-time paid employment with local businesses, private or governmental agencies.

Goal: IDENTIFY ADDITIONAL COMMUNITY BUSINESS PARTNERS:

Objective:

- Identify business contacts to discuss the positive impact and benefits of hiring a person with IDD.
- Survey the community's labor market to identify types of jobs which appear to be within the employment capacity of potential referrals.
- Make regular contact with local employers to develop job opportunities and maintain a contact list of employers.
- Inform and work with families, care providers, case managers, and funding agencies on issues/changes affecting employment.
- Survey and develop community job sites.
- Continue membership with the Simi Valley Chamber of Commerce to educate members on the value and benefits of hiring individuals with IDD.

Grant funding will also support the purchase of the **Spark Program**, an educational and training curriculum to prepare individuals for job readiness; leading to successful employment in their community. Twenty (20) individuals receiving job development services in Simi Valley will benefit from the curriculum. The program will be available to additional individuals served in Simi Valley who express an interest in the curriculum during the grant year.

The Spark Program is an interactive introduction to employment and one of the first steps to preparing individuals for successful job placement. The 12-month online curriculum features 68 modules that participants complete at their own pace and with the support of our team members. The courses provide individual assessments, curriculum-based workplace readiness training, job exploration, and professional etiquette skills. Participants will have access to a wide variety of learning opportunities and virtual guest speakers to help identify career interests. Support and assistance to create a resume, fill-out employment applications and participation in mock interviews is also provided.

The Spark Program was developed by Celebrate EDU, a nationally-recognized nonprofit organization that provides entrepreneurial education to individuals with IDD. Their curriculum focuses on self-employment, enhancing skills needed to obtain and maintain successful employment and self-advocacy. The Spark Program utilizes a combination of videos, activities and online assessments to help individuals turn their strengths and talents into opportunities for success. The program is proven to increase confidence, problem-solving, creativity, independence, personal responsibility, and money management. For individuals with disabilities, these skills are crucial for their future. Successful completion of the Spark Program will prepare job seekers for the next step of employment placement assistance; resulting in an ongoing sustainable benefit to the City of Simi Valley.

Evaluating and Measuring Impact

An Individual Habilitation Service Plan (IHSP) is developed for each individual authorized for Community Employment Services. The IHSP is a goal-oriented services planning tool/agreement that identifies and tracks employment-related progress with the person served.

To support each individual to achieve employment success, any performance areas identified for improvement will result in the development of a plan that identifies proposed interventions, timeframes, and recommendations for additional job development training services as needed.

The Arc also utilizes "Case Magic" case management software to document individual service plans and track progress towards goals and outcomes. Employment goals and objectives are reviewed at the individual's annual meeting. The areas of efficiency of services, effectiveness of services, service access, and satisfaction of services received are measured. Any amendments to the individual's service plan are identified and revisited at the annual meeting with the individual and his/her circle of support.

As evidence of our commitment to service delivery excellence, our Community Employment Services are examined and surveyed by CARF (Commission on Accreditation of Rehabilitation Facilities). CARF-Accredited status demonstrates a significant effort, strong teamwork and a commitment at all levels within the organization to provide quality services that enhance the lives of individuals served. The Arc continues to receive CARF's highest accreditation rating. Our most recent triennial survey (August 2020) included the following commendation: *"The Spark Program is a wonderful addition to help prepare individuals for a job in the community. This program is a sound financial investment that really takes the organization's services to the next level."*

BUDGET – JULY 1, 2022 – JUNE 30, 2023

Item	Expense	Request to City of Simi Valley CPG
Job Developer Position (Simi Valley) – Full Time	\$58,305	\$10,000
Wages	\$42,888	
Benefits	\$14,417	
Mileage	\$1,000	
The Spark Program Educational and training curriculum to prepare individuals for job readiness that will lead to successful employment in the City of Simi Valley.	\$7,500	\$7,500
Total Cost	\$65,805	\$17,500

ORGANIZATION MISSION AND BACKGROUND

Serving Ventura County for over 67 years, The Arc of Ventura County is committed to promoting and protecting the rights of people with intellectual and developmental disabilities through services that actively support their full inclusion and participation in the community.

The Arc provides Community Integration Day Programs, Community Employment Services and Independent Living Services to over 700 individuals throughout Ventura County. All programs are person-centered and empower the people we assist to access their communities in order to achieve greater independence and self-determined lives in regular every day settings. The agency employs a team of 208 dedicated employees who are essential to the success of the individuals we proudly serve.

It is our vision that each individual is valued and experiences a genuinely satisfying life. As such, people served at The Arc of Ventura County are respected as individuals, celebrated for their talents and supported toward achieving their personal best.

BENEFIT TO SIMI VALLEY

Established in 1954, The Arc of Ventura County is a leading provider of quality programs and services that support individuals with IDD to enjoy a life of dignity, respect and inclusion. The agency offers Community Employment Services, Independent Living Services, as well as Community Integration Services at two sites in Simi Valley.

The following demographics represent the 107 individuals served by The Arc who reside in the City of Simi Valley:

Gender		Age		Ethnicity		Length in Program	
Male	58	20-29	19	Caucasian	71	Under 1 Year	2
Female	49	30-39	40	Hispanic	24	1-5 Years	16
		40-49	18	Asian	7	6-15 Years	60
		50-59	15	African-American	3	16-20 Years	14
		60+	15	Two or more races	2	20+ Years	15

Our services are highly desired and valued by the individuals we serve and their families, and are of great benefit to the City of Simi Valley. 100% of funding received from the Community Projects Grant Program will benefit residents of Simi Valley. All funds received in support of this project will be expended within the grant period.

The Arc of Ventura County greatly values the City's longstanding support and partnership of our mission and efforts to improve the quality of life for individuals with IDD in Simi Valley. We would be honored to be included as a recipient of the Community Projects Grant Program. Your collaboration will continue to empower those we serve to obtain successful and meaningful employment they can be proud of, achieve their goals towards independence, as well as provide a reliable workforce solution that benefits businesses in Simi Valley. On behalf of everyone at The Arc of Ventura County, thank you for your consideration.



Administrative Office
5103 Walker Street, Ventura, CA 93003
(805) 650-8611

SIMI VALLEY PROGRAM LOCATIONS

Community Integration Day Program
5143 Cochran Street
Simi Valley, CA 93063
(805) 520-0399

Community Integration Day Program
3340 E. Los Angeles Avenue
Simi Valley, CA 93063
(805) 527-1358

Submission #	1480172
IP Address	107.184.131.30
Submission Recorded On	02/18/2022 9:51 AM
Time to Take Survey	15 minutes, 26 seconds

CPG Application - Page 1

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

*1. Name of Organization

The Samaritan Center -Simi Valley

2. Full Address of Headquarters

280 Royal Ave
Simi Valley CA 93065

3. Contact Name (First and Last Name)

Doug Landon

*4. Contact Title

Board of Directors - Treasurer

5. Contact Phone

(805) 368-0460

*6. Contact Email Address

djlandon@sbcglobal.net

CPG Application - Page 2

7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization is located in Simi Valley

*8. What percentage of clients served are in Simi Valley?

100

9. Is your organization a 501(c)(3)?

Yes

*10. Federal Tax Identification Number

77-0321181

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

IRS Document Samaritan Center.pdf

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

Simi Valley Certificate.jpeg

Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

Statement of Work - The Samaritan Center 2022 Final.docx

*14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

SKIPPED

15. Please choose a category that best suits your organization's purpose.

Support Services

15a. If "other", please explain. If this does not apply, please enter N/A.

Assist residents experiencing homelessness and with food insecurities

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

\$50,000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Doug Landon

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



Simi Valley Community Project grant 2022-2023 Application

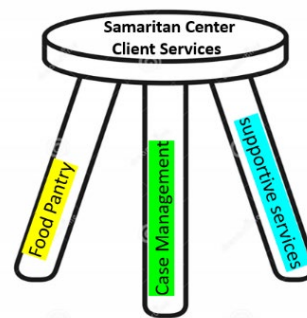
Statement of Work

The Samaritan Center

Background

The Samaritan Center located in Simi Valley is a California Public Benefit (501 (c) (3) Corporation whose purpose is to (i) serve the homeless and near-homeless men, women, and children in Simi Valley by providing basic supportive services, Case management resources, opportunities, and hope, (ii) to offer to the persons above resources to recover and become healthy members of the community and (iii) to offer opportunities for local individuals and groups to collaborate to accomplish the above objectives. The Samaritan Center has been operating in Simi Valley since 1993. Over the last several years the key to the success of the Samaritan Center is based on following critical pathways to Client Services:

- Case Management
- Supportive Services
- Food Pantry



These services are only offered to those that have a connection with the Simi Valley community. This is verified through previous address, Human Services, bank records, birth certificates, employment, passports, schooling, family, IRS records, criminal records, etc.

During the time frame between April 2020 – December 2021 the Samaritan Center Staff and Volunteers have provided the following Client Services to the Simi Valley Community.

Events and Activities	Number of events or impact
HMIS (Active Case Management)	Avg 100 (Clients per month)
Client Employment	11
Client Housing-permanent or transitional	7
Meals Served (breakfast/lunch/dinner)	4218
Mail Services distribution	1304
Haircuts	18
Showers	427
PADS Clients (Nov-Dec Only)	4 per night
Pantry Food Service (drive thru)	1958 (visits) 5387 (Household members)
Fresh food rescued (Food Share)	118,158 (pounds)

Statement of Work

Based on the review of the current programs and operations at the Samaritan Center the following “Risk Items” have been identified and could jeopardize the continued success of the Food Pantry and the Samaritan Center operation.

1. Aging Samaritan Center Vehicle (2001 Suburban with 200,000 miles). This vehicle is used almost daily to pick up over 13,000 pounds of food per month from local supermarkets and Food Share providers. Mechanical breakdown of this vehicle would greatly impact the pantry program while alternate arrangements or repairs are made. The Samaritan Center Strategic plan has identified the need to replace the aging vehicle however funding has not been identified. Cost sharing with the City of Simi Valley for the procurement of a late model used vehicle would mitigate this risk item. With a monthly average of 500 Simi Valley household members relying on the food pantry food and served meals to our clients, we request assistance in this area. It is estimated that a replacement (late model used) vehicle would cost in the range of \$20,000 - \$30,000.

- a) The Samaritan Center request grant funding of \$20,000 for a replacement vehicle.

Through fund raising and donor contributions, The Samaritan Center will cost share up an additional \$10,000 towards the vehicle purchase.

2. Aging Pantry kitchen 2-ton Air Conditioning (AC) Unit. The Samaritan Center Kitchen provides storage of food and supplies for the meals served at the center as well as storage of fresh food rescued from local supermarkets and Food Share providers. During the hot summer months, it takes two AC units to provide sufficient cooling of the kitchen / storage area. Currently one of the AC units is not working properly. Based on a consultation with an air conditioning contractor, the unit needs to be replaced. With a monthly average of 500 Simi Valley household members relying on the food pantry, and daily clients relying on prepared meals at the center, we request financial assistance in this area. The Pantry AC unit is the property of the Samaritan Center and not owned by the facility landlord.

- a) The Samaritan Center request grant funding of \$5,000 for a new 2-ton AC unit

3. Enhanced Supportive Services / Project prevent homelessness

In efforts to mitigate the occurrence of homelessness in Simi Valley, the Samaritan Center request grant funding to assist low-income families and individuals experiencing a financial crisis with limited financial assistance for Rent, Utilities, and Car expenses. Each of these expenses can be challenging when significant financial hardships impact a family or individual in Simi Valley. The program would be administered under the direction of the Samaritan Center Executive Director and Case Management with stringent criteria for application and approval.

- a. The Samaritan Center request grant funding of \$15,000 for the above enhanced services distributed as follows:

1. Utility payment assistance (\$2500)
2. Rental assistance including security deposit (\$10,000)
3. Car assistance (DMV fee, car repairs, insurance, gas) (\$2,500)

4. Hotel / Room Voucher Program

The Hotel / Room voucher program would be provided to clients who are at high risk for health, domestic violence, or extreme hardship requiring short term housing while other arrangements are coordinated by Case Management through the Continuum of Care (CoC) of Ventura County.

In Simi Valley the Public Action to Deliver Shelter (PADS) program is only operated during the cold winter months (November – March) leaving no current option for local short term housing. This Hotel / Room Voucher Program would provide limited housing in Simi Valley and is not currently funded by the Samaritan Center. This program will also include payment of Sober House application fees when applicable. The Hotel / Room Voucher Program will be administered under the supervision of the Executive Director and Case Management with stringent criteria for application and approval. The Samaritan Center will work with local homeowners, apartment, and hotel managers to find qualified facilities depending on the situation.

- a. The Samaritan Center request grant funding of \$10,000 for the above Hotel /Room Voucher Program

Summary of Projects

No	Project	Description	Grant Funding	Benefit to Simi
1	Samaritan Center aging vehicle replacement	Late model Suburban vehicle used to support Food pantry & Client meals is at risk for breaking down and impacting the programs.	\$20,000 (The Samaritan Center will cost share up to the amount of \$10,000 with Donor contributions)	Ensures there is no interruption of pantry services (avg of 500 Simi Valley household members per month) & Client meals
2	Samaritan Center Pantry Kitchen AC replacement	One of the Pantry Kitchen AC units is failing and needs replacing to ensure there is adequate cooling during the hot summer months.	\$5,000 (Contractor estimate included in application)	Ensures there is no interruption of pantry services (avg of 500 Simi Valley household members per month) & Client meals
3	Samaritan Center Enhanced Supportive Services	Assist Client families and individuals through challenging financial hardships to mitigate homelessness.	Utility Assistance (\$2400) (Avg \$200 per month x 12 recipients) Rental & Security Deposit Assistance (\$10,000) (Avg \$1000 x 10 recipients)	Mitigates homelessness in Simi Valley by providing emergency funding to families and individuals experiencing financial insecurities. Helps maintain their

			Car assistance (DMV fee, Car Repair, Insurance, Gas) (\$2500) (Avg \$250 x 10 recipients)	employment, and mobility.
4	Hotel / Room Voucher Program	Provide Clients who are at high risk for health, domestic violence, or extreme hardship an option for temporary housing (Hotel or Room)	\$10,000 (\$120 per night x 83 nights) or (7 nights a month x 12 months)	Supplements the PADS program with a way to assist Residents of Simi Valley who need short term lodging, while extreme hardships are being coordinated by Case Management & Ventura CoC.

The total funds being requested from the Simi Valley Community Grant is \$50,000

100 % of the grant funds will be used to benefit the Simi Valley Community. The entire community will benefit when we are able to assist someone in need experiencing homelessness and food insecurity. This benefit comes in the form of revenue, citizen and street safety, less hospital and emergency calls, less crime and nuisance calls.

Most importantly, dignity, comfort and self-worth are restored to the individual receiving this financial help to move out of homelessness or stay independent.

Project schedule

Each of the above grant projects will be accomplished within the July 2022 – June 2023 time frame

Project Management and Budget Tracking

Each of the above grant projects will be managed by the current Samaritan Center Staff and Board of Directors. Budget tracking of each project will be recorded separately through the Samaritan Center accounting system.

Thank you for this opportunity for funding resources to enhance our ability to reduce homelessness in our community

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501(c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

United Cancer Advocacy Action Network (UCAAN)

2. Full Address of Headquarters

15750 Arroyo Drive
#231
Moorpark CA 93021

3. Contact Name (First and Last Name)

Rachel Shur

***4. Contact Title**

Cancer Survivor Extraordinaire & Executive Director

5. Contact Phone

(805) 479-1032

***6. Contact Email Address**

UCAANorg@yahoo.com

7. To demonstrate eligibility, please check the boxes that apply:

- 100% of grant funds will be used to serve Simi Valley residents
- 50% of individuals served by the organization are Simi Valley residents

***8. What percentage of clients served are in Simi Valley?**

50

9. Is your organization a 501(c)(3)?

Yes

***10. Federal Tax Identification Number**

270748389

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

501c3 Status (4).pdf

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

Tax Certificate 124.pdf

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

UCAAN Submission for City of SV Grant 2022.pdf

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Support Services

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

N/A

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

15000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

21. By entering my name below, I am acknowledging that I have the authority of the aforementioned organization to submit this application.

Rachel Shur

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.

UCAAN – United Cancer Advocacy Action Network
City of Simi Valley Community Projects Grant Program Request

♥ Scope of Work

♥ **Problem:** A growing number of cancer patients are unable to get to treatments due to the inability to find a ride, they cannot afford the gas prices or they cannot drive themselves. Due to The Impact of COVID-19 it has prevented organizations that used to offer rides or gasoline cards to close or put their programs on an indefinite hold.

♥ **Past Experience with Need:** In mid, 2012, UCAAN found out from a patient navigator at City of Hope that the largest cancer organization in the country, ACS was going to cancel their financial assistance reimbursement program of gasoline for cancer patients nationwide to focus on research. Because of this finding, the organization I run, UCAAN – United Cancer Advocacy Action Network, started our Gas Assistance Program in 2013, this program allowed up to help 30 cancer patients in LA, Ventura and Santa Barbara Counties every month by providing them with a \$25 gasoline card to help them get to treatments. We ran the GAP program for 18 months until our funding ran out and unfortunately we couldn't continue at that time.

♥ **Current:** UCAAN has been helping cancer patients since 2009 Nationwide. To date we have impacted cancer patients through our various supportive programs to the tune of 12,250 patients. Due to COVID, there have been many changes in the non-profit world which has caused some organizations to close and many other larger ones to stop existing supportive and financial programs. Many of the data for this isn't available, so I am sharing it from my experience and expertise. UCAAN provides a variety of supportive programs for cancer patients locally and nationwide, despite age, location or diagnosis.

♥ **News Story Connected to the Service Demographic:** With the recent release of the movie "In the dark of the valley", it has raised more awareness about the impact of the decades of radiation and toxic chemical contamination caused by the Santa Susana Field Labs in Simi Valley. The impact of this contamination has since raised awareness that Simi Valley is the most contaminated sites in the world and has higher incidents of cancer in Simi Valley and surrounding cities. This shows us that there are many people that have cancer in the city of Simi Valley, many of which need help getting to and from treatments through our UCAAN Fill the GAP – Gas Assistance Program.

♥ **Statistics** on populations of cancer patients diagnoses are not up to date, but I was able to obtain some annual calculations from 2014-2018. The table below shows the calculations and percentage annually of people diagnosed with cancer. I was unable to find any information on the number of people diagnosed annually in Ventura County, but was able to obtain the population of Ventura County: 843,843. The Population in our service area is 125,842 in 2019. There is no information on the number of people diagnosed with cancer in Simi Valley, CA Annually. But with the recent discussions about the Santa Susana Field Labs, there has been a lot of talk in our communities about raising cancer rates in communities near the former lab, specifically Simi Valley.

UCAAN – United Cancer Advocacy Action Network
City of Simi Valley Community Projects Grant Program Request

County	Population by County	NIH 2014-2018 Cancer Diagnoses Annually (by County)	Cancer Diagnosis Percentage/Annually
Los Angeles	10,014,009	40,309	2.484%
Ventura	843,843	4,099	2.058%
Santa Barbara	423,895	2,143	1.978%

As you can see from the above table, based on Ventura Counties population and rate of cancer diagnoses, there is proof that there is a need for those in our community with cancer. There were no statistics linking any direct number or percentage of cancer patients in Simi Valley specifically.

♥ UCAAN's Solution is our UCAAN Fill The GAP – Gas Assistance Program

♥ **How the Program Works:** Patients would have a social worker submit their application, which would include details about financial need and a confirmation of diagnosis. We would request a printed schedule of the date or dates they have appointments.

Patients can request either a \$50 gasoline card or a ride (valued at \$50) each month. We would have a maximum annually in the amount of \$150/per patient. If they want to use a gas card one month and a ride the next, they can. If they don't use the full \$50 limit per month on the ride, we will save the remaining balance for the next month's ride (a roll over).

Each month, a patient would need to send in a new schedule, so we can accommodate their request. Requests will be filled every month by the 5th or closest business day if it falls on a weekend. Patient applications received each month are on a first come, first serve basis. Applications will be accepted by mail and scanned/mailed only. Patients will be contacted by our organization, when their request has been received and accepted. We will coordinate rides with them. There may be some restrictions on some rides, as some hospitals may be too far out of the area and may take up the entire \$150 maximum/patient per year, patients will be notified of this on the application.

UCAAN would be able to utilize all funds provided by the City of Simi Valley for the proposed project within the required time frame.

Gasoline Cards: From our past experience in 2013 working with 30 cancer patients that were part of our previous Gas Assistance Program, we found that many of them needed more than one \$25 gasoline card. Many patients also raised concerns about how they could get to treatments if they were unable to find a ride. We were unable to help them with this at that time.

With the increase of gas, and discussions with local cancer patients through a Simi Valley cancer group, we have found that more patients are requesting support regarding transportation options and gasoline cards. The gasoline rates are making it difficult for them to get to vital appointments. Many

UCAAN – United Cancer Advocacy Action Network
City of Simi Valley Community Projects Grant Program Request

patients mentioned the need of both a gasoline card and rides. In addition, many patients need to travel outside of the county for needed treatments and appointments.

Rides to Treatment: This is something we have wanted to offer at UCAAN, but have been unable to. We want to connect with a few third party options for Transportation options that we would cover the cost for patients that apply for our program.

♥ **Connecting with Cancer Patients in Simi Valley:**

UCAAN would connect with social workers at the local hospital and cancer professionals in Simi. We'd reach out to Adventist Health Simi Valley, plus City of Hope Simi Valley, UCLA Health Simi Valley and Kaiser Simi Valley. When UCAAN ran this program for 18 months in 2013, the cards went fast and social workers were thankful for the support for their patients. Because the need is so large, we won't have a difficult time to find patients to support.

♥ **Why is this Funding Necessary?** Since 2013, more cancer organizations have cut out vital programs like gasoline reimbursement and rides to treatment, mainly due to the impact of COVID on their fundraising or the legality involved in driving immune suppressant patients. This gap of support has increased and less is available for those with cancer, especially for cancer patients in Simi Valley.

The following are transportation options in Ventura County, however, many of them are only available in county, or by specific diagnosis or demographic. The options include: Dial-a-Ride, Ventura Transit (Through Gold Coast Healthcare), Area Agency on Aging, and companies like Uber and Lyft. Interface only has 3 options listed, one of which is no longer offering support due to COVID.

Each year, as COVID continues, cancer patients in Simi Valley are finding it more and more difficult to get to their treatments. And with cancer rates steadily increasing in our community, we need to have more resources available for these patients.

♥ **The Impact:** With a \$15,000 grant, UCAAN would be able to impact up to **295 cancer patients in Simi Valley annually**, if UCAAN is able to bring in funding in the amount of \$3,000, that would allow us to help an additional 60 patients annually. **Bringing the total number of cancer patients in Simi Valley supported to 355.** The grant would allow us to support **24-25 cancer patients in Simi Valley per month (29-30 with the added funds)** in aiding them to get to treatments and cancer related medical appointments. \$250 of the grant would go into the cost of postage and any fees to expedite any gasoline cards that may need it. This program would allow UCAAN to bring back a much needed program, in this economy with increasing rates and inflation that is affecting all of us, especially those that are most vulnerable.

UCAAN – United Cancer Advocacy Action Network
City of Simi Valley Community Projects Grant Program Request

♥UCAAN Program Plan

- In preparation for the grant in July, UCAAN will obtain the contacts for maximum exposure at the Adventist Health Simi Valley Hospital and local Simi Valley Medical offices including City of Hope Simi Valley, UCLA Health Simi Valley and Kaiser Simi Valley.
- UCAAN will start fundraising campaigns to bring in additional funds to have an agency match for the program.
- Once funds are received, UCAAN will contact all social workers and medical offices and send them the program application, information and requirements. All participants in the program, **MUST** be residents of Simi Valley, CA.
- Once we start accepting applications, we will keep track of all patients, support used and funding spent including all postage and/or expedited postage (for more immediate (sooner appointments)).
- UCAAN will continue to fundraise for the program in hopes of getting an agency match.
- UCAAN will return any leftover funds, if we have any. Based on the popularity of this program in the past, we don't see this happening.

**UCAAN Fill the GAP - Gas Assistance
Program Budget**

2022

Item	Grant Request	Agency Match	Total Project	# of Patients We can Serve/Year
Gasoline Cards	\$7,375	*0	\$7,375	**155
Rides to Treatment	\$7,375	*0	\$7,375	**140
Cost to mail out cards	\$250	\$300	\$550	See Above
		Total	\$15,300	**295 (98)

* Our Goal is to work on raising funds (Agency Match) so we can help 30 patients /month.

Fundraising has been difficult due to COVID-19, we didn't want to include that amount on this table.

* We hope to be able to add an Agency Match for Gasoline Cards in the amount of \$3,000. If we're able to attain this, we could help another 60 patients/year or 5 patients a month.

UCAAN – United Cancer Advocacy Action Network
City of Simi Valley Community Projects Grant Program Request

** These are estimated numbers based on past patient needs in 2013, when we had our Original Gas Assistance program. We never had the option of Rides to treatment, so we've added that to this new program and grant request. The total # is based on one patient accepting one \$50 gasoline card or a \$50 credit for a ride. Patients can get a max of \$150 in gasoline and/or Ride Assistance based on availability and on a first come, first serve basis, Annually.

** The 2nd # in bold in the **total** is based on if all patients requested/used the max support for the year.

Number of patients may vary based on specific need. In a recent poll with a Simi Valley cancer group online, we had a variety of patients that needed gasoline cards, rides or a combination of both. Each ride, will constitute as one ride. Some longer distance rides, may take up the max per patient. Rides will be provided by a 3rd party company.

UCAAN hopes to help bridge this gap, we hope you will see the value in our “Fill the GAP – Gas Assistance Program”

Community Projects Grant Program Application FY 2022-23 Funding Cycle

The City of Simi Valley's Community Projects Grant (CPG) Program awards approximately \$150,000 annually to local 501 (c)(3) non-profit organizations for community projects. The City is now accepting projects for consideration for Fiscal Year 2022-23. Interested non-profit organizations serving Simi Valley are encouraged to apply. Organizations may submit a funding application beginning Tuesday, February 1, 2022 through Monday, February 21, 2022.

***1. Name of Organization**

Ventura County United Soccer Club

2. Full Address of Headquarters

3057 Sleepy Hollow St
Simi Valley California 93065

***3. Contact Name (First and Last Name)**

Tim Fuller

***4. Contact Title**

President

5. Contact Phone Number

(805) 428-4387

***6. Contact Email Address**

thefulla4@gmail.com

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7. To demonstrate eligibility, please check the boxes that apply:

100% of grant funds will be used to serve Simi Valley residents
Non-profit organization is located in Simi Valley

***8. What percentage of clients served are in Simi Valley?**

100

9. Is your organization a 501(c)(3)?

Yes

***10.Federal Tax Identification Number**

77-0316950

11. To verify your organization's 501(c)(3) status, please upload your IRS Status Determination.

11a. Attachment - Upload IRS Status Determination

[Artical of Inc.pdf](#)

12. Please upload your organization's current Simi Valley Business Tax Certificate.

12a. Attachment - Upload Simi Valley Business Tax Certificate

[VCUTax Certificate 2022 \(1\).pdf](#)

CPG Application - Page 3

13. Please upload the Scope of Work. The Scope of Work should include the benefit to Simi Valley, the ability to complete the project and expend all award funds within the expenditure period (July 2022 to June 2023), convey what community needs are being met, and provide direct cost detail.

13a. Attachment - Upload Scope of Work

[VCU Mission.docx](#)

***14. Does your non-profit organization have satellite locations? (If none, please answer N/A) ?**

N/A

14a. Attachment - Upload Address of Satellite Location(s) (if applicable)

****SKIPPED****

15. Please choose a category that best suits your organization's purpose.

Youth

15a. If "other", please explain. If this does not apply, please enter N/A.

****SKIPPED****

16. Is this a joint application?

No

***16a. Name of Organization of Co-Applicant (enter N/A if not applicable)**

n/a

***17. What dollar amount are you requesting? Minimum Grant Award - \$10,000 / Maximum Grant Award - \$150,000**

25,000

18. If awarded less than requested, can your organization tailor the scope of work to utilize the smaller award by June 30, 2023?

Yes

19. If funded, can your organization complete the project and expend all funds by June 30, 2023?

Yes

20. I understand that any unexpended funds as of June 30, 2023, must be returned to the City.

Yes

***21. By entering your name below, you are acknowledging that you have the authority of the aforementioned organization to submit this application.**

Tim Fuller

Thank you for your interest in serving the Simi Valley community. Your efforts are greatly appreciated. If you have any questions, please call (805) 583-6759.



Ventura County United Soccer Club

PO Box 1701, Simi Valley, CA 93062

Non-Profit Organization

Federal ID# 77-0316950

Ventura County United Soccer Club is committed to creating a competitive, supportive, challenging, and family-oriented environment for all our players to reach their potential through the beautiful game of soccer. Providing a safe environment for our players and families as well as giving back to our community is the cornerstone of our program.

Every October the club does a fundraiser for a local family affected by cancer and our players and families assist with TOP Soccer, which is a community-based recreational program specifically designed to help athletes with physical and mental disabilities participate in soccer. We are the only soccer club in town that offers a free Friday night clinic to all players from 3-18 no matter their level of play.

Our commitment to our goals and appreciation for the opportunity, we accept the responsibility to develop every player to their highest level of skills, athleticism, teamwork and leadership in soccer. We strive to achieve positive results on and off the pitch for our players and families and to be a positive role model for our community.

VCU is the original soccer club of Simi Valley founded by Reggie Banks in 1973. Our club continues with Reggie's philosophy that soccer should not be a for profit game, but instead every kid should be able to play no matter their economic situation. We do not turn any player away because of their ability to pay or not. Any awarded funds would be used to scholarship these players, to assist the off-setting cost of our free Friday night clinics and some much-needed new equipment for training our local athletes.

Currently 5 players in need of scholarships	\$9,000
Free Friday Night Clinics	\$13,000
New Equipment	\$3,000

Thank you in advance for your consideration.

VCU Board of Directors
Tim Fuller

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 20, 2022

TO: Community Projects Grant Review Committee

FROM: Mara Malch, Deputy Environmental Services Director

SUBJECT: DISCUSSION OF CRITERIA TO EVALUATE FY 2022-23 FUNDING REQUESTS

The FY 2022-23 funding requests, including the scopes of work detailing the projects and programs, are included in the agenda packet for the Community Projects Grant Review Committee's (Review Committee) review. This advance review is intended to allow the Review Committee, not only additional time to review the 20 funding requests thoroughly, but also to familiarize the Review Committee with the broad and varied requests in advance of establishing the evaluation criteria.

The evaluation of the funding requests will occur during the Review Committee meeting on May 10, 2022. It is suggested that each applicant be provided with 3 minutes to make a brief presentation on its request to the Review Committee and members of the public will be able to make comments as well. The Review Committee will be able to ask questions of the applicants prior to discussing the merits of the funding requests and conducting its evaluation.

In order to assist the Review Committee with its evaluation, staff has provided several areas that the Committee may want to use as scoring criteria below. Staff or the Review Committee Chair will facilitate the Review Committee's discussion to establish the final evaluation criteria. The final criteria as decided on by the Review Committee will be used to formulate the funding recommendation to the City Council.

- Community need
- Community benefit/impact
- # of people served
- Type of program/project (new, existing, capital project)
- New or previous recipient
- % of grant benefitting Simi Valley residents
- Sustainability or future benefit of program/project
- Ability to complete project/program within the grant period

Prepared by: Jennifer Del Toro, Management Analyst

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 20, 2022

TO: Community Projects Grant Review Committee

FROM: Mara Malch, Deputy Environmental Services Director

SUBJECT: DISCUSSION OF THE MEETING FORMAT FOR THE MAY 10, 2022 MEETING

On April 11, 2022, the City Council extended the local emergency related to COVID-19 allowing the City Council and all legislative bodies of the City to continue the option of remote meetings in accordance with AB 361. Online meetings are only an option while the state of emergency continues. Staff is requesting feedback on the preferred format for the May 10, 2022 meeting, which as of now may be held in-person or via Zoom.

Prepared by: Jennifer Del Toro, Management Analyst