



Parent/Guardian Letters - Individual Reading Plans/Intervention

Below are the links to the Parent/Guardian Letters that can be used to fulfill the parent/guardian notification stipulations as outlined in state and federal requirements. These are “view only” links, so you will need to download the documents in order to edit them. You will also be able to remove the watermarks once you download the document. Also, you can customize only the portions of the letter highlighted in yellow. All other sections must remain as written.

[Option A letter](#)

[Option A letter \(Spanish\)](#)

[Option B letter](#)

[Option B letter \(Spanish\)](#)

[Option C letter](#)

[Option C letter \(Spanish\)](#)

Please note: Individual Reading Plans do not go into effect until the 2022-2023 school year.

The chart below is a reminder of the options for meeting the required written notifications.

Options for Meeting Required Written Notifications

Requirements	Option A SB 387	Option B IDEA Rtl	Option C SB 387 + IDEA Rtl
Amount and nature of student performance data that will be collected and general education services that will be provided		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Strategies for increasing the student’s rate of learning/improvement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Right to request evaluation if a disability is suspected		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Strategies for use at home to improve reading	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Free online or hard copy literacy sources	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

- Sample letters for Options A, B, and C are provided.
- Letters may be customized locally *as long as the required components for the purpose communicated are included.*