## **Updating Emergency Care Forms Online**

**Step 1:** Access your Blackboard 24-7 ParentVue Account. The easiest way to access this system is from the FCPS 24-7 Learning link at the top of the Spring Hill website (<u>https://springhilles.fcps.edu/</u>) or any other public FCPS site. The direct link is <u>https://fcps.blackboard.com/</u>.



**Step 2**: Log into your ParentVue account. This account uses the same username and password as your Parent SIS account. The username would be a parent's e-mail address and the password would be whatever you selected when you created you ParentSIS account.



**Step 3**: Click on the "Enter weCare@school" link on the ParentVue home screen (actual location of this link may vary from the screenshot below).

Fairfax County 24-7 LEA	RNING	William Mosher 👓 1
y FCPS Parent Curriculum		
ld Module		Personalize Page
FCPS 24-7 Parent View does not offer a mobile applearning/parent-help	p. To learn more about the SIS parent account visit: https://w	ww.fcps.edu/resources/technology/fcps-24-7-
Change Password	Click on the school to check the school website. Click on the link to select the child whose activities you would like to review:	Complete your child's emergency care form online here. This information is essential to aiding your child in an emergency.
<ul> <li>Fairfax County Public Schools webpage</li> <li><u>Click here</u> for link to FCPS home page.</li> </ul>	Spring Hill Elementary School     Mosher	Enter weCare@school
	denotes that a new announcement was added within the last 7 days	Helpful Links for Parents
<ul> <li>Naviance Student (for families)</li> </ul>		FCPS 24-7 Learning Parent View Help Documentation: Tips for Parents and Frequently Asked Questions.
Click on your student's name to connect to Naviance Student.	▼ SIS Parent Account	FCPS 24-7 Learning Parent View Support Request: This online tool provides an alternative to in-person school support
		chance cost provideo un alternativo to in porcon control aupport.

**Step 4**: Click on your child's name to complete the information for that child. You can skip to a particular section of the student's record by clicking on the "+" to the left of the child's name. Please read/follow all the instructions at the top of this page carefully and be sure to click the "send the form" button once you are finished to submit the updated/confirmed information to the school.

Fairfax County 24-7 LEARNING	WillamMosher		
My FCPS Parent	weCare Help		
Emergency Care Information			
To edit a child's information please click the child's name to begin and follow the on-screen buttons to complete the process.			
You may also choose to edit one particular section of the emergency care information by clicking the plus [+] symbol by the child's name then clicking the applicable section.			
Four Important Notes: 1) Any changes will not be sent to the school until you click the "Send the Form" button. 2) It is not possible to make changes to emergency care information via the "View the Form" button. To make changes you must follow the procedures described above. 3) Changes to student addresses must be made in person by a parent/guardian. A copy of the lease or deed must be provided to the school as described in Regulation 2202. 4) Changes to the phone number used for attendance and non-emergency calls can only be made by contacting your child's school directly and specifying that you wish to have the student home phone number changed.			
Emergency Care Information.			
Edit Emergency Information			
Mosher View the Form Send the Form			
Pending Submissions			
You have 0 pending submissions			