[Date]

Dear Parent/Guardian: [name]

A multi-tiered system of support (MTSS) is a framework which promotes school improvement through engaging, research-based academic and behavioral practices. All students are part of an MTSS and receive Core (Tier I) instructional supports.

As part of an MTSS and upon review of progress monitoring data, problem-solving teams identify groups of students that need additional support(s) with grade level standards in reading, math, behavior or social emotional learning. These supports are sometimes organized by tiers and are described as interventions.

This letter provides written notification of: (1) the amount and nature of student performance data that will be collected and general education services that will be provided; (2) strategies for increasing the student’s rate of learning; (3) and your right to request an evaluation if you suspect your student’s difficulties are because of a disability.[[1]](#footnote-1)

Currently, [Student] will be receiving supports through:

|  |  |
| --- | --- |
| **Supplemental Interventions (Tier II)** | **Intensive Interventions (Tier III)** |
|  Reading |  Reading |
|  Math |  Math |
|  Behavior |  Behavior |
|  Social and Emotional Learning  |  Social and Emotional Learning  |

Student Performance Data to be Collected:

[insert details regarding grade level standards and progress monitoring data tools with expected benchmarks, this could be information from ECATS: MTSS Module]

General Education Services (Intervention Support) being Provided:

[insert details regarding methodology – small group, tutoring, etc. and the frequency in which services will be provided]

Strategies for Increasing the Rate of Learning:

[insert details regarding adjustments (interventions) to instruction, curriculum, and/or environment, this could also include information from ECATS: MTSS Module – Intervention Plan]

We are available to meet with you to discuss these interventions. If you have additional concerns, please let us know so that we can arrange for a parent/teacher conference.

Sincerely,

[Student’s Teacher]

1. For more information regarding Child Find or services for students suspected of a disability, please review the district’s website at: [insert link to district website for exceptional children] [↑](#footnote-ref-1)