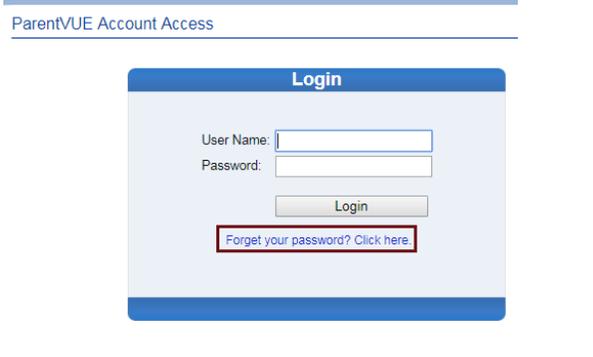
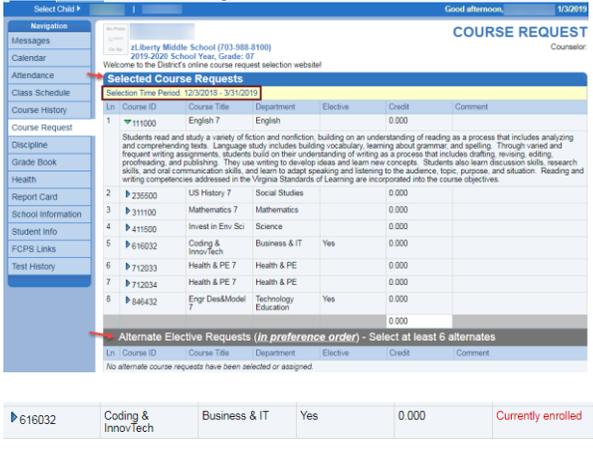


# Online Course Requests SIS Parent

This document will provide parents with information on the new online course request process for the upcoming school year. While students will be able to make course selections using their StudentVUE accounts, parents will be able to view these selections through their ParentVUE accounts. Each school will communicate their process and dates to students and parents.

How to:	Steps:																																																															
<p><b>Create SIS Parent Account</b></p>  <p>The screenshot shows a yellow background with the text "SIS PARENT ACCOUNT REGISTRATION" and "Need a SIS Parent Account?". Below this is a red button labeled "Registration Information".</p>	<ul style="list-style-type: none"> <li>• Provide your child's school with a primary email address to be entered in our Student Information System (SIS)</li> <li>• School will provide an activation key to create an account</li> <li>• Use the link below to activate SIS Parent account: <a href="https://www.fcps.edu/resources/technology/student-information-system-sis-fcps/sis-parent-account-registration">https://www.fcps.edu/resources/technology/student-information-system-sis-fcps/sis-parent-account-registration</a></li> </ul> <p><i>Note: How to Create an Account Videos are available in Arabic, English, Korean, Spanish, and Vietnamese to assist with the process</i></p>																																																															
<p><b>Login to SIS Parent Account</b></p> <p>ParentVUE Account Access</p>  <p>The screenshot shows a blue login form with fields for "User Name:" and "Password:". Below the fields is a "Login" button and a link that says "Forgot your password? Click here." which is highlighted with a red box.</p>	<ul style="list-style-type: none"> <li>• Once the Parent Account is created, login using the established user name (parent email) and password here: <a href="https://sisparent.fcps.edu/PVUE/login_parent_pxp_ovr2.aspx?regenerateSessionId=True">https://sisparent.fcps.edu/PVUE/login_parent_pxp_ovr2.aspx?regenerateSessionId=True</a></li> <li>• Parent may use a mobile device <ul style="list-style-type: none"> <li>○ Directions for ParentVUE mobile app: <a href="https://www.fcps.edu/index.php/node/31843">https://www.fcps.edu/index.php/node/31843</a></li> </ul> </li> <li>• Parent can request password reset by selecting the link <b>Forgot your password? Click here</b> (shown under the login button) <ul style="list-style-type: none"> <li>○ A temporary password will be sent to the email provided to the school</li> <li>○ Do not see it? Check junk or spam folder</li> </ul> </li> </ul>																																																															
<p><b>View Course Request</b></p>  <p>The screenshot shows a web interface with a left sidebar and a main content area. The sidebar has a "Selected Course Requests" tab highlighted. The main content area shows a table of course requests with columns for Course ID, Course Title, Department, Elective, Credit, and Comment. A red box highlights the "Selected Course Requests" section, and another red box highlights the "Alternate Elective Requests" section below it.</p> <table border="1" data-bbox="243 1407 706 1764"> <thead> <tr> <th>Ln</th> <th>Course ID</th> <th>Course Title</th> <th>Department</th> <th>Elective</th> <th>Credit</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>111000</td> <td>English 7</td> <td>English</td> <td></td> <td>0.000</td> <td></td> </tr> <tr> <td>2</td> <td>235500</td> <td>US History 7</td> <td>Social Studies</td> <td></td> <td>0.000</td> <td></td> </tr> <tr> <td>3</td> <td>311100</td> <td>Mathematics 7</td> <td>Mathematics</td> <td></td> <td>0.000</td> <td></td> </tr> <tr> <td>4</td> <td>411500</td> <td>Invest in Env Sci</td> <td>Science</td> <td></td> <td>0.000</td> <td></td> </tr> <tr> <td>5</td> <td>616032</td> <td>Coding &amp; InnovTech</td> <td>Business &amp; IT</td> <td>Yes</td> <td>0.000</td> <td></td> </tr> <tr> <td>6</td> <td>712033</td> <td>Health &amp; PE 7</td> <td>Health &amp; PE</td> <td></td> <td>0.000</td> <td></td> </tr> <tr> <td>7</td> <td>712034</td> <td>Health &amp; PE 7</td> <td>Health &amp; PE</td> <td></td> <td>0.000</td> <td></td> </tr> <tr> <td>8</td> <td>846432</td> <td>Engr Des/Model 7</td> <td>Technology Education</td> <td>Yes</td> <td>0.000</td> <td></td> </tr> </tbody> </table>	Ln	Course ID	Course Title	Department	Elective	Credit	Comment	1	111000	English 7	English		0.000		2	235500	US History 7	Social Studies		0.000		3	311100	Mathematics 7	Mathematics		0.000		4	411500	Invest in Env Sci	Science		0.000		5	616032	Coding & InnovTech	Business & IT	Yes	0.000		6	712033	Health & PE 7	Health & PE		0.000		7	712034	Health & PE 7	Health & PE		0.000		8	846432	Engr Des/Model 7	Technology Education	Yes	0.000		<ul style="list-style-type: none"> <li>• When the course selection window is open, the "Course Request" tab will display on the left side bar, click to view your student's course selection</li> <li>• The yellow message will display the time frame course selection window will be open for students to make changes</li> <li>• The screen has 2 parts: <ul style="list-style-type: none"> <li>○ Selected Course Requests</li> <li>○ Alternate Elective Requests</li> </ul> </li> <li>• To view the course description, click the blue triangle to the left of course ID</li> <li>• If a <b>Credit</b> is indicated, the course is a high school credited course</li> <li>• The <b>Comment</b> field will show course that the student is currently enrolled in if the student is taking the course in the current school year.</li> </ul> <p><i>Note: Follow school directions and deadlines</i></p>
Ln	Course ID	Course Title	Department	Elective	Credit	Comment																																																										
1	111000	English 7	English		0.000																																																											
2	235500	US History 7	Social Studies		0.000																																																											
3	311100	Mathematics 7	Mathematics		0.000																																																											
4	411500	Invest in Env Sci	Science		0.000																																																											
5	616032	Coding & InnovTech	Business & IT	Yes	0.000																																																											
6	712033	Health & PE 7	Health & PE		0.000																																																											
7	712034	Health & PE 7	Health & PE		0.000																																																											
8	846432	Engr Des/Model 7	Technology Education	Yes	0.000																																																											
<p><b>Questions or Concerns</b></p> <p><i>Note: Selections may change after counselor has reviewed</i></p>	<ul style="list-style-type: none"> <li>• Contact your school's counselor for assistance or questions</li> <li>• Electronic Form: <a href="https://itweb.fcps.edu/ParentView/index.cfm">https://itweb.fcps.edu/ParentView/index.cfm</a></li> </ul>																																																															