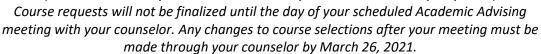
Directions for Entering Course Requests in SIS StudentVUE

(You must use a computer to enter Course Requests. You cannot use your phone.)





Do NOT hit enter at any time during this process. Follow the directions below.

Download the Course Selection Sheet with Course ID numbers on the WPHS Academic Advising Site:

https://westpotomachs.fcps.edu/student-services/academic-advising

Enter Username (student ID) & Password Course Requests Search for Courses by Course ID number only. Use the whole Course ID number to make sure you enter the correct course. 1. On the left side bar, select 2. To enter course requests: 3. All available courses will be shown on the screen. Search for each course using Course ID. Add Request 1. Select Add Request 1. Select Add Request 2. All Course Requests will be listed at the top of the screen. Selected Course Requests Alternate Elective Requests Alternate Electives Requests Alt students must select at lest 2 alternate electives. Enter your Alternate Electives In this section, you will enter your course requests: Alternate Elective Requests 3. All available courses will be shown on the screen. Search Course using Course ID. Add Request 1. Search for each Alternate Course using Course ID in the order of preference. Add Alternate 2. Selected Course Requests Alternate Electives In the order you would want them. All students must select at least 2 alternate electives. Enter your Alternate Electives In the order you would want them. 4. Be sure your alternate Course Requests will be listed at the top of the screen. Selected Alternate 2. Select Add Alternate 2. Select 3. Alternate Course Requests will be listed at the top of the screen. Selected Alternate Course Requests 4. Be sure your alternate course Requests 5. Alternate Course Requests will be listed at the top of the screen. Selected Alternate Course Requests will be listed at the top of the screen. Selected Alternate Course Requests 4. Be sure your alternate courses are listed in order of preference. 5. Selected Alternate Course Requests Alternate Course Req	Log on to SIS	http://sisstudent.fcps.edu			
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