



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Catherine Truitt, *Superintendent of Public Instruction*

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March 23, 2022

MEMORANDUM

TO: Directors, Exceptional Children Programs
Exceptional Children Coordinators, Charter Schools
Directors, State Operated Programs

FROM: Sherry H. Thomas, Director *SHT*

MAY INSTITUTE, MAY 9-12, 2022: Addressing Systems to Promote Equity

The May Institute will begin on Monday, May 9, 2022, with three days of institute sessions. Post institutes, by invitation only, will occur on Thursday, May 12, 2022. Please see the information below on the institute sessions and registration links. The General March Institute will begin at 9:00 am Monday, May 9th at the Koury Convention Center located at 3121 Gate City Blvd, Greensboro, NC 27407.

Registration for the May Institute can be completed at [this link](#). **The fee is \$120.00 to attend the general session.** Registration packets will be available for pick up on Sunday evening from 4:30-5:30 pm and Monday morning from 7:30-9:00 am, at Registration Desk 1. All sessions will conclude by 4:00 pm on Wednesday, May 11th. A draft agenda will be placed on the EC Division website by March 25, 2022. Registration deadline is COB on April 29th, 2022. **There will be NO ONSITE registration; You MUST pre-register to attend any part of the Institute.**

The link to register for your hotel will be shared with you after registration is complete. The cut-off for the hotel block is **Friday, April 29th, 2022**. The room rate is \$153.00 (plus 12.75% hotel tax). Please reserve your hotel room as soon as possible.

If payment is made by credit card, the payment link will be emailed to you once registration is complete.

If payment will be made by check, please print and mail your completed registration invoice along with the registration fee per participant to the NC Department of Public Instruction, Exceptional Children, 6356 Mail Service Center, Raleigh, NC 27699-6331.

Registration questions should be directed to Nina Adams, nina.adams@dpi.nc.gov. If you have May Institute questions, you may contact Matt Hoskins at matt.hoskins@dpi.nc.gov.

SHT/MH/na

EXCEPTIONAL CHILDREN DIVISION

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