General Hiring & Recruitment Form

(All sections must be complete.)

Participation Type (Indicate your organization's participation type.)

☐ **General Information & Recruitment** ☐ **Direct Hiring & Interviewing** ☐ **Technical Assistance Sessions**

Target Audience (Select at least one)

☐ **Undergraduate Students**   ☐ **Graduate Students**   ☐ **Alumni or Career Professionals**

☐ **Entry Level**   ☐ **Mid-Career**   ☐ **Experienced/Seasoned**

General Information (*this will be the person that the Initiative coordinates with moving forward.*)

Organizational Name

Website Link

Career Fair Coordinator

Title

Email

Brief Description of Recruiting Opportunities

(Please describe your career and recruitment opportunities. Provide links and/or descriptions of vacancies. This information will be used to select employer vendors. See Things to Do for details on this section.)

Did your organization submit a session proposal to provide program content during the career fair? (For tracking purposes only. This option is not a requirement.)

☐ YES   ☐ NO

Do you have direct hiring authority and/or plan to conduct intervews during the career fair?

☐ YES   ☐ NO

What positions you are hiring for?