



# County of San Diego

**NICK MACCHIONE, FACHE**  
AGENCY DIRECTOR

**HEALTH AND HUMAN SERVICES AGENCY**  
PUBLIC HEALTH SERVICES  
3851 ROSECRANS STREET, MAIL STOP P-578  
SAN DIEGO, CA 92110-3134  
(619) 531-5800 • FAX (619) 542-4186

**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

July 16, 2020

TO: Employers and Community Sectors

FROM: Wilma J. Wooten, M.D., M.P.H.,  
Public Health Officer & Director, Public Health Services

**RE: RESOURCES FOR RESPONDING TO COVID-19 IN THE WORKPLACE**

This letter provides novel coronavirus disease 2019 (COVID-19) resources for employers and community sectors. Currently, more community outbreaks have been reported since mid-June, as businesses began to reopen. As an employer, it is important that you are prepared to ensure the safety of your staff, customers, and the community should an outbreak occur at your facility.

As such, the California Department of Public Health (CDPH) Occupational Health Branch released [guidance on June 16, 2020 that includes a checklist to be used by employers experiencing a COVID-19 outbreak in their workplace](#). Employers should be proactive and keep in mind that identification of even a single positive case among employees may quickly develop into an outbreak.


In addition to the CDPH checklist, the County encourages your sector to review the resources below. These resources will be helpful in the future and as you develop protocols for managing and preventing an outbreak.

- [Centers for Disease Control and Prevention \(CDC\) Interim Guidance for Businesses and Employers to Plan and Respond to COVID-19, May 2020.](#)
- Steps and guidance for your specific industry listed on the [County's webpage](#) to safely reopen ([Safe Reopening Plan](#) or [Safe Reopening for Restaurants](#)).

For additional information about COVID-19, please go to the coronavirus websites at [CDC](#), [CDPH](#), and the [County](#). As a reminder, the County has over ten [community sectors](#) that provide support through regular telebriefings to answer your questions. If you have any general reopening questions or concerns, please send an email to [covid19businessquestions@sdcounty.ca.gov](mailto:covid19businessquestions@sdcounty.ca.gov).

Thank you for your continued partnership and support to keep the residents of San Diego County healthy, safe, and thriving.

Sincerely,

  
WILMA J. WOOTEN, M.D., M.P.H.  
Public Health Officer & Director,  
Public Health Services

Cc: Helen Robbins-Meyer, County of San Diego, Chief Administrative Officer  
Nick Macchione, County of San Diego, Health and Human Services Agency, Agency Director